



CITY OF BARABOO COMMON COUNCIL AGENDA

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

Tuesday, June 8, 2021, 7:00 P.M.

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to view the meeting remotely by watching Channels 10 and 988. The City requires anyone appearing in person to wear a mask and practice social distancing.

Regular meeting of the City of Baraboo Common Council, Mayor Nelson presiding.

Notices Sent To Council Members: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, and Thurow

Notices Sent To City Staff, Media And Other Interested Parties: City Administrator Bradley, CDA Dir. Cannon, Clerk Zeman, DPW Dir./Engineer Pinion, Fire Chief Stieve, EMS Chief Johnson, Library Dir. Bergin, Parks & Rec. Dir. Hardy, Police Chief Schauf, Street Super. Gilman, Utility Super. Peterson, Treasurer Laux, Baraboo News Republic, WBDL, 99.7FM, Citizen Agenda Group, Media Agenda Group, *Jeff Shimon, Jessica Pichler*

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (*Voice Vote*): May 25, 2021

4. **APPROVAL OF AGENDA** (*Voice Vote*)

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS** – None Scheduled.

7. **PUBLIC HEARINGS** – None Scheduled.

8. **PUBLIC INVITED TO SPEAK** (*Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.*)

9. **MAYOR'S BUSINESS**

- The Mayor would like to congratulate the following staff on their anniversaries with the Baraboo Police Department:
 - Detective Sergeant Jeff Shimon – 15 years
 - Patrol Officer Jessica Pichler – 20 years
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

10. **CONSENT AGENDA** (*Roll Call*)

CA-1... Approve the accounts payable to be paid in the amount of \$_____.

CA-2... Approve the reappointments of Beth Persche, Lacey Steffes, and John Ellington to the Baraboo Library Board.

CA-3... Approve the appointment of Jose Vera to fill the unexpired term of Lori Mueller to the Baraboo Economic Development Commission and the appointment of Dr. Rainey Briggs and Chantel Steinhorst to the Baraboo Economic Development Commission.

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, May 25, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, T. Pinion, members of the press and others.

The Pledge of Allegiance was given.

Moved by Sloan, seconded by Kent and carried to approve the minutes of May 11, 2021.

Moved by Ellington, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS – None Scheduled.

PUBLIC HEARINGS - The Mayor announced that this is the published date and time to hear public comment concerning;

- Request to rezone the City-owned 120-acres south of STH 33 on the east side of the City, being the east half of the SW ¼ of Section 31, T12N, R7E and the NE ¼ of the NW ¼ of Section 6, T11N, R7E, from A-1 Agricultural Transition to a combination of R-1A Single Family Residential, R-3 Three and Four Family Residential, R-5 Thirteen Family and Up Residential, and C-1 Conservancy District, by the City of Baraboo.

No one spoke and the Mayor closed the Public Hearing.

PUBLIC INVITED TO SPEAK – None.

MAYOR'S BUSINESS

- The Mayor congratulated Jeff Mann on his retirement with the City of Baraboo. Congratulations Jeff, we wish you a well-deserved retirement!
- Please consider taking Sauk County's "Community Health Survey" www.bit.ly/SaukSurvey
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

CONSENT AGENDA

Resolution No. 21-26

THAT the Accounts Payable, in the amount of \$348,979.71 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Petty, seconded by Sloan and carried that the Consent Agenda be approved-9 ayes.

NEW BUSINESS - RESOLUTIONS

Resolution No. 21-27

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City Clerk be authorized to issue the following Liquor License for the period of June 1, 2021 to November 30, 2021:

6-month Class “B” Fermented Malt Beverage
Baraboo Dugout Club, 950 Walnut Street (Pierce Park)

Moved by Ellington, seconded by Thurow and carried that **Resolution No. 21-27** be approved-
9 ayes.

NEW BUSINESS – ORDINANCES

Moved by Sloan, seconded by Ellington and carried unanimously to approve suspending the requirement for a second reading of Ordinance No. 2573.

Moved by Wedekind, seconded by Sloan and carried unanimously to approve the 1st reading of **Ordinance No. 2573** repealing and recreating Ordinance No. 2572 amending §§ 1.49(2), 8.01(3), and 17.18(4)(b) of the Municipal Code of the City of Baraboo thereby annexing certain lands in the Town of Baraboo to the City of Baraboo pursuant to a petition for annexation filed by Kenneth H & Joyce A Alt and permanently zoning the subject lands, located in the 1200 Block of Carpenter Street, upon annexation as R1-A, Single Family Residential, County Supervisory District 21.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN
AS FOLLOWS:

WHEREAS, a petition for direct annexation by unanimous consent, together with the attached scaled map, has been presented to the Common Council requesting annexation of the territory described below to the City of Baraboo from the Town of Baraboo and it having been represented to the City in a sworn affidavit that the petition has been signed by the owners of all the lands and area and assessed value within the territory to be annexed, and by all the electors residing in the territory to be annexed and that said territory lies contiguous to the City of Baraboo, and that the petition has been filed with the City Clerk of the City of Baraboo and the petition further requests that said parcel be permanently zoned as R1-A, Single-Family Residential, District 21, and the Plan Commission has reviewed the proposed annexation and zoning thereof and recommends the adoption of this ordinance, and, pursuant to § 66.0217, Wis. Stat., the City Clerk has filed with the Wisconsin Department of Administration a copy of the petition for direct annexation, the scaled map, and the legal description of the territory to be annexed, together with other pertinent information, and the Department of Administration has found that the annexation is in the public interest, and the Common Council has reviewed the advice of the Department of Administration and the Common Council accepts the petition as sufficient and hereby determines that the said annexation proceedings herein meet the requirements of the Wisconsin Statutes, and

WHEREAS, in the 2009 City of Baraboo Comprehensive Master Plan, the territory proposed to be annexed is designated as suitable for R1-A development and said lands are presently being used for single family residential purposes, and

WHEREAS, the territory proposed for annexation and zoning as R1-A is well-suited and being used for single family residential purposes, and said territory is reasonably suitable and adaptable to the City’s need for single family residential development and said lands are suitable for the extension of police, fire, sewer, water, and other services, and

WHEREAS, satisfactory, adequate, and safe municipal water and municipal sanitary sewer facilities are reasonably acceptable and available for extension to serve the territory proposed for annexation, and the proposed territory to be annexed is within the sanitary sewer growth area in the City’s Sanitary Sewer Service Area Plan dated January 2016, and

WHEREAS, this Common Council has further reviewed and considered the staff reports filed with the City regarding this annexation and the staff reports are hereby adopted by reference and made a part hereof, and

