



CITY OF BARABOO COMMON COUNCIL AGENDA
Council Chambers, 101 South Blvd., Baraboo, Wisconsin
Tuesday, August 10, 2021, 7:00 P.M.

Regular meeting of the City of Baraboo Common Council, Mayor Nelson presiding.

Notices Sent To Council Members: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, and Thurow

Notices Sent To City Staff, Media And Other Interested Parties: City Administrator Bradley, CDA Dir. Cannon, Clerk Zeman, DPW Dir./Engineer Pinion, Fire Chief Stieve, EMS Chief Johnson, Library Dir. Bergin, Parks & Rec. Dir. Hardy, Police Chief Schauf, Street Super. Gilman, Utility Super. Peterson, Treasurer Laux, Baraboo News Republic, WBDL, 99.7FM, Citizen Agenda Group, Media Agenda Group

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (*Voice Vote*): July 27, 2021

4. **APPROVAL OF AGENDA** (*Voice Vote*)

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS** – Assessor Michael Weymier will give an update on the City’s revaluation.

7. **PUBLIC HEARINGS** -

8. **PUBLIC INVITED TO SPEAK** (*Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.*)

9. **MAYOR'S BUSINESS**

- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website:
<https://coviddata-saukpublichealth.hub.arcgis.com/>

10. **CONSENT AGENDA** (*Roll Call*)

CA-1...Approve the accounts payable to be paid in the amount of \$_____.

CA-2...Approve the 2nd Qtr. 2021 Budget Amendments

CA-3...Approve the appointment of Erick Blasing to the Library Board filling the unexpired term of Michele Yates-Wickus.

11. **ORDINANCES ON 2ND READING**

SRO-1...Consider revision of §17.80(10), of the Sign Code to extend the special exception for the Baraboo School District. (*Pinion*)

12. **NEW BUSINESS – RESOLUTIONS**

NBR-1...Consider approving Fire Dept. CPR Training charges and raising the mileage fee to reflect the going rate. (*Stieve*)

NBR-2... Consider approving the proposed revisions to the City's Employee COVID-19 Policy. *(Bradley)*

13. **NEW BUSINESS ORDINANCES**

NBO-1... Consider amending §2.07(1) of the Municipal Code of the City of Baraboo increasing the per-meeting expense allowance from \$15 to \$35 for each meeting attended by an alderperson or the Mayor who are regular members of any of the boards or commissions of the City enumerated in Subchapter II of Chapter 1 of the City Code. *(Bradley)*

14. **ADMINISTRATOR AND COUNCIL COMMENTS** *(Comments are limited to recognition of City residents and employees, memorials, and non-political community events; discussion of matters related to government business is prohibited.)*

15. **REPORTS, PETITIONS, and CORRESPONDENCE** The City acknowledges receipt and distribution of the following:

- **Reports:** 2nd Qtr. 2021 City Financial Statements
2nd Qtr. 2021 Taxi Financial Statement
June, 2021 Building Inspection
- **Minutes from the Following Meetings:**
Copies of these meeting minutes are included in your packet:
Finance.....7-27-2021 BID.....6-16-2021
Public Safety.....6-14-2021 Plan.....6-15-2021
UW Campus.....6-17-2021 Ambulance.....6-30-2021
Copies of these meeting minutes are on file in the Clerk's office:
Library.....6-15-2021, 7-20-2021 CDA.....7-6-2021
Park & Rec.....6-7-2021, 6-28-2021
- **Petitions and Correspondence Being Referred:** Correspondence regarding ATV Route in City of Baraboo.

16. **CLOSED SESSION**

Moved by _____, seconded by _____, to go into Closed Session. The Mayor will announce that the Council will go into Closed Session pursuant to §19.85(1)(e), Wis. Stat., to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Development Agreement for 1606 8th Street)

17. **OPEN SESSION**

Moved by _____, seconded by _____, to return to Open Session. The Mayor announces that the Council will return to Open Session as per §19.85(2), Wis. Stats., to address any business that may be the result of discussions conducted in Closed Session.

NBR-3... Authorize the City Administrator and City Clerk to execute a Development Agreement for 1606 8th Street. *(Bradley)*

18. **ADJOURNMENT** *(Voice Vote)*

Brenda Zeman, City Clerk

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8	9	10	11	12	13	14
	*Park & Rec	*Finance *Council				
15	16	17	18	19	20	21
	*SCDC *PFC	*Plan *Library	*BID	*UW Campus		
22	23	24	25	26	27	28
		*Finance *Council	*Ambulance	*EM Mgt. *Public Arts		
29	30	31	1	2	3	4
	*Public Safety			*BEDC		

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format should contact the City Clerk at 101 South Blvd., Baraboo WI or phone (608) 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, July 27, 2021 – 7:00 p.m.

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Thurow

Council Members Absent: Sloan, Kierzek

Others Present: Chief Schauf, Clerk Zeman, Adm. Bradley, M. Hardy, K. Stieve, T. Pinion, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Kolb and carried to approve the minutes of July 13, 2021 & July 19, 2021.

Mayor Nelson noted that the Closed Session and subsequent resolution are removed from the agenda. Moved by Petty, seconded by Wedekind and carried to approve the agenda as amended.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS – None Scheduled.

PUBLIC HEARINGS – None Scheduled.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- The Mayor would like to congratulate Gretchen Roltgen and Pat Taylor on their retirement with the City of Baraboo. Gretchen and Pat, we wish you both a well-deserved retirement!!
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>

CONSENT AGENDA

Resolution No. 21-52

THAT the Accounts Payable, in the amount of \$568,516.15 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 21-53

THAT, Angela Witczak and Roy Franzen be reappointed to the Park & Recreation Commission serving from August 1, 2021 to July 31, 2024.

