

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, November 22, 2022 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Hazard, Petty, Ellington, Kierzek, Thurow

Council Members Absent: Kent, Sloan

Others Present: Chief Sinden, Clerk Zeman, Adm. Bradley, J. Ostrander, T. Pinion, M. Hardy, P. Cannon, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Ellington and carried to approve the minutes of November 1, 2022 and November 8, 2022

Moved by Ellington, seconded by Petty and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS

Finance Director J. Ostrander presented the 2023 budget.

PUBLIC HEARINGS

The Mayor announced that this is the published date and time to hear public comment concerning the proposed assessments to be levied in the Baraboo Improvement District (BID).

Norris Crowe, 506 Ash Street, purchased this property in October of 2021. Because the property is used exclusively for residential, he is wondering if this would exclude him from the BID assessment. The “commercial” section of the building is currently used as storage.

No one else spoke and the Mayor closed the Public Hearing.

The Mayor announced that this is the published date and time to hear public comment concerning the proposed 2023 City Budget.

Marianne Cotter, 907 Second Street, the co-chair of Powered Up Baraboo. She thanked everyone for their efforts to address the \$826,000 budget shortfall. While the Council is only approving the 2023 operating budget, this does not mean that there is not long-term thinking that doesn't play a part. In the Strategic Plan that was approved this summer, one of the desired outcomes that was named was “staff and elected official move from a short-range budget mindset to a long-range approach”. Taking the big picture into account is important even as we make this immediate shortfall. Thinking long term involves thinking sustainably both in terms of our relationship to the environment and also financially. In her mind, moving from a short-range budget mindset to long range approach means carefully planning what the City will pay for lights, heat, and air conditioning in City buildings for years to come; decisions they make regarding energy efficiency and renewable energy while approving the plans for future buildings will impact operating budgets for years to come. Thank you for being committed to a long-range approach. She would also like to celebrate the Strategic Plan goal of staff and elected officials understand infrastructure needs, specifically evaluating sustainable alternatives at the end of asset life cycles to meet a long-range goal of increased environmental stewardship. She applauded Mike Hardy for considering the purchase of an EV lawnmower and Chief Sinden for mandating that all future patrol cars be hybrid vehicles; these are good news story about how the city is thinking long-term and thinking sustainably.

No one else spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK

Rick Eilertson, 514 1st Street, spoke in favor of the “Trail Community” and is excited to see the improvements to Water Street and to be able to participate in this. He was happy to see the work that the City is doing on the “Trail Community” application and fully supports Baraboo becoming a “Trail Community”.

MAYOR’S BUSINESS

- Thanks to the City Clerk, her staff, our poll workers, and all the City departments that pitched in to run a very smooth operation on Election Day.
- There are three aldermanic districts up for election in April. Nomination paperwork can be circulated starting December 1st. More information can be found by contacting the City Clerk’s Office.
- City Offices will be closed Thursday, November 24 and Friday, November 25, 2022 for the Thanksgiving Holiday.
- The Mayor welcomes Thomas Cox to the Baraboo Economic Development Commission (BEDC). He will be representing the Sauk County Development Corporation (SCDC).
- Congratulations to St. Clare Hospital on their 100th anniversary. We are fortunate to have them serving the Baraboo community!
- The Mayor would like to congratulate Eugene Doro on his 40th anniversary with the City’s Wastewater Department. Also, congratulations to Mary Farrell-Stieve on her 5th anniversary with the Carnegie-Schadde Memorial Public Library. Congratulations to both of you!

CONSENT AGENDA

Resolution No. 22-118

THAT the Accounts Payable, in the amount of \$1,658,196.41 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 22-119

That the Weights and Measures Assessments for 2022 are hereby approved and that the City Clerk shall notify affected businesses of their final assessment as provided in the City Code.