WHEREAS, this Common Council finds that the territory to be annexed is contiguous to the City and its shape is unexceptional, and

WHEREAS, this Common Council has considered the recommendation of the Plan Commission that the territory described above proposed for annexation should be annexed to the City and that the annexed territory be permanently zoned R1-A, Single Family Residential District 15, and that the said zoning promotes the public health, safety, and general welfare of this community, and

WHEREAS, this Common Council has received and reviewed the advisory opinion of the Wisconsin Department of Administration issued pursuant to § 66.0217(6), Wis. Stat., and said opinion is on file in the office of the Baraboo City Clerk and is hereby adopted by reference as though fully set forth herein, and

WHEREAS, this Common Council further finds that it is appropriate that the owner of the territory proposed for annexation shall reimburse the City within thirty (30) calendar days after being invoiced therefore, the annual tax paid by the City to the Town of Baraboo for the period and to the extent required by § 66.0217(14), Wis. Stats. If the charge is not paid within thirty (30) days of the date of billing, such charge shall be extended upon the current or next tax roll as a special tax against the subject property.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF BARABOO, SAUK COUNTY, WISCONSIN DO ORDAIN AS FOLLOWS:

1. In accordance with § 66.0217 of the Wisconsin Statutes and the petition for direct annexation by unanimous consent filed with the City Clerk and signed by all of the owners of all of the real estate located in the territory to be annexed, and further signed by all the electors equal to or at least a majority of the votes cast for governor in the territory proposed for annexation at the last gubernatorial election, the following described territory in the Town of Baraboo Sauk County, Wisconsin, is hereby annexed to the City of Baraboo, Wisconsin:

A portion of the SW ¼ of the SE ¼ of Section 34, Township 12 North, Range 6 East, Town of Baraboo, Sauk County, Wisconsin described as follows:

Commencing at the Southeast corner of Section 34; then North 89°11'39" West 1484.03 feet along the South line of Section 34 to the point of beginning; then continuing North 89°11'39" West, 103.95 feet along the South section line to the East line of Volume 249 of Deeds, page 331; then North 0°35'14" East, 553.22 feet along the East line of Volume 249 of Deeds, page 331 to the southerly Right-of-Way of the Chicago & Northwestern Railroad; then South 83°38' East, 130.49 feet along the railroad Right-of-Way to the West line of Volume 378 of Deeds, page 459; then South 0°35'14" West, 25.00 feet along the West line of Volume 378 of Deeds, page 459, which is parallel to the East line of the SW1/4 SE1/4, then South 83°38' East, 50.00 feet parallel to the southerly Right-of-Way of the railroad; thence South 0°35'14" West, 308.74 feet to the NE corner of C.S.M. #1085 of Register of Deeds; thence North 89°11'39" West, 75.50 feet along the North line of C.S.M. #1085; then South 0°35'14" West, 202.00 feet along the West line of C.S.M. #1085 to the South line of Section 34 to the point of beginning.

The petition for annexation of the above-described territory is hereby accepted as a sufficient and legal petition conforming to the requirements of § 66.0217, Wis. Stat., and it is determined that the annexation proceedings herein meet the requirements of the Wisconsin Statutes.

From and after the date of this ordinance, the territory described in Section 1 above shall be part of the City of Baraboo, Sauk County, Wisconsin, for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the City of Baraboo, Wisconsin.

2. Upon recommendation of the Plan Commission, the territory annexed to the City of Baraboo, by this ordinance shall be permanently zoned R1-A, Single Family Residential, Aldermanic District 6, Ward 15, County Supervisory District 21.
3. The territory described in Section 1 of this ordinance is hereby made a part of Aldermanic District 6, Ward 15 of the City of Baraboo, Sauk County, Wisconsin, subject to the ordinances, rules, and regulations of the City of Baraboo governing wards, and the City Engineer is directed to change the City's Official Map and the City's Master Plan and supplement thereto to reflect the terms of this ordinance.
4. The owner of the territory proposed for annexation shall reimburse the City within thirty (30) calendar days after being invoiced therefore, the annual tax paid by the City to the Town of Baraboo for the period and to the extent required by § 66.0217(14), Wis. Stats. If the charge is not paid within thirty (30) days of the date of billing, such charge shall be extended upon the current or next tax roll as a special tax against the subject property.
5. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.
6. This Ordinance shall take effect upon passage and publication as provided by law.

Moved by Sloan, seconded by Petty and carried unanimously to approve and amend the 1st reading of **Ordinance No. 2574** for a delayed effective date to be concurrent with the approval of the Comprehensive Plan. Ordinance No. 2574 amends §17.18(4)(a) and the Zoning District Map rezoning tax parcels 206-1154-72100, 206-1154-87100, & 206-1154-87400 from A-1 Agricultural Transition to a mixture of R-1A Single-Family Residential, R-3 Three- and Four-Family Residential, R-5 Thirteen-Family and Up Residential, and C-1 Conservancy.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a), Ordinances is hereby revised to reflect the following changes: Tax Parcels 206-1154-72100, 206-1154-87100, & 206-1154-87400, the following described 120 acres of land located on the south side of STH 33 on the far east side of the City.

The east half of the SW ¼ of Section 31, T12N, R7E and the NE ¼ of the NW ¼ of Section 6, T11N, R7E, City of Baraboo, Sauk County, WI.
2. This Ordinance shall take effect concurrent with the approval of the Comprehensive Plan.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** April 2021 – Treasurer, Airport, Fire Dept.
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205 May 11, 2021

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Adm. Bradley, Clerk Zeman, C. Haggard, T. Pinion

Call to Order –Ald. Sloan called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of April 27, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

Action Items

- a) Accounts Payable – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for \$1,088,535.58. Motion carried unanimously.
- b) Employee COVID-19 Policy – Adm. Bradley explained that the only change to this policy is extending it through to July 31, 2021. At this time, because of the availability of the vaccine, we are expecting the policy to end August 1, 2021. Motion by Petty, seconded by Kent to recommend to Council approving the proposed revisions to the City’s Employee COVID-19 Policy. Motion carried unanimously.

Information Items - None.

Adjournment – Moved by Kent, seconded by Sloan and carried to adjourn at 6:40 pm.