Moved by Petty, seconded by Kent and carried that the Consent Agenda be approved-7 ayes.

ORDINANCES ON 2ND READING

Moved by Ellington, seconded by Thurow and carried unanimously to approve the 2nd reading of **Ordinance No. 2576** amending §1.31(1) of the Baraboo Municipal Code, Membership of the UW-Baraboo/Sauk County Campus Commission

NEW BUSINESS - RESOLUTIONS

Resolution No. 21-54

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City enters into a contract with Bruce Meyer to purchase the property at 825 2nd Ave. for the total price of \$86,000. \$10,000 of the total will be paid in 2021 and the remaining \$76,000 in 2022.

Moved by Ellington, seconded by Kent and carried that **Resolution No. 21-54** be **denied-7** ayes.

Resolution No. 21-55

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT, the Fire Department Compensation Policy is approved including the Paid-on-Premise Firefighter Position and related compensation.

Moved by Thurow, seconded by Plautz and carried that **Resolution No. 21-55** be approved-7 ayes.

NEW BUSINESS - ORDINANCES

Moved by Petty, seconded by Kolb and carried unanimously to approve the 1st reading of **Ordinance No. 2577** revising Section §17.80(10), Code of Ordinances, regulating off-premise signs, as follows provided the signs are property maintained:

17.80 REGULATION OF SIGNS

(10) PROHIBITED SIGNS. The following signs shall be prohibited within all zoning districts in the City of Baraboo:

(e) Off-Premise Signs. Such signs are prohibited, except for temporary signs permitted by §12 of this Subch.:

...

A special exception is granted for the Baraboo School District for sporting stadiums and outdoor athletic facilities for four (4) off-premise advertising signs that are visible from Draper Street. Such off-premises signs shall be allowed with a valid sign permit, without regard to size or percentage of area covered, provided that such signs were installed prior to September 1, 2015 and satisfactorily maintained. This special exception originally expired on June 30, 2020 for off-premises signs, and June 30, 2030, for the signage relating to Flambeau Field. The special exception for the four off-premise signs is extended through June 20, 2026. After these respective dates, all non-conforming and prohibited signs shall be removed.

A special exception is also granted for off-premise advertising that is visible from a public street that appears upon the Baraboo School District's scoreboards, so long as such advertising does not substantially increase the size of the scoreboard. This special exception shall not expire. All signs under this special exception require a valid sign permit.

This Ordinance shall take effect upon passage and publication as provided by law.

COMMITTEE OF THE WHOLE

Moved by Wedekind, seconded by Kent to convene as a Committee of the Whole to discuss the 2022 Budget.

Adm. Bradley explained that the budget process this year will focus more on long term planning process as opposed to a year to year process. As part of this, we have some significant development projects in the works. This would be a good time to look at strategic planning. BEDC is currently working on this and will present to Council the economic development part of the strategic planning. Once the strategic plan is done, this will become the basis for developing the comprehensive plan.

Ald. Petty questioned how many years do we anticipate a strategic plan would cover? Adm. Bradley noted that typically we would do a 20 year plan with built in milestones.

As of now, we have information that the required Wisconsin Retirement System contribution is going down slightly for 2022. A bigger issue we will be facing is the Cost of Living Adjustment. Typically the City follows the Social Security wages increases and they are projecting 6.1%. To keep pace, he proposes we set the budget at 2.5-3% and keep that as a priority in the budget process. We are expecting revenues to be flat once again. Obviously with levy limitations we don't have the ability to generate new revenue; we are not expecting much for new revenue. We will maintain level of services with a 0% increase for expenses.

Council members agree with this process; Casey will take this guidance to department heads.

Moved by Ellington, seconded by Petty to reconvene into regular session.

ADMINISTRATOR AND COUNCIL COMMENTS

Ald. Petty requested an update and the services used for the recent storm that swept through Baraboo.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** June, 2021 - Treasurer

- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205

July 13, 2021

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, P. Cannon, L. Laux, T. Pinion

Call to Order –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of June 22, 2021. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$640,760.88**. Motion carried unanimously.
- b) **Assignment of Lease** – Adm. Bradley explained that The Villas are refinancing the loan they have to Prevail Bank. We currently have a land lease agreement with them, we own the ground and they own the structure and all the improvements on it. The language of the agreement was changed to note they are not currently in default and removed the language regarding failing to send notices to Prevail Bank and The Villas anytime there is something in violation of the contract we would become financially obligated for whatever the default was. The City has no obligation to Prevail Bank. Moved by Petty, seconded by Kent to recommend to Council to approve allowing the Villas at UW-Baraboo to enter into a loan with Prevail Bank. Motion carried unanimously.
- c) **Additional Compensation** – Adm. Bradley explained that the current pay scale was reviewed and is recommending a temporary increase of 10% to each position retroactive to May 21st, 2021. The additional compensation will end at the time a new City Finance Director starts employment. Moved by Petty, seconded by Kent to recommend to Council to approve additional compensation of 10% for each City Treasurer and City Clerk during the absence of a City Finance Director. Motion carried unanimously.
- d) **Conveyance of Property** – T. Pinion noted that the CDA is the applicant for the USDA 40-year loan. In order to avoid delay, they are looking for approval now to convey the property upon approval of the loan. P. Cannon also noted that the USDA does require the CDA have ownership of the property. Moved by Kent, seconded by Petty to recommend to Common Council approving the conveyance of the property at 222 and 230 4th Ave., 622 Birch St. and 227 5th Ave. to the Community Development Authