

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 11, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.
Roll call was taken.

Council Members Present: Wedekind, Kolb, Kent, Petty, Ellington, Sloan, Kierzek, Thurow
Council Members Absent: Plautz

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, T. Pinion, M. Hardy, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Sloan and carried to approve the minutes of April 27, 2021.

Moved by Kent, seconded by Petty and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS – None Scheduled.

PUBLIC HEARINGS – None Scheduled.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- Congratulations to Officer Trent Bentilla on his 15th anniversary with the Baraboo Police Department;
- The Mayor read the May 16-23, 2021 National Public Works Week Proclamation;
- Please consider taking Sauk County’s “Community Health Survey” www.bit.ly/SaukSurvey
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

CONSENT AGENDA

Resolution No. 21-23

THAT the Accounts Payable, in the amount of \$1,088,535.58 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Wedekind, seconded by Kent and carried that the Consent Agenda be approved-8 ayes.

ORDINANCES ON 2ND READING

Moved by Ellington, seconded by Thurow and carried unanimously to approve the 2nd reading of **Ordinance No. 2572** approving annexing property owned by Kenneth H. & Joyce A. Alt Revocable Trust and zoning as R-1A, Single-Family Residential.

NEW BUSINESS - RESOLUTIONS

Resolution No. 21-24

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City’s Employee COVID-19 Policy be extended until July 31, 2021 and reviewed again by the Common Council by the expiration date of July 31, 2021.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 21-24** be approved-8 ayes.

Resolution No. 21-25

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the flag plaza at the Municipal Building near the South Boulevard Plaza be named "Palm Plaza" in honor of former Mayor Mike Palm's 9 years of service to the City of Baraboo as well as his previous service volunteering to improve the Riverfront of the Baraboo River.

Moved by Thurow, seconded by Ellington and carried that **Resolution No. 21-25** be approved- 8 ayes.

NEW BUSINESS – ORDINANCES – None.

ADMINISTRATOR AND COUNCIL COMMENTS

- Adm. Bradley will be on vacation May 14 through May 24, returning to the office on May 25.
- Ald. Wedekind noted the following:
 - The Veterans will be putting up flags at the cemetery this Saturday. If anyone is missed, please contact him.
 - There is a mailbox in front of the VFW Hall for old flags.
 - A Memorial Day Ceremony will take place starting at 11:00am at the Walnut Hill Cemetery on May 31, 2021. In the event of rain, this will be cancelled.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** April 2021 – Building Inspection
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205

April 27, 2021

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Adm. Bradley, Clerk Zeman, C. Haggard, M. Hardy

Call to Order –Ald. Sloan called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law.

Moved by Petty, seconded by Kent to approve the minutes of April 13, 2021. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$965,485.89**. Motion carried unanimously.
- b) **Stewardship Grant** – M. Hardy explained that this grant will allow for phase 1 of the development of trails on the Jackson property. If awarded, these funds will be available in 2022 & 2023. As of now, we are not expecting any levy dollars be used for this project; it will be in-kind services or park impact fees. Motion by Kent, seconded by Petty to recommend to Council to allow the Parks, Recreation and Forestry department to submit a 2021 Stewardship Grant for Conservancy improvements at the Jackson Property. Motion carried unanimously.
- c) **Bike Wisconsin** – M. Hardy noted that Bike Wisconsin is returning this year following a year off due to COVID and they are again requesting to stay overnight at the Civic Center. They are aware of the current COVID restrictions at the Civic Center including limiting the number of campers allowed in the building at one time and not allowing food. Motion by Petty, seconded by Kent to recommend to Council to allow Bike Wisconsin to stay overnight with camping at the Civic Center on June 17, 2021 as part of their annual bicycle tour through Wisconsin. Motion carried unanimously.
- d) **Budget Amendments** – The Committee reviewed the budget amendments. Motion by Petty, seconded by Kent to recommend to Council approval of the 1st Qtr. 2021 Budget Amendments. Motion carried unanimously.

Information Items

- 1st Qtr. 2021 Taxi Financial Statements
- 1st Qtr. 2021 City Financial Statements

Adjournment – Moved by Petty, seconded by Kent and carried to adjourn at 6:50 pm.

Baraboo Economic Development Commission Meeting Minutes**February 11, 2021****I. Call Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Cafilisch called the meeting to order at 5:34 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call of Membership

Present: Cafilisch, Johnson, Ayar, Bowers, Palm, Persche, Walczak (5:40), White
Absent: Wastlund, Kent, Mueller, Taylor
Other: Patrick Cannon

III. Approve Minutes

Motion to approve the minutes for January 7, 2021
Johnson (1); Palm (2)
Aye: All via voice vote
Nay: None

IV. Approve Agenda

Motion to approve the agenda as presented
Palm (1); Johnson (2)
Aye: All via voice vote
Nay: None

V. Presentation

Introduction of Casey Bradley, City Administrator for the City of Baraboo.

VI. Action Items

None

VII. Information/Discussion Items**a. Consideration and discussion of creating future goals for BEDC**

It was noted that the application submitted to the Economic Development Administration was included with the agenda packet. The Commission discussed the various aspects of the application. It was decided that until the grant is actually awarded and the consultant is assisting that determining working goals would be held in abeyance until then.

Ms. Cafilisch indicated that she has several volunteers willing to assist with the Housing Committee.

Ms. Cafilisch also indicated that the potential video featuring Baraboo would cost approximately \$2,500

Mayor Palm discussed the need for temporary housing for a family seeking refuge in Baraboo from Kabul

VIII. Adjournment

Motion to adjourn the meeting was made at 6:02 pm.
Palm (1); Bower (2)
Aye: All via voice vote
Nay: None

Baraboo Economic Development Commission Meeting Minutes**April 8, 2021****I. Call Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Cafilisch called the meeting to order at 5:30 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call of Membership

Present: Cafilisch, Johnson Ayar, Kathbauer, Palm, Persche
Absent: Kent, Walczak, Wastlund, White
Other: Patrick Cannon
Public: Rob Nelson

III. Approve Minutes

Motion to approve the minutes for February 4, 2020
Johnson (1); Palm (2)
Aye: All via voice vote
Nay: None

IV. Approve Agenda

Motion to approve the amended agenda as presented
Johnson (1); Ayar (2)
Aye: All via voice vote
Nay: None

V. Presentation

Introduction of Karen Kathbauer, newest member of BEDC

VI. Action Items

None

VII. Information/Discussion Items

a. Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.

Staff noted that the City has not received an official notification on the grant application. Therefore, staff requested that no action be taken on this item until the official notification is received.

No action was taken.

b. Consideration and discussion of a proposed Tax Incremental District (TID#12) on the eastside.

Staff updated the BEDC members of the creation of a new TID district on the eastside of Baraboo. Staff has been working with a Developer on a potential project that will require an economic development incentive from the district.

c. Review and discuss BEDC tour schedule of local businesses

The Commission would like to hold on tours at this time due to COVID-19.

d. Updates on Development Activities

- Mayor Palm updated on the following:
 - The new apartment complex is proceeding with the weather permitting
 - A proposed retreat center is being proposed at the site of Wil Apples
 - The City is still in discussion for the development of a hotel

e. Commissioners and their representative entities

- New Superintendent, Dr. Rainey Briggs was unable to attend tonight's meeting
- Mr. Johnson gave an update on the agriculture industry as it seeks to rebound from Covid-19
- Ms. Cafilisch gave an update on Chamber activities. There will not be a Big Top parade this year. They will have a Parade of Elephants instead.
- Dr. Ayar updated the Board on the College. They are doing well with the pandemic. Next year they will have 75% of classes as face to face. The vaccine has not been mandated, but it is being strongly recommended
- Ms. Persche updated on the actions of the environmental group within Baraboo. She also updated the Board on the solar project planned for the airport.
- Mr. Nelson updated the Board on the actions of the County Board. Sauk County is to receive \$12,000,000 from the latest Federal Stimulus Recovery action.
- Staff gave a brief update on the actions of the Community Development Authority

VIII. Adjournment

Motion to adjourn the meeting was made at 6:27pm.

Palm (1); Persche (2)

Aye: All via voice vote

Nay: None

Baraboo Business Improvement District Promotions Committee

03/04/2021

Farmer's Market Recap Minutes

Board Members in attendance: T Wickus, S Fay, B McDaniel, S Brunker, B Stelling

Others in attendance: Fred Moh

The meeting was called to order at 8:33am by Todd

A motion to adopt the agenda was made by Brenden, second by Samantha. Motion carried

A motion to adopt the minutes was made by Samatha, second by Brenden, motion carried

First on the agenda was guest speaker Fred Moh. He laid out the policy and procedures currently intact for the Baraboo Farmers Market, hereby referred to as BFM

Recap from Fred:

Farmers market.com is where vendors can find the applications

Vendors check in by 6pm the day before the event

Facebook guy posts what everyone has the day before

Cones get put out at night

Vendors arrive around 6am

Coffee station, signs up, and cones moved around at this time as well

Mark the vendor spots

Leave, come back at 7:30

Check leftover produce

Pick up cones

There is a meeting every spring to go over the BFM rules

Soaps are grandfathered in

Cookie law requires food to be made in a commercial kitchen

Current fees: \$4.00 a day for a booth, \$2.00 for a table

Discussion:

Raise the fee to \$8.00 for a booth and \$4.00 for a table

Review Sauk County Cookie Law

Liability – Who insures the BFM?

Check and update forms

How to charge: Pass? Punch card? Monthly?

***Kate will take all calls and forms

A motion to adjourn was made at 10:10 by Bekah, second by Brenden. Motion carried

Baraboo BID Meeting Minutes

3/17/2021

Present:

Members: S. Fay, A. Adams, M. Yount, T. Wickus, S. Sloan, B. Stelling, T. Sloan

Additional: Casey Bradley

Absent:

Members: B. McDaniel, S. Ramsey Brunker

President Fay called the meeting to order at 5:46 PM

Approval of February 2020 minutes: Stelling/S. Sloan, carried

Adoption of Agenda: Yount/S. Sloan, Carried

President: Attended DBI meeting and composition is changing
 Secretary: None
 Treasurer: None
 Appearances: Need to hold a meeting; Planters have been emptied; Topiaries will be brought to and kept at Bekah Kate’s; Searching for hanging baskets available for purchase
 Business Development: None
 Finance: None
 Parking: Met; Seeking bids for weed spraying
 Promotions: Still in planning for farmer’s market; Increased stall rates from \$4 per day to \$8 per day; Returning vender applications will be sent; Annual rates increased from \$ to \$; Seasonal rates increased from \$ to \$; Table fee increased from \$2 to \$4; Table fees will only be accepted if 5 are purchased at once; T. Wickus seeking quotes for sign to go under Downtown Baraboo on courthouse lawn

Old Business:

- Farmer’s Market Update

New Business:

- Farmer’s Market Recap
 - See promotions committee
 - For next month: Discuss approval of farmer’s market fee structure
 - Insurance discussion
- Approval of Vouchers
 - None
- BID Appointments
 - Expiring appointments
 - A. Adams; willing to accept reappointment
 - S. Fay; willing to accept reappointment
 - S. Sloan; dependent on City Board position

Next Meeting:

- Discuss approval of BID fees for the public
- Farmer’s market insurance
- Discussion of garbage cans being over-filled

Motion to adjourn at 6:17 PM by S. Sloan/T. Sloan, carried.

• **Copies of these meeting minutes are on file in the Clerk’s office:**

Library.....2-16-2021	Emergency Management.2-25-2021
CDA.....4-6-2021	Airport.....3-19-2021
Ambulance.....3-24-2021	

• **Petitions & Correspondence Being Referred:** None.

ADJOURNMENT

Moved by Ellington, seconded by Kent, and carried on voice vote, that the meeting adjourn at 7:13pm.