Baraboo BID Meeting Minutes**4/21/2021**

Present:

Members: S. Ramsey Brunner, S. Fay, A. Adams, C. Thoreau, T. Wickus, B. Stelling, T. Sloan
Additional: Casey Bradley, Lacey Steffes

Absent:

Members: B. McDaniel, M. Yount, P.J. Kruschel

President Fay called the meeting to order at 5:45 PM

Approval of March 2020 minutes: Stelling/Ramsey Brunner, carried

Adoption of Agenda: Stelling/Ramsey Brunner, Carried

President:	None
Secretary:	None
Treasurer:	None
Appearances:	New baskets and liners arrived; 20” and 24” baskets; Delivered to Landscape Techniques for planting; Willy Deppe watering baskets; Old baskets to be sold on behalf of BID; New banners hung
Business Development:	None
Finance:	None
Parking:	One bid collected so far; Meeting to be called
Promotions:	Farmer’s Market starting on May 15, 2021; Collected \$1,996 as of 4/20/21; 8 vendors for full year; 8 vendors for daily fees; 3 new full year vendors; One new vendor, of the 3 new full year vendors, with commercial kitchen; 13 returning vendors; Mayor now storing signs in basement of Hometown Pharmacy

Old Business:

- Garbage can overflow issue
- BID fees for the public

New Business:

- Approval of Appearance Committee meeting minutes from March 25, 2021
 - Motion to approve by: S. Fay/ Ramsey Brunker
 - Carried by present members of Appearances Committee
- Approval of New Farmer’s Market Vendor Fees:
 - 12’ Space
 - Annual: \$208
 - Spring Season: \$120
 - Fall Season: \$120
 - Daily: \$8
 - 6’ Space
 - Annual: \$130
 - Spring Season: \$78
 - Fall Season: \$78
 - Daily: \$4
 - Motion to approve: Wickus/Sloan
 - Carried
- Discuss funding for Downtown Baraboo Events Manager Position (current contribution is \$3,000)
 - Position was part-time
 - Downtown Baraboo currently in discussion to have full-time manager
 - Cost usually comes out of Promotions Committee
 - Board term limits for DBI has made a full-time manager more necessary for DBI
 - Request for \$10,000 per year to fund the full-time position
 - Additional \$7,000 per year above current spending
 - Such a position will likely be beneficial to BID to improve Baraboo’s image overall, bringing people and positive attention to the BID
 - Significant assistance to promotions, business development, and appearances committees
 - Position will likely create significantly more stability as boards shift personnel
 - Proposal to take money from reserves
 - Would like to provide an office in downtown area for ease of access
 - Thoughts on providing more from reserves than \$10,000 to fund the position due to BID’s stable income compared to the adversity most other entities involved are facing
- Approval of financial statements
 - Motion to approve: Adams/Wickus
 - Carried

Next Meeting:

- Discuss funding for Downtown Baraboo Events Manager Position
 - Expecting memorandum of understanding from DBI to review
 - Discuss and decide upon amount to provide from reserves
- Approval of March and April vouchers
- T. Wickus expects to be absent
- C. Bradley expects to be absent

Motion to adjourn at 6:56 PM by Wickus/Ramsey Brunker, carried.

• **Copies of these meeting minutes are on file in the Clerk’s office:**

Park & Rec.....	4-12-2021	PFC.....	4-19-2021, 5-12-2021
Library.....	5-18-2021	UW Campus.....	4-15-2021

- **Petitions & Correspondence Being Referred:** Correspondence regarding ATV Route in city.

ADJOURNMENT

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 7:14pm.

Brenda Zeman, City Clerk

CA – 1

RESOLUTION NO. 2021 -

Dated: June 8, 2021

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____

Certified by City Clerk: _____

RESOLUTION NO. 2021 -

Dated: June 8, 2021

The City of Baraboo, Wisconsin

Background:

Fiscal Note: (Check one) Not Required Budgeted Expenditure Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, confirms the Mayor's appointments as follows:

THAT, Beth Persche, Lacey Steffes, and John Ellington be reappointed to the Baraboo Library Board and to serve until June 30, 2024.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

RESOLUTION NO. 2021 -

Dated: June 8, 2021

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) <input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, confirms the Mayor's appointments as follows:

THAT, Jose Vera be appointed to fill the unexpired term of Lori Mueller to the Baraboo Economic Development Commission serving until February 28, 2022.

THAT Chantel Steinhorst be appointed to the Baraboo Economic Development Commission serving until February 28, 2023.

THAT Dr. Rainey Briggs be appointed to the Baraboo Economic Development Commission serving until February 29, 2024.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

NBR - 1

**RESOLUTION CREATING TAX INCREMENTAL DISTRICT NO. 12,
APPROVING ITS PROJECT PLAN AND ESTABLISHING ITS BOUNDARIES
CITY OF BARABOO, WISCONSIN**

WHEREAS, the City of Baraboo (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 12 (the "District") is proposed to be created by the City as a mixed-use district in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).; and

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Sauk County, the Baraboo School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 18, 2021 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Plan Commission designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 12, City of Baraboo", are hereby established as specified in Exhibit A of this Resolution.

2. The District is created effective as of January 1, 2021.
3. The Common Council finds and declares that:
 - (a) Not less than 50% by area of the real property within the District is suitable for mixed-use development as defined by Wisconsin Statutes Section 66.1105(2)(cm).
 - (b) Based upon the finding stated in 3.a. above, the District is declared to be a mixed-use district based on the identification and classification of the property included within the District.
 - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
 - (e) That there are no parcels to be included within the District that were annexed by the City within the preceding three-year period.
 - (f) The City estimates that less than 35% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (g) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
 - (h) Lands proposed for newly platted residential development comprise no more than 35% of the real property area within the District
 - (i) Costs related to newly platted residential development may be incurred based on the proposed development having a density of at least three (3) units per acre as defined in Wisconsin Statutes Section 66.1105(2)(f)3.a.
4. The Project Plan for "Tax Incremental District No. 12, City of Baraboo" (see Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2021, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Adopted this _____ day of _____, 2021.

City Mayor

City Clerk

EXHIBIT A -

**LEGAL BOUNDARY DESCRIPTION
OR
MAP OF
TAX INCREMENTAL DISTRICT NO. 12
CITY OF BARABOO**

[INCLUDED WITHIN PROJECT PLAN]

PROJECT PLAN

[DISTRIBUTED SEPARATELY]

The City of Baraboo, Wisconsin

Background: In order to be in full compliance with State Law, the City recently amended Chapter 12, Intoxicating Liquor and Fermented Malt Beverages. Because of this change, the Administrative Committee is now required to review all Liquor License applications and make a recommendation to Council.

The Liquor License applications were reviewed by the Zoning Administrator, the Police Department, the Fire Inspector, and the City Clerk. Publication of the Liquor License applications was made in the Baraboo New Republic.

The Liquor Licenses will be valid for one year, July 1, 2021 to June 30, 2022 and were recommended to Council for approval at the May 24, 2021 and June 7, 2021 Administrative Committee meetings.

