

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, February 23, 2021 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent: Plautz

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, T. Pinion, K. Stieve, W. Peterson, EMS Chief Johnson, Rob Nelson, Darren Hornby, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Petty and carried to approve the minutes of February 9, 2021.

Moved by Wedekind, seconded by Kent and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATIONS**

- Darren Hornby presented the Baraboo Area Chamber of Commerce Annual Report.

**PUBLIC HEARINGS** – None Scheduled.

**PUBLIC INVITED TO SPEAK** – No one spoke.

**MAYOR'S BUSINESS**

- The Mayor congratulated the following City employees on their anniversaries:
  - Randy Seymour, Parks – 25 years
  - Jan Bance, Water Utility – 20 years
  - Carol Reasa, Library – 10 years
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

**CONSENT AGENDA**

**Resolution No. 20-171**

THAT the Accounts Payable, in the amount of \$ 4,838,585.92 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Resolution No. 20-172**

THAT, Dean Skare and Joan Fordham be reappointed to the Community Development Authority (CDA) Board.

Moved by Wedekind, seconded by Kent and carried that the Consent Agenda be approved-8 ayes.

**ORDINANCES ON 2<sup>ND</sup> READING**

Moved by Ellington, seconded by Sloan and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance No. 2568** revising the Official Traffic Map to provide for a parking stall to be used by persons with a disability that limits or impairs the ability to walk in front of the Freedom of Christ Church at 409 4<sup>th</sup> Street.

Moved by Sloan, seconded by Kolb and carried unanimously to approve the 2<sup>nd</sup> reading of **Ordinance No. 2569** revising the property located at 620 S Parkway to be zoned as a Planned Unit Development

(PUD) for converting a portion of the worship area on the main to a small community center type of use to host a variety of instructional classes.

### **NEW BUSINESS - RESOLUTIONS**

#### **Resolution No. 20-173**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment districts hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2021 Street Improvements.
2. The property to be assessed lies within the following described assessment district:

#### **ASSESSMENT DISTRICTS**

**New Sidewalk** – That property on:

- East side of Remington Street (between 2<sup>nd</sup> & 4<sup>th</sup> Streets) – approximately 2,,375 sq ft.
  - Both sides of 3<sup>rd</sup> Street (between Remington & Jefferson Streets) – approximately 4,400 sq ft.
  - West side of Camp Street (between 5<sup>th</sup> and the alley south of 5<sup>th</sup> St) – approximately 660 sq ft.
3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
  4. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
  5. The City Engineer shall prepare a report which shall consist of:
    - (A) Final plans and specifications for the improvements.
    - (B) An estimate of the entire cost of the proposed improvements.
    - (C) A schedule of proposed assessments.
  6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.
  7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.
  8. The hearing shall be held in the Council Chambers of the City Hall at 101 South Blvd, Baraboo, WI 53913 on March 23<sup>rd</sup>, 2020 at 7:00 p.m. in accordance with Section 66.0703 (7)(a), Wis. Stats.

- 9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure.

Moved by Ellington, seconded by Thurow and carried that **Resolution No. 2020-173** be approved-8 ayes.

**Resolution No. 20-174**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the low bids of:

D.L. Gasser	\$94,945	– Proposal #1 – Asphaltic Paving
D.L. Gasser	\$41,200	– Proposal #2 – Asphalt Pavement Materials
ABBS Paving	\$33,300	– Proposal #3 – Asphaltic Patching
T2 Contracting, LLC	\$68,468.94	– Proposal #4 – Curb and gutter & sidewalk repair
Yahara Materials	\$ 6,100	– Proposal #5 – Crushed Aggregate Base Course
Robinson Brothers	\$39,360	– Proposal #6 – Concrete and Asphalt Crushing

Are hereby accepted and all other bids are rejected.

Moved by Petty, seconded by Sloan and carried that **Resolution No. 20-174** be approved-8 ayes.

**Resolution No. 20-175**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the Proposal for mowing of weeds and rank growth from Sunrise Property Care in the amount of \$0.01 per square foot for mowing an improved lot \$0.01 per square foot for vacant property less than 1/2-acre, \$0.008 per square foot for vacant property greater than 1/2-acre, and \$0.04 per square foot for weed control is hereby accepted.

Moved by Sloan, seconded by Ellington and carried that **Resolution No. 20-175** be approved-8 ayes.

**Resolution No. 20-176**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That the proposal for mowing of the STH 136 median strips from Top 2 Bottom in the amount of \$55.00 per mowing and \$30 per hour for additional weed pulling and trimming is hereby accepted and all other bids are rejected.

Moved by Kolb, seconded by Kent and carried that **Resolution No. 20-176** be approved-8 ayes.

**Resolution No. 20-177**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

**WHEREAS**, the U.S. Department of Commerce Economic Development Administration (EDA) has made funds available through an Addendum to the FY 2020 Public Works and Economic Adjustment Notice of Funding Opportunity (FY20 PWEAA NOFO) utilizing funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act),

**WHEREAS**, these funds are intended to support economic development projects in communities nationwide,

**WHEREAS**, the City of Baraboo has contacted EDA staff and discussed seeking funding to support the creation of an economic development and resilience strategy for Baraboo,

**WHEREAS**, the economic development and resilience strategy will provide an analysis of Baraboo's current economic conditions and identify projects, strategies, partners, and funding opportunities to help the City respond to pandemic-related economic losses and advance long term job creation and economic growth in the community,

**WHEREAS**, the total budget for the project is \$150,000 and the City is seeking \$105,000 in EDA funding,

**WHEREAS**, the City is required to commit a 30 percent match of the funds awarded by the EDA or \$45,000,

**WHEREAS**, the original approval of the grant application Resolution No. 2020-108 budgeted \$35,000, the additional \$10,000 shall be charged to the Economic Development Fund, Fund 560 to fulfill the City's commitment of \$45,000,

**NOW, THEREFORE BE IT RESOLVED**, the Baraboo City Council does hereby authorize the City's submission to and acceptance of funds from the EDA FY 2020 Public Works and Economic Adjustment Notice of Funding Opportunity (FY20 PWEAA NOFO) and commits to the 30 percent (\$45,000) local match requirement for the project.

**BE IT FURTHER RESOLVED**, that the funding is available, unencumbered and committed to the project.

**BE IT FURTHER RESOLVED** that the City of Baraboo authorizes Patrick Cannon to sign and submit the EDA grant application materials.

Moved by Sloan, seconded by Thurow and carried that **Resolution No. 20-177** be approved-8 ayes

**Resolution No. 20-178**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

That \$14,500 of 2020 budgeted funds for Storage Buildings – Building Improvements (100.31.51630.822) be allocated to 2021 funds for concrete floor and pallet capable storage racking in the 48' x 100' Cold Storage Facility located at 450 Roundhouse Court.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 20-178** be approved-8 ayes

**Resolution No. 20-179**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

THAT the low bid from Michels in the amount of \$77,032.00 for the sanitary sewer main rehabilitation is hereby accepted and all other bids are rejected.

Moved by Wedekind, seconded by Ellington and carried that **Resolution No. 20-179** be approved-8 ayes

**NEW BUSINESS – ORDINANCES** None.

**ADMINISTRATOR AND COUNCIL COMMENTS** – None.

**REPORTS, PETITIONS, AND CORRESPONDENCE**

The City officially acknowledges receipt and distribution of the following:

- **Reports:** January, 2021 – Fire Dept., Treasurer, Airport
- **Minutes from the Following Meetings:**

**Finance/Personnel Committee–Dennis Thurow Committee Room, #205****February 9, 2021**

**Members Present:** Petty, Sloan

**Absent:** Kent

**Others Present:** Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, P. Cannon, Rob Nelson

**Call to Order** –Ald. Petty called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Petty to approve the minutes of January 26, 2021. Motion carried unanimously. Moved by Sloan, seconded by Petty to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Sloan, seconded by Petty to recommend to Council for approval of the accounts payable for **\$841,279.40**. Motion carried unanimously.
- b) **Library Project** – P. Cannon explained that USDA requires we have a separate checking account for construction projects. We have already created the fund, we just need authorization to approach Baraboo State Bank and open a checking account. Motion by Sloan, seconded by Petty to recommend to Council approving the creation of a new checking account for the Library project. Motion carried unanimously.
- c) **Uncollectible Accounts** – C. Haggard noted that these funds have been deemed uncollectible. Moved by Sloan, seconded by Petty to recommend Council approve writing off the uncollectible accounts. Motion carried unanimously.

**Closed Session** – Moved by Sloan, seconded by Petty and carried unanimously to convene in closed session per SS 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Re: Economic Development Incentives for TIF Projects)

Members Present: Petty, Sloan

Absent: Kent

Others Present: Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, P. Cannon, Rob Nelson

**Open Session** -- Moved by Sloan, seconded by Petty and carried to reconvene into open session per SS 19.85(2). No action as a result of the closed session.

**Information Items** – None.

**Adjournment** – Moved by Sloan, seconded by Petty and carried to adjourn at 6:44pm.

**BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Mtg February 03, 2021**

Members Present: T. Wickus, B. Stelling, S. Fay, B. McDaniel, S. Brunker

Member Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:39 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by, Fay seconded by McDaniel, and unanimously carried to approve the minutes of the January 27, 2021 meeting.

Agenda: Moved by Fay seconded by McDaniel, and unanimously carried to approve the agenda as published.

Old Business: There was discussion as to how to move forward with the Farmers' Market in 2021 and beyond. The committee will create a focus group opportunity to get the feedback of vendors and others related to the market. This focus group will take place on February 24, 2021 starting at 6pm at City hall.

New Business:

None

Adjournment: Moved by Fay, seconded by McDaniel and unanimously carried to adjourn at 9:20 A.M.

- **Copies of these meeting minutes are on file in the Clerk's office:**  
 Park & Recreation.....1-11-2021 PFC.....1-19-2021
- **Petitions & Correspondence Being Referred:** None.

**CLOSED SESSION**

Moved by Ellington, seconded by Petty, to go into Closed Session. The Mayor will announce that the Council will go into Closed Session according to §19.85(1)(e), Wis. Stat., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Site selection for Fire Department Project)

Council Members Present: Wedekind, Kolb, Kent, Petty, Ellington, Sloan, Kierzek, Thurow  
Council Members Absent: Plautz  
Others Present: Mayor Palm, Chief Schauf, Clerk Zeman, Adm. Bradley, K. Stieve, T. Pinion, C. Johnson, Rob Nelson

**OPEN SESSION**

Moved by Petty, seconded by Thurow, to return to Open Session. The Mayor announces that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

**ADJOURNMENT**

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 8:34pm.

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Brenda Zeman, City Clerk