

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, October 26, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Thurow

Council Members Absent: Kierzek

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, J. Ostrander, T. Pinion, K. Stieve, L. Laux, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Wedekind and carried to approve the minutes of October 12, 2021.

Moved by Petty, seconded by Wedekind and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATIONS** – None Scheduled.

**PUBLIC HEARINGS** – None Scheduled.

**PUBLIC INVITED TO SPEAK** – No one spoke.

**MAYOR'S BUSINESS**

- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>
- City wide Trick-or-Treating will be held on Sunday, October 31<sup>st</sup> from 4pm to 7pm

**ORDINANCES ON 2<sup>ND</sup> READING**

Moved by Ellington, seconded by Thurow and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance No. 2581** amending §29.13 of the Baraboo Municipal Code to allow chickens to be raised in an educational setting.

**CONSENT AGENDA**

**Resolution No. 21-91**

THAT the Accounts Payable, in the amount of \$683,189.18 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Resolution No. 21-92**

THAT, Jennifer Culotta be appointed to the Baraboo Economic Development Commission to serve the unexpired term of Laura Walczak until February 28, 2022.

**Resolution No. 21-93**

**WHEREAS**, the State Statute requires budget amendment publication to happen within ten (10) days upon Council approval of said amendments,

**WHEREAS**, the City is required to notify the citizenry through publication in the City's official newspaper concerning the supplemental budget amendments,

**WHEREAS**, the City's publication process is to identify budget amendments in the fiscal note section of resolutions when spending authorizations are granted,

**WHEREAS**, the City Council will approve budget transfers quarterly to satisfy the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing,

**NOW, THEREFORE BE IT RESOLVED**, that the following budget amendments are authorized for publication:

- 3rd Quarter, 2021 City-Wide Supplemental Budget Amendments for \$127,750
- 3rd Quarter, 2021 General Fund Supplemental Budget Amendments \$49,750
- 3rd Quarter, 2021 City-Wide Budgetary Transfers \$138,474

**City of Baraboo  
3rd Quarter Budget Amendments**

Department	Account Number	Account Name	Original Budget	Increase/ (Decrease)	Amended Budget
General Fund - General Government	100-10-47330-000	Contributions from Ambulance	20,139	1,756	21,895
				<u>\$ 1,756</u>	
General Fund - Fire - Fire Station	100-21-51610-340-000	Operating Supplies	2,500	500	3,000
General Fund - Alma Waite Annex - Fire	100-21-51620-221-000	Water	124	106	230
General Fund - Alma Waite Annex - Fire	100-21-51620-222-000	Electricity	2,000	650	2,650
General Fund - Alma Waite Annex - Fire	100-21-51620-223-000	Heat	700	500	1,200
<i>To Approp Fund Bal for building expensens with EMS</i>				<u>\$ 1,756</u>	
General Fund - Police	100-20-49310-400	Fund Balance Applied-Desig Don	1,108	1,500	2,608
				<u>\$ 1,500</u>	
General Fund - Police Department - Police	100-20-52110-392-400	Small Equipment-Donations	1,108	1,500	2,608
<i>To Approp donations ERT equipment purchases</i>				<u>\$ 1,500</u>	
Debt Service - General Government	300-10-49300-000	Fund Balance Applied	54,354	3,000	57,354
	300-10-49300-000			<u>\$ 3,000</u>	
Debt Service - Principal on Notes - General Government	300-1058120-610-170	Principal on Notes-LOC 2017	582,000	3,000	585,000
<i>To Appr unused LOC proceeds to pay debt early</i>				<u>\$ 3,000</u>	
General Fund - Police	100-20-48500-400	Donations - Designated	-	300	300
	300-10-49300-159			<u>\$ 300</u>	
General Fund - Police Department - Police	100-20-52110-392-610	Small Equipment-Ballistic Vest	8,645	300	8,945
<i>To appropriate donations for ballistic vest</i>				<u>\$ 300</u>	
Airport - Airport	630-35-43200-629		(78,000)	78,000	-
	300-10-49300-000			<u>\$ 78,000</u>	
Airport - Transfer to Airport Capital Fd - Airport	630-35-59263-900-000	Cost Reallocation	-	69,000	69,000
Airport - Airport - Airport	630-35-53510-250-000	Repair & Maint Serv-Equipment			

