City's Official Fee Schedule

ADMINISTRATIVE FEES

Assessor: Residential property record card	$5.00 per card	
Cable TV Franchise Fee	4% annual gross revenues	§21.19
Copies	25¢ per page	
Farmer's Market: (Charged by BID Board)	$8.00 per day per stall	§12.07(9)
Special Meetings	$300 per meeting, Plan or Council	
USB Drives	$5.00 per USB Drive	Reso 20-36

BUILDING INSPECTION FEES

Building Moving Permit: *All Fees in the Police Department Fees Section*		
Residential Early Start	$66.00	Reso 11-134
New Residential (mechanicals included)	$.205/sq. ft. (includes Garages, Decks, & Basements (minimum is $500.00)	"
Manufactured & HUD Dwellings	$330 + $.205/sq. ft. for attached Garages and Decks	Reso 11-134
State Seal	$33.00	"
Residential Additions (mechanicals included)	$.205/sq. ft. (minimum is $100.00)	"
Residential Remodels & Alterations (mechanicals included)	$.205/sq. ft. (minimum is $100.00)	"
Electrical Only	$66.00	"
Plumbing Only	$66.00	"
HVAC Only	$66.00	"
Driveways	$25.00	"
Pools	$66.00	"
Detached Garage with House Circuit	$85.00	"
Sheds, Decks, Fences, Signs	$66.00	"
Roofs, Windows, and Siding based on the following calculations:	Minimum fee is $35.00	"
$5,000 or fraction to $50,000	$7.00 per thousand or fraction thereof	"
$51,000 to $150,000	$5.00 per thousand or fraction thereof	"
$151,000 to $300,000	$4.00 per thousand or fraction thereof	"
Over $300,000	$3.00 per thousand or fraction thereof	"
Erosion Control:		
New 1- and 2-Family	$100.00	"
Residential Additions	$ 75.00	"
Commercial	$200.00 for 1st acre and $50.00/acre thereafter	"

Raze and Demolition	$50.00	
Preliminary Inspection for Relocation of Structure	$200.00	Reso 11-134
Commercial Early Start	$100.00	Reso 11-134
Commercial New Construction – New Buildings or Additions: Multi-Family (3 or more), Restaurants, Motels, Offices, CBRFs, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, Vehicle Repair, and Storage.		
Construction	$.14 per sq. ft. (minimum fee is $100.00)	Reso 11-134
Electrical	$.05 per sq. ft. for electrical	"
Plumbing	$.05 per sq. ft. for plumbing	"
HVAC	$.05 per sq. ft. for HVAC	"
Commercial Construction – Remodel:	$.10 per sq. ft. (minimum of $100)	Reso 11-134
Commercial Construction -- New Storage buildings or Shell buildings (mechanicals as needed)	$.10 per sq. ft. (minimum of $100)	Reso 11-134
Commercial		
Plumbing and HVAC	$75.00 minimum	Reso 11-134
Remodel (mechanicals as needed)	$.125 per sq. ft. (minimum of $100)	"
<u>Additional Per Diem Services</u> such as: CDBG Grant Administration, Housing Grant Administration, Building Code Review, Habitability Issues, Grant Applications, Litigation Related Consulting Services, Re-Inspection for Corrective Actions Ordered & Authorized Meetings.	$70.00 per hour	
<u>Miscellaneous Fees</u> -		
Plan exam under DCOM 50.21	$75.00	
Special inspection	$75.00	
Satellite dish	$50.00	
<u>Cell Towers</u>		
Lease Application Fee	$1,500.00 + 3% adjusted annually	
Cell Tower Permit/Class I Collocation Fee	TBD	
Class II Collocation Fee	TBD	
<u>Conditional Use Permit</u>	$250.00 with a public hearing	Reso 04-180
	$100.00 without a public hearing	Reso 04-180
<u>Library:</u> <u>Impact Fee-</u> Applies to all who are subdividing or platting land, where final plat or CSM is approved &	$415.00 for each residential dwelling unit	§18.07(17)

recorded after 9/13/05 for residential purposes & to all who seek a building permit for new residential construction after 9/13/05		
Parks:		§17.82
Impact Fee -		
Per single family dwelling	$807.00	Ord 2342 08/24/10
Per multi-family dwelling	$475.00 per unit	Ord 2342 08/24/10
Fee in lieu of land dedication	$664.00 per dwelling, pre-platted 200/150/100	§18.07(11)(b)
Police:		
Impact Fee -	$965.00	Ord 2342 08/24/10
Fire:		
Impact Fee -	$870.00	Ord 2342 08/24/10
Planned Unit Development (PUD)		
Application Fee for commencement of a PUD	$275.00	Reso 06-214
Sidewalk Encroachment Permit	$ -0-	
Special Use Multi-Family Real Estate Development Permit	$250.00	§17.49
Stormwater Management Permit: (land disturbance involved)		
Residential	$40.00	§14.72
Commercial & small industrial	$75.00	§14.72
Large industrial	$200.00	§14.72
Unspecified Zoning Action:		
With legal publication	$250.00	
Without legal publication	$50.00	
Vacate Street or Alley	$250.00	
Variance, Zoning (See Zoning Appeal)	$250.00	§17.61(f)
Zoning:		§17.49
Rezoning	$250.00	
Vacations, street or alley	$250.00	
Conditional use	$250.00	
Appeal	$250.00	
Reconsideration of appeal decision	$250.00	
Sidewalk Encroachment	No Charge	

CLERK FEES:

Annexations	$350.00	Reso 07-172
Animal Rescue	$125 original, $100 renewal	12.13(12)(A)
Chicken	Initial fee is $30. Renewal is $20.	Ord. 2312 7/28/09
Cigarette License	$100.00	§134.65 Wis. Stats.

Election Results: Electronic media Paper copies	Prices are set by the State Elections Board. Call or see the City Clerk for details.	
Entertainment *(See Special Events)*		
Exhibition *(See Special Events)*		
Fireworks User Permit: High School Homecoming	$150.00 $15.00	§9.05 Reso 98-188
Garage and Rummage Sales	$25.00 per event (after 3 per year)	§12.10
Hunting Permit	No Fee	Reso 08-184 03/10/09
Liquor Licenses: Class "A" Fermented Malt Beverage Class "B" Fermented Malt Beverage Wholesalers Fermented Malt Beverage "Class A" Intoxicating Liquor "Class B" Intoxicating Liquor "Class C" Wine License Operator License – Regular Operator License – Provisional Operator License – Conditional Provisional Retail License Reserve "Class B" Temporary Operator Transfer to Another Premises Temporary "Class B" Wine and/or Class "B" Fermented Malt Beverage (Picnic License) Duplicate License Change of Agent Background Fee for **Initial** Liquor License Applications & Change of Agents	 $250.00 per year $100 per year or $50.00 for 6 months $25.00 per year $500.00 per year $500 per year or $50.00 if a bona fide club $100.00 per year $87.00 for 2 years $10.00 for 60 days $87.00 for one year $15.00 for 60 days $10,000.00 $10.00 for up to 14 consecutive days $10.00 per transfer $10.00 per location, not to exceed $50 $10.00 $10.00 $7.00 per Individual	§12.02 WI §125.26(4) WI §125.51(2)(d) WI §125.51(3)(e) WI §125.51(3m)(e) Reso 11-88 Reso 11-88 WI §125.51(3)(e)2 WI §125.17(4) WI §125.04(12)(a) WI §125.26(6) WI §125.04(6)(e)
Mobile Food Vending Permit	$100 per year	Reso. 24-26
Manufactured Home Parks: Park permit application Park license	 $750.00 $5.00 per lot, but not less than $25 per park	§12.12
Recycling and Base Metal Dealers License:	$27.50	§12.09
Municipal Code: On diskette or CD – One-time fee Annual updates An individual chapter Paper copy	 $100.00 $25.00 $25.00 25¢ per page for first 25 pages, then 10¢ per page	Reso 00-64
Parade License: *(See Special Events)*		
Pawnbroker's License	$210.00	§12.03 & §134.71

