

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, March 9, 2021 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, T. Pinion, Rob Nelson, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Wedekind and carried to approve the minutes of February 23, 2021.

Moved by Petty, seconded by Kolb and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PRESENTATIONS**

- Treemanisha Stewart introduced herself as the new Sauk County Public Health Officer and gave a brief update on COVID-19.

**PUBLIC HEARINGS** – None.

**PUBLIC INVITED TO SPEAK** – No one spoke.

**MAYOR'S BUSINESS**

- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

**CONSENT AGENDA**

**Resolution No. 20-180**

THAT the Accounts Payable, in the amount of \$ 281,276.45 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

**Resolution No. 20-181**

THAT, Beth Persche be reappointed to the Baraboo Economic Development Commission (BEDC) serving until February 29, 2024.

THAT Karen Kothbauer be appointed to the Baraboo Economic Development Commission (BEDC) serving until February 29, 2024.

**Resolution No. 20-182**

**WHEREAS**, the Common Council has reviewed the reports and recommendations of Police Chief Schauf and the City's Administrative Committee regarding the February 1, 2021, Tavern Operator License application filed with the City by Eric Streich Sr., and

**WHEREAS**, Eric Streich Sr. was notified to appear at the March 9, 2021, Council meeting and was given an opportunity to speak to the Council on his behalf regarding his appeal request.

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council (approve / deny) Eric Streich Sr's Tavern Operator License.

Moved by Wedekind, seconded by Plautz and carried that the Consent Agenda be approved-9 ayes.

**NEW BUSINESS – RESOLUTIONS** – None.

**NEW BUSINESS – ORDINANCES**

Moved by Thurow, seconded by Ellington and carried unanimously to approve the 1<sup>st</sup> reading of **Ordinance No. 2570** amending §1.32 of the Baraboo Municipal Code.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Baraboo Municipal Code Section 1.32, BARABOO-WISCONSIN DELLS AIRPORT COMMISSION, is hereby amended as follows:
  - (1) **MEMBERSHIP.** The Baraboo-Wisconsin Dells Airport Commission shall consist of two members, one member appointed by the Mayor of Baraboo and one member appointed by the Village President of Lake Delton. The Mayor shall also appoint an alternate. The City of Baraboo appointee and alternate shall serve for a three-year term which will end June 30<sup>th</sup> of the third year.
2. This Ordinance shall take effect upon passage and publication as provided by law.

**ADMINISTRATOR AND COUNCIL COMMENTS**

Ald. Thurow thanked the City Street Department for their hard work keeping the streets open all winter.

Ald. Ellington reported on his annual visits with City Staff.

**REPORTS, PETITIONS, AND CORRESPONDENCE**

The City officially acknowledges receipt and distribution of the following:

- **Reports:** 4<sup>th</sup> Qtr. 2020 Baraboo Transit Service Financial Statement
- **Minutes from the Following Meetings:**

**Finance/Personnel Committee–Dennis Thurow Committee Room, #205**

**February 23, 2021**

**Members Present:** Petty, Sloan, Kent

**Absent:**

**Others Present:** Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, T. Pinion, Rob Nelson

**Call to Order** –Ald. Petty called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law.

Moved by Sloan, seconded by Petty to approve the minutes of February 9, 2021. Motion carried, Kent abstain. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$4,838,585.92**. Motion carried unanimously.
- b) **EDA Grant Application** – Adm. Bradley noted that the amended resolution includes required language that the funds be “available, unencumbered and committed to the project”. Motion by Sloan, seconded by Kent to recommend to Council approving the amended resolution authorizing Patrick Cannon to sign and submit the EDA Grant application materials committing the City of Baraboo to the 30 percent local match requirement. Motion carried unanimously.
- c) **Public Works Project** – T. Pinion explained that last year’s budget included money to finish the floor of the storage building. Because they thought it best to go through a freeze/thaw cycle, he is requesting the money for the concrete floor be carried over to 2021. Moved by Sloan, seconded by Kent to recommend Council approve

Public Works project amounts re-appropriated from the 2020 City Budget surplus to the 2021 Budget. Motion carried unanimously.

**Information Items** – None.

**Adjournment** – Moved by Sloan, seconded by Kent and carried to adjourn at 6:35pm.

**BID Parking Committee Meeting Minutes**

**Date: 9-11-2020**

Time: 9:00am

Location: The Jewelers Edge

Members in Attendance: Sarah Fay, Mike Yount, Andrew Adams

The meeting was called to order at 9:05am and noted compliance with the open meeting law

A motion was made by Yount, seconded by Adams and unanimously carried to approve the minutes from 9-19-2019

A motion was made by Adams, seconded by Yount to approve the agenda as presented

**2021 Budget Review**

The budget was presented by Fay and reviewed. The \$1500.00 budget amount was found to be satisfactory to meet the parking needs

|                     | 2021 Budget |                       |
|---------------------|-------------|-----------------------|
| Spring Weed Removal | \$650.00    | To be determined      |
| Fall Weed Removal   | \$650.00    | To be determined      |
| Reserves            | \$200.00    | Misc Weed Maintenance |
|                     |             |                       |
| Total Budget        | \$1500.00   |                       |

**Weed Removal**

Fay presented a bid from Williams Lawn Care to the committee. The bid is \$1500.00 per year for spring and fall weed removal/spraying. A suggestion was made by Yount to do an RFP for 2021. Committee will meet again in February to determine who will get the contract for the 2021 season

A motion to adjourn was made by Adams and seconded by Yount at 9:13am

**Baraboo BID Meeting Minutes**

**1/20/2021**

Present:

Members: B. McDaniel, S. Fay, A. Adams, S. Ramsey Bruncker, M. Yount, T. Wickus

Absent:

Members: S. Sloan, B. Stelling, T. Sloan

Additional: None

Note: Meeting started late and could not be held in City Hall due to the building being locked.

President Fay called the meeting to order at 5:57 PM

Approval of December 2020 minutes: T. Wickus/B. McDaniel, carried

Adoption of Agenda: M. Yount/B. McDaniel, carried

- President: None
- Secretary: None
- Treasurer: None
- Appearances: None
- Business Development: None
- Finance: None
- Parking: None
- Promotions: None

**Old Business:**

- None

New Business:

- What is the annual report
- Committee annual reports due
- Fiber opportunity for the BID
  - Discussion of responsibility
  - Fay volunteers to reach out to people to get the project started
  - Likely to be a good draw for businesses
  - Planning in 2021 without trying to get any construction started until 2022
- Approval of Vouchers
  - Downtown Baraboo, Inc.
    - \$3,000.00
  - Wisconsin Public Radio
    - \$1,212.07
  - Capital Newspapers
    - Ordinance Notice, 11/3/2020
    - \$14.02
  - Baraboo Broadcasting Corporation
    - 93 MAX FM
    - \$1,000.00
  - Total
    - \$5,226.09
  - Motion to approve: Adams/McDaniel
    - Carried

Next Meeting:

- None

Motion to adjourn at 6:19 PM by T. Wickus/B. McDaniel, carried.

**Administrative Committee****February 1, 2021**

Present: Alderpersons John Ellington, Heather Kierzek & Kathleen Thurow

Absent: None

Also Present: City Administrator, Casey Bradley; Finance Director, Cynthia Haggard; Police Chief, Mark Schauf; City Clerk, Brenda Zeman; Mayor, Mike Palm

Citizen Present: Lyle Tyler & Rob Nelson

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow to approve the January 4, 2021 Minutes, seconded by Kierzek and unanimously carried.

Motion by Kierzek to approve the Agenda, seconded by Thurow and unanimously carried.

Consider Request for Excessive Household Animals – Diane Gritton

Motion to approve the request for excessive household animals for Diane Gritton by Thurow, seconded by Kierzek and unanimously carried.

Consider Operator License for Lyle Tyler

Schauf provided a background and history of Lyle Tyler's licenses. Schauf later made a recommendation to the Committee to review this application for a potential conditional license. Schauf reminded the Committee that a conditional license allows for a one- (1-) year term. If there are no additional violations, the person would be allowed a full operator license, which is a two- (2-) year license. Tyler addressed the Committee and mentioned his great rapport with our Police Department. He asked for consideration to be given to a conditional license.

Motion to approve a conditional license for Lyle Tyler by Kierzek, seconded by Thurow and unanimously carried.

Discussion and Recommendation for Change in Liquor License for AL Ringling Theatre Friends, including Change of Agent

Schauf stated that State law requires that any Agents or Officers of the organization that appear on the application must have a background check completed. Based on his findings, Schauf wanted to recommend a conditional license, but there

is no such thing for a business. Schauf has no problem recommending a license for the people listed on the Board, as he believes they have protection measures in place. Schauf recommended moving this license on to Council for approval.

Motion to approve the Change in Liquor License for AL Ringling theatre Friends, including change in Agent by Kierzek, seconded by Thurow and unanimously carried.

Discussion Code 10.06(6), "Storage of Recreational Equipment Regulated" (Continued from December 3<sup>rd</sup>)

Pinion reminded the Committee that this topic was previously discussed. He referenced the memorandum in the packet he previously sent to the former City Attorney where he makes her aware there are potential crossover Codes impacted. Kierzek questioned if issuing a permit for the parking of recreational equipment in driveways would work. Schauf replied with his concern that enforcement of such permits would be incredibly difficult. Thurow commented that, of the population of roughly 12K and having one person effected by the Code, it wasn't a good reason to change the Code. Kierzek mentioned she had more than one constituent approach her. Mayor Palm added that he hasn't received complaints. Ellington asked Pinion for his final thought. Pinion stated that if the Code was going to be changed, there are potentially other Codes that will need to change. We don't want to change one Code that contradicts others.

No action was taken, and no further discussion needed.

Member comments

The next meeting will be Monday, March 1, 2021 at 8:00AM.

Motion to adjourn by Thurow, seconded by Kierzek and unanimously carried. Meeting adjourned at 8:22AM.

**Baraboo Economic Development Commission Meeting Minutes**

**January 7, 2021**

**I. Call Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Cafilisch called the meeting to order at 5:30 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

**II. Roll Call of Membership**

Present: Cafilisch, Johnson, Wastlund, Bowers, Kent, Mueller, Palm, Persche, White  
Absent: Ayar, Taylor, Walczak  
Other: Patrick Cannon

**III. Approve Minutes**

Motion to approve the minutes for December 3, 2020  
Palm (1); Johnson (2)  
Aye: All via voice vote  
Nay: None

**IV. Approve Agenda**

Motion to approve the amended agenda as presented  
Bowers (1); Kent (2)  
Aye: All via voice vote  
Nay: None

**V. Presentation**

Alana Voss – Sauk County Extension  
Ms. Voss gave a summary of the economic activities in Sauk County related to agriculture. This industry contributes 4,312 jobs in the county. The estimate of \$743,000,000 is attributed to the agricultural economy.

**VI. Action Items**

None

**VII. Information/Discussion Items**

**a. Continued discussion on housing options for possible future recommendation to City Council**

Ms. Cafilisch would like the Commission to set Housing as a goal for BEDC. She would such as a video, grants and an obvious link to the City website as some of the items.

It was decided that an Ad Hoc committee should be created to work on this item. Mr. White and Ms. Cafilisch volunteered to serve.

**b. Review and discuss 2020 goals for BEDC**

An extended discussion was held regarding the setting of goals for BEDC. One of the unknown items is the status of the grant application with EDA. Once that is finalized, the setting of goals should be clearer.

The Commission would like to set the February meeting to be only a discussion and establishment of goals.

**c. Review and discuss BEDC tour schedule of local businesses**

The Commission would like to hold on tours at his time due to COVID-19.

**d. Updates on Development Activities**

- Mayor Palm updated on the following:
  - The Police and Fire Commission is now an appointed Commission rather than elected body.
  - The Development Agreement with Rapid River, LLC has been amended due to some soils issues.
  - The City has recently repurchased a lot from Driftless Glen and has also sold it to another party.
  -

**e. Commissioners and their representative entities**

- Dr. Mueller updated the Commission of the school attendance plan and the status of the building updates. She also indicated that the School Board is work on its next Referendum issue.
- MS. Cafilisch updated on the Chamber activities. They are going digital. She also indicated that her tern on the Board expires at the end of December.
- Ms. Persche updated on the activities of Power Up. They are planning on reconnecting with the various parties. This activity slowed due to COVID-19. She will be attending the Renewable Energy Summit next week. They are also working with the Sauk County Solar Project. A recent meeting was held between the City and Alliant Energy about a Solar project.
- Mr. White updated on the activities of SCDC. He will be attending the Governor’s Conference in a few weeks. It will be virtual. The SCDC Housing Committee has also begun meeting again.
- Mr. Kent updated on the manufacturing industry. He expressed a concern on the aging of the workforce and that the jobs are not being backfilled. This is a long term problem. Teel Manufacturing hired 97 people in 2020. Approximately 50% of these hires were new positions.
- Ms. Wastlund indicated that the CDA is working on Library project.

**VIII. Adjournment**

Motion to adjourn the meeting was made at 7:12 pm.

White (1); Mueller (2)

Aye: All via voice vote

Nay: None

**• Copies of these meeting minutes are on file in the Clerk’s office:**

Public Arts.....1-28-2021

Emergency Mgmt. ....1-23-2020

CDA.....2-2-2021

Park & Rec.....2-8-2021

**• Petitions & Correspondence Being Referred: Correspondence regarding ATV route in City.**

**ADJOURNMENT**

Moved by Petty, seconded by Wedekind, and carried on voice vote, that the meeting adjourn at 7:10pm.

Brenda Zeman, City Clerk