			8,968	9,000	17,968
<i>To appropriate funds for insurance proceeds recycling truck</i>				\$ 78,000	
General Fund - General Government	100-10-48400-000	Insurance Recoveries	44,544	21,594	66,138
	300-10-49300-000			\$ 21,594	
General Fund - Recycling - Street Department	100-31-53635-240-000	Repair & Maint Service-Vehicle	5,000	21,594	26,594
<i>To appropriate funds for insurance proceeds recycling truck</i>				\$ 21,594	
General Fund - General Government	100-10-49300-000	Fund Balance Applied	1,129,027	21,600	1,150,627
	300-10-49300-120			\$ 21,600	
General Fund - Pool - Recreation	100-53-55420-861-000	Facilities Improvements	9,000	21,600	30,600
<i>To appropriate funds for insurance proceeds recycling truck</i>				\$ 21,600	

Moved by Kolb, seconded by Wedekind and carried that the Consent Agenda be approved-8 ayes.

**NEW BUSINESS - RESOLUTIONS**

**Resolution No. 21-94**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the City Clerk be authorized to sign, on behalf of the City of Baraboo, the attached proposal, and any plan documents as needed, from HealthEquity to provide employees with Flexible Spending.

Moved by Kent, seconded by Kolb and carried that **Resolution No. 21-94** be approved-8 ayes.

**Resolution No. 21-95**

THAT the City’s Employee COVID-19 Policy be amended as provided for in the attached Policy.

**FACE COVERINGS**

All City employees, including seasonal, temporary and paid-per-call employees (collectively “employees”), volunteers, elected and appointed officials, members of any City committee, commission or board, City contractors and vendors, and members of the public are required to properly wear face coverings while in City buildings facilities and vehicles. This includes cubicles, offices, conference rooms, elevators, stairwells, kitchenettes, bathrooms, hallways, and corridors. It does not cover rooms occupied by one person with the door closed or vehicles occupied by one person.

This requirement applies regardless of whether a person has received a COVID-19 vaccination.

The proper wearing of a face covering means:

- A surgical mask or a mask approved by the Department Head. Certain employees are required by the nature of their job to wear N-95 masks and will be advised of this requirement; and
- Is worn in a manner which completely covers a person’s mouth and nose.

Employees or members of the public who are unable to wear face coverings due to physical or mental health conditions or disability or because of a sincerely held religious belief should notify their Department Head. Member of the public who wish to enter a City building or facility with those restrictions or beliefs should similarly notify the City employee in charge of the building or facility upon entering that building or facility. This policy does not apply to children under age of two.

The City will have a supply of appropriate face coverings available for employees and members of the public doing business with the City. Employees may wear their own clean, work-appropriate face coverings which meet the above requirements.

Face coverings may be removed when eating, drinking, communicating with someone who is deaf or hard of hearing, and when communication cannot be achieved through other means, to confirm identity if requested, or if in an enclosed space where no other person is present.

Employees who refuse to comply with this directive may be subject to discipline up to and including termination.

Members of the public who refuse to follow this directive will not be permitted to enter the City building or facility or will be asked to leave the building or facility. The City will make reasonable arrangements to facilitate the conduct of City business with members of the public who do not comply with this directive.

An elected or appointed official and any member of a City committee who does not comply with this directive will be required to attend any properly noticed meeting of a City body or committee remotely. The City will facilitate such remote attendance and the member's remote presence will qualify for quorum and per diem purposes.

The City Administrator shall have the authority to grant exceptions to this policy for the purposes of recreational or athletic activities using City-owned facilities. Groups seeking an exception shall submit a written request to the City Administrator, including the specific persons, timeframe, location, and activities involved. The City Administrator shall review, respond accordingly, and provide notice of any exception to relevant City staff.

#### Testing/Vaccinations

The City strongly encourages its employees, volunteers, elected officials, and committee members to receive an approved COVID-19 vaccination. At the time of the adoption of this policy, those vaccinations are two shots of Pfizer-BioNTech taken 21 days apart, two shots of Moderna vaccine taken 28 days apart, or one shot of the Johnson & Johnson's Janssen vaccine.

All employees, volunteers, elected officials, committee, commission or board members are required to provide the City with written documentation by August 16, 2021 that they have received an approved COVID-19 vaccination. An employee, volunteer, elected official, or committee member who does not provide the City with such written documentation will be considered unvaccinated for the purpose of this policy. Any employee, volunteer, elected official, or committee member who provides written documentation of full vaccination after August 16, 2021 shall thenceforth be considered vaccinated and eligible for the benefits outlined below.

The written documentation of vaccination status ("documentation") must be submitted to the City Clerk or her designee. The documentation for all individuals will be kept confidential in a segregated file marked "Confidential." The documentation will not become part of an employee's personnel file. Access to the documentation is restricted to the Clerk or designee, the City Administrator, the Mayor, the employee's Department Head, and any individual with an objective reason to know such information for the purpose of conducting City business.

An unvaccinated elected or appointed official and any member of a City committee, commission or board may attend any properly noticed meeting of a City body or committee remotely. The City will facilitate such remote attendance and the member's remote presence will qualify for quorum and per diem purposes.

#### COVID-19 Emergency Sick Leave

The City will provide regular part-time and full-time City employees **who have received the full dose of an approved COVID-19 vaccine**, up to eighty (80) hours of additional paid leave in the form of COVID Emergency Sick Leave to be used during the first fourteen calendar days by those employees who are unable to work (or telework). COVID Emergency Sick Leave shall be used due to the following reasons:

1. The employee tests positive for COVID-19;
2. The employee is experiencing COVID-19 symptoms and is seeking medical diagnosis or waiting for COVID test results; or
3. The employee has been advised by a medical provider, a Public Health Agency, or the City to quarantine due to, but limited to, the following: being determined to be a close contact of a positive individual or living in a household with a confirmed positive individual

The City may follow up with an employee requesting such leave to obtain additional information and to advise the employee of other benefits available including FMLA benefits to run concurrently where permitted. The employee may also use his or her own paid leave. Employees wishing to utilize this leave are required to notify their Department Head immediately.

The City may at its sole discretion make modifications to this policy at any time including, but not limited to, termination of this policy. There is no carryover of unused COVID Emergency Sick Leave and any unused leave will be forfeited on the date this policy is terminated. The application of this leave program is not intended to provide cumulative benefits if future mandated paid-leave programs are imposed at either the State or Federal level.

Employees who are eligible to work from home will be required to work from home if medically possible. These work-from-home hours will be paid as regular hours and will not be counted toward this leave. When taking leave under this policy, employees are entitled to receive their regular rate of pay as compensation during a qualifying period of absence. Unless an employee is teleworking, COVID Emergency Sick leave for qualifying reasons must be taken in full-day increments and cannot be taken intermittently. Prior to returning to work, employee must meet the requirements set forth in the departmental return to work policy.

Regular part-time and full-time City employees **who have NOT received the COVID-19 vaccine are not eligible** for COVID-19 Emergency Sick Leave and will need to use their bank of accrued leave (sick, vacation, personal holiday, or compensatory time) for any absences due to the following:

1. The employee tests positive for COVID-19.
2. The employee is experiencing COVID-19 symptoms and is seeking medical diagnosis or waiting for COVID test results.
3. The employee has been advised by a medical provider, a Public Health Agency, or the City to quarantine due to, but limited to the following: being determined to be a close contact of a positive individual or living in a household with a confirmed positive individual.

Employees unable to receive the COVID-19 vaccine due to medical reasons or because of a sincerely held religious belief, practice, or observance, may request an exemption from this policy to receive the COVID Emergency Sick Leave. Exemptions or reasonable accommodations are not guaranteed. Personal or philosophical reasons for not getting vaccinated are insufficient, and requests of this nature will be denied. The City may verify an employee's medical exemption with their medical provider. Employees requesting an exemption understand that the City is not required to provide an exemption accommodation if doing so would pose a direct threat to the employee or other in the workplace or would create undue hardship for the City. Requests for an exemption should be submitted in writing to the City Administrator.