Secondhand Article Dealer License	$27.50	
Pet Store License Initial Renewal	 $75.00 $75.00	
Secondhand Jewelry Dealer License	$30.00	§12.03
Secondhand Dealer: Mall or flea market license	$165.00	§12.03
Semi-Tractor Parking Permit	$25.00	§7.09(8)(b)
Short Term Rental	$$300 Initial Application, $200 Renewal	§17.08(89L)
Special Events: Application Fee: On Private Property Only Events at the Sauk County Fairgrounds Involves public right-of-way Veterans exempt for events on National holidays If sponsored entirely by government Costs for Services: If Event Requires Extraordinary City Services	 $50.00 $150.00 $250.00 Free Free Actual cost of City Services if amount is >$500; Waiver may be granted	 Reso 25-037 Reso 97-299 §12.05(5)(a)
Tax Exempt Reports (bi-annual)	$10.00 per parcel	§70.337(5)
Taxi Cab	$10.00 per calendar year per cab	§12.11
Vicious Animal	$100.00 per year per animal	Reso 07-172
Weights and Measures License	$30.00 per year per establishment	§12.16

ENGINEERING FEES:

Certified Survey Map Includes ETZ	$50.00	§18.03
Driveway Permit	$25.00	§8.09
Engineering Services (Residential Subdivision: Direct engineering of project Indirect review of project	 Actual costs based on Developer's Agreement Actual costs based on Developer's Agreement	 Ord. 2231 07-25-06 Ord. 2231 07-25-06

Excavations in Right-of-Way (ROW) In ROW in street (curb or asphalt areas) Within other parts of an ROW (within Treebank - not including street) For sidewalk or driveway repairs Fine (if work commences without a permit)	 $500.00 $100.00 $-0- $100.00	§8.03 & Reso 05-118
Extraterritorial Plat Review	$100.00	Reso 11-134
GIS Mapping: Plotted Information Black & White Color Preprinted set of parcel information (57 pages) (Also sewer, water, storm sewer map set) Electronic Data Information - * CAD data for parcels (whole city) * Planimetric or contour data (per section) * Orthophoto data per ¼ section * GIS produced data (zoning, voter districts, parcels, city-wide) Labor for Custom Work (Billed in 15 minute increments, including equipment) Media (USB Drive)	 $ 1.00 per square foot $ 3.50 per square foot $10.00 $100.00 $25.00 $20.00 $30.00 $50.00 per hour $5.00 each	Reso 11-134 Reso 11-134
Other Costs - Land mailing E-mail delivery	 Actual cost 50¢	
Historical Preservation: Certificate of appropriateness	 $75.00	 Reso 07-172
Maps: Street key Zoning	 $10.00 $35.00	 Reso 11-134
Special Assessments: Sewer & water main extensions Streets, new Curb and gutter, new areas Sidewalk, new areas **Right-of-Way Use Permit:** Special use of a right-of-way - Approved by the Engineer Approved by Public Safety	 100% to benefiting properties for std size mains. 100% to benefiting properties. 100% to abutting property. 100% to abutting property unless otherwise noted in the sidewalk assessment policy. $50.00 (Fee doubled if commenced without permit.)..... $75.00 (Fee doubled if commenced without permit.).....	§8.08 §7.19 & Reso 05-88 §7.19 & Reso 05-88
Subdivisions: Improvement review Preliminary plat review Final plat review	 $250.00 per plat $25.00 per lot $10.00 per lot	 Chapter 18

Engineering inspection/legal/ administrative review	Actual Cost	
Outside consultant required for project	Actual Cost	

FIRE DEPARTMENT FEES:

Contact the Baraboo Area Fire and EMS District for information on these fees, 608-356-3455