Resolution No. 22-120

THAT the City Clerk be authorized to issue the following Picnic Licenses:

- Sauk County Historical Society, Christmas at the Mansion, 12/09/2022

Resolution No. 22-121

That the following delinquent personal property accounts be written off in the amount of \$451.67:

| | | | |
|-------------------------|------|----------|-------------------------|
| Sand County Contracting | 2018 | \$451.67 | Out of Business–10/2017 |
|-------------------------|------|----------|-------------------------|

That the following accounts receivable balances be written off in the amount of \$8,483.06:

| | | | |
|------------------|---------|-----------------------|------------|
| Spears, Rachelle | 2016-19 | SDC- Uncollectable | \$1,441.13 |
| Becker, Cari | 2018 | SDC- Uncollectable | \$306.58 |
| Brown, Gregory | 2016/17 | SDC- Uncollectable | \$844.83 |
| Spink, Christine | 2019 | SDC- Uncollectable | \$222.77 |
| Bostic, Lori | 2018 | SDC- Uncollectable | \$154.80 |
| Paul, Gordon | 2018 | SDC- Uncollectable | \$208.18 |

| | | | |
|----------------------|---------|---------------|----------|
| | | Uncollectable | |
| | | SDC- | |
| Owens, Kathleen | 2018/19 | Uncollectable | \$287.43 |
| | | SDC- | |
| Brandenhagen, Aaron | 2017 | Uncollectable | \$324.59 |
| | | SDC- | |
| Benning, Margaret | 2017 | Uncollectable | \$141.21 |
| | | SDC- | |
| Espinoza, Nathan | 2017 | Uncollectable | \$322.71 |
| | | SDC- | |
| Flora, Nikolaus | 2016 | Uncollectable | \$96.70 |
| | | SDC- | |
| Haskins, Reginald | 2018 | Uncollectable | \$305.59 |
| | | SDC- | |
| Jenkins, Ricky | 2017 | Uncollectable | \$153.66 |
| | | SDC- | |
| Martin, Skylar | 2017 | Uncollectable | \$71.51 |
| | | SDC- | |
| Merreighn, Merle | 2017 | Uncollectable | \$158.64 |
| | | SDC- | |
| Randazzo, Ty | 2017 | Uncollectable | \$125.98 |
| | | SDC- | |
| Sandoval, Carol | 2019 | Uncollectable | \$100.00 |
| | | SDC- | |
| Wheeler, Sherry | 2017 | Uncollectable | \$306.18 |
| | | SDC- | |
| Robertson, Rachel | 2017 | Uncollectable | \$159.28 |
| | | SDC- | |
| Groom, Dana | 2019 | Uncollectable | \$104.80 |
| | | SDC- | |
| Baker, Joseph | 2018 | Uncollectable | \$312.39 |
| | | SDC- | |
| Blacker, Tristan | 2018 | Uncollectable | \$200.00 |
| | | SDC- | |
| Dailey, Michael | 2020 | Uncollectable | \$200.00 |
| | | SDC- | |
| Delmore, Timothy | 2019 | Uncollectable | \$170.53 |
| | | SDC- | |
| Desiderio, Darrick | 2018 | Uncollectable | \$224.91 |
| | | SDC- | |
| Gonzalez Diaz, Iclia | 2018 | Uncollectable | \$362.09 |
| | | SDC- | |
| Lira, Antonio | 2018 | Uncollectable | \$162.95 |
| | | SDC- | |
| Lyons, Sheena | 2018 | Uncollectable | \$200.00 |
| | | SDC- | |
| Miller, June | 2018 | Uncollectable | \$131.34 |
| | | SDC- | |
| Scrofer, Steven | 2018 | Uncollectable | \$153.83 |
| Roy, Katilynne | 2018 | SDC- | \$75.97 |

| | | | |
|-----------------------|------|---------------|----------|
| | | Uncollectable | |
| | | SDC- | |
| McWilliams, Morgan | 2017 | Uncollectable | \$234.48 |
| | | SDC- | |
| Quality Construction, | 2017 | Uncollectable | \$218.00 |

That the Bad Badger Engineering loan balance in the amount of \$51,432.00 be written into an Allowance for doubtful accounts and the accrued interest of \$47,831.78 be written off. No further interest shall accrue.

Moved by Petty, seconded by Ellington and carried that the Consent Agenda be approved-7 ayes.

ORDINANCES ON 2ND READING

Moved by Thurow, seconded by Kolb and carried unanimously to approve the 2nd reading of **Ordinance No. 2603** §7.14 pertaining to Traffic and Parking Regulation on and adjacent to school district grounds.