The COVID Emergency Sick Leave will be interpreted by the City Administrator, utilizing the regulations governing the Family First Coronavirus Recovery Act as a guide, and administered in his sole judgement.

#### **Effective Date**

This policy will be in effect as of 12:01 a.m. on Monday, August 16, 2021 and will remain in effect until rescinded by the Common Council. The provisions of the COVID-19 Emergency Sick Leave are not retroactive.

Moved by Ellington, seconded by Wedekind to follow recommendations made by the Finance Committee and remove from the policy the language of "specific person". Motion carried that **Resolution No. 21-95** be approved-8 ayes.

#### **Resolution No. 21-96**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the Fire Chief or City Administrator is authorized to sign Agreement for Warning System Annual Inspection and Preventative Maintenance with Emergency Communication Systems.

Moved by Petty, seconded by Kent and carried that **Resolution No.21-96** be approved-8 ayes.

#### **Resolution No. 21-97**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the following applications for funds from the City's Alma Waite Fund are approved for fiscal year 2022:

1. City of Baraboo Parks & Recreation – In the amount of: \$6,000
2. Friends of Baraboo Park Challenge – In the amount of: \$1,500
3. Baraboo Concerts on the Square – In the amount of: \$3,558

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the appropriate contracts on behalf of the City as required by §27.01(2)(f) of the Baraboo Municipal Code.

Moved by Ellington, seconded by Petty and carried that **Resolution No.21-97** be approved-8 ayes.

#### **Resolution No. 21-98**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the Fire Chief is authorized to expend up to \$400,000 on a Freightliner/Marion Mobile Water Supply Apparatus(Tender) as budgeted in 2022 Fire Department Capital Budget, and

THAT the Fire Department Equipment Replacement Fund has the capacity to support this purchase, and

THAT the Fire Chief is authorized to sign a purchase agreement with Marion Body Works.

THAT all other bids or quotes are rejected.

Moved by Wedekind, seconded by Thurow and carried that **Resolution No.21-98** be approved-8 ayes.

### **NEW BUSINESS – ORDINANCES**

Moved by Kolb, seconded by Sloan and carried unanimously to approve suspending the Council Rules as permitted by Section 2.04(20) of the Baraboo Municipal Code.

Moved by Petty, seconded by Ellington and carried unanimously to waive the second reading of Ordinance No. 2582.

Moved by Ellington, seconded by Wedekind and carried unanimously to approve the 1<sup>st</sup> and final reading of **Ordinance No. 2582** revising the City of Baraboo Code of Ordinances §7.02 (2)(b)2 to provide for:

No Parking Any Time on the east side of Draper Street extending south of Algonquin from the intersection to a point 35 feet south of the crosswalk.

No Parking Any Time on the south side of 2<sup>nd</sup> Street extending west of the intersection of Rosaline Street to a point 50 feet west of the crosswalk.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. The City of Baraboo Code of Ordinances § 7.02(2)(b)2, the Official Traffic Map, is revised to provide for:

No Parking Any Time on the east side of Draper Street extending south of Algonquin from the intersection to a point 35 feet south of the crosswalk.

No Parking Any Time on the south side of 2<sup>nd</sup> Street extending west of the intersection of Rosaline Street to a point 50 feet west of the crosswalk.

2. This Ordinance shall take effect upon passage and publication as provided by law.

### **COMMITTEE OF THE WHOLE**

Moved by Petty, seconded by Thurow to enter Committee of the Whole to discuss the 2022 Budget.

J. Ostrander noted that for 2022 the tax levy and the general revenues are basically what will pay for our city operational expenses. The tax levy will not be used for capital purchases, instead fund balance, accumulating capital savings and debt proceeds will support the conception of a new capital fund. As these capital funds are created, each individual department will have their own listing of fixed assets and items they will have to purchase. The idea behind this is to have the funds available when the items come up for purchase. The surplus that is 25% over the general fund balance is what we are going to use to get these funds started. The annual expenditures will be budgeted within these funds and any purchases will reduce these funds. Ultimately going forward, if we have money in our tax levy limit, we will try to fund these as we go.

For the 2022 overview, the general fund total budget is \$17,822,289. The tax levy is anticipated at

\$8,999,901 and the mill rate is \$9.64, a decrease of \$1.91 from prior year and is primarily driven by the tax revaluation. The equalized value went up a total of \$55,639,700; this includes both residential and commercial.

Moved by Thurow, seconded by Ellington to rise and report from Committee of the Whole and return to regular session.

### **ADMINISTRATOR AND COUNCIL COMMENTS**

Ald. Wedekind noted that due to the pandemic there will be no Veteran's Ceremony this year.

### **REPORTS, PETITIONS, AND CORRESPONDENCE**

The City officially acknowledges receipt and distribution of the following:

- **Reports:** September 2021 – Treasurer, Fire Dept.  
3<sup>rd</sup> Qtr. 2021 Taxi Financial Statement  
3<sup>rd</sup> Qtr. 2021 City Financial Statements
  
- **Minutes from the Following Meetings:**

**Finance/Personnel Committee–Dennis Thurow Committee Room, #205**

**October 12, 2021**

**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, M. Hardy, L. Laux

**Call to Order** –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of September 28, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

### **Action Items**

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$417,369.15**. Motion carried unanimously.
  
- b) **2022 Parks, Recreation and Forestry Department Fees and Charges** – M. Hardy reviewed the proposed program fees for 2022 noting increases to several facilities and programs including shelter rental fees, pool fees, and some adult recreational fees. He also noted that Parks Commission is recommending a 2% increase for the Civic Center, which includes the long term lease rates. This increase is in part due to the increase in water charges. Moved by Petty, seconded by Kent to recommend to Council for approval of the 2022 Parks, Recreation and Forestry Department fees and Charges. Motion carried unanimously.
  
- c) **2022 Parks, Recreation and Forestry Department Seasonal Wages** – M. Hardy noted that one of our biggest challenges is getting employees without raising the wages. We do attempt to keep our wages in line with surrounding communities but at the same time knowing that any increase in wages has to be reflected on our fees. Changes for 2022 include a slight increase to life guards, adult volleyball, civic center weekend maintenance, parks maintenance, and zoo employees. In order to stay competitive, staff has been working to continue an incentive program for seasonal lifeguards by giving gift cards to area businesses. Moved by Petty, seconded by Kent to recommend to Council approval of the 2022 Parks, Recreation and Forestry Department Seasonal Wages. Motion carried unanimously.
  
- d) **Pierce Park Pavilion Lease** – M. Hardy explained that the Baraboo Thunderbird Youth Hockey Association has been with the City since about 1997 and during this time they have never been charged rent for the use of this pavilion. During the 6-month rental, they are responsible for all utilities. The Parks Commission is recommending the same stipulations of waiving the rent and requiring that they provide public skating on Sunday nights for 3 hrs, and free skating during the Winterfest Celebration. Moved by Kent, seconded by Petty to recommend to Council approving the lease of the Pierce Park Pavilion to the Baraboo Thunderbird Youth Hockey Association for October 15, 2021 to April 14, 2022. Motion carried unanimously.
  
- e) **2022 Boys & Girls Club of Baraboo-Sauk County Lease** – Other than the slight increase in the lease amount, no changes are proposed. Moved by Petty, seconded by Kent to recommend to Council for approval to continue subsidizing the Boys & Girls Club of Baraboo-Sauk County lease for 2022 by 80%. Motion carried unanimously.
  
- f) **2022 Baraboo Area Senior Citizens Organization Lease** – Other than the slight increase in the lease amount, no changes are proposed. Moved by Kent, seconded by Petty to recommend to Council for approval to continue subsidizing the Baraboo Area Senior Citizens Organization lease for 2022 by 80%. Motion carried unanimously.
  
- g) **Stage III Theater for Youth Lease**- Other than the slight increase in the lease amount, not changes are proposed. Moved by Petty, seconded by Kent to recommend to Council for approval to continue subsidizing the Stage III Theater for Youth lease for 2022 by 50%. Motion carried unanimously.

- h) **ARPA Funding** – Adm. Bradley reviewed the bond and approved project plan for the Jackson property. We were originally looking at \$4.8M in principal, the issuance of \$5,170,000. At the last Finance meeting, it was discussed that we would use \$1M of the COVID funds to be used towards the Water, Sewer and Stormwater at the Jackson property. Anticipating our costs will slightly increase, he estimated the new bond amount at \$3.9M. Under the original model, we will have to go until 2042 to get the full value recouped. Under the proposed, we would have enough money to close the TID in 2040. By doing so, we would then essentially save a net of \$1.6M in additional tax revenues. We would save \$728,000 in interest costs and \$135,000 in issuance costs, a net savings of \$863,000. When you add in the 1.5 years of tax revenue, your net savings by putting \$1M up front yields about \$2.5M on the back side. Mayor Nelson noted that we don't have a clear understanding of what we could spend this money on. We should consider that \$1M today might not be worth \$1M twenty years from now; trading today's dollars for future dollars. Finance Director J. Ostrander noted that by saving some room in our debt, we can always borrow for something else. Adm. Bradley noted that at this point, we are not showing a revenue loss which is restricting what this money can be used for. The committee also reviewed the use of COVID funds for the purchase of 22 portable and 5 mobile radios for a total commitment of up to \$109,000. Any remaining funds will be used for any COVID-19 related expenditures as needed. Moved by Petty, seconded by Kent to recommend to Council approving the resolution allocating of the American Rescue Plans Funding. Motion carried unanimously.
- i) **Litigation Opt In** – Adm. Bradley noted that we received a letter regarding a bankruptcy that was declared as of a result of the opioid litigation. It appears that the State of Wisconsin is involved in this and the Department of Justice has basically asked all municipalities if they would like to opt-in. Atty. Steve Zach is recommending that we register with the national settlement litigation which will allow him to receive and review any information relevant to the decision of whether to opt-in; no risk is involved at this time. Motion by Petty, seconded by Kent to recommend the Council approve the City register with the national settlement class action litigation. Motion carried unanimously.

#### Discussion Items

- a. Adm. Bradley, Finance Director J. Ostrander, and City Treasurer L. Laux presented the preliminary draft of the 2022 Budget.

**Adjournment** – Moved by Petty, seconded by Kent and carried to adjourn at 6:52pm.

#### Baraboo Economic Development Commission Meeting Minutes

September 2, 2021

- I. Call Meeting to Order and Note Compliance with Open Meeting Law**  
Chairperson Cafilisch called the meeting to order at 5:45 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.
- II. Roll Call of Membership**  
Present: Cafilisch, Steinhorst, Johnson, Koenig, Nelson, Persche, Vera  
Absent: Briggs, Kathbauer, Kent, Walczak, Wastlund  
Other: Patrick Cannon
- III. Approve Minutes**  
Motion to approve the minutes for August 5, 2021  
Steinhorst (1); Nelson (2)  
Aye: All via voice vote  
Nay: None
- IV. Approve Agenda**  
Motion to approve the agenda with placement of item #7 (Presentation by Matt Kures before item #6 as agenda item #5 Johnson (1); Steinhorst (2)  
Aye: All via voice vote  
Nay: None
- V. Presentation**  
Matt Kures, Extension Community Development Specialist provided an overview of the current economic status for Baraboo and Sauk County. The presentation outlines a variety of economic indicators and how the area ranks both statewide and nationally.
- In general, the area is within the state and national averages. In some indicators, we are below and others slightly above. As with other areas, the shortage of available labor is a major concern.
- VI. Action Items**
- a. **Consideration and discussion of Consulting Firm for EDA Grant**  
As previously indicated to the Commission, the City had solicited proposals for consulting services regarding the EDA grant. Three proposals were received and the Interview Panel met with two firms.
- The Interview Panel is recommending the firm of Redevelopment Resources to serve as the consultant at a price of \$128,575.
- BEDC would serve as the Steering Committee for this project.



After careful discussion, the Commission moved to recommend to the City Council the approval of the contract with Redevelopment Resources for \$128,575.

Motion:

To recommend to the City Council the approval of a contract with Redevelopment Resources for \$128,575.00 for the EDA Grant project

Johnson (1); Persche (2)

Aye: All via voice vote

Nay: None

**VII. Information/Discussion Items**

**a. Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.**

**i. Work session facilitated by Jenny Erickson**

**1. Discussion of possible agreement with UWEX for planning services**

**ii. Presentation by Matt Kures, Extension Community Development Specialist**

**iii. Update on Strategic Plan Process**

**iv. Consideration and possible adoption of BEDC Mission Statement**

a.i. No Action was taken due to overlapping tasks with EDA Grant information

a.iii. No action was taken

a.iv. The New Mission Statement was considered and the Commission moved to adopt the new Mission Statement.

Mission Statement:

*To provide vision, collect data, and recommend policies that promote a sustainable, diverse, and resilient local economy while maintaining the essential qualities that make Baraboo unique.*

Motion:

To approve the new Mission Statement as presented by the Ad Hoc Committee

Steinhorst (1); Persche (2)

Aye: All via voice vote

Nay: None

**VIII. Adjournment**

Motion to adjourn the meeting was made at 6:47pm.

Johnson (1); Nelson (2)

Aye: All via voice vote

Nay: None

**• Copies of these meeting minutes are on file in the Clerk’s office:**

Public Arts.....	8-26-2021	CDA.....	9-7-2021
Bicycle Advisory.....	9-16-2021, 9-23-2021	Plan Comm.....	9-14-2021
PFC.....	8-16-2021, 9-20-2021	UW Campus.....	9-16-2021

**• Petitions & Correspondence Being Referred: Correspondence regarding ATV Route in City of Baraboo.**

**CLOSED SESSION**

Moved by Petty, seconded by Wedekind, to go into Closed Session. The Mayor will announce that the Council will go into Closed Session according to §19.85(1)(e), Wis. Stat., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Pre-Development Agreement)

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Thurow

Council Members Absent: Kierzek

Others Present: Mayor Nelson, Clerk Zeman, Adm. Bradley, T. Pinion, Michelle Lickness, IKWE Development LLC

**OPEN SESSION**

Moved by Ellington, seconded by Kent, to return to Open Session. The Mayor announces that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

**Resolution No. 21-99**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

**WHEREAS**, city staff has been in discussions with Developer in regards to City owned property located on Lynn St, Vine St. and Walnut St. parcels 206-1769-00000, 206-0934-00000, 206-1769-10000 (“Project”); and

**WHEREAS**, the Parties are continuing to negotiate the terms of the development agreement; and

**WHEREAS**, the Parties would each like to secure certain rights at this time, with said terms contained in this Agreement, prior to investing additional time and money in exploring the development of the Project; and

**WHEREAS**, the City finds that allowing the Developer to secure certain rights to the Property at this time and contingent to the terms contained in this Agreement will be beneficial to the City for many reasons, including the possibility of the Project bringing additional housing to the City of Baraboo.

**NOW, THEREFORE BE IT RESOLVED**, the Baraboo City Council does hereby authorize entering into the pre-development agreement in accordance with the terms set forth and directs staff to take the steps necessary to facilitate the City’s responsibilities under this agreement.

**BE IT FURTHER RESOLVED** that the City Council authorizes the City Clerk and City Administrator to execute the attached City of Baraboo and Riverfront Baraboo Apartment & Retail, LLC Pre-Development Agreement.

Moved by Thurow, seconded by Petty and carried that **Resolution No.21-99** be approved-7 ayes; 1 nay, Kolb

**ADJOURNMENT**

Moved by Petty, seconded by Ellington, and carried on voice vote, that the meeting adjourn at 9:11pm.

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Brenda Zeman, City Clerk