

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 25, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, T. Pinion, members of the press and others.

The Pledge of Allegiance was given.

Moved by Sloan, seconded by Kent and carried to approve the minutes of May 11, 2021.

Moved by Ellington, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS – None Scheduled.

PUBLIC HEARINGS - The Mayor announced that this is the published date and time to hear public comment concerning;

- Request to rezone the City-owned 120-acres south of STH 33 on the east side of the City, being the east half of the SW ¼ of Section 31, T12N, R7E and the NE ¼ of the NW ¼ of Section 6, T11N, R7E, from A-1 Agricultural Transition to a combination of R-1A Single Family Residential, R-3 Three and Four Family Residential, R-5 Thirteen Family and Up Residential, and C-1 Conservancy District, by the City of Baraboo.

No one spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK – None.

MAYOR'S BUSINESS

- The Mayor congratulated Jeff Mann on his retirement with the City of Baraboo. Congratulations Jeff, we wish you a well-deserved retirement!
- Please consider taking Sauk County's "Community Health Survey" www.bit.ly/SaukSurvey
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

CONSENT AGENDA

Resolution No. 21-26

THAT the Accounts Payable, in the amount of \$348,979.71 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Petty, seconded by Sloan and carried that the Consent Agenda be approved-9 ayes.

NEW BUSINESS - RESOLUTIONS

Resolution No. 21-27

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City Clerk be authorized to issue the following Liquor License for the period of June 1, 2021 to November 30, 2021:

6-month Class "B" Fermented Malt Beverage
Baraboo Dugout Club, 950 Walnut Street (Pierce Park)

Moved by Ellington, seconded by Thurow and carried that **Resolution No. 21-27** be approved-
9 ayes.

NEW BUSINESS – ORDINANCES

Moved by Sloan, seconded by Ellington and carried unanimously to approve suspending the requirement for a second reading of Ordinance No. 2573.

Moved by Wedekind, seconded by Sloan and carried unanimously to approve the 1st reading of **Ordinance No. 2573** repealing and recreating Ordinance No. 2572 amending §§ 1.49(2), 8.01(3), and 17.18(4)(b) of the Municipal Code of the City of Baraboo thereby annexing certain lands in the Town of Baraboo to the City of Baraboo pursuant to a petition for annexation filed by Kenneth H & Joyce A Alt and permanently zoning the subject lands, located in the 1200 Block of Carpenter Street, upon annexation as R1-A, Single Family Residential, County Supervisory District 21.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN
AS FOLLOWS:

WHEREAS, a petition for direct annexation by unanimous consent, together with the attached scaled map, has been presented to the Common Council requesting annexation of the territory described below to the City of Baraboo from the Town of Baraboo and it having been represented to the City in a sworn affidavit that the petition has been signed by the owners of all the lands and area and assessed value within the territory to be annexed, and by all the electors residing in the territory to be annexed and that said territory lies contiguous to the City of Baraboo, and that the petition has been filed with the City Clerk of the City of Baraboo and the petition further requests that said parcel be permanently zoned as R1-A, Single-Family Residential, District 21, and the Plan Commission has reviewed the proposed annexation and zoning thereof and recommends the adoption of this ordinance, and, pursuant to § 66.0217, Wis. Stat., the City Clerk has filed with the Wisconsin Department of Administration a copy of the petition for direct annexation, the scaled map, and the legal description of the territory to be annexed, together with other pertinent information, and the Department of Administration has found that the annexation is in the public interest, and the Common Council has reviewed the advice of the Department of Administration and the Common Council accepts the petition as sufficient and hereby determines that the said annexation proceedings herein meet the requirements of the Wisconsin Statutes, and

WHEREAS, in the 2009 City of Baraboo Comprehensive Master Plan, the territory proposed to be annexed is designated as suitable for R1-A development and said lands are presently being used for single family residential purposes, and

WHEREAS, the territory proposed for annexation and zoning as R1-A is well-suited and being used for single family residential purposes, and said territory is reasonably suitable and adaptable to the City's need for single family residential development and said lands are suitable for the extension of police, fire, sewer, water, and other services, and

WHEREAS, satisfactory, adequate, and safe municipal water and municipal sanitary sewer facilities are reasonably acceptable and available for extension to serve the territory proposed for annexation, and the proposed territory to be annexed is within the sanitary sewer growth area in the City's Sanitary Sewer Service Area Plan dated January 2016, and

WHEREAS, this Common Council has further reviewed and considered the staff reports filed with the City regarding this annexation and the staff reports are hereby adopted by reference and made a part hereof, and

WHEREAS, this Common Council finds that the territory to be annexed is contiguous to the City and its shape is unexceptional, and

WHEREAS, this Common Council has considered the recommendation of the Plan Commission that the territory described above proposed for annexation should be annexed to the City and that the annexed territory be permanently zoned R1-A, Single Family Residential District 15, and that the said zoning promotes the public health, safety, and general welfare of this community, and

WHEREAS, this Common Council has received and reviewed the advisory opinion of the Wisconsin Department of Administration issued pursuant to § 66.0217(6), Wis. Stat., and said opinion is on file in the office of the Baraboo City Clerk and is hereby adopted by reference as though fully set forth herein, and

WHEREAS, this Common Council further finds that it is appropriate that the owner of the territory proposed for annexation shall reimburse the City within thirty (30) calendar days after being invoiced therefore, the annual tax paid by the City to the Town of Baraboo for the period and to the extent required by § 66.0217(14), Wis. Stats. If the charge is not paid within thirty (30) days of the date of billing, such charge shall be extended upon the current or next tax roll as a special tax against the subject property.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN DO ORDAIN AS FOLLOWS:

1. In accordance with § 66.0217 of the Wisconsin Statutes and the petition for direct annexation by unanimous consent filed with the City Clerk and signed by all of the owners of all of the real estate located in the territory to be annexed, and further signed by all the electors equal to or at least a majority of the votes cast for governor in the territory proposed for annexation at the last gubernatorial election, the following described territory in the Town of Baraboo Sauk County, Wisconsin, is hereby annexed to the City of Baraboo, Wisconsin:

A portion of the SW ¼ of the SE ¼ of Section 34, Township 12 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin described as follows:

Commencing at the Southeast corner of Section 34; then North 89°11'39" West 1484.03 feet along the South line of Section 34 to the point of beginning; then continuing North 89°11'39" West, 103.95 feet along the South section line to the East line of Volume 249 of Deeds, page 331; then North 0°35'14" East, 553.22 feet along the East line of Volume 249 of Deeds, page 331 to the southerly Right-of-Way of the Chicago & Northwestern Railroad; then South 83°38' East, 130.49 feet along the railroad Right-of-Way to the West line of Volume 378 of Deeds, page 459; then South 0°35'14" West, 25.00 feet along the West line of Volume 378 of Deeds, page 459, which is parallel to the East line of the SW1/4 SE1/4, then South 83°38' East, 50.00 feet parallel to the southerly Right-of-Way of the railroad; thence South 0°35'14" West, 308.74 feet to the NE corner of C.S.M. #1085 of Register of Deeds; thence North 89°11'39" West, 75.50 feet along the North line of C.S.M. #1085; then South 0°35'14" West, 202.00 feet along the West line of C.S.M. #1085 to the South line of Section 34 to the point of beginning.

The petition for annexation of the above-described territory is hereby accepted as a sufficient and legal petition conforming to the requirements of § 66.0217, Wis. Stat., and it is determined that the annexation proceedings herein meet the requirements of the Wisconsin Statutes.

From and after the date of this ordinance, the territory described in Section 1 above shall be part of the City of Baraboo, Sauk County, Wisconsin, for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the City of Baraboo, Wisconsin.

2. Upon recommendation of the Plan Commission, the territory annexed to the City of Baraboo, by this ordinance shall be permanently zoned R1-A, Single Family Residential, Aldermanic District 6, Ward 15, County Supervisory District 21.
3. The territory described in Section 1 of this ordinance is hereby made a part of Aldermanic District 6, Ward 15 of the City of Baraboo, Sauk County, Wisconsin, subject to the ordinances, rules, and regulations of the City of Baraboo governing wards, and the City Engineer is directed to change the City's Official Map and the City's Master Plan and supplement thereto to reflect the terms of this ordinance.
4. The owner of the territory proposed for annexation shall reimburse the City within thirty (30) calendar days after being invoiced therefore, the annual tax paid by the City to the Town of Baraboo for the period and to the extent required by § 66.0217(14), Wis. Stats. If the charge is not paid within thirty (30) days of the date of billing, such charge shall be extended upon the current or next tax roll as a special tax against the subject property.
5. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.
6. This Ordinance shall take effect upon passage and publication as provided by law.

Moved by Sloan, seconded by Petty and carried unanimously to approve and amend the 1st reading of **Ordinance No. 2574** for a delayed effective date to be concurrent with the approval of the Comprehensive Plan. Ordinance No. 2574 amends §17.18(4)(a) and the Zoning District Map rezoning tax parcels 206-1154-72100, 206-1154-87100, & 206-1154-87400 from A-1 Agricultural Transition to a mixture of R-1A Single-Family Residential, R-3 Three- and Four-Family Residential, R-5 Thirteen-Family and Up Residential, and C-1 Conservancy.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a), Ordinances is hereby revised to reflect the following changes: Tax Parcels 206-1154-72100, 206-1154-87100, & 206-1154-87400, the following described 120 acres of land located on the south side of STH 33 on the far east side of the City.

The east half of the SW ¼ of Section 31, T12N, R7E and the NE ¼ of the NW ¼ of Section 6, T11N, R7E, City of Baraboo, Sauk County, WI.
2. This Ordinance shall take effect concurrent with the approval of the Comprehensive Plan.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** April 2021 – Treasurer, Airport, Fire Dept.
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205 May 11, 2021

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Adm. Bradley, Clerk Zeman, C. Haggard, T. Pinion

Call to Order –Ald. Sloan called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of April 27, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

Action Items

- a) Accounts Payable – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for \$1,088,535.58. Motion carried unanimously.
- b) Employee COVID-19 Policy – Adm. Bradley explained that the only change to this policy is extending it through to July 31, 2021. At this time, because of the availability of the vaccine, we are expecting the policy to end August 1, 2021. Motion by Petty, seconded by Kent to recommend to Council approving the proposed revisions to the City’s Employee COVID-19 Policy. Motion carried unanimously.

Information Items - None.

Adjournment – Moved by Kent, seconded by Sloan and carried to adjourn at 6:40 pm.

Baraboo BID Meeting Minutes

4/21/2021

Present:

Members: S. Ramsey Brunner, S. Fay, A. Adams, C. Thoreau, T. Wickus, B. Stelling, T. Sloan
 Additional: Casey Bradley, Lacey Steffes

Absent:

Members: B. McDaniel, M. Yount, P.J. Kruschel

President Fay called the meeting to order at 5:45 PM

Approval of March 2020 minutes: Stelling/Ramsey Brunner, carried

Adoption of Agenda: Stelling/Ramsey Brunner, Carried

President:	None
Secretary:	None
Treasurer:	None
Appearances:	New baskets and liners arrived; 20” and 24” baskets; Delivered to Landscape Techniques for planting; Willy Deppe watering baskets; Old baskets to be sold on behalf of BID; New banners hung
Business Development:	None
Finance:	None
Parking:	One bid collected so far; Meeting to be called
Promotions:	Farmer’s Market starting on May 15, 2021; Collected \$1,996 as of 4/20/21; 8 vendors for full year; 8 vendors for daily fees; 3 new full year vendors; One new vendor, of the 3 new full year vendors, with commercial kitchen; 13 returning vendors; Mayor now storing signs in basement of Hometown Pharmacy

Old Business:

- Garbage can overflow issue
- BID fees for the public

New Business:

- Approval of Appearance Committee meeting minutes from March 25, 2021
 - Motion to approve by: S. Fay/ Ramsey Brunker
 - Carried by present members of Appearances Committee
- Approval of New Farmer’s Market Vendor Fees:
 - 12’ Space
 - Annual: \$208
 - Spring Season: \$120
 - Fall Season: \$120
 - Daily: \$8
 - 6’ Space
 - Annual: \$130
 - Spring Season: \$78
 - Fall Season: \$78
 - Daily: \$4
 - Motion to approve: Wickus/Sloan
 - Carried
- Discuss funding for Downtown Baraboo Events Manager Position (current contribution is \$3,000)
 - Position was part-time
 - Downtown Baraboo currently in discussion to have full-time manager
 - Cost usually comes out of Promotions Committee
 - Board term limits for DBI has made a full-time manager more necessary for DBI
 - Request for \$10,000 per year to fund the full-time position
 - Additional \$7,000 per year above current spending
 - Such a position will likely be beneficial to BID to improve Baraboo’s image overall, bringing people and positive attention to the BID
 - Significant assistance to promotions, business development, and appearances committees
 - Position will likely create significantly more stability as boards shift personnel
 - Proposal to take money from reserves
 - Would like to provide an office in downtown area for ease of access
 - Thoughts on providing more from reserves than \$10,000 to fund the position due to BID’s stable income compared to the adversity most other entities involved are facing
- Approval of financial statements
 - Motion to approve: Adams/Wickus
 - Carried

Next Meeting:

- Discuss funding for Downtown Baraboo Events Manager Position
 - Expecting memorandum of understanding from DBI to review
 - Discuss and decide upon amount to provide from reserves
- Approval of March and April vouchers
- T. Wickus expects to be absent
- C. Bradley expects to be absent

Motion to adjourn at 6:56 PM by Wickus/Ramsey Brunker, carried.

• **Copies of these meeting minutes are on file in the Clerk’s office:**

Park & Rec.....4-12-2021	PFC.....4-19-2021, 5-12-2021
Library.....5-18-2021	UW Campus.....4-15-2021

- **Petitions & Correspondence Being Referred:** Correspondence regarding ATV Route in city.

ADJOURNMENT

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 7:14pm.

Brenda Zeman, City Clerk