PARKS AND RECREATION DEPARTMENT

Shelter & Pavilion Daily Rental Fees:		
Ochsner Park Main Shelter & Maxwell Potter	$100.00 Resident, $125.00 Non-Resident	Reso 14-109
City View, Langer, Steinhorst, Mary Rountree Evans, Pierce, Ochsner 20' x 40', Ochsner Bandstand Shelters	$75.00 Resident, $95.00 Non-Resident	Reso 14-109
Campbell Shelter, Weber, Kiwanis, Hoppe Felts, Deppe & Ritzenthaler Gazebos	$40.00 Resident, $60.00 Non Resident	Reso 14-109
Pierce Park Community Pavilion (any day)	$200.00 Resident, $300.00 Non-Resident	Reso 14-109
Civic Center Fees:		Reso 14-109
Meeting Room Small	$15.00/hr. non-profit; $20.00/hr. profit	
Meeting Room Large	$20.00/hr non-profit, $25.00/hr. profit	
12 Step mtg Special Non-profit rate	$8.00/hr	
Long Term Leases (per square foot)	$8.88/sq. ft.	
Gym	$30.00/hr. non-profit; $35.00/hr. profit	
TV/DVD/Projector use	$5.00/hr non-profit, $10.00/hr profit	
Warming Kitchen	$5.00/hr. non-profit; $10.00/hr. profit	
Weekend Bldg. Supervisor Fee	$25.00/hr. (2 hour minimum)	
Fitness Room Fees:		
Daily -		
Resident/Non-Resident	$5.00	Reso 14-109
One Month -		
Adult	$25 resident, $30 Non-Resident	
HS Students & Seniors (over 60)	$20 resident, $25 Non-Resident	
Six Months -		
Adult	$100 resident, $125 Non-Resident	
HS students & Seniors (over 60)	$75 resident, $100 Non-Resident	Reso 21-83
City of Baraboo Employees	No Charge – approved 1/1/2024	
Dog Park Fees:		
Annual Pass	$25/dog resident; $35/dog Non-Resident	Reso 14-109
Daily Pass	$5	Reso 14-109
Forestry Fees:		
New tree planting on terrace	$75.00/tree (one time charge)	Reso 14-109

Replacement tree planting on terrace	No Charge	
Firewood permit	$25.00	Reso 14-109
Tree maintenance permit	No Charge	Reso 14-109
Subdivider Street Tree Costs	$3.35 per foot of frontage or actual costs, whichever is higher	§18.08(16)

POLICE DEPARTMENT FEES

Animal Trapping Fee:		
This service is discontinued. Call Advanced Animal Control. A fee will be charged.	Private service 355-2804 or 434-8136	
Automated Pawn System	$0.90 per billable transaction	§12.03(14)(b)
Audio/Visuals:		
Photographic Prints	$2.00 each	Reso 10-57
Photocopies	$.75 per page	Reso 10-57
USB copies	$5.00 each for single incident reports (actual, direct, and necessary costs may be charged for labor and materials for multiple incident reports or multiple DVDs)	Reso 10-57
Faxed or e-mailed reports	No charge for single reports (actual, direct, and necessary costs may be charged for labor for multiple incident reports)	Reso 10-57
Digital & e-mailed reports	Reports that are digital & e-mailed – No Charge	
Building Moving Permit:		
Police escort service	$150.00 After one hour, current wages & benefits	Reso 07-172
Parking Permit: (also see Police Special Chgs)		§4.05(1)
Contractor permit	$20.00 per day per space	§7.09(21)
Downtown Merchant	$35.00 annually per stall	§7.24(4)
Parking Tickets:	See Section 7.24 of the City's Codebook, Traffic Code Penalties	
Police Special Charges & Permits:		
Failure to lock doors (over 3 in 12 months)	$10.00 per vehicle	
Special events coverage	Current wages and benefits	
Vehicle I.D.	$5.00 per vehicle	
Vehicle storage	$5.00 per day	
Fingerprinting for employment Services	$10.00/person	
Security Alarm System:		
False alarms – PD response (3 in 12 months)	$100.00	
Police Department Fees continued:		
Subsequent false alarms per location: By PD	$15.00 for life	

PUBLIC WORKS FEES

Snow and Ice – Failure to remove: 1st violation 2nd violation - during same winter season	 $25.00 $50.00 + additional court & jail assessments, automation fees, and other fees imposed by Wisconsin Statutes.	§25..04 & §8.05
Snow Removal	Cost + 10% after 30 days	§8.05
Weed Removal	Actual cost + 10%	§10.09(4)
Work Zone Assistance to Property Owner/Contractor	Staff (Rates established by City Clerk)/Equipment (Rates established by Wisconsin DOT)Cost Recovery -1 hr. minimum charge	Reso. 2025-72
Accident Response	Staff Response (Rates established by City Clerk), Equipment (Rates established by WI DOT), Disposal charge (Cost dependent on type of material disposed) -Damaged materials to be reimbursed at current replacement costs -1 hr. minimum charge	Reso. 2025-72
Illegal Dumping Response	Staff Response (Rates established by City Clerk), Equipment (Rates established by WI DOT), Disposal (Cost dependent on nature of material disposed) -1 hr. minimum charge, minimum 2 hr. charge for "call-in" response	Reso. 2025-72

