

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, June 22, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, Atty. Truman, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of June 8, 2021.

Moved by Wedekind, seconded by Petty and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS – None Scheduled.

PUBLIC HEARINGS - The Mayor announced that this is the published date and time to hear public comment concerning:

- Gathering public input on a proposed Amendment to the City of Baraboo Comprehensive Plan. The Comprehensive Plan is a blueprint for the short-range and long-range growth, development, and preservation of the City of Baraboo.

No one spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- Sauk County is offering free vaccines on Thursday, June 24th for anyone 18 and older. Additional information can be found by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>
- City Offices will be closed on Monday, July 5th in observance of the Independence Day Holiday. Festival Foods “Baraboos” Fireworks are scheduled to start at 9:30pm on Sunday, July 4th at the Sauk County Fairgrounds.
- BEDC Community Envisioning Update
- The Mayor read the following Proclamations:
 - July is National Park & Recreation Month
 - June is National Pride Month

CONSENT AGENDA

Resolution No. 21-34

THAT the Accounts Payable, in the amount of \$ 580,210.73 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 21-35

WHEREAS, for the reasons stated below, the following accounts receivable balances are written off in the amount of \$2,209.27:

<u>Name</u>	<u>Year</u>	<u>Amount</u>	<u>Reason</u>
Bennet, Heather	2013	\$279.71	State Debt Collection Uncollectible
Czappa, Scott	2015	\$292.68	State Debt Collection Uncollectible
Konichek, Brandon	2015	\$300.99	State Debt Collection Uncollectible
Spralding, John	2015	\$309.54	State Debt Collection Uncollectible
Lane, Samantha	2014	\$270.32	State Debt Collection Uncollectible
Foster, Brittany	2015	\$307.02	State Debt Collection Uncollectible
Holtz, Scott	2017	\$169.96	State Debt Collection - Deceased
Noel, Deborah	2018	\$279.05	State Debt Collection - Deceased
		<u>\$2,209.27</u>	

WHEREAS, for the reason stated below, the following Utility accounts receivable balance is hereby written off from the Allowance for Doubtful accounts in the amount of \$4,977.79:

<u>Name</u>	<u>Year</u>	<u>Amount</u>	<u>Reason</u>
Lucas Adrian	2013	\$ 4,977.79	State Debt Collection - Uncollectable

NOW, THEREFORE, BE IT RESOLVED, that the above referenced delinquent accounts are hereby written off, thus removed from or netted against receivables.

Resolution No. 21-36

THAT, Serge Koenig be appointed to the Baraboo Economic Development Commission to fill the unexpired term of Musa Ayar serving until February 28, 2022.

Resolution No. 21-37

THAT the City Clerk be authorized to issue the following Picnic Licenses:

- Baraboo American Legion Post 26, 06/26/2021 – 06/27/2021
- Baraboo American Legion Post 26, 07/09/2021 – 07/11/2021

Moved by Petty, seconded by Kent and carried that the Consent Agenda be approved-9 ayes.

ORDINANCES ON 2ND READING – None.

NEW BUSINESS - RESOLUTIONS

Resolution No. 21-38

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City serve as host for a virtual Power Hour of the Grow Solar Sauk County program during July 2021, with Mayor Nelson coordinating promotion and offering an introduction to the event.

Moved by Kolb, seconded by Plautz and carried that **Resolution No. 21-38** be approved-9 ayes.

Resolution No. 21-39

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

To approve the changes in the Utilities Fees on the City's Official Fee Schedule, as follows:

- Reserve Capacity Assessment – increase to \$650 (presently \$450) per Residential Equivalent Connection.

Moved by Sloan, seconded by Wedekind and carried that **Resolution No. 21-39** be approved-9 ayes.

Resolution No. 21-40

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

To approve the changes in the Utilities Fees on the City's Official Fee Schedule pursuant to PSC Order 360-WR-103, as follows:

- Hydrant Service charge from \$40 to \$55
- Bulk Water used from \$1.68 per 1,000 gallons to \$3.11 per 1,000 gallons.
- Reconnection Charges during business hours from \$40 to \$55
- Reconnection Charges after business hours from \$60 to \$85
- Temporary Meter Service charge from \$40 to \$55
- Final Billing/Real Estate Closing charge \$20 (New)
- Missed Appointment charge \$20 during business hours, \$35 for after hours (New)

Moved by Petty, seconded by Ellington and carried that **Resolution No. 21-40** be approved-9 ayes.

Resolution No. 21-41

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the 2020 Compliance Maintenance Annual Report for the Water Resource Recovery Facility and collection system be hereby approved.

Moved by Kolb, seconded by Wedekind and carried that **Resolution No. 21-41** be approved-9 ayes.

Resolution No. 21-42

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That a twenty (20)-foot wide permanent easement along the easterly extension of South Center Street from the east line of the Wisconsin Department of Transportation's (formerly Union Pacific's) railroad right-of-way to the west line of Briar Street right-of-way, across Lot 1 of Sauk County Certified Survey Map No. 4551, for underground gas main is hereby granted by the City of Baraboo to Wisconsin Power and Light Company as described in the attached easement document.

Moved by Wedekind, seconded by Kolb and carried that **Resolution No. 21-42** be approved-9 ayes.

Resolution No. 21-43

RESOLUTION APPROVING THE REVISED STATE/MUNICIPAL FINANCIAL AGREEMENT FOR A STATE-LET HIGHWAY PROJECT ON STH 33 BETWEEN LINCOLN AVENUE & THE WESTERLY CITY LIMITS

WHEREAS, the reconstruction of STH 33 between Lincoln Avenue and the westerly City Limits is scheduled for 2024; and

WHEREAS, the State of Wisconsin and the City of Baraboo will share the cost of this project pursuant to the term and conditions of the attached Agreement;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Baraboo approves the State/Municipal Financial Agreement for a State-Let Highway Project dated February May 20, 2021; ID # 5090-05-01/21/71/72.

BE IT FURTHER RESOLVED, that the City Council of the City of Baraboo authorizes the Mayor to execute the Revised State/Municipal Financial Agreement.

Moved by Petty, seconded by Thurow and carried that **Resolution No. 21-43** be approved-9 ayes.

NEW BUSINESS - ORDINANCES

Moved by Sloan, seconded by Ellington and carried unanimously to approve the 1st reading of **Ordinance No. 2575** amending the Comprehensive Plan of the City of Baraboo, Wisconsin.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

WHEREAS the Plan Commission of the City of Baraboo, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending to the Common Council the adoption of an Amendment to the document entitled *CITY OF BARABOO COMPREHENSIVE PLAN*, which contains all of the elements specified in Section 66.1001(2) of the Wisconsin Statutes; and

WHEREAS the City of Baraboo held a public hearing on this proposed Amendment, in compliance with the requirements of Section 66.1001(4)(d) of Wisconsin Statutes; and

WHEREAS the Common Council of the City of Baraboo, Wisconsin, does, by enactment of this ordinance, formally adopt the Amendment to the document entitled, *CITY OF BARABOO COMPREHENSIVE PLAN*, pursuant to Section 66.1001(4) of Wisconsin Statutes.

NOW, THEREFORE, Section 17.55, Code of Ordinances is hereby amended as follows:.

1. Section 17.55(1) of the Municipal Code of the City of Baraboo, Wisconsin, is hereby created to read as follows:

17.55 COMPREHENSIVE PLAN

- (1) The *City of Baraboo Comprehensive Plan*, dated July 12, 2005, which is on file in the office of the City Clerk, was adopted as the Comprehensive Plan of the City of Baraboo pursuant to Wisconsin Statutes 66.1001 and the proposed Amendment to the Planned Use Map therein, dated June 22, 2021 is incorporated herein by reference.
2. This Ordinance shall take effect upon passage and publication as provided by law.

ADMINISTRATOR AND COUNCIL COMMENTS

Ald. Plautz noted that June is Dairy month for all our hardworking farmers. He urged all residents to attend a dairy breakfast or event in the area to learn about farming, the animals, and enjoy delicious food.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** May 2021 – Treasurer & Fire Dept.
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205**June 8, 2021**

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman

Call to Order –Ald. Sloan called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law.

Moved by Kent, seconded by Petty to approve the minutes of May 25, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$144,400.63**. Motion carried unanimously.
- b) **Creation of TID No. 12** – The committee reviewed the boundaries of the proposed TID No. 12. Adm. Bradley explained that the TID District includes a total of 445 acres, with 14% of this being residential, for a total assessed value of \$14.9M. For this project, including the land, we are looking at an estimate of \$47M in total new value created. Adm. Bradley briefly explained the different phases of the project, the expenses associated with each phase, future development assumptions, the future tax increment, and debt. Moved by Petty, seconded by Kent to recommend to Council for approval of Creating Tax Incremental District No. 12, approving its Project Plan and establishing its Boundaries. Motion carried unanimously.
- c) **Employee COVID-19 Policy** – Adm. Bradley noted that our previous recommendation was to extend this policy until July; however, based on new CDC and OSHA recommendations, our recommendation now is to repeal the existing policy, including paid COVID leave for employees. Moved by Petty, seconded by Kent to recommend to Council repealing the City’s Employee COVID-19 Policy effective June 8, 2021. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:53 pm.

Administrative Committee**April 5, 2021**

Present: Alderpersons John Ellington, Heather Kierzek & Kathleen Thurow

Absent: None

Also Present: City Administrator, Casey Bradley; City Clerk, Brenda Zeman; Police Captain, Rob Sinden

Citizen Present: James Astle & Rob Nelson

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow to approve the March 1, 2021 Minutes, seconded by Kierzek and unanimously carried.

Motion by Thurow to approve the Agenda, seconded by Kierzek and unanimously carried.

Consider Application for Keeping Chickens – Julie Goelzer

Ald. Kierzek questioned the distance of the coop to the applicants house as listed on the submitted application as 322 feet.

Motion by Thurow to add this item to the agenda for May, seconded by Ellington. Ald. Kierzek noted that she would rather approve the application pending verification and approval from a CSO. Thurow withdrew her motion, Ellington withdrew his second. Motion by Kierzek to approve the application pending verification to the City Clerk that the CSO have inspected property and is up to City Code, seconded by Ellington and unanimously carried.

Consider Request for Excessive Household Animals – Joanna Hydzik

Motion by Thurow to approve the request for excessive household animals for Joanna Hydzik, seconded by Kierzek and unanimously carried.

Consider Class “B” Beer & “Class C” Wine Liquor License Application for The Relish Tray Bistro, LLC

Captain Sinden noted that there is nothing to preclude this liquor license from being issued. Motion by Thurow to approve the Class “B” Beer & “Class C” Wine Liquor License for The Relish Tray Bistro, LLC, seconded by Kierzek and unanimously carried.

Member comments

The next meeting will be Monday, May 3, 2021 at 8:00AM.

Motion to adjourn by Ellington, seconded by Kierzek and unanimously carried. Meeting adjourned at 8:11AM.

Administrative Committee**May 24, 2021**

Present: Alderpersons John Ellington, Heather Kierzek & Kathleen Thurow

Absent: None

Also Present: City Clerk, Brenda Zeman; Police Chief, Mark Schauf; Mayor Rob Nelson

Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow, seconded by Kierzek to approve the April 5, 2021 minutes. Motion carried unanimously.

Motion by Thurow, seconded by Ellington to approve the Agenda. Motion carried unanimously.

Consider the 2021, 6-month Class “B” Liquor License Application for the Baraboo Dugout Club

Chief Schauf explained that this club supports Baraboo Baseball. Because of Covid, they did not apply for a license last year but prior to that, have held the license for several years. There have been no issues with this license. Motion by Thurow, second by Kierzek to approve the application. Motion carried unanimously.

Consider the 2021/2022 Liquor License Applications

Class “A” Fermented Malt Beverage for establishments doing business as: Casey’s General Store and Las Milpas

Motion by Kierzek, seconded by Thurow to approve and recommend to Council the Class “A” Fermented Malt Beverage. Motion carried unanimously.

Class “B” Fermented Malt Beverage for establishments doing business as: Driftless Glen Distillery and Sauk County Agricultural Society.

Motion by Kierzek, seconded by Thurow to approve and recommend to Council the Class “B” Fermented Malt Beverage. Motion carried unanimously.

Class “A” Off Premise Liquor Consumption/on Premise Wine Samples for establishment doing business as: Bekah Kate’s.

Motion by Kierzek, seconded by Thurow to approve and recommend to council the Class “A” Off Premise Liquor Consumption/on Premise Wine Samples. Motion carried unanimously.

“Class A” Combo Liquor and Fermented Malt Beverage for establishments doing business as: Barabrew Liquor, Pierce’s Express Market, Get N Go, Kwik Trip #657, Kwik Trip #855, Turner BP, United Cooperative and Wal-Mart.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the “Class A” Combo Liquor and Fermented Malt Beverage. Motion carried unanimously.

“Class B” Fermented Malt Beverage and “Class C” Wine for establishments doing business as: Al Ringling Theatre, Broadway Diner, Ringling House Bed & Breakfast, Las Milpas (restaurant), The Relish Tray Bistro and the Log Cabin Restaurant and Bakery.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the “Class B” Fermented Malt Beverage and “Class C” Wine. Motion carried unanimously.

“Class B” Combination Liquor and Fermented Malt Beverage for establishments doing business as: Baraboo Arts, Baraboo Elks Club #688, Baraboo Burger Company, Downtowner Bar & Grill, Bumps Bar, Fore Seasons Restaurant, Brothers on Oak, Jose’s Authentic Mexican Restaurant, Old Baraboo Inn, Peking Buffet, Poor Richards Bar, Quindt’s Towne Lounge Restaurant & Eating House, Gem City Saloon, Square Tavern, Thunderbird Lanes, Little Village Café and Zach’s Bar.

Motion by Kierzek, seconded by Thurow to approve and recommend to council the “Class B” Combination Liquor and Fermented Malt Beverage. Motion carried unanimously.

“Class B” Reserve Combination Liquor and Fermented Malt Beverage for establishments doing business as: Al Ringling Brewing Co., and Con Amici.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the “Class B” Reserve Combination Liquor and Fermented Malt Beverage. Motion carried unanimously.

“Class B” Wine Only for establishment doing business as: Von Klaus Winery

Motion by Kierzek, seconded by Thurow to approve and recommend to council the “Class B” Wine Only. Motion carried unanimously.

“Class B” Wine Only and Class “B” Fermented Malt Beverage for establishment doing business as: Balanced Rock Winery.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the “Class B” Wine Only and Class “B” Fermented Malt Beverage. Motion carried unanimously.

“Class C” Wine for establishment doing business as: Bekah Kate’s.

Motion by Thurow, seconded by Kierzek to approve and recommend to council the Class “C” Wine. Motion carried unanimously.

Discussion Item: Adding pigeons to permitted fowl

Chief Schauf notes that this request is for a pet and therefore could not apply under a food source as in our Chicken ordinance. The committee unanimously agrees that they are not in favor of allowing pigeons.

Member comments

The next meeting will be Monday, June 7, 2021 at 8:00AM.

Motion to adjourn by Ellington, seconded by Thurow and unanimously carried. Meeting adjourned at 8:15AM.

Baraboo Economic Development Commission Meeting Minutes

May 6, 2021

I. Call Meeting to Order and Note Compliance with Open Meeting Law

Vice-Chairperson Johnson called the meeting to order at 5:30 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call of Membership

Present: Johnson, Wastlund, Ayar, Kent, Nelson, Persche, Walczak, White
Absent: Cafilisch, Kathbauer, Mueller
Other: Patrick Cannon

III. Approve Minutes

Motion to approve the minutes for April 8, 2020
Ayar (1); Walczak (2)
Aye: All via voice vote
Nay: None

IV. Approve Agenda

Motion to approve the amended agenda as presented

Nelson (1); Kent (2)
Aye: All via voice vote
Nay: None

V. Presentation

VI. Action Items
None

VII. Information/Discussion Items

a. Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.

Staff updated the Board on the grant. The City will be required to complete an RFP for the consulting services.

The group had a lengthy discussion on what each members felt the about the role of BEDC. The consensus was that a recommendation of a long term Strategic Plan for the city is warranted. The group asked that the June meeting be dedicated to working on this plan.

No action was taken.

b. Consideration and discussion of changing the meeting times for BEDC. Staff updated the BEDC members asked that the start time for BEDC meeting be changed to begin at 5:45 on the first Thursday of each month.

Motion: To change the meeting times for the monthly BEDC meeting to be at 5:45 pm on the first Thursday of each month.

Wastlund (1); Ayar (2)
Aye: All via voice vote
Nay: None

Motion: To Change the June 2021 meeting from June 3, 2021 to June 10, 2021

Nelson (1); Kent (2)
Aye: All via voice vote
Nay: None

c. Updates on Development Activities

- No updates were provided

d. Commissioners and their representative entities

- No updates were provided

VIII. Adjournment

Motion to adjourn the meeting was made at 6:45pm.

Kent (1); Persche (2)
Aye: All via voice vote
Nay: None

BARABOO BUSINESS IMPROVEMENT DISTRICT, BUSINESS DEVELOPMENT COMMITTEE

Date and Time: Wednesday, April 28th, 2021 at 8:15 AM
Location: City Hall, Room 205, 101 S Blvd Baraboo
Members Present: T. Sloan, M. Yount, A. Adams, B. McDaniel
Members Absent: na

Chairperson Sloan called the meeting to order at 8:14 am

Adoption of Agenda: B. McDaniel/A. Adams

Old Business
None

New Business

1. Discuss Plan for 2021
 - Small survey
 - Broad survey
 - Web assistance
 - Seminar
2. Discuss funding for DBI Events Manager Position
 - Funds from Business Development budget are n/a
3. Discuss goals and values DBI Events Manager Position
 - Co-ordinate ideas
 - Attend BID meetings Quarterly

Next meeting: May 26th, 2021 8:15 am

Motion to adjourn at 9:13 a.m. by A. Adams/B. McDaniel

Baraboo BID Meeting Minutes

5/19/2021

Present:

Members: S. Ramsey Brunker, S. Fay, A. Adams, K. Thurow, T. Wickus, B. Stelling, T. Sloan, B. McDaniel, M.

Yount

Additional: None

Absent:

Members: T. Wickus, T. Sloan

President Fay called the meeting to order at 5:44 PM

Approval of April 2020 minutes: Stelling/McDaniel, carried

Adoption of Agenda: McDaniel/Yount, Carried

- President: None
- Secretary: None
- Treasurer: None
- Appearances: Planters hung; Invoices for services received too late to make the agenda this month
- Business Development: None
- Finance: None
- Parking: Weed control bid approved
- Promotions: None

Old Business:

- Garbage can overflow issue
 - Pictures taken of garbage to try to figure out who is filling the garbage cans
 - There may be identifiable perpetrators of the problem
 - S. Fay has spoken with City about uniform collection provided by BID
 - Joint letter out to all BID members with DBI
 - Possible new garbage cans to make it easier for other
- BID fees for the public
- Farmers Market update
 - Happened twice now, relatively good turnout
 - Fair on the Square was a good market too

New Business:

- Approval of Vouchers for March, April, May
 - B. Stelling, Bekah Kates
 - Hanging Baskets bought wholesale
 - \$961.50
 - Amy Schertz, BID Planters
 - Design and arrangements
 - \$730.06
 - Capital Newspapers
 - \$1,000.00
 - \$525.00

- Nancy Dillman, Wordfence license
 - \$99.00
- Baraboo Arts Association
 - \$150.00
- Total: \$3,465.56
 - Motion to approve: Yount/Ramsey Brunker
 - Carried
- Review and approve financial statement
 - Motion to approve: Yount/McDaniel
 - Carried
- Review MOU from DBI for Events Coordinator
 - Discuss: Requested amount is for \$15,000.00
 - Use the money from reserves
 - Review possible metrics for Coordinator's quarterly report
 - Motion to approve MOU
 - C. Thurow/B. McDaniel
 - Carries
 - Adding: "new and" into ¶1.B) and amending ¶3 from "June" to "July"
 - Motion to transfer approved funds from reserves to Promotions budget to fund Events Coordinator
 - B. Stelling/McDaniel
 - Carries
- Elections of Officers for 2021-2022
 - President: S. Fay
 - Vice President: T. Wickus
 - Secretary: A. Adams
 - Motion to elect the above positions:
 - Yount/McDaniel
 - Carries
 - Treasurer: Vacant
 - To be voted on next meeting

Next Meeting:

- Member list needs to be corrected to remove S. Sloan
- Nominate and vote on new treasurer

Motion to adjourn at 6:37 PM by Stelling/McDaniel, carried.

Minutes of the Public Safety Committee Meeting

March 29, 2021

Members Present: Phil Wedekind, Tom Kolb and Mike Plautz. **Others Present:** Tom Pinion, Rob Sinden, Tony Gilman, Wade Peterson, Kevin Stieve, Ann Burton, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the February 22, 2021 meeting. Motion carried unanimously.

Action Items

- a. Consider adding signage and possible traffic control measures for the Hill Street railroad underpass – Ann Burton addressed the Committee on behalf of the owners of the Hill Street Condos about their concerns regarding safety primarily for pedestrians. Burton's full report with attachments has been a part of the minutes. The Condo Association asked the Committee to consider speed humps, signage to slow traffic for pedestrians, possibility of closing road to vehicle traffic, and possibility of crosswalks across Manchester at Effinger, Manchester at Mill Race, and Mill Race at Hill Street. Pinion said that the cost of constructing a separate pedestrian underpass, or overpass would be very expensive. Pinion said that he consulted with the City's insurance provider and discussed the situation and the potential changes to the existing signage. Their response was "the signage that has been proposed adequately addresses the concerns that have been brought to the City's attention by the residents in the area". Pinion would be an advocate to discourage pedestrian traffic. Kolb likes the yellow and black signs and feels the City should cautioning about pedestrians. Timed flashing lights were discussed as a possible solution, the cost is

\$20,000. Kolb feels that timed flashing lights is not a reasonable cost in a place that has had no pedestrian or vehicle accidents; however, he feels that something more needs to be done. Kolb likes the black and yellow sign stating Pedestrian Traffic, Slow Down, 15 MPH, and he would like it placed as close to the viaduct as possible on both sides. Plautz agrees. Kolb asked Gilman his thought on speed humps. Gilman said he is not a fan the way the road is he does not feel it is a good idea, he feels speed humps should be kept on a level surface. Kolb would also like to have the suggested crosswalks painted. After a lengthy discussion, Kolb moved to adopt the black and yellow Pedestrian Traffic/Slow Down/ 15 MPH sign. Pinion asked if the Committee still wanted to convey Yield To Oncoming Traffic. It was the consensus of the Committee to have a sign conveying that message also. It was stated that both sign could be placed on the same signpost and installed closer to the underpass. Kolb amended his motion to include Yield To Oncoming Traffic cautionary sign. Plautz asked if his motion included the crosswalks. Pinion said that the crosswalks were not on the agenda, but they would be taken care of. Plautz seconded the motion. Motion carried unanimously.

- b. Consideration of Proposals for Engineering Services for CTH A Water Tower Coating Rehabilitation – Peterson said that proposals were sent to five firms, two of which chose not to participate. He said that three responding are all reputable firms, all having good packets. MSA Professional Services was low bidder at \$26,400. It was moved by Kolb, seconded by Plautz to award the Engineering Services for the CTH A Water Tower Coating Rehabilitation to MSA Professional Service for \$26,400. Motion carried unanimously.
- c. Review and recommendation of 2021 Alley Reconstruction projects – Pinion said that there is money in the 2021 budget allocated for alley reconstruction. Kolb said that he would like to have #5 alley moved to #3. Plautz moved, Kolb seconded to reconstruct the following alleys:
1. Between Lynn St. & Baraboo River, Lynn to Walnut (325 Lynn Street Project)
 2. Between 2nd and 3rd Avenues, West to Center.
 3. Between 6th Avenue and 7th Avenue, Birth to West.
 4. Between Summit and Wood, 9th to Summit (North/South Section)
 5. Between 11th and 12th Streets, East to Ash.
- Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for February 2021– It was moved by Kolb, seconded by Plautz to approve the monthly Billing Adjustments/Credits for Sewer and Water Customers for February 2021. Motion carried unanimously.

Information Items

- a. Update on status of Water Rate Adjustment application – Peterson said that he received the final packet with an overall rate increase of 49.27%. He said that the increase would affect everyone differently. Peterson explained the increase and reasons for increase. Peterson clarified that this rate increase is only the water portion of the bill. Peterson said after September 10, 2021 there would no longer be an agreement with West Baraboo. Peterson said that the Utility is losing approximately \$80,000 per quarter with the rates at this time. Peterson said with the rate increase the Utility moves from being the lowest in the County to third or fourth, and with all of the Class A & B's they would move from being the fourth lowest to not even the middle of the pack. Peterson said that the new rates would take effect July 1, 2021; residents will see it on October 1, 2021. Peterson said that the Utility was paid from LSC

Reports

- a. Utility Superintendent's Report
- i. Staffing Updates – No report
 - ii. Project Updates – Peterson said that all WRRF Fiber project equipment is here, L.W. Allen and County MIS are working on the programming of the new switch. He said that he hopes to see this completed in the next few weeks. He said that new auditing firm would be here next week. Peterson said the DNR informed him to get all of the paperwork read for another principal forgiven loan; the official notice should come in early April. He said \$99,000 was requested to complete approximately 30 private services.
- b. Street Superintendent's Report
- i. Staffing Updates – Pinion said that the department is still splitting shifts.
 - ii. Equipment Updates – Gilman said that the new 2020-plow truck came in and is in the parking lot for the Committee to view after the meeting.
 - iii. Monthly Report on Public Works Department – Gilman said that the Department was significantly under the salt/sand use, due to the winter. He said that the mild spring has given the opportunity to begin street sweeping. Brush site closure has been going well, citizens are calling in daily and when 10 or 12 are

on the list a crew will be sent out to pick up. Gilman said since the first of the year there have been six offenders, and none of them are illegal dumping, they are brush; therefore, it is more of an education that the City will pick up curbside. He said the department performed a couple unscheduled stormsewer repairs and have been patching streets on an as needed basis as weather permits. He said that the department has been assisting Parks/Forestry with re removal and stump grinding will begin next week. He said that leaf pickup begins on April 12.

c. Police Chief's Report

- i. Staffing Update – Sinden said that there is one detective’s position that is vacant and they anticipate filling that from within the ranks in July. He said that the department was very fortunate in their last application go around to have some very good quality candidates. He said that the individual who will be hired because of that promotion has been contacted. Sinden said that the Department’s biggest challenge would be maintaining staff. Sinden that that the Department has trained 19 police officers, 2 CSO’s, and 2 administrative assistants since 2012. Sinden said that resident contact stops due to COVID, but the events did not stop. Sinden said as it relates to staffing in the future, he knows that is will be a challenge and that they have to continuously reinforce to the public here in Baraboo that the department is transparent and wants to be open and honest with the public.
- ii. Case Response Update – Sinden said that the report in the packet would get better as the program progresses. He said he would like to work toward reporting trends instead of just numbers. Sinden said that the department is working to get back to some type of normalcy as it pertains to COVID. He said that they are trying to slowly increase their contact with citizens

d. Fire Chief's Report

- i. Monthly Incident Report – Stieve said that the Incident Report would be in the Council packet next Monday.
- ii. Building Remodel Update – Stieve said the building remodel is complete and the process of EMS Operations moving in is nearing. He said that he would like the Committee to come up sometime to see what is going on, possibly the next meeting could be held there.
- iii. Staffing updates – Stieve said that they have a fluid staffing process as well. He said they did add one person in March and a couple will be leaving in the near future.

AJOURNMENT – It was moved by Plautz, seconded by Kolb to adjourn at 2:17 p.m. Motion carried.

• **Copies of these meeting minutes are on file in the Clerk’s office:**

Emergency Mgt.....	5-27-2021	Park & Rec.....	5-3-2021, 5-10-2021
Library.....	3-16-2021, 5-11-2021	CDA.....	5-4-2021
UW Campus.....	5-20-2021	Ambulance.....	4-28-2021

• **Petitions & Correspondence Being Referred:** None.

ADJOURNMENT

Moved by Wedekind, seconded by Ellington, and carried on voice vote, that the meeting adjourn at 7:30pm.

Brenda Zeman, City Clerk