Fiscal Note: (check one) Not Required Budgeted Expenditure Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City Clerk be authorized to issue the following Liquor Licenses:

CLASS "A" FERMENTED MALT BEVERAGE

Casey's General Store #1904, 801 S. Boulevard
 Las Milpas LLC, 603 8th Avenue

CLASS "B" FERMENTED MALT BEVERAGE

Driftless Glen Distillery, 300 Water Street
 Jose's Mexican Bakery, 325 South Blvd, Unit 2
 Sauk County Agricultural Society, 700 Washington

CLASS "A" OFF PREMISE LIQUOR CONSUMPTION/ON PREMISE WINE SAMPLES

Bekah Kate's, 117 3rd St.

"CLASS A" COMBINATION LIQUOR AND FERMENTED MALT BEVERAGE

Barabrew Liquor, 503 South Boulevard
 Pierce's Express Market, 935 8th St.
 Get N Go, 325 South Blvd.
 Kwik Trip #657, 604 8th Street
 Kwik Trip #855, 1330 South Boulevard
 Turner BP, 413 State Hwy 136
 United Cooperative, 516 Ash St.
 Wal-Mart #1396, 920 Hwy 12

CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS C" WINE

Al Ringling Theatre, 136 4th Ave.

Broadway Diner, 304 Broadway St.
Four Star Family Restaurant, 1011 8th St.
Ringling House B&B, 201 8th St.
Las Milpas, 603 8th Ave, Suite A
The Log Cabin Restaurant and Bakery, 1215 8th St.
The Relish Tray Bistro, LLC, 106 4th St.

"CLASS B" COMBINATION LIQUOR AND FERMENTED MALT BEVERAGE

Baraboo Arts, 202 East St.
Baraboo Burger Company, 116 4th Ave.
Baraboo Elks Club #688, 401 Oak St.
Downtowner Bar & Grill, 130 3rd St.
Bumps Bar, 109 Walnut St.
Fore Seasons Restaurant, 401 Mine Road
Brothers on Oak, 412 Oak Street
Jose’s Authentic Mexican Restaurant, 825 8th St.
Old Baraboo Inn, 135 Walnut St.
Peking Buffet, 1204 8th St.
Poor Richards Bar, 411 Oak St.
Quindt’s Towne Lounge Restaurant & Eating House., 441 South Blvd.
Gem City Saloon, 124 Ash St.
Square Tavern,124 4th Ave.
Thunderbird Lanes, 1117 8th Street
Little Village Café, 146 4th Ave.
Zach’s Bar, 126 4th Street

"CLASS B" RESERVE COMBINATION LIQUOR AND FERMENTED MALT BEVERAGE

Al Ringling Brewing Co., 623 Broadway
Con Amici, 126 3rd St

"CLASS B" WINE ONLY

Von Klaus Winery, 133 Third Ave.

"CLASS B" WINE ONLY AND CLASS "B" FERMENTED MALT BEVERAGE

Balanced Rock Winery, 1065 Walnut Street

CLASS "C" WINE

Bekah Kate’s , 117 3rd St.

Offered by: Administrative Comm. **Approved by Mayor:** _____

Motion:

Second:

Certified by Clerk: _____

RESOLUTION NO. 2021 -

Dated: June 8, 2021

The City of Baraboo, Wisconsin

Background: At the January 26, 2021, Common Council meeting, the Council voted unanimously to adopt revisions to the Employee COVID-19 Policy. On May 11, 2021 the Council extended the policy until July 31, 2021. Since that meeting the CDC has changed its stance on requiring masks for people who are Fully Vaccinated. As such, the Occupational Safety and Health Administration OSHA has changed its guidance for the workplace to recommend following the CDC guidelines regarding masks. Since the new guidelines requiring masks for only unvaccinated people, we are requesting that the council repeal the COVID Policy which will remove mask requirements within city owned buildings and eliminate the COVID leave afforded to employees.

Fiscal Note: (check one) Not Required Budgeted Expenditure Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City's Employee COVID-19 Policy be repealed effective June 8, 2021.

Offered by: Finance/Personnel Comm.

Motion:

Second:

Approved: _____

Attest: _____

CITY OF BARABOO	POLICY TITLE: EMPLOYEE COVID-19 POLICY	
TARGET AUDIENCE: City Employees	POLICY SOURCE: Administration Department	POLICY LOCATION: City Website, City Clerk
DATE APPROVED BY COUNCIL: <ul style="list-style-type: none"> • September 7, 2020 (to be reviewed by Council no later than 12/31/20) • December 8, 2020 (to be reviewed by Council no later than 4/30/21) • January 12, 2021 (to be reviewed by Council no later than 3/31/2021) • January 26, 2021 (to be reviewed by Council no later than 3/31/2021) • May 11, 2021 (to be reviewed by Council no later than 7/31/2021) • June 8, 2021 	DATE AMENDED BY COUNCIL:	ATTORNEY REVIEW: <ul style="list-style-type: none"> • September 6, 2020 • December 2, 2020 • January 8, 2021 (Outside Council)

SECTION 1 - PURPOSE

The City of Baraboo is fully committed to safeguarding the health and safety of all employees. For this reason, all City employees, regardless of position or authority, must comply with the following COVID-19 Policies including:

- Wearing a mask while working (some exceptions may apply)
- Practicing good hygiene
- Maintaining social distancing
- Communicating and holding meetings virtually (by phone or TEAMS) whenever possible
- Complying with mandatory illness and exposure reporting

This Policy authorizes the creation of **Temporary Paid Leave** of up to ten (10) working days for any employee ordered to go home/stay home by a supervisor, Department Head or the City Administrator, because of COVID-19 symptoms and/or possible exposure to COVID-19 for the purpose of obtaining a COVID-19 test.

The effective date of this Policy is January 1, 2021 through July 31, 2021. However, this benefit may end early due to uncertainties, as determined by City Administration and/or City Council.

In the event leave time is needed to care of someone who is either self-quarantined, experiencing symptoms, or seeking treatment, or to care for their child whose school is closed or childcare provider is unavailable due to COVID-19, the benefit will be paid at two-thirds the employee's regular rate of pay.

Because the pandemic is an evolving and dynamic situation, the City's response may change as it receives more information and gains an understanding of the disease. The risks of the virus causing COVID-19 should be taken very seriously. The City will continue to monitor developments and may update this Policy, as needed.

SECTION II - POLICY

1.0 GENERAL POLICIES

- 1.01 Term.** This revised Policy is effective January 1, 2021 and shall remain in effect until July 31, 2021, unless amended, superseded or terminated by the Council or other applicable legislation.
- 1.02 Applicability.** This Policy applies to all City employees, as defined by the City’s Employee Personnel and Procedure Handbook, regardless of position or authority.
- 1.03 Amendments.** The City reserves the right to revise, supplement, rescind, or deviate from any of these policies or portions hereof from time-to-time as it deems appropriate. All changes other than minor changes, which are delegated to the City Administrator for revision, require approval by the Common Council.
- 1.04 Severability.** If any provision of this Policy is held invalid under any applicable law, such invalidity shall not affect any other provision of this Policy that can be given affect without the invalid provisions and, to this end, the provisions herein are severable.
- 1.05 Preemption.** If any of the policies contained herein are preempted by a local, state or federal law or order, the local, state or federal law or order shall take precedent.
- 1.06 Confidentiality.** Employees, including supervisors, with knowledge of another employee’s symptoms, illness, or exposure to COVID-19 are required to keep the information confidential except as may be required by law.
- 1.07 Zero Tolerance Harassment Policy.** Any employee reasonably suspected of harassing another employee for following any of the required policies contained herein shall be subject to discipline up to and including termination. Allegations of harassment will be investigated and acted on pursuant to the Employee Policy and Procedure Handbook.

2.0 PROTECTIVE MEASURES POLICIES

- 2.01 Compliance Requirement.** Except as otherwise stated below, employees are required to comply with the following protective measures policies while working.
- 2.02 Social Distancing Policy.**
- 2.02.1 Maintain six feet physical distancing from others whenever possible.
 - 2.02.2 Not have any direct person-to-person contact (i.e., no hand shaking, no high fives, no fist bumps).
 - 2.02.3 Limit in-person meetings and use other means of communications such as Microsoft TEAMS, email and the telephone whenever possible.
- 2.03 Face Coverings Policy.**
- 2.03.1 Wear face coverings whenever social distancing may not be possible, including in hallways, restrooms and meeting rooms.¹
 - 2.03.2 Face coverings must cover the nose and mouth. Face coverings with an exhalation valve and plastic face coverings/shields are not permitted.
 - 2.03.3 The City will provide one free reusable facemask to any employee upon request.
 - 2.03.4 Employees are strongly encouraged to wash cloth facemasks daily by hand or machine using detergent. The mask should be fully dry before using. Employees are encouraged to have several facemasks so they can rotate for washing.

¹ Gov. Evers’ Emergency Order #1, extended to March 20, 2021 (as of January 19, 2021), requires masks be worn indoors even if social distancing is possible whenever two or more people are in the same enclosed space, with certain exceptions. Until the Emergency Order ends or is terminated, the Emergency Order preempts this Policy in the ways it is more restrictive than this Policy.

- 2.03.5 Employees are prohibited from wearing facemasks that contain words or imagery that would be in violation of the City's Employee Personnel and Procedure Handbook.

2.04 Exceptions to Protective Measurers Policies.

- 2.04.1 During emergencies, and while employees are engaged in the performance of emergency related job duties, employees are not required to strictly adhere to Sections 2.01 or 2.02.
- 2.04.2 An employee may request ADA accommodations to Sections 2.01 and 2.02 by contacting the City's ADA Coordinator or speaking to their supervisor or Department Head.
- 2.04.3 A supervisor or Department Head may waive the requirement of some or all of the requirements under Section 2.01 and/or 2.02 if strict compliance would significantly interfere with the employee's job performance.

3.0 PERSONAL HYGIENE POLICIES

- 3.01 Compliance Requirements.** Except in emergencies or when significantly impractical, employees are required to comply with the following personal hygiene policies unless otherwise noted below.

- 3.02 Handwashing.** Employees must wash their hands or use hand sanitizer, at minimum:

- 3.02.1 At the beginning of each work day,
- 3.02.2 Before interacting with other employees or the public where the interaction involves physical contact with the employee or the public,
- 3.02.3 After touching your face covering,
- 3.02.4 After using the restroom,
- 3.02.5 Before and after breaks,
- 3.02.6 After sneezing, coughing or blowing your nose,
- 3.02.7 When hands are visibly soiled, and
- 3.02.8 Prior to leaving work.

- 3.03 Cough and Sneeze Etiquette.** To help stop the spread of germs, employees are required to cover their mouth and nose with a tissue when coughing or sneezing, throw used tissues in the trash, and if an employee does not have a tissue, to cough or sneeze into their elbow (not their hand).

- 3.04 Cleaning.** Employees must:

- 3.04.1 Disinfect their high-touch personal spaces, including, but not limited to, phone, keyboard, mouse and desk, on a daily basis.
- 3.04.2 Disinfect meeting rooms, conference rooms, kitchen areas, etc., after employee uses the room or area (see attached instructions for how to properly disinfect these areas).
- 3.04.3 Request cleaning supplies from their supervisor when they are low.
- 3.04.4 Perform cleaning tasks as assigned.
- 3.04.5 Use proper disinfecting supplies.

4.0 COVID-19 SYMPTOMS AND EXPOSURE POLICY

- 4.01 Self-Monitoring Requirement.** Employees are **required** to self-monitor for symptoms of COVID-19 prior to coming to work and while at work.

- 4.02 Employee Reporting Requirement.** Employees are **required** to report to their supervisor, Department Head or the City Administrator as soon as possible if any of the following occurs:

- 4.02.1 The employee is diagnosed with or tests positive for COVID-19.
- 4.02.2 The employee is advised or ordered to stay home by a health care professional or a Health Department due to COVID-19, with or without a COVID-19 diagnosis.
- 4.02.3 The employee becomes aware of a possible exposure to COVID-19 or learns they had a “close contact” with someone diagnosed with COVID-19. A “close contact” means any of the following:
- 4.02.3.1 The employee was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection) until the time the patient is isolated. The 15 minutes are the total number of individual exposures added together over a 24-hour period (e.g., three five-minute exposures are a total of 15 minutes).
 - 4.02.3.2 The employee had direct physical contact with the person (e.g., hug, kiss, handshake).
 - 4.02.3.3 The employee had contact with the person’s respiratory secretions (e.g., coughed or sneezed on, contact with a dirty tissue, shared a drinking glass, food, towels or other personal items).
 - 4.02.3.4 The employee lives with the person or stayed overnight for at least one night in a house with the person.
- 4.02.4 The employee has or develops any of the following symptoms:
- Fever of 100° F or higher
 - Unusual cough or sore throat
 - Chills
 - Unusual body aches/pain
 - Shortness of breath
 - Chest tightness
 - Congestion or runny nose
 - Unusual headache
 - Severe fatigue or exhaustion
 - Loss of sense of smell or taste
 - Unusual muscle pain
 - Nausea, vomiting, diarrhea

4.03 Symptoms of COVID-19 or Exposure to COVID-19.

- 4.03.1 If an employee reports having any of the symptoms listed in Section 4.02.4 and/or that the employee might have been exposed to COVID-19, the employee **may** be ordered by their supervisor, Department Head or the City Administrator to go home/stay home.
- 4.03.2 If an employee reports having a “close contact” with someone with COVID-19, as defined in Section 4.02.3 above, the employee **must** be ordered by their supervisor, Department Head or the City Administrator to go home/stay home and requested to take a COVID-19 test.
- 4.03.2(a) If the test result is negative, the employee may be required to return to work.
 - 4.03.2(b) The employee may be ordered to quarantine up to fourteen (14) days plus produce a negative test result prior to returning to work.

4.04 When an Employee is Ordered to Go Home/Stay Home:

- 4.04.1 The final decision on whether to order an employee to go home/stay home from work under this Policy will be made by the Department Head unless the City Administrator disagrees, in which case the final say will be the decision of the City Administrator. **The Department Head and City Administrator shall always err on the side of caution in making the final determination on whether to exclude an employee from work.**
- 4.04.2 If an employee is ordered to go home/stay home, the employee will be placed on **Temporary Paid Leave/Emergency Paid Sick Leave as indicated in Section 1 above and will be paid** at his/her regular rate of pay as indicated in Section 1. If an employee is able to work remotely, is on scheduled vacation leave, or is on any other kind of leave, the employee will not be eligible to use the **Temporary Paid Leave/Emergency Paid Sick Leave.**
- 4.04.3 Except when medically unfeasible, if the employee has not returned to work within three (3) days of being ordered to go home/stay home under this Policy, the employee is required to either be tested for COVID-19 or seek medical care from their health care provider.
- 4.04.4 Until permitted to return to work in person or after the ten (10) days of leave have been used (if applicable), the employee shall make arrangements to work remotely if possible, and may use his/her accrued vacation leave, sick leave, or FMLA, or a combination thereof, in accordance with the City's Employee Handbook and any applicable state and federal laws.
- 4.04.5 The employee ordered to go home/stay home shall not be allowed to return to work until the employee, satisfactory to the City at the sole discretion of the City Administrator or designee:
- 4.04.5.1 The Department Head/City Administrator and employee agree to modifications of the employee's work schedule and/or work environment which may include, but not be limited to, the employee being required to wear a mask and gloves while working, and/or
 - 4.04.5.2 The employee provides written medical clearance to return to work from a health care provider or the Sauk County Health Department.

5.0 POSITIVE COVID-19 TEST OR MEDICAL ORDER/ADVICE TO STAY HOME

- 5.01 **Mandatory Reporting.** If an employee receives a positive COVID-19 test result, or if an employee receives an order or advice from a health care provider or a Health Department to isolate or self-quarantine, the employee is required to notify their supervisor and City Clerk.
- 5.02 **City and Employee Responsibilities.** If an employee reports testing positive for COVID-19, or if the employee receives an order or advice from a health care provider or a Health Department to isolate or self-quarantine, the employee is **required** to go home/stay home. In this event:
- 5.02.1 Unless the employee is able to work remotely as determined by the City, the employee will be eligible for leave consistent with Section 1. Formal paperwork needs to be completed and turned in to the Clerk's Office. Please contact the Clerk for said paperwork.
 - 5.02.2 Until permitted to return to work or arrangements are made to work remotely, the employee may use his/her accrued vacation leave, sick leave, or FMLA, or a combination thereof, in accordance with the City's Employee Handbook and any applicable state and federal laws.
 - 5.02.3 The employee shall not be allowed to return to work until the employee, satisfactory to the City at the sole discretion of the City Administrator or designee, (a) provides written medical clearance from a health

care provider or the City's Health Department to return to work, and this medical clearance is satisfactory to the City, and/or (b) the Department Head/City Administrator and employee all agree to modifications of the employee's work environment, which may include, but not be limited to, the employee being required to wear a mask and gloves while working.

City of Baraboo
MATRIX FOR ILLNESS/EXPOSURE/CHILDCARE

	WHAT MUST THE EMPLOYEE DO/ WHAT HAPPENS NEXT?	WHEN CAN THE EMPLOYEE RETURN TO WORK? (ALWAYS AT THE FINAL SAY OF THE CITY)
If you receive a positive COVID-19 test result	<ul style="list-style-type: none"> • Do not come to work • Inform your supervisor/Department Head/City Administrator immediately <ul style="list-style-type: none"> + If you are unable to work remotely and are not out on scheduled vacation, you may use sick leave, vacation leave while ordered/advised by a health care provider to stay home. You may be eligible for Temporary Paid Leave under Section 1. 	<ul style="list-style-type: none"> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, satisfactory to the City Administrator or designee, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work which is satisfactory to the City Administrator or designee.
If you have been advised or ordered to isolate or self-quarantine by a medical care provider, but you do not have a positive COVID-19 test result or are waiting for a test result	See "If you receive a positive COVID-19 test result."	See "If you receive a positive COVID-19 test result."
If you have symptoms of COVID-19 or a possible COVID-19 exposure , but have not yet seen your doctor or received the results from a COVID-19 test	<ul style="list-style-type: none"> • Inform your supervisor/Department Head/City Administrator immediately • If the City orders you to go home/stay home: <ul style="list-style-type: none"> + You will be eligible for Temporary Paid Leave for up to ten (10) days (as stated in Section 1) unless you can work remotely, have vacation scheduled or are out on another kind of leave or convert to another kind of leave. + You must be tested for COVID-19 or seek medical care within three (3) days of being ordered to go home/stay home unless you are cleared by the City to return to work. 	<ul style="list-style-type: none"> • Provide a negative COVID-19 test result, which is satisfactory to the City Administrator or designee (unless you have been ordered or advised to stay home by a medical care provider, in which case only the next two apply), <u>and/or</u> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, satisfactory to the City Administrator or designee, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work, which is satisfactory to the City Administrator or designee.
If you are caring for someone who has been diagnosed with COVID-19 or if you are caring for someone who is waiting for medical care and has symptoms of COVID-19 & you do not have any symptoms and have had no exposure (you have taken safety precautions when caring for the person)	<ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk) <ul style="list-style-type: none"> + You may be eligible for pay at two-thirds the employee's regular rate of pay as indicated in Section 1 or may be eligible for unpaid FMLA while caring for the person. 	<ul style="list-style-type: none"> • If you have no symptoms and have not had an exposure (you have taken all recommended safety precautions while caring for the person) there are no restrictions on your returning to work.
You have to stay home to provide childcare to your child because his/her childcare or school is closed or unavailable due to COVID-19	<ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk). <ul style="list-style-type: none"> + You may be eligible for pay at two-thirds the employee's regular rate of pay as indicated in Section 1 or may be eligible for unpaid FMLA while caring for the person.Re 	

REPORT OF BUILDING INSPECTION
Construction, Plumbing, Electrical, HVAC, Commercial
MAY

PERMIT TYPE	2020						2021					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Commercial Addition	1	3	\$4,000.00	\$42,824,000.00	\$235.00	\$35,177.46	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Commercial, Alterations	1	12	\$15,000.00	\$542,500.00	\$235.00	\$5,668.64	1	10	\$323,147.00	\$1,461,880.00	\$827.26	\$2,582.30
Commercial, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential , New SF	0	1	\$0.00	\$299,000.00	\$0.00	\$964.02	2	7	\$375,000.00	\$2,395,907.00	\$1,822.62	\$6,488.26
Residential, New Duplex	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$250,000.00	\$0.00	\$1,497.19
Residential, Additions	1	2	\$10,000.00	\$40,000.00	\$100.00	\$200.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential Remodel	6	24	\$151,498.00	\$526,803.00	\$882.49	\$2,668.59	8	30	\$83,100.00	\$506,117.00	\$600.00	\$3,033.33
Residential, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Accessory Building Razing	1	1	\$0.00	\$0.00	\$60.00	\$120.00	1	3	\$0.00	\$500.00	\$30.00	\$90.00
Roofing/Siding/Windows	14	29	\$95,250.00	\$221,650.00	\$651.00	\$1,455.00	18	33	\$254,924.00	\$396,279.00	\$1,599.04	\$2,688.73
Garage/Sheds/Deck/Fence	22	47	\$102,426.00	\$197,150.00	\$1,320.00	\$2,955.00	20	53	\$114,400.00	\$382,920.00	\$1,335.00	\$3,675.00
Multi-Family Units	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Plumbing Only	1	3	\$4,600.00	\$10,546.00	\$60.00	\$180.00	1	2	\$1,000.00	\$1,350.00	\$60.00	\$120.00
Electrical Only	4	22	\$4,395.00	\$113,321.00	\$280.00	\$1,755.00	5	14	\$12,850.00	\$34,151.00	\$420.00	\$1,020.00
HVAC Only	0	1	\$0.00	\$4,969.00	\$0.00	\$160.00	1	5	\$2,400.00	\$544,023.00	\$60.00	\$29,717.55
Sign Permits	1	5	\$400.00	\$9,400.00	\$60.00	\$270.00	1	5	\$5,000.00	\$21,412.00	\$60.00	\$360.00
Solar Install	1	2	\$1,200.00	\$1,800.00	\$60.00	\$120.00	0	4	\$0.00	\$64,103.00	\$0.00	\$240.00
Misc. Permits							3	7	\$500.00	\$33,379.00	\$220.00	\$610.00
TOTALS	53	152	\$388,769.00	\$44,791,139.00	\$3,943.49	\$51,693.71	61	174	\$1,172,321.00	\$6,092,021.00	\$7,033.92	\$52,122.36

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Adm. Bradley, Clerk Zeman, T. Gilman, T. Pinion

Call to Order –Ald. Sloan called the meeting to order at 6:30p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of May 11, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$348,979.71**. Motion carried unanimously.

Information Items

- a. Review & discussion of Brush Disposal – T. Gilman and T. Pinion explained that the closure of the brush disposal is primarily due to abuse of the brush site by both City and Non-City residents. T. Gilman explained that the City is currently picking up brush the last full week of every month or as requested by citizens.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:50 pm.

Brenda Zeman, City Clerk

Minutes of Plan Commission Meeting April 20, 2021

Call to Order – Mayor Palm called the meeting of the Commission to order at 5:00 PM.

Roll Call – Present were Mayor Palm, Phil Wedekind, Roy Franzen, Jim O’Neill, Tom Kolb, Dee Marshall, and Matthew Boeggner.

Also in attendance were Tom Pinion, Casey Bradley, Tyson Suemnicht, Carl Pierce, Nathan Mahinski, and Rob Nelson.

Call to Order

- a. Note compliance with the Open Meeting Law. Mayor Palm noted compliance with the Open Meeting Law.
- b. Agenda Approval: It was moved by Wedekind, seconded by Kolb to approve the agenda as posted. Motion carried unanimously.
- c. Minutes Approval: It was moved by O’Neill, seconded by Kolb to approve the minutes of the March 16, 2021 meeting. Motion carried unanimously.

Public Invited to Speak (*Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.*) – There were no speakers.

New Business

- a. Consider proposed Amendment to the existing Conditional Use Permit for the Walnut Hill Bible Church property at 1900 East Street to allow the construction of two accessory structures and a playground – Pinion gave background for the request saying that Walnut Hill Bible Church is planning a couple of new buildings, additional landscaping, and small playground. The church is proposing a garage in the northeast corner of the property, a shelter toward the southeast corner, a small playground, and then a small storage building along the side the proposed shelter. Pinion stated that the proposed elevations of the buildings and proposed landscaping is included in the packet. Tyson Suemnicht introduced himself to the Commission. Pinion said that Walnut Hill Bible Church was originally approved as a CUP in 1998. Palm asked what the ground surface would be underneath the shelter, Suemnicht answered concrete. It was moved by Kolb, seconded by Wedekind to approve the Amendment to the existing Conditional Use Permit for the Walnut Hill Bible Church property as proposed. On roll call vote for the motion, Ayes – O’Neill, Kolb, Marshall, Boeggner, Palm, Wedekind, and Franzen. Nay – 0, motion carried 7-0.
- b. Consider proposed Amendment to existing Conditional Use Permit for the Driftless Glen Distillery property at 300 Water Street to allow an expansion of the patio area of the Distillery building, an addition on the north side of the easterly Rick House building, and the addition of a storage building at 114 Ash Street that will exclusively serve the operations of the Driftless Glen Distillery – Pinion presented the background for the request. Pinion said that 114 Ash is an existing building that Driftless Glen has acquired and will be using it as a storage building to compliment the principal use of the distillery. He said even though it is off premise it is really an accessory structure to that principal building across the alley. Pinion then presented the patio addition, which is already complete. He said that the current rick house is 70x100 and they are proposing to put a 100x40 addition to the front side of it. Carl Pierce stated that they are advancing the sprinkler system in Rick House No. 2 this week, and moving forward it is in the plans of sprinkling Rick House No. 1 as well as the new addition going on to it. He said that the distillery had a variance when those buildings were originally built for barrel storage and they were not required to be sprinkled, but their insurance company is now driving it. Kolb would like some type of brick on the north side because it is visible from Water Street. Kolb questioned Pinion regarding the original flood plain issue. Pinion said that the City went to great lengths to prep this site and remove all regulatory obstacles from it. Therefore, anything that was outside of the floodway, which is defined by the ordinary high water mark of the bank of the river. He said anything that would protrude into the floodway would require special dispensation from the DNR so they would provide evidence that it did not obstruct it and apparently

the maps that were adopted as the new flood insurance rate maps were not updated in accordance with the topography that was provided to them. Kolb asked if an updated liquor license is need for the patio expansion. Pinion said that he is not involved in the issuance of liquor licenses, but it is his understanding that it includes a very distinct description of the premises being licensed, so if they intend to expand the patio, it is his understanding that they would need to amend their premise description on their liquor license, but that is something that is outside the purview of the Plan Commission, it is a licensing regulation and that is coordinated through the City Clerk and Police Chief. Kolb asked if the three original trees could be moved to fill the green space. Pierce said his plan is to move all three, one is quite large, but he is sure that two will survive. Kolb asked Pierce if there was a plan to do anything with the front of the property that was purchased. Pierce said that the building will definitely receive a facelift and there was some talk on the south side of that building facing the alley of the possibility of some type of mural. He said at the very least it would get a fresh coat of paint. Kolb suggested working with the Baraboo Public Art Association. It was moved by Kolb to approve the amendment to the existing conditional use permit for the Driftless Glen Distillery providing there is a certificate of approval from the DNR that the floodway will not be obstructed, if necessary the liquor license be amended to allow liquor sales on the expanded patio, relocating the existing trees to the green area west of the property, and paint the south wall of the storage building roughly the same color as the Rick House, pending a joint project with Baraboo Public Arts.. Wedekind seconded the motion. On roll call vote the motion, Ayes – Kolb, Marshall, Boeggner, Palm, Wedekind, Franzen, and O’Neill. Nay – 0, motion carried 7-0.

- c. Review and Recommendation to Amend the City of Baraboo Comprehensive Plan to change the Planned Land Use of the City-owned 120-acres south of STH 33 on the east side of the city, being the East half of the SW1/4 of Section 31, T12N, R7E and the NE1/4 of the NW1/4 of Section 6, T11N, R7E, from a mixture of Planned Business, Planned Mixed Use, and Planned Ag/Rural/Vacant to a mixture of Mixed Residential and Parks/Open Space – Pinion said that the City purchased this 120 acres in 2003. Pinion presented the mid-2000 Planned Land Use Map from the Comp Plan. He said the proposed land use based on the negotiations that the City has undertaken with a local developer is mixed residential along with a conservancy area. Pinion said that in order to the change the zoning it needs to be consistent with the Land Use Plan and the proposed land use so the City is looking at doing these consecutively on a concurrent schedule, Land Use Plan Amendment first, and if that is agreeable to everyone then it is the zoning with joint public hearings at the end of May. He said Comprehensive Plan updates and amendments follow the same general procedures as rezoning. Pinion then presented the proposed concept plan to the Commission. He said that the northern 40 is going to be primarily residential and little higher density. It is contemplated to have 12 16-unit buildings, and then proceeding eastward would be 4-plexes, and the owner’s preference or initial concept is zero-lot line four-plexes; then possible duplexes along the east side, and predominately the single family homes would be the southern half or two-thirds of the developable property. Pinion said the stormwater management would be easily done. He said that any time there is a subdivision there has to be a formal park. Wedekind asked if the City would keep control of all the separate lots. Pinion said that it is on a phased basis is how it is being conceived, so the developer’s primary interest is to start with the multi-family; therefore, the City would maintain ownership until he completed his requisite conditions. Pinion said that he feels this is a win/win situation. Kolb likes the density but is concerned about the ingress and egress to that property. Pinion said that he has had those discussion with the Department of Transportation and from the City perspective, especially from public safety, both police, fire and EMS they would absolutely insist on having two access points to the property. It was moved by Wedekind to amend the City of Baraboo Comprehensive Plan. O’Neill seconded the motion. On roll call vote for the motion, Ayes – Marshall, Boeggner, Palm, Wedekind, Franzen, O’Neill, and Kolb. Nay – 0, motion carried 7-0.

- d. Review and Recommendation to Rezone the City-owned 120-acres south of STH 33 on the east side of the city, being the east half of the SW1/4 of Section 31, T12N, R7E and the NE1/4 of the NW1/4 of Section 6, T11N, R7E, from A-1 Agricultural Transition to a combination of R-1A Single Family Residential, R-3, Three and Four Family Residential, R-5 Thirteen Family and Up Residential, and C-1 Conservancy District – Pinion presented background to the Commission. He said based on the proposed amendment to the Land Use Map in the Comprehensive Plan the zoning would follow that. The mixed residential would be R-1A which is exclusively single family, R-3, which allows anything from a single family up to a four-plex, and then R-5 which is 13 units and up. Pinion said that the City would retain ownership of the entire conservancy area. It was moved by Wedekind, seconded by Marshall to recommend rezoning the City-owned 120-acres south of STH 33 as proposed. On roll call vote for the motion, Ayes – Boeggner, Palm, Wedekind, Franzen, O’Neill, Kolb, and Marshall. Nay – 0, motion carried 7-0.

Adjournment - It was moved by Kolb, seconded by Wedekind to adjourn at 5:39 p.m. The motion carried unanimously.

Mike Palm, Mayor

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES
Baraboo City Hall, Council Chambers, 101 South Blvd, Baraboo, WI

Thursday, February 18, 2021

Members present: Wedekind, Giese, Kolb, Hazard, Bradley, Miller and Lohr

Members Absent:

Chair Wedekind called the meeting to order at 8:00 a.m. and Compliance with the Open Meeting Law was verified.

MOTION (Kolb/Hazard) to adopt the agenda. Motion carried unanimously.

MOTION (Hazard/Miller) to approve the minutes of the regular meeting on January 21, 2021.
Motion carried unanimously.

Public comment: None.

Communications: None.

Facilities planning and maintenance report:

Schara gave the committee an update (*report and list of invoices on file*).

Financial report and approval of vouchers:

Haggard gave the committee an update (*report on file*). The December invoice list was revised to include budget transfers of the telephone line and insurance.

MOTION (Kolb/Hazard) to approve vouchers in the amount of \$578.00. Motion carried unanimously.

Update from Student Housing Advisory Committee:

Giese gave the committee an update.

Deans' report:

Compton gave the committee an update.

MOTION (Hazard/Kolb) to adjourn until Thursday, March 18, 2021 at 8:00 a.m. Motion carried unanimously.

Respectfully Submitted,

Becky Evert
Sauk County Clerk