TREASURER FEES

Cat License: Unneutered or unsprayed Spayed or neutered Duplicate license Late fee Kennel (up to 12 animals) Kennel (over 12 animals) Cat at large &/or untagged (1st offense) Cat at large &/or untagged (subsequent offenses) Failure to vaccinate Refusal to quarantine	 $20.00 per year per animal $15.00 per year per animal $1.00 per license $5.00 per animal $100.00 per year $100.00 per year +$3.00 each for every animal over 12 $25.00 to $100.00 * $50.00 to $200.00 * $50.00 to $100.00 * $100.00 to $500.00 *	§12.13 Reso 2023-110

Dog License:		§12.13
Unneutered or unsprayed	$20.00 per year per animal	Reso 2023-110
Spayed or neutered	$15.00 per year per animal	
Duplicate license	$2.00 per license	
Late fee	$5.00 per animal	
Kennel (up to 12 animals)	$100.00 per year	
Kennel (over 12 animals)	$100.00 per year +$3.00 each for every animal over 12	
Dog at large &/or untagged (1st offense)	$25.00 to $100.00 *	
Dog at large &/or untagged (subsequent offenses)	$50.00 to $200.00 *	
Failure to vaccinate penalty	$50.00 to $100.00 *	
Refusal to quarantine	$100.00 to $500.00 *	
Service Dog	No Charge	§174.055
* These fees do not include possible additional court fines of not less than $100.00 nor more than $1,000.00 or imprisonment of not more than 60 days per Wis. Stats., 95.21(10)(6).		
Insufficient Fund Check NSF	$25.00 per check	Reso 03-98
Room Tax:	8%	Reso 2024-12.25
Delinquent room tax returns	$10.00 per return + additional 10% of tax liability	§3.14 §3.14(15)
Special Assessment Letters for Transfer of Real Estate	$30.00 per parcel, $10.00 additional for Rush request (Less than 2 business days)	
Tax Amounts by Mortgage Companies	$2.00 per parcel, $10.00 minimum	

UTILITIES FEES

Hydrant Charges:		
Service charge	$55.00	PSC Ord. 360-WR-103 Eff 1/1/24
Bulk water used	$3.36 per 1,000 gallons	Reso 2024-084
Payment Not Honored by Financial Institution Charge	$25.00	PSC 360-WR-103 Eff 1/1/24
Materials	Cost plus 20%	
Meter Charges:		
Meter repair	Actual cost	PSC 185.77
Meter testing	$10.00 per test + Actual labor cost	
Reconnection Charges:		
Reinstall meter	$55.00 during business hours, $85.00 after hrs	Res. 2021-40
Valve turned on at curb stop	$55.00 during business hours, $85.00 after hrs	

Service Tap	Actual cost	PSC Ord 360-WR-103 Eff. 1/1/2024
Sewer Connection Fee:		
Reserve capacity fee	$650.00 per lateral unless a higher special assessment is charged	Res. 2021-39 §13.25
Laterals	Full cost to owner	§13.31
Stormwater	$12.31 per ERU per quarter	Res. 2012-82
Temporary Meter:		
Service charge	$55.00	PSC Ord 360-WR-103 Eff. 1/1/24
Bulk water used	$3.36 per 1,000 gallons	Res. 2024-084
Final Billing/Real Estate Closing:	$20.00 per meter read (outside normal quarterly billing cycle)	PSC Ord 360-WR-103 Eff. 1/1/24 Res. 2021-40
Missed Appointment:	$20.00 during business hours, $35.00 after hours	PSC Ord 360-WR-103 Eff. 1/1/24 Res. 2021-40
Water Service Inspection:		PSC Ord 360-WR-103
(includes cross connection)	$25.00 after 1st inspection	(Sch Cz-1) Eff.
Lateral	Actual cost of installation	1/1/24
Well Permit	$25.00 for 5 years	§13.17(7)/ §13.12 PSC 09/17/98