NEW BUSINESS - RESOLUTIONS

Resolution No. 22-122

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the City received a grant of \$105,000 for an Economic Resilience Plan;

WHEREAS, the City is required to match the grant with a funding of \$45,000;

WHEREAS, the City engaged the consulting services of Redevelopment Resources-Studio GWA to Complete the Plan;

WHEREAS, the Consultant has completed their plan and submitted it to the City Council;

NOW THEREFORE, be it resolved, the City of Baraboo accepts the Economic Resilience Plan provided by Redevelopment Resources – Studio GWA.

Moved by Ellington, seconded by Hazard and carried that **Resolution No. 22-122** be approved-7 ayes.

Resolution No. 22-123

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City of Baraboo support the application of the Baraboo Area (City of Baraboo/Village of West Baraboo) and the Memorandum of Understanding between the Baraboo Area Chamber of Commerce and Ice Age Trail Alliance naming Baraboo/West Baraboo as an Ice Age Trail “Trail Community”.

Moved by Hazard, seconded by Petty and carried that **Resolution No. 22-123-** be approved-7 ayes.

Resolution No. 22-124

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the following budget transfer amendment authorizes a City contribution of \$625 towards the

one-time application fee for Baraboo’s designation as a “Trail Community” by the Ice Age Trail Alliance. The monetary transfer is excess from the Mayor’s 2022 Publication and Training budget.

| Account Number | Department | Budget | Credit (Debit) | Amended Budget | Balance YTD |
|----------------------|---|------------|----------------|----------------|-------------|
| 100-10-51410-320-000 | Mayor – Publications, Training, Dues | \$1,100.00 | (625.00) | 475.00 | 175.00 |
| 100-15-56710-270-400 | Economic Development – Special Services, Designated | .00 | 625.00 | 625.00 | .00 |

Moved by Ellington, seconded by Hazard and carried that **Resolution No. 22-124** be approved-7 ayes.

Resolution No. 22-125

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Freedom in Christ Assembly church be given a 12-month lease to rent the Civic Center gymnasium and room 11 on Sundays from 8am-1pm excluding holidays for the amount of \$1,000 per month.

Moved by Petty, seconded by Ellington and carried that **Resolution No. 22-125** be approved-7 ayes.

Resolution No. 22-126

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement

WHEREAS, the City of Baraboo (the “Municipality”) wishes to undertake a project to replace private lead service lines at residences, pre k -12 schools and licensed day care centers, identified as DNR No. 4762-04 (the “Project”); and

WHEREAS, the Municipality has applied to the Safe Drinking Water Loan Program (the “SDWLP”) for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

WHEREAS, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$222,500 that it has identified as being eligible for SDWLP funding;

NOW, THEREFORE, the City Mayor and City Clerk are authorized by and on behalf of the Municipality to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by this reference.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 22-126** be approved-7 ayes.

Resolution No. 22-127

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Mayor is hereby authorized to apply for the 2023 WisDOT Public Transit Assistance Program (PTAP) funding offered by the Federal and State for the City of Baraboo, and

THAT the Mayor is hereby authorized to apply for the 2023 Federal Section 5311 Operating and Capital (Formula Grants for Rural Areas) for the City of Baraboo, and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the appropriate contracts on behalf of the City if the applications are approved.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 22-127** be approved-7 ayes.

Resolution No. 22-128

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Shared Ride Taxi Service lease agreement is renewed for the City of Baraboo with Abby Vans, Inc. beginning January 1, 2023 – December 31, 2023.

THAT the Shared Ride Taxi Service will be operated by Abby Vans, Inc. as outlined in the Addendum for 2020-20204 Shared Ride Taxi Operating contract between the City of Baraboo and Abby Vans, Inc. for the second option year beginning January 1, 2023, and expiring December 31, 2023

Moved by Ellington, seconded by Wedekind and carried that **Resolution No. 22-128** be approved-7 ayes.

Resolution No. 22-129

WHEREAS, the Plan Commission approved the Baraboo Bluffs Condominium Plat, Phase 1, a 15-Unit Condominium located on 3.48-acres of property, being a part of Sauk County Certified Survey Map No. 7231, located in the SW ¼ of the SE ¼ and the SE ¼ of the SW ¼ of Section 2, T11N, R6E in the City of Baraboo, Sauk County, Wisconsin;

NOW, THEREFORE, BE IT RESOLVED that the Baraboo Bluffs Condominium Plat, Phase 1, a 15-Unit Condominium, is hereby granted final approval subject to the applicable provisions of Chapters 236 and 703 of the Wisconsin Statutes and Chapter 18 of the Baraboo Municipal Code of Ordinances and that all review fees be paid in full; and

THAT the Mayor and City Clerk are hereby authorized to sign the Baraboo Bluffs Condominium Plat, Phase 1.

Moved by Wedekind, seconded by Petty and carried that **Resolution No. 22-129** be approved-7 ayes.

Resolution No. 22-130

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the proposed 2023 BID budget in the amount of \$50,400.00 and attached hereto is approved, and; That the following is made a part of the Budget.

1. A reserve, to be known as the Reserve for Public Parking, Acquisition and Infrastructure Improvement Reserve, is established to be funded as follows:
The unspent balance, as determined by appropriate accounting methods, of the funds for each fiscal year as of December 31 of each year, shall be placed in a reserve to be used exclusively for acquisition of land for public parking purposes, lighting, marking, signing, and landscaping of

municipal parking lots and sidewalks, acquisition and public placement of receptacles for trash and garbage collection. Funds may be expended for these purposes at any time upon the affirmative vote of any five Directors.

Other than for the foregoing purposes, funds shall be expended from the reserve only on the affirmative vote of three quarters of all of the Directors of the BID.

2. In order to be paid, all bills must be signed by a BID Director or employee prior to being submitted to the Finance Committee.
3. All bills to be paid must be in the hands of the Treasurer no later than noon on the Friday immediately prior to the regular monthly meeting of the BID Board of Directors.
4. All Directors are to be compensated out of the General Administrative Account for the following expenses necessarily incurred: Postage, photocopies at \$.15 per page, mileage at IRS approved rates when authorized in advance by the BID Board of Directors.
5. All BID funds are to be turned in to either the BID Treasurer or the City Treasurer within 72 hours or receipt of the same. If turned in to the City Treasurer, the receipt for same shall be turned in to the BID Treasurer within 72 hours of receiving same.
6. No purchase or an obligation of the BID shall be paid in cash. All such purchases and obligations shall be paid by check issued by the City Treasurer.
7. Any non-budgeted items of income received during a fiscal year shall be placed in the contingency fund for the same year.

Moved by Wedekind, seconded by Petty and carried that **Resolution No. 22-130** be approved-7 ayes.

Resolution No. 22-131

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the Common Council of the City of Baraboo held a public hearing in the Council Chambers at 7:00 p.m. on the 22nd day of November, 2022 for the purpose of hearing all interested persons concerning the preliminary resolution and the report on the proposed assessments to be levied upon property within the District, and the estimated costs of the operating plan for the Business Improvement District, and heard all interested persons who desired to speak at the hearing;

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

The report pertaining to the proposed assessments and plans, specifications and estimated costs for the Baraboo Business Improvement District is adopted and approved. Payment of the assessments shall be made by assessing the properties benefited as indicated in the Report and that the assessments shown on the report, representing an exercise of police power, have been determined on a reasonable basis and are hereby confirmed. The assessments are due and payable interest free on or before March 1, 2022 and assessments not paid by September 1, 2022 shall become a delinquent tax against the property as provided by Section 66.60 (15), Wis. Stats.

The City Clerk shall publish the resolution as a Class 1 notice under Chapter 985, Wis. Stats., in

the assessment district and a copy of this resolution and a statement of the final assessment against the benefited property shall be mailed to every property owner whose name appears on the assessment roll, whose post office address is known or can with reasonable diligence be ascertained.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 22-131** be approved-7 ayes.

Resolution No. 22-132

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following Community Development Budgets are approved. They are:

| | |
|--|---------------------|
| Donahue Terrace Apartments | \$ 411,950 |
| Corson Square Apartments | \$ 396,650 |
| City Admin Building Fund | \$ 530,355 |
| Community Development Block Grant | \$ 225,500 |
| Façade Improvement | \$ 15,000 |
| Revolving Economic Development | \$ 87,000 |
| Library Building Fund | \$ 3,502,000 |
| Fire/EMS Building Fund | \$25,750,000 |
| Capital Catalyst | \$ 2,000 |

Moved by Hazard, seconded by Petty and carried that **Resolution No. 22-132** be approved-7 ayes.

Resolution No. 22-133

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT, the proposed 2023 Sanitary Sewer Budget for the City of Baraboo in the amount of **\$1,677,617** is hereby adopted; and,

BE IT FURTHER RESOLVED, that adoption of said budget establishes the following sewer rates effective beginning the first quarter billing of 2023:

| | | |
|------------------------------|----------------------------|------------|
| City of Baraboo | * 100 Gallons Usage | \$0.399 |
| Outlying Area: | * 100 Gallons Usage | \$0.270 |
| Surcharge for High Strength: | BOD | \$ 0.45/lb |
| | S.S. | \$ 0.51/lb |
| | Phosphorus | \$ 4.00/lb |

Quarterly Fixed Meter Charge

| | | | |
|--------|----------|-----|-----------|
| 5/8" | \$ 9.44 | | |
| 3/4" | \$ 10.32 | 4" | \$ 51.26 |
| 1" | \$ 12.06 | 6" | \$ 94.83 |
| 1-1/2" | \$ 16.41 | 8" | \$ 147.55 |
| 2" | \$ 21.64 | 10" | \$ 216.88 |
| 3" | \$ 33.84 | 12" | \$ 286.20 |

| | |
|--------------|-----------------------|
| Septage | \$116.72/1000 gallons |
| Holding Tank | \$ 10.85/1000 gallons |

| | | |
|---------------------------|----------------------|---------------------------------|
| Administration Fee | | \$ 15.00/load |
| Bio Solids | Class A Utility haul | \$ 22.50/load |
| | Customer hauls | \$ 0.75/yd. |
| | Class B | FREE |
| Digester Solids Treatment | | \$ 50.00/100 lbs. of dry solids |
| BOD Testing | | \$ 18.00/sample |
| S.S. Testing | | \$ 12.00/sample |
| pH Testing | | \$ 7.00/sample |
| Phosphorus Testing | | \$ 23.00/sample |

Moved by Petty, seconded by Ellington and carried that **Resolution No. 22-133** be approved-7 ayes.

Resolution No. 22-134

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Water Utility Budget for 2023 in the amount of \$2,239,595 is hereby approved.

Moved by Kolb, seconded by Hazard and carried that **Resolution No. 22-134** be approved-7 ayes.

Resolution No. 22-135

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Storm Water Utility Budget for 2023 in the amount of \$593,247 is hereby approved.

Moved by Petty, seconded by Kolb and carried that **Resolution No. 22-135** be approved-7 ayes.

Resolution No. 22-136

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following TIF Funds' budgets for 2023 be hereby approved:

| | | |
|---------------------|----|-----------|
| TID #6 (Fund 360): | \$ | 848,925 |
| TID #7 (Fund 370): | \$ | 388,347 |
| TID #8 (Fund 380): | \$ | 672,201 |
| TID #10 (Fund 310): | \$ | 1,566,705 |
| TID #11 (Fund 311): | \$ | 3,257,989 |
| TID #12 (Fund 312): | \$ | 1,518,114 |

Moved by Petty, seconded by Wedekind and carried that **Resolution No. 22-136** be approved-7 ayes.

Resolution No. 22-137

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following Funds' budgets for 2023 be hereby approved:

| | | |
|-------------------------------------|----|---------|
| Taxi (Fund 230): | \$ | 675,654 |
| Street Lighting (Fund 240) | \$ | 150,467 |
| Park Impact/Development (Fund 250): | \$ | 235,000 |

| | | |
|---------------------------------|----|---------|
| Library Impact Fees (Fund 251): | \$ | 227,939 |
| Police Impact Fees | \$ | 51,036 |
| Fire Impact Fees | \$ | 375,100 |
| Lead Service Grant | \$ | 0 |
| Library Operating | \$ | 941,818 |
| Disaster Aid (ARPA) | \$ | 121,470 |
| Emergency Management | \$ | 0 |
| Police Equipment | \$ | 13,200 |
| PW Capital Equipment | \$ | 390,000 |
| General GOV/IT Capital | \$ | 27,250 |
| Parks/Rec Capital Equipment | \$ | 0 |
| Park Amenities | \$ | 600,000 |
| Capital Projects/ Roads | \$ | 817,967 |
| Special Assessments | \$ | 75,000 |
| Land Development | \$ | 50 |
| Insurance | \$ | 351,161 |
| Leased Vehicles | \$ | 219,269 |
| UW Campus | \$ | 910,651 |
| Alma Waite | \$ | 7,688 |
| Kuenzi Estate | \$ | 0 |
| Fire Benefit | \$ | 86,000 |
| Library Segregated | \$ | 170,000 |
| Library Building | \$ | 5,000 |
| Park Segregated | \$ | 30,000 |
| Oschner Park | \$ | 900 |

Moved by Ellington, seconded by Petty and carried that **Resolution No. 22-137** be approved-7 ayes.

Resolution No. 22-138

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the proposed 2023 Budget Document appropriates out of the receipts of the City of Baraboo for the year 2023, including monies received from the general property tax levy, to the various Funds shown below, the following amounts:

| | |
|------------------------------|--------------|
| General Fund (Fund 100): | \$11,433,545 |
| Library Fund | \$ 558,083 |
| Police Capital Fund | \$ 14,700 |
| Public Works Capital Fund | \$ 238,000 |
| General/IT Capital Fund | \$ 30,000 |
| Parks Capital Equipment Fund | \$ 10,000 |
| Parks Amenities Fund | \$ 104,500 |
| Leased Vehicle Fund | \$ 84,000 |
| Insurance Fund | \$ 216,120 |
| Debt Service | \$ 2,716,193 |

Total of General Operating Funds \$15,405,141.00

BE IT FURTHER RESOLVED THAT THE Common Council of the City of Baraboo hereby approves and accepts the 2023 Budget in the amount of \$ 15,405,141.00 dollars, and;

BE IT FURTHER RESOLVED that there is hereby levied a tax of \$9,073,020.00 on all taxable property within the City of Baraboo as returned by the assessor in the 2022 assessment roll for the uses, and purposes set forth in the 2023 budget. A detail of the levy by Fund follows:

| | |
|------------------------------|-----------------------|
| General Fund (Fund 100): | \$5,101,424 |
| Library Fund | \$ 558,083 |
| Police Capital Fund | \$ 14,700 |
| Public Works Capital Fund | \$ 238,000 |
| General/IT Capital Fund | \$ 30,000 |
| Parks Capital Equipment Fund | \$ 10,000 |
| Parks Amenities Fund | \$ 104,500 |
| Leased Vehicle Fund | \$ 84,000 |
| Insurance Fund | \$ 216,120 |
| Debt Service | \$ 2,716,193 |
| Total Levy | \$9,073,020.00 |

Moved by Petty, seconded by Kolb and carried that **Resolution No. 22-138** be approved-7 ayes.

NEW BUSINESS – ORDINANCES

Motion by Ellington, seconded by Wedekind and carried unanimously to approve the 1st reading of **Ordinance No. 2604** approving the Phase 1 Specific Implementation Plan for Baraboo Bluffs Condominium Planned Unit development.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 17.18(4)(d), Code of Ordinances, is amended as follows:

17.18 ESTABLISHMENT OF DISTRICTS AND INCORPORATION OF ZONING DISTRICT MAP

- (4) DISTRICT BOUNDARIES AND MAP AMENDMENTS.

(d) Planned Unit Development. The following Planned Unit Development is approved and incorporated into the zoning map: 2022-05.

2. The attached Phase 1 Specific Implementation Plan for Baraboo Bluffs Condominium, Phase 1 is approved as part of Planned Unit Development 2022-05.

This Ordinance shall take effect upon passage and publication as provided by law.

Motion by Ellington, seconded by Petty and carried unanimously to approve the 1st reading of **Ordinance No. 2605** repealing and recreating §1.30 of the Baraboo Municipal Code, Baraboo Area Joint Fire and Emergency Medical Services District.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 1.30 of the Baraboo Municipal Code shall be and is hereby repealed and recreated to read

as follows:

1.30 BARABOO AREA JOINT FIRE AND EMERGENCY MEDICAL SERVICES DISTRICT.

- (1) MEMBERSHIP. The Baraboo Area Joint Fire and Emergency Medical Services District shall be governed by a Joint District Commission as prescribed in the Baraboo Area Joint Fire and Emergency Medical Services District Intergovernmental Agreement and Bylaws, effective January 1, 2023, and as amended thereafter. The Joint District Commission shall consist of eight (8) voting Commissioners and one (1) non-voting Commissioner. Four (4) of the Commissioners shall be appointed by the Mayor of the City of Baraboo, subject to confirmation by the Common Council. Two City appointees shall serve an initial term from January 1, 2023 to the date of the annual meeting in June, 2024 and two City appointees shall serve an initial term from January 1, 2023 to the date of the annual meeting in June, 2025. Subsequent City appointees shall serve staggered two-year terms, commencing on the date of the June annual meeting.
- (2) PERSONNEL BOARD. The Personnel Board shall consist of five (5) voting members, subject to conditions contained in the Baraboo Area Joint Fire and Emergency Medical Services District Intergovernmental Agreement and Bylaws, effective January 1, 2023, and as amended thereafter. Two (2) of the members shall be appointed by the Mayor of the City of Baraboo, subject to confirmation by the Common Council. The initial terms of service for City appointees shall be from January 1, 2023 to the annual meeting in June, 2026 and from January 1, 2023 to the annual meeting in June, 2028. Subsequent terms shall be for five years, commencing on the date of the June annual meeting.
- (3) POWERS AND DUTIES. The Joint District Commission and Personnel Board shall have the powers and duties set forth in the Baraboo Area Joint Fire and Emergency Medical Services District Intergovernmental Agreement and Bylaws, as amended by the Commission from time-to-time, which are incorporated into this ordinance and on file with the City Clerk.

2. This ordinance shall take effect upon passage and publication as provided by law.

Moved by Petty, seconded by Ellington and carried unanimously to approve suspending the Council Rules as permitted by §2.04(20) of the Baraboo Municipal Code.

Moved by Ellington, seconded by Petty and carried unanimously to waive the second reading of **Ordinance No. 2605**.

ADMINISTRATOR AND COUNCIL COMMENTS

- Adm. Bradley thanked City staff for their work on the 2023 budget.
- Ald. Wedekind noted that he is up for re-election in April and has been on the Council for almost 23 years; he will not run for re-election.
- Adm. Ellington noted that the funds raised by the Salvation Army stays here in Baraboo. Anyone interested in volunteering should visit registertoring.com.
- Adm. Thurow thanked city staff for their effort in keeping everyone safe for the Light Parade.
- Adm. Petty wished everyone a Happy Thanksgiving

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** October, 2022 - Treasurer

• **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205 **October 25, 2022**

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, Kory Hartman

Call to Order –Ald. Sloan called the meeting to order at 5:30p.m. noting compliance with the Open Meeting Law. Moved by Petty, seconded by Kent to approve the minutes of October 11, 2022. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the amended agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council approval of the accounts payable for **\$347,901.20**. Motion carried unanimously.
- b) **Budget Amendments** – The committee reviewed the line-item budget amendments. Moved by Kent, seconded by Petty to recommend to Council to authorize the 3rd Qtr. year-to-date 2022 Budget Amendments. Motion carried unanimously.
- c) **Alma Waite Funds Request** – J. Ostrander presented the final Alma Waite Funds requests. As per discussion at the last meeting, the available funds is now based on actual interest earned vs projected. Moved by Kent, seconded by Petty to recommend to Council to approve the 2023 Alma Waite requests of \$1,500 for each applicant for budget funds. Motion carried unanimously.

Discussion Items:

- a) **Discuss Options for Broadcasting the City Council Meetings** – Effective January 1, 2023 eScribe will be telecasting the City’s Council Meetings. If outside entities want to stream the meetings, they will have access to them. It would be up to Baraboo Broadcasting if they want to post the videos from the City’s website. As for our server, it will go off line at the end of the year when eScribe goes live.
- b) **Purchasing Policy** – The Committee continued to review the proposed changes to the Purchasing Policy. This will be brought back to the next Finance/Personnel Committee meeting to continue the review.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:49pm.

• **Copies of these meeting minutes are on file in the Clerk’s office:**

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|------------------------|-----------------------|----------|------------|
| Park & Recreation..... | 10-12-2022 | CDA..... | 10-04-2022 |
| UW Campus..... | 10-20-2022 | | |
| Plan Commission..... | 9-20-2022, 10-18-2022 | | |

• **Petitions & Correspondence Being Referred:** *None.*

ADJOURNMENT

Moved by Ellington, seconded by Hazard, and carried on voice vote, that the meeting adjourn at 8:24pm.

Brenda Zeman, City Clerk