



CITY OF BARABOO COMMON COUNCIL AGENDA

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

Tuesday, March 9, 2021, 7:00 P.M.

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to view the meeting remotely by watching Channel 982. The City requires anyone appearing in person to wear a mask and practice social distancing.

Regular meeting of the City of Baraboo Common Council, Mayor Mike Palm presiding.

Notices Sent To Council Members: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, and Thurow

Notices Sent To City Staff, Media And Other Interested Parties: City Administrator Bradley, CDA Dir. Cannon, Clerk Zeman, DPW Dir./Engineer Pinion, Finance Dir. Haggard, Fire Chief Stieve, EMS Chief Johnson, Library Dir. Bergin, Parks & Rec. Dir. Hardy, Police Chief Schauf, Street Super. Gilman, Utility Super. Peterson, Treasurer Laux, Baraboo News Republic, WBDL, 99.7FM, Citizen Agenda Group, Media Agenda Group, Rob Nelson, Treemanisha Stewart (*Sauk County Public Health Officer*)

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (*Roll Call*): February 23, 2021

4. **APPROVAL OF AGENDA** (*Roll Call*)

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS**

- Treemanisha Stewart (Sauk County Public Health Officer)

7. **PUBLIC HEARINGS**

8. **PUBLIC INVITED TO SPEAK** (*Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.*)

9. **MAYOR'S BUSINESS**

- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

10. **CONSENT AGENDA** (*Roll Call*)

CA-1...Approve the accounts payable to be paid in the amount of \$_____.

CA-2...Consider the appointments of Beth Persche and Karen Kothbauer to the Baraboo Economic Development Commission.

CA-3...Consider approving the Operator's License for Eric Streich Sr.

11. **NEW BUSINESS – RESOLUTIONS** - None

12. **NEW BUSINESS ORDINANCES**

NBO-1...Consider revising Chapter 1.32 of Baraboo Municipal Code to amend membership of the Baraboo-Wisconsin Dells Airport Commission. (Bradley) **(This Ordinance will be provided on Monday March 8th)**

13. **ADMINISTRATOR AND COUNCIL COMMENTS** (Comments are limited to recognition of City residents and employees, memorials, and non-political community events; discussion of matters related to government business is prohibited.)

14. **REPORTS, PETITIONS, AND CORRESPONDENCE** The City acknowledges receipt and distribution of the following:

- **Reports:** 4th Qtr. 2020 Baraboo Transit Service Financial Statement

- **Minutes from the Following Meetings:**

Copies of these meeting minutes are included in your packet:

Finance.....2-23--2021	BEDC.....1-7-2021
BID.....9-11-2020, 1-20-2021	Administrative.....2-1-2021

Copies of these meeting minutes are on file in the Clerk's office:

Public Arts.....1-28-2021	Emergency Mgmt.....1-23-2020
CDA.....2-2-2021	Park & Rec.....2-8-2021

Petitions and Correspondence Being Referred: Correspondence regarding ATV route in City.

15. **ADJOURNMENT** (Voice Vote)

Brenda Zeman, City Clerk

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com

March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	1	2	3	4	5	6
	*Administrative	*CDA		*BEDC		
7	8	9	10	11	12	13
	*Park & Rec	*Finance *Council				
14	15	16	17	18	19	20
	*SCDC *PFC	*Plan *Library	*BID	*UW Campus		
21	22	23	24	25	26	27
		*Finance *Council		*Public Arts *Emergency Mgt.		
28	29	30	31	1	2	3
	*Public Safety		*Ambulance			

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format should contact the City Clerk at 101 South Blvd., Baraboo WI or phone (608) 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, February 23, 2021 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent: Plautz

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, T. Pinion, K. Stieve, W. Peterson, EMS Chief Johnson, Rob Nelson, Darren Hornby, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Petty and carried to approve the minutes of February 9, 2021.

Moved by Wedekind, seconded by Kent and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS

- Darren Hornby presented the Baraboo Area Chamber of Commerce Annual Report.

PUBLIC HEARINGS – None Scheduled.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- The Mayor congratulated the following City employees on their anniversaries:
 - Randy Seymour, Parks – 25 years
 - Jan Bance, Water Utility – 20 years
 - Carol Reasa, Library – 10 years
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

CONSENT AGENDA

Resolution No. 20-171

THAT the Accounts Payable, in the amount of \$ 4,838,585.92 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 20-172

THAT, Dean Skare and Joan Fordham be reappointed to the Community Development Authority (CDA) Board.

Moved by Wedekind, seconded by Kent and carried that the Consent Agenda be approved-8 ayes.

ORDINANCES ON 2ND READING

Moved by Ellington, seconded by Sloan and carried unanimously to approve the 2nd reading of **Ordinance No. 2568** revising the Official Traffic Map to provide for a parking stall to be used by persons with a disability that limits or impairs the ability to walk in front of the Freedom of Christ Church at 409 4th Street.

Moved by Sloan, seconded by Kolb and carried unanimously to approve the 2nd reading of **Ordinance No. 2569** revising the property located at 620 S Parkway to be zoned as a Planned Unit Development

(PUD) for converting a portion of the worship area on the main to a small community center type of use to host a variety of instructional classes.

NEW BUSINESS - RESOLUTIONS

Resolution No. 20-173

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment districts hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2021 Street Improvements.
2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICTS

New Sidewalk – That property on:

- East side of Remington Street (between 2nd & 4th Streets) – approximately 2,,375 sq ft.
 - Both sides of 3rd Street (between Remington & Jefferson Streets) – approximately 4,400 sq ft.
 - West side of Camp Street (between 5th and the alley south of 5th St) – approximately 660 sq ft.
3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
 4. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
 5. The City Engineer shall prepare a report which shall consist of:
 - (A) Final plans and specifications for the improvements.
 - (B) An estimate of the entire cost of the proposed improvements.
 - (C) A schedule of proposed assessments.
 6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.
 7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.
 8. The hearing shall be held in the Council Chambers of the City Hall at 101 South Blvd, Baraboo, WI 53913 on March 23rd, 2020 at 7:00 p.m. in accordance with Section 66.0703 (7)(a), Wis. Stats.

- 9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure.

Moved by Ellington, seconded by Thurow and carried that **Resolution No. 2020-173** be approved-8 ayes.

Resolution No. 20-174

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the low bids of:

D.L. Gasser	\$94,945	– Proposal #1 – Asphaltic Paving
D.L. Gasser	\$41,200	– Proposal #2 – Asphalt Pavement Materials
ABBS Paving	\$33,300	– Proposal #3 – Asphaltic Patching
T2 Contracting, LLC	\$68,468.94	– Proposal #4 – Curb and gutter & sidewalk repair
Yahara Materials	\$ 6,100	– Proposal #5 – Crushed Aggregate Base Course
Robinson Brothers	\$39,360	– Proposal #6 – Concrete and Asphalt Crushing

Are hereby accepted and all other bids are rejected.

Moved by Petty, seconded by Sloan and carried that **Resolution No. 20-174** be approved-8 ayes.

Resolution No. 20-175

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Proposal for mowing of weeds and rank growth from Sunrise Property Care in the amount of \$0.01 per square foot for mowing an improved lot \$0.01 per square foot for vacant property less than 1/2-acre, \$0.008 per square foot for vacant property greater than 1/2-acre, and \$0.04 per square foot for weed control is hereby accepted.

Moved by Sloan, seconded by Ellington and carried that **Resolution No. 20-175** be approved-8 ayes.

Resolution No. 20-176

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the proposal for mowing of the STH 136 median strips from Top 2 Bottom in the amount of \$55.00 per mowing and \$30 per hour for additional weed pulling and trimming is hereby accepted and all other bids are rejected.

Moved by Kolb, seconded by Kent and carried that **Resolution No. 20-176** be approved-8 ayes.

Resolution No. 20-177

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the U.S. Department of Commerce Economic Development Administration (EDA) has made funds available through an Addendum to the FY 2020 Public Works and Economic Adjustment Notice of Funding Opportunity (FY20 PWEAA NOFO) utilizing funds from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act),

WHEREAS, these funds are intended to support economic development projects in communities nationwide,

WHEREAS, the City of Baraboo has contacted EDA staff and discussed seeking funding to support the creation of an economic development and resilience strategy for Baraboo,

WHEREAS, the economic development and resilience strategy will provide an analysis of Baraboo's current economic conditions and identify projects, strategies, partners, and funding opportunities to help the City respond to pandemic-related economic losses and advance long term job creation and economic growth in the community,

WHEREAS, the total budget for the project is \$150,000 and the City is seeking \$105,000 in EDA funding,

WHEREAS, the City is required to commit a 30 percent match of the funds awarded by the EDA or \$45,000,

WHEREAS, the original approval of the grant application Resolution No. 2020-108 budgeted \$35,000, the additional \$10,000 shall be charged to the Economic Development Fund, Fund 560 to fulfill the City's commitment of \$45,000,

NOW, THEREFORE BE IT RESOLVED, the Baraboo City Council does hereby authorize the City's submission to and acceptance of funds from the EDA FY 2020 Public Works and Economic Adjustment Notice of Funding Opportunity (FY20 PWEAA NOFO) and commits to the 30 percent (\$45,000) local match requirement for the project.

BE IT FURTHER RESOLVED, that the funding is available, unencumbered and committed to the project.

BE IT FURTHER RESOLVED that the City of Baraboo authorizes Patrick Cannon to sign and submit the EDA grant application materials.

Moved by Sloan, seconded by Thurow and carried that **Resolution No. 20-177** be approved-8 ayes

Resolution No. 20-178

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That \$14,500 of 2020 budgeted funds for Storage Buildings – Building Improvements (100.31.51630.822) be allocated to 2021 funds for concrete floor and pallet capable storage racking in the 48' x 100' Cold Storage Facility located at 450 Roundhouse Court.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 20-178** be approved-8 ayes

Resolution No. 20-179

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the low bid from Michels in the amount of \$77,032.00 for the sanitary sewer main rehabilitation is hereby accepted and all other bids are rejected.

Moved by Wedekind, seconded by Ellington and carried that **Resolution No. 20-179** be approved-8 ayes

NEW BUSINESS – ORDINANCES None.

ADMINISTRATOR AND COUNCIL COMMENTS – None.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** January, 2021 – Fire Dept., Treasurer, Airport
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205**February 9, 2021**

Members Present: Petty, Sloan

Absent: Kent

Others Present: Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, P. Cannon, Rob Nelson

Call to Order –Ald. Petty called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Petty to approve the minutes of January 26, 2021. Motion carried unanimously. Moved by Sloan, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Petty to recommend to Council for approval of the accounts payable for **\$841,279.40**. Motion carried unanimously.
- b) **Library Project** – P. Cannon explained that USDA requires we have a separate checking account for construction projects. We have already created the fund, we just need authorization to approach Baraboo State Bank and open a checking account. Motion by Sloan, seconded by Petty to recommend to Council approving the creation of a new checking account for the Library project. Motion carried unanimously.
- c) **Uncollectible Accounts** – C. Haggard noted that these funds have been deemed uncollectible. Moved by Sloan, seconded by Petty to recommend Council approve writing off the uncollectible accounts. Motion carried unanimously.

Closed Session – Moved by Sloan, seconded by Petty and carried unanimously to convene in closed session per SS 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Re: Economic Development Incentives for TIF Projects)

Members Present: Petty, Sloan

Absent: Kent

Others Present: Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, P. Cannon, Rob Nelson

Open Session -- Moved by Sloan, seconded by Petty and carried to reconvene into open session per SS 19.85(2). No action as a result of the closed session.

Information Items – None.

Adjournment – Moved by Sloan, seconded by Petty and carried to adjourn at 6:44pm.

BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Mtg February 03, 2021

Members Present: T. Wickus, B. Stelling, S. Fay, B. McDaniel, S. Bruncker

Member Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:39 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by, Fay seconded by McDaniel, and unanimously carried to approve the minutes of the January 27, 2021 meeting.

Agenda: Moved by Fay seconded by McDaniel, and unanimously carried to approve the agenda as published.

Old Business: There was discussion as to how to move forward with the Farmers' Market in 2021 and beyond. The committee will create a focus group opportunity to get the feedback of vendors and others related to the market. This focus group will take place on February 24, 2021 starting at 6pm at City hall.

New Business:

None

Adjournment: Moved by Fay, seconded by McDaniel and unanimously carried to adjourn at 9:20 A.M.

- **Copies of these meeting minutes are on file in the Clerk’s office:**
 Park & Recreation.....1-11-2021 PFC.....1-19-2021
- **Petitions & Correspondence Being Referred:** None.

CLOSED SESSION

Moved by Ellington, seconded by Petty, to go into Closed Session. The Mayor will announce that the Council will go into Closed Session according to §19.85(1)(e), Wis. Stat., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Site selection for Fire Department Project)

Council Members Present: Wedekind, Kolb, Kent, Petty, Ellington, Sloan, Kierzek, Thurow
Council Members Absent: Plautz
Others Present: Mayor Palm, Chief Schauf, Clerk Zeman, Adm. Bradley, K. Stieve, T. Pinion, C. Johnson, Rob Nelson

OPEN SESSION

Moved by Petty, seconded by Thurow, to return to Open Session. The Mayor announces that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

ADJOURNMENT

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 8:34pm.

Brenda Zeman, City Clerk

CA – 1

RESOLUTION NO. 2020 -

Dated: March 9, 2021

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____

Certified by City Clerk: _____

RESOLUTION NO. 2020 -

Dated: March 9, 2021

The City of Baraboo, Wisconsin

Background:

Fiscal Note: (Check one) Not Required Budgeted Expenditure Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, confirms the Mayor's appointments as follows:

THAT, Beth Persche be reappointed to the Baraboo Economic Development Commission (BEDC) serving until February 29, 2024.

THAT Karen Kothbauer be appointed to the Baraboo Economic Development Commission (BEDC) serving until February 29, 2024.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background: On February 1, 2021 Eric Streich Sr. applied to the City of Baraboo for a Tavern Operator License. On his application, Mr. Streich failed to include his past convictions. Because of this, the application was denied by Police Chief Schauf. Mr. Streich now appeals the decision and has explained to Chief Schauf that it was his understanding the application only included the past 5 years.

A Tavern Operator License, also known as a "Bartender's License", is valid for no more than a 2-year period, expiring on June 30th. A Conditional Operators License is valid for a period of one year, expiring on June 30th.

Per City Code, appeals of a denial of an operator's license must be reviewed for a recommendation to Council by the Administrative Committee prior to Council taking action. The Council must then choose to approve, approve with conditions or requirements, or deny the application. The Administrative Committee reviewed the application on Monday, March 1, 2021 and recommended the Common Council approve an Operator's License.

Note: (one) [] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the Common Council has reviewed the reports and recommendations of Police Chief Schauf and the City's Administrative Committee regarding the February 1, 2021, Tavern Operator License application filed with the City by Eric Streich Sr., and

WHEREAS, Eric Streich Sr. was notified to appear at the March 9, 2021, Council meeting and was given an opportunity to speak to the Council on his behalf regarding his appeal request.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council (approve / deny) Eric Streich Sr's Tavern Operator License.

Offered by: Administrative Committee
Motion:
Second:

Approved: _____
Attest: _____

**City of Baraboo
Baraboo Transit Service
Balance Sheets**

December 31, 2020 and December 31, 2019

Assets:		Year to Date	December 31, 2019
Cash	A	\$ (65,046.22)	\$ 5,005.04
Due from Taxi Operator		-	-
Due from State		123,462.63	35,227.55
Total Assets		\$ 58,416.41	\$ 40,232.59
Liabilities and Fund Equity:			
Liabilities:			
Accounts Payable		34,589.70	22,898.33
Due to Taxi Operator		-	-
Due to State		-	-
Def Revenue-Expenditure Grant		-	-
Total Liabilities		\$ 34,589.70	\$ 22,898.33
Fund Equity:			
Fund Balance		(6,492.45)	(15,824.39)
Assigned - Capital Equipment		23,826.71	17,334.26
Net Revenue (Expenditures)		6,492.45	15,824.39
Total Fund Equity		23,826.71	17,334.26
Total Liabilities and Fund Equity		\$ 58,416.41	\$ 40,232.59
		-	-

A Cash is typically negative as this grant is a reimbursement grant. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The City essentially fronts the cash from the general fund and receives reimbursement from the Wisconsin Department of Transportation during the 3rd quarter, and after year end.

Baraboo Transit Service

Income Statement with Comparison to Budget
For The Twelve Months Ending December 31, 2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Percentage of Budget</u>
Revenues:				
Operating:				
Taxi Grant - Federal	\$ 7,793.95	\$ 188,648.66	\$ 190,956.00	98.79
Taxi Grant - State	-	133,781.00	133,780.00	100.00
Taxi Grant - State CARES	115,668.68	115,668.68	-	-
Taxi Fares	35,108.00	157,900.50	272,000.00	58.05
Total Operating Revenue	<u>158,570.63</u>	<u>595,998.84</u>	<u>596,736.00</u>	99.88
Capital:				
Taxi Capital Grant	96,769.95	96,769.95	97,967.00	98.78
Sale of Assets	-	19,100.00	6,000.00	318.33
Refund of Prior Years Expense	-	-	-	-
Transfer from General Fund	5,000.00	5,000.00	5,000.00	100.00
Fund Balance Applied	-	-	8,594.00	-
Total Capital Revenue	<u>101,769.95</u>	<u>120,869.95</u>	<u>117,561.00</u>	102.81
Total Revenues	<u>260,340.58</u>	<u>716,868.79</u>	<u>714,297.00</u>	100.36
Expenditures:				
Operating:				
Wages and Benefits	199.55	3,755.65	4,000.00	93.89
Publishing	-	-	25.00	-
Repair & Maint Service-Vehicle	6,471.78	6,471.78	-	-
Special Services	-	-	-	-
Other Contracted Services	145,814.38	585,769.40	592,706.00	98.83
Publications. Training. Dues	-	530.50	-	-
Operating Supplies	0.02	2.01	5.00	40.20
Other Supplies & Expense	-	-	-	-
Total Operating Expenditures	<u>152,485.73</u>	<u>596,529.34</u>	<u>596,736.00</u>	99.97
Capital:				
Vehicle Purchase	-	113,847.00	117,561.00	96.84
Total Capital Expenditures	<u>-</u>	<u>113,847.00</u>	<u>117,561.00</u>	96.84
Total Expenditures	<u>152,485.73</u>	<u>710,376.34</u>	<u>714,297.00</u>	99.45
Net Revenues (Expenditures)	<u>\$ 107,854.85</u>	<u>\$ 6,492.45</u>	<u>\$ -</u>	

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, T. Pinion, Rob Nelson

Call to Order –Ald. Petty called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Petty to approve the minutes of February 9, 2021. Motion carried, Kent abstain. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$4,838,585.92**. Motion carried unanimously.
- b) **EDA Grant Application** – Adm. Bradley noted that the amended resolution includes required language that the funds be “available, unencumbered and committed to the project”. Motion by Sloan, seconded by Kent to recommend to Council approving the amended resolution authorizing Patrick Cannon to sign and submit the EDA Grant application materials committing the City of Baraboo to the 30 percent local match requirement. Motion carried unanimously.
- c) **Public Works Project** – T. Pinion explained that last year’s budget included money to finish the floor of the storage building. Because they thought it best to go through a freeze/thaw cycle, he is requesting the money for the concrete floor be carried over to 2021. Moved by Sloan, seconded by Kent to recommend Council approve Public Works project amounts re-appropriated from the 2020 City Budget surplus to the 2021 Budget. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn at 6:35pm.
Brenda Zeman, City Clerk

Meeting Minutes

January 7, 2021

I. Call Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Caflich called the meeting to order at 5:30 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call of Membership

Present: Caflich, Johnson, Wastlund, Bowers, Kent, Mueller, Palm, Persche, White

Absent: Ayar, Taylor, Walczak

Other: Patrick Cannon

III. Approve Minutes

Motion to approve the minutes for December 3, 2020

Palm (1); Johnson (2)

Aye: All via voice vote

Nay: None

IV. Approve Agenda

Motion to approve the amended agenda as presented

Bowers (1); Kent (2)

Aye: All via voice vote

Nay: None

V. Presentation

Alana Voss – Sauk County Extension

Ms. Voss gave a summary of the economic activities in Sauk County related to agriculture. This industry contributes 4,312 jobs in the county. The estimate of \$743,000,000 is attributed to the agricultural economy.

VI. Action Items

None

VII. Information/Discussion Items

a. Continued discussion on housing options for possible future recommendation to City Council

Ms. Caflich would like the Commission to set Housing as a goal for BEDC. She would such as a video, grants and an obvious link to the City website as some of the items.

It was decided that an Ad Hoc committee should be created to work on this item. Mr. White and Ms. Caflich volunteered to serve.

b. Review and discuss 2020 goals for BEDC

An extended discussion was held regarding the setting of goals for BEDC. One of the unknown items is the status of the grant application with EDA. Once that is finalized, the setting of goals should be clearer.

The Commission would like to set the February meeting to be only a discussion and establishment of goals.

c. Review and discuss BEDC tour schedule of local businesses

The Commission would like to hold on tours at his time due to COVID-19.

d. Updates on Development Activities

- Mayor Palm updated on the following:
 - The Police and Fire Commission is now an appointed Commission rather than elected body.
 - The Development Agreement with Rapid River, LLC has been amended due to some soils issues.
 - The City has recently repurchased a lot from Driftless Glen and has also sold it to another party.
 -

e. Commissioners and their representative entities

- Dr. Mueller updated the Commission of the school attendance plan and the status of the building updates. She also indicated that the School Board is work on its next Referendum issue.
- MS. Caflisch updated on the Chamber activities. They are going digital. She also indicated that her tern on the Board expires at the end of December.
- Ms. Persche updated on the activities of Power Up. They are planning on reconnecting with the various parties. This activity slowed due to COVID-19. She will be attending the Renewable Energy Summit next week. They are also working with the Sauk County Solar Project. A recent meeting was held between the City and Alliant Energy about a Solar project.
- Mr. White updated on the activities of SCDC. He will be attending the Governor’s Conference in a few weeks. It will be virtual. The SCDC Housing Committee has also begun meeting again.
- Mr. Kent updated on the manufacturing industry. He expressed a concern on the aging of the workforce and that the jobs are not being backfilled. This is a long term problem. Teel Manufacturing hired 97 people in 2020. Approximately 50% of these hires were new positions.
- Ms. Wastlund indicated that the CDA is working on Library project.

VIII. Adjournment

Motion to adjourn the meeting was made at 7:12 pm.

White (1); Mueller (2)

Aye: All via voice vote

Nay: None

Nanci Caflisch
Chairperson

Patrick Cannon
Recorder



BID Parking Committee Meeting Minutes

Date: 9-11-2020 Time: 9:00am

Location: The Jewelers Edge

Members in Attendance: Sarah Fay, Mike Yount, Andrew Adams

The meeting was called to order at 9:05am and noted compliance with the open meeting law

A motion was made by Yount, seconded by Adams and unanimously carried to approve the minutes from 9-19-2019

A motion was made by Adams, seconded by Yount to approve the agenda as presented

2021 Budget Review

The budget was presented by Fay and reviewed. The \$1500.00 budget amount was found to be satisfactory to meet the parking needs

	2021 Budget	
Spring Weed Removal	\$650.00	To be determined
Fall Weed Removal	\$650.00	To be determined
Reserves	\$200.00	Misc Weed Maintenance
Total Budget	\$1500.00	

Weed Removal

Fay presented a bid from Williams Lawn Care to the committee. The bid is \$1500.00 per year for spring and fall weed removal/spraying. A suggestion was made by Yount to do an RFP for 2021. Committee will meet again in February to determine who will get the contract for the 2021 season

A motion to adjourn was made by Adams and seconded by Yount at 9:13am

Baraboo BID Meeting Minutes
1/20/2021

Present:

Members: B. McDaniel, S. Fay, A. Adams, S. Ramsey Bruncker, M. Yount, T. Wickus

Absent:

Members: S. Sloan, B. Stelling, T. Sloan

Additional: None

Note: Meeting started late and could not be held in City Hall due to the building being locked.

President Fay called the meeting to order at 5:57 PM

Approval of December 2020 minutes: T. Wickus/B. McDaniel, carried

Adoption of Agenda: M. Yount/B. McDaniel, carried

President:	None
Secretary:	None
Treasurer:	None
Appearances:	None
Business Development:	None
Finance:	None
Parking:	None
Promotions:	None

Old Business:

- None

New Business:

- What is the annual report
- Committee annual reports due
- Fiber opportunity for the BID
 - Discussion of responsibility
 - Fay volunteers to reach out to people to get the project started
 - Likely to be a good draw for businesses
 - Planning in 2021 without trying to get any construction started until 2022
- Approval of Vouchers
 - Downtown Baraboo, Inc.
 - \$3,000.00
 - Wisconsin Public Radio
 - \$1,212.07
 - Capital Newspapers
 - Ordinance Notice, 11/3/2020
 - \$14.02

- Baraboo Broadcasting Corporation
 - 93 MAX FM
 - \$1,000.00
- Total
 - \$5,226.09
- Motion to approve: Adams/McDaniel
 - Carried

Next Meeting:

- None

Motion to adjourn at 6:19 PM by T. Wickus/B. McDaniel, carried.

Respectfully Submitted,
Andrew Adams
Secretary

Administrative Committee

20 of 27
February 1, 2021

Present: Alderpersons John Ellington, Heather Kierzek & Kathleen Thurow
Absent: None
Also Present: City Administrator, Casey Bradley; Finance Director, Cynthia Haggard; Police Chief, Mark Schauf; City Clerk, Brenda Zeman; Mayor, Mike Palm
Citizen Present: Lyle Tyler & Rob Nelson

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow to approve the January 4, 2021 Minutes, seconded by Kierzek and unanimously carried.

Motion by Kierzek to approve the Agenda, seconded by Thurow and unanimously carried.

Consider Request for Excessive Household Animals – Diane Gritton

Motion to approve the request for excessive household animals for Diane Gritton by Thurow, seconded by Kierzek and unanimously carried.

Consider Operator License for Lyle Tyler

Schauf provided a background and history of Lyle Tyler's licenses. Schauf later made a recommendation to the Committee to review this application for a potential conditional license. Schauf reminded the Committee that a conditional license allows for a one- (1-) year term. If there are no additional violations, the person would be allowed a full operator license, which is a two- (2-) year license. Tyler addressed the Committee and mentioned his great rapport with our Police Department. He asked for consideration to be given to a conditional license.

Motion to approve a conditional license for Lyle Tyler, seconded by Thurow and unanimously carried.

Discussion and Recommendation for Change in Liquor License for AL Ringling Theatre Friends, including Change of Agent

Schauf stated that State law requires that any Agents or Officers of the organization that appear on the application must have a background check completed. Based on his findings, Schauf wanted to recommend a conditional license, but there is no such thing for a business. Schauf has no problem recommending a license for the people listed on the Board, as he believes they have protection measures in place. Schauf recommended moving this license on to Council for approval.

Motion to approve the Change in Liquor License for AL Ringling theatre Friends, including change in Agent by Kierzek, seconded by Thurow and unanimously carried.

Discussion Code 10.06(6), "Storage of Recreational Equipment Regulated" (Continued from December 3rd)

Pinion reminded the Committee that this topic was previously discussed. He referenced the memorandum in the packet he previously sent to the former City Attorney where he makes her aware there are potential crossover Codes impacted. Kierzek questioned if issuing a permit for the parking of recreational equipment in driveways would work. Schauf replied with his concern that enforcement of such permits would be incredibly difficult. Thurow commented that, of the population of roughly 12K and having one person effected by the Code, it wasn't a good reason to change the Code. Kierzek mentioned she had more than one constituent approach her. Mayor Palm added that he hasn't received complaints. Ellington asked Pinion for his final thought. Pinion stated that if the Code was going to be changed, there are potentially other Codes that will need to change. We don't want to change one Code that contradicts others.

No action was taken, and no further discussion needed.

Member comments

The next meeting will be Monday, March 1, 2021 at 8:00AM.

Motion to adjourn by Thurow, seconded by Kierzek and unanimously carried. Meeting adjourned at 8:22AM.

Respectfully submitted,
Cynthia Haggard, Finance Director

City of Baraboo Common Council

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- As of today, the Cities of Reedsburg and Wisconsin Dells have adopted ordinances to allow ATVs on all their streets having a 35 MPH or less speed limit. Leaving the City of Baraboo the only city without ATV access for its businesses and residents.
- 9 of its 14 Villages have ATV routes have existing ATV routes with 2 more now in discussion of getting routes approved.
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Respectfully Yours

(Top Notch Lawn Care Inc) Jason Masten _____ Name

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Casey Bradley

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cbradley@cityofbaraboo.com

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Maddie Steinhorst

Name

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Kandice Beckwith Name

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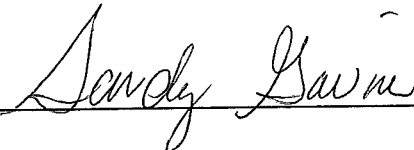
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Caleb Frantz, Caleb Frantz

Name

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