

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, April 27, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, M. Hardy, T. Pinion, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Sloan and carried to approve the minutes of April 13, 2021 & April 20, 2021.

Moved by Kent, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS - None Scheduled

PUBLIC HEARINGS - The Mayor announced that this is the published date and time to hear public comment concerning;

- proposed annexation of one parcel of land on the north side of the 1200 Block of Carpenter Street and zoning as R-1A, Single-Family Residential

No one spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- Mayor Nelson thanked everyone for their help and patience as he transitions into this new position. He looks forward to working with everyone.
- The Parks Dept. is currently seeking input for the City's next 5-year Comprehensive Outdoor Recreation Plan. Residents have until Friday to submit their opinions through an online survey.
- Dennis Kluge has accepted his reappointment to Police & Fire Commission, serving until April 30, 2026
- Mayor Nelson gave a quick reminder on the recommendations provided by the CDC. The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

CONSENT AGENDA

Resolution No. 21-19

THAT the Accounts Payable, in the amount of \$ 965,485.89 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 21-20

That the following budget amendments are authorized:

- 1st Quarter, 2021 City-Wide Supplemental budget Amendments for \$1,258,552
- 1st Quarter, 2021 City-Wide Budgetary Transfers \$45,406

1st Quarter Budget Amendments

Common Council approved the following 2020 Budget Amendments at their April 27, 2021 meeting:

Department	Account Number	Account Name	Original Budget	Increase/ (Decrease)	Amended Budget
General Government	100-10-49300-000	Fund Balance Applied	915,804	213,223	1,129,027
Data Processing	100-10-51450-814-000	Equipment Purchases	23,500	52,344	75,844
Fire Protection	100-21-52200-270-000	Special Services	14,012	1,350	15,362
Fire Protection	100-21-52200-340-000	Operating Supplies	8,800	7,649	16,449
Fire Protection	100-21-52200-346-000	Uniforms	22,557	12,750	35,307
Machinery & Equipment	100-31-53240-810-000	Vehicle Purchase	190,000	82,864	272,864
Street Maintenance	100-31-53300-290-000	Other Contracted Services	50,000	45,350	95,350
Snow & Ice	100-31-53350-361-000	Blades & Plow Materials	20,000	2,916	22,916
Zoo	100-52-55410-822-000	Building Improvements	-	<u>8,000</u>	8,000
<i>To appropriate Funds for 2020 Open POs</i>					
Parks	250-52-49300-000	Fund Balance Applied	24,511	6,501	31,012
Parks	250-52-55200-822-000	Building Improvements	4,459	<u>6,501</u>	10,960
<i>To appropriate Funds for 2020 Open POs</i>					
General Government	430-10-49300-000	Fund Balance Applied	1,466,971	411,879	1,878,850
Fire Station	430-21-51610-822-000	Building Improvements	-	<u>411,879</u>	411,879
<i>To appropriate Funds for 2020 Open POs</i>					
Economic Development	100-15-49300-400	Fund Balance Applied-Marketing	5,000	9,650	14,650
Economic Development	100-15-56710-270-400	Special Services-Designated	-	<u>9,650</u>	9,650
<i>To appropriate Baraboo Acts from PY</i>					
Economic Development	100-15-49300-400	Fund Balance Applied-Marketing	9,650	5,000	14,650
Economic Development	100-15-56710-390-401	Beautification Fund	-	<u>5,000</u>	5,000
<i>To appropriate Beautification Funds from PY</i>					
Police	100-20-49310-400	Fund Balance Applied-Desig Don	-	1,108	1,108
Police Department	100-20-52110-392-400	Small Equipment-Donations	-	<u>1,108</u>	1,108
<i>To appropriate Funds for Body Armor Plates</i>					
Fire	100-21-49300-400	Fund Balance Applied_Donations	-	3,970	3,970
Fire Protection	100-21-52200-392-400	Small Equipment - Designated	-	<u>3,970</u>	3,970
<i>To appropriate Funds for Bench Phil Pointon Mem</i>					
General Government	100-10-49300-000	Fund Balance Applied	1,114,527	14,500	1,129,027
Storage Buildings	100-31-51630-822-000	Building Improvements			

- 14,500 14,500

To appropriate FB to carryover storage bldg imp fr 2020

Fire	100-21-43750-630	COVID testing	-	525	525
Fire Protection	100-21-52200-392-000	Small Equipment Purchase	8,519	<u>525</u>	9,044

To appropriate Covid testing \$ for hose washer

General Government	100-10-48400-000	Insurance Recoveries	-	44,544	44,544
Police Department	100-20-52110-240-000	Repair & Maint Service-Vehicle	25,000	1,892	26,892
Police Department	100-20-52110-810-000	Vehicle Purchase	88,000	<u>42,652</u>	130,652

To appropriate Ins proceeds for totaled vehicle

General Government	100-10-47330-000	Contributions from Ambulance	44,139	(24,000)	20,139
Fire Station	100-21-51610-920-000	EMS Allocation	(3,000)	<u>(24,000)</u>	(27,000)

To unappropriate funds for EMS to reside in Fire Station

Parks	100-52-49249-000	Transfer from Capital Equip	12,000	591	12,591
Parks	490-52-49300-400	Fund Balance Applied	-	591	591
Parks	100-52-55200-810-000	Vehicle Purchase	25,000	591	25,591
Parks	490-52-59210-900-000	Cost Allocation	12,000	<u>591</u>	12,591

To unappropriate funds for EMS to reside in Fire Station

General Government	430-10-49300-000	Fund Balance Applied	1,308,380	570,470	1,878,850
Public Safety Building-Fire	430-21-57211-215-000	Professional Services	-	<u>570,470</u>	570,470

To appropriate CAPT Project Carryover for FD Design 2020

	\$
Net impact on all city-wide funds' budgets	<u>1,258,552</u>
	\$
Net impact on City's General Fund Family Only	<u>1,251,460</u>

Moved by Petty, seconded by Sloan and carried that the Consent Agenda be approved-9 ayes.

ORDINANCES ON 2ND READING – None.

NEW BUSINESS - RESOLUTIONS

Resolution No. 21-21

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Parks, Recreation and Forestry Department be permitted to submit a 2021 grant application to the Wisconsin DNR for the purposes of developing phase 1 conservancy trails in as well as construction of a restroom facility at the trailhead of the Jackson property conservancy lands, and includes the Jackson property conservation lands in the 2017-2021 Comprehensive Outdoor Recreation Plan as part of the City's overall conservancy trails plan.

Moved by Sloan, seconded by Thurow and carried that **Resolution No. 21-21** be approved-9

ayes.

Resolution No. 21-22

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT Bike Wisconsin be permitted to camp overnight in the Civic Center gymnasium, meeting rooms 11 & 12, and outside lawn on June 17, 2021.

Moved by Ellington, seconded by Sloan and carried that **Resolution No. 21-22** be approved-9 ayes.

NEW BUSINESS - ORDINANCES

Moved by Thurow, seconded by Kolb and carried unanimously to approve the 1st reading of **Ordinance No. 2572** amending §§ 1.49(2), 8.01(3), and 17.18(4)(b) of the Municipal Code of the City of Baraboo thereby annexing certain lands in the Town of Baraboo to the City of Baraboo pursuant to a petition for annexation filed by Kenneth H & Joyce A Alt and permanently zoning the subject lands, located in the 1200 Block of Carpenter Street, upon annexation as R1-A, Single Family Residential, County Supervisory District 14.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

WHEREAS, a petition for direct annexation by unanimous consent, together with the attached scaled map, has been presented to the Common Council requesting annexation of the territory described below to the City of Baraboo from the Town of Baraboo and it having been represented to the City in a sworn affidavit that the petition has been signed by the owners of all the lands and area and assessed value within the territory to be annexed, and by all the electors residing in the territory to be annexed and that said territory lies contiguous to the City of Baraboo, and that the petition has been filed with the City Clerk of the City of Baraboo and the petition further requests that said parcel be permanently zoned as R1-A, Single-Family Residential, District 14, and the Plan Commission has reviewed the proposed annexation and zoning thereof and recommends the adoption of this ordinance, and, pursuant to § 66.0217, Wis. Stat., the City Clerk has filed with the Wisconsin Department of Administration a copy of the petition for direct annexation, the scaled map, and the legal description of the territory to be annexed, together with other pertinent information, and the Department of Administration has found that the annexation is in the public interest, and the Common Council has reviewed the advice of the Department of Administration and the Common Council accepts the petition as sufficient and hereby determines that the said annexation proceedings herein meet the requirements of the Wisconsin Statutes, and

WHEREAS, in the 2009 City of Baraboo Comprehensive Master Plan, the territory proposed to be annexed is designated as suitable for R1-A development and said lands are presently being used for single family residential purposes, and

WHEREAS, the territory proposed for annexation and zoning as R1-A is well-suited and being used for single family residential purposes, and said territory is reasonably suitable and adaptable to the City's need for single family residential development and said lands are suitable for the extension of police, fire, sewer, water, and other services, and

WHEREAS, satisfactory, adequate, and safe municipal water and municipal sanitary sewer facilities are reasonably acceptable and available for extension to serve the territory proposed for annexation, and the proposed territory to be annexed is within the sanitary sewer growth area in the City's Sanitary Sewer Service Area Plan dated January 2016, and

WHEREAS, this Common Council has further reviewed and considered the staff reports filed with the City regarding this annexation and the staff reports are hereby adopted by reference and made a part hereof, and

WHEREAS, this Common Council finds that the territory to be annexed is contiguous to the City and its shape is unexceptional, and

WHEREAS, this Common Council has considered the recommendation of the Plan Commission that the territory described above proposed for annexation should be annexed to the City and that the annexed territory be permanently zoned R1-A, Single Family Residential District 8, and that the said zoning promotes the public health, safety, and general welfare of this community, and

WHEREAS, this Common Council has received and reviewed the advisory opinion of the Wisconsin Department of Administration issued pursuant to § 66.0217(6), Wis. Stat., and said opinion is on file in the office of the Baraboo City Clerk and is hereby adopted by reference as though fully set forth herein, and

WHEREAS, this Common Council further finds that it is appropriate that the owner of the territory proposed for annexation shall reimburse the City within thirty (30) calendar days after being invoiced therefore, the annual tax paid by the City to the Town of Baraboo for the period and to the extent required by § 66.0217(14), Wis. Stats. If the charge is not paid within thirty (30) days of the date of billing, such charge shall be extended upon the current or next tax roll as a special tax against the subject property.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN DO ORDAIN AS FOLLOWS:

1. In accordance with § 66.0217 of the Wisconsin Statutes and the petition for direct annexation by unanimous consent filed with the City Clerk and signed by all of the owners of all of the real estate located in the territory to be annexed, and further signed by all the electors equal to or at least a majority of the votes cast for governor in the territory proposed for annexation at the last gubernatorial election, the following described territory in the Town of Baraboo Sauk County, Wisconsin, is hereby annexed to the City of Baraboo, Wisconsin:

A portion of the SW ¼ of the SE ¼ of Section 34, Township 12 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin described as follows:

Commencing at the Southeast corner of Section 34; then North 89°11'39" West 1484.03 feet along the South line of Section 34 to the point of beginning; then continuing North 89°11'39" West, 103.95 feet along the South section line to the East line of Volume 249 of Deeds, page 331; then North 0°35'14" East, 553.22 feet along the East line of Volume 249 of Deeds, page 331 to the southerly Right-of-Way of the Chicago & Northwestern Railroad; then South 83°38' East, 130.49 feet along the railroad Right-of-Way to the West line of Volume 378 of Deeds, page 459; then South 0°35'14" West, 25.00 feet along the West line of Volume 378 of Deeds, page 459, which is parallel to the East line of the SW1/4 SE1/4, then South 83°38' East, 50.00 feet parallel to the southerly Right-of-Way of the railroad; thence South 0°35'14" West, 308.74 feet to the NE corner of C.S.M. #1085 of Register of Deeds; thence North 89°11'39" West, 75.50 feet along the North line of C.S.M. #1085; then South 0°35'14" West, 202.00 feet along the West line of C.S.M. #1085 to the South line of Section 34 to the point of beginning.

The petition for annexation of the above-described territory is hereby accepted as a sufficient and legal petition conforming to the requirements of § 66.0217, Wis. Stat., and it is determined that the annexation proceedings herein meet the requirements of the Wisconsin Statutes.

From and after the date of this ordinance, the territory described in Section 1 above shall be part of the City of Baraboo, Sauk County, Wisconsin, for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the City of Baraboo, Wisconsin.

2. Upon recommendation of the Plan Commission, the territory annexed to the City of Baraboo, by this ordinance shall be permanently zoned R1-A, Single Family Residential, Aldermanic District 6, Ward 8, County Supervisory District 14.
3. The territory described in Section 1 of this ordinance is hereby made a part of Aldermanic District 6, Ward 8 of the City of Baraboo, Sauk County, Wisconsin, subject to the ordinances, rules, and regulations of the City of Baraboo governing wards, and the City Engineer is directed to change the City's Official Map and the City's Master Plan and supplement thereto to reflect the terms of this ordinance.
4. The owner of the territory proposed for annexation shall reimburse the City within thirty (30) calendar days after being invoiced therefore, the annual tax paid by the City to the Town of Baraboo for the period and to the extent required by § 66.0217(14), Wis. Stats. If the charge is not paid within thirty (30) days of the date of billing, such charge shall be extended upon the current or next tax roll as a special tax against the subject property.
5. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.
6. This Ordinance shall take effect upon passage and publication as provided by law.

ADMINISTRATOR AND COUNCIL COMMENTS – None.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:**
 - March, 2021 – Fire Dept, Treasurer
 - 1st Qtr. 2021 Taxi Financial Statement
 - 1st Qtr. 2021 City Financial Statement
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205

April 13, 2021

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Bradley, Clerk Zeman, C. Haggard, T. Pinion, M. Hardy, P. Cannon, K. Stieve, C. Johnson, R. Nelson

Call to Order –Ald. Petty called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Sloan to approve the minutes of March 23, 2021. Motion carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$1,149,112.41**. Motion carried unanimously.
- b) **Baraboo-Wisconsin Dells Airport** – Adm. Bradley explained that the Airport currently has a project list. In order to be eligible for funding, a project must be included on this list. Both the City and the Village have to approve adding or removing projects from the list. This is the process of adding both the master plan, which will basically be the guide for the next 20 years, and a much needed terminal building. Motion by Sloan, seconded by Kent to recommend to Council to petition the State of Wisconsin, Dept. of Transportation for state and federal aid to conduct airport master plan, construct/rehabilitate/improve terminal building; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work at the Baraboo-Wisconsin Dells Airport. Motion carried unanimously.
- c) **Ambulance Lease Addendum/Proposal** – Adm. Bradley noted that this addresses two issues with moving along with the new Fire Station project. This lease addendum amends the BDAS to be housed in our current facility and extends out 20 years past date they would occupy the new facility; gives us a 20 year commitment from BDAS. This also adds the proposal from the consulting firm. The consulting firm will look at consolidating services as two separate entities and also combining the services into one entity. We are proposing using bond proceeds to fund this; no additional funding from the City. Motion by Sloan, seconded by Kent to recommend to Council the Baraboo Ambulance Service (BDAS) Addendum to Lease Agreement and the BDAS/Fire Department proposal from Center for Public Safety management, LLC. Motion carried unanimously.
- d) **Budget Amendments** – The Committee reviewed the budget amendments. Motion by Sloan, seconded by Kent to recommend to Council approval of the 4th Qtr. 2020 Community Development Authority (CDA) Budget Amendments. Motion carried unanimously.
- e) **Swimming Pool Repair** – M. Hardy explained that upon getting the pool ready for the 2021 season, they found that one of the main lines to the pool has burst. Because this line is located under the deck and women's locker room, access to the line is difficult. The big issue is timing. With the pool planning to open on June 5th, it will take a couple of weeks prior to that to get everything up and running. Allen Steele is available to complete the work now which will allow the pool to open this summer. The funding for this project will either come from COVID funds or from Fund Balance. Motion by Sloan, seconded by Kent to recommend to Council approval of spending up to \$25,000 in emergency repairs to fix the swimming pool leak and award the contract to Allen Steele. Motion carried unanimously.
- f) **Civic Center Fitness Equipment** – M. Hardy is requesting to use Accola Estate Funds for the replacement of some fitness equipment. Motion by Sloan, seconded by Kent to recommend to Council the approval to replace fitness equipment at the Civic Center using up to \$8,500 from the Accola Estate Fund. Motion carried unanimously.
- g) **Parks, Recreation & Forestry Grant Applications** – M. Hardy explained that these applications are both due May 1st and both projects are included in their current Comprehensive Outdoor Recreation Plan. The Attridge Park Splashpad Project would match 50% with the remaining 50% being fundraised, a total project cost of \$550,000. This is a very competitive grant and if awarded, the funds would be available in 2022/2023 projects. The Riverwalk Improvements grant would include the design of the Oak Street Overlook which would connect the downtown to the Riverwalk and the purchase of property and easements along 2nd Street which would get the Riverwalk off the street and back along the Riverwalk. This grant, if awarded, would also be funds available for 2022/2023 and can be turned down if we don't have the funds to match. Motion by Sloan, seconded by Kent to recommend to Council to approve the following grant applications: 1) Attridge Park Splashpad Project 2) Riverwalk Improvements. Motion carried unanimously.
- h) **State Trust Fund Loan Program** – P. Cannon explained that the Community Development Authority would like to remodel and bring up to code the two elevators at Donahue Terrace. These elevators service 7 floors. Bids were received, with the lowest bid coming in at \$119,000. There will be additional costs for electrical work. This is a revenue based obligation and will not affect our GO Debt limits; it's based upon revenues derived from the operations of Donahue Terrace. This is a 5-year obligation for \$130,000 at 3.25%. Motion by Kent, seconded by Sloan to recommend to Council authorizing the Mayor and City Clerk to sign and submit a Loan Application for Baraboo Housing Authority with the State Trust Fund Loan Program in the amount of \$130,000. Motion carried unanimously.
- i) **1606 8th Street Development** – Adm. Bradley explained that this is a continuation of the predevelopment agreement that we entered into with Cornerstone, LLC. This is a proposal of the design engineering services.

Motion by Sloan, seconded by Kent to recommend to Council authorizing the City Administrator and the City Engineer to sign the Engineering Services Contract with Vierbicher Associates for the development of 1606 8th Street. Motion carried unanimously.

Information Items

- LL Innovations Disclosure – Baraboo Firefighter Logan LaMasney’s bid and possible contract with the City of Baraboo

Adjournment – Moved by Kent, seconded by Sloan and carried to adjourn at 6:47pm.

(BID) Promotions/Personnel Committee Meeting **March 11, 2021**

Members Present: T. Wickus, S. Brunker, B. Stelling S. Fay, B. McDaniel

Member Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:34 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by, Brunker seconded by, and unanimously carried to approve the minutes of the September 17, 2019 meeting.

Agenda: Moved by Stelling seconded by Brunker, and unanimously carried to approve the agenda as published.

Old Business: None

New Business: Moved by, Fay seconded by Stelling to approve the following marketing items

Design & Place ads in the Devils Lake Guide and Map publications for 2020

Replace Banner on Broadway with a newly designed banner

Design and place ad in the City Newscape publication Spring and Summer edition.

Adjournment: Moved by Stelling, seconded by Brunker and unanimously carried to adjourn at 9:25 A.M. Respectfully submitted, Todd Wickus Promotions Chairperson

- **Copies of these meeting minutes are on file in the Clerk’s office:**

CDA.....3-2-2021, 3-8-2021	Library.....4-13-2021, 4-20-2021
Public Arts.....3-25-2021	PFC.....3-15-2021
Park & Rec.....3-1-2021, 3-8-2021	UW Campus.....3-18-2021

- **Petitions & Correspondence Being Referred:** Correspondence regarding ATV Route in City.

ADJOURNMENT

Moved by Wedekind, seconded by Kolb, and carried on voice vote, that the meeting adjourn at 7:16pm.

Brenda Zeman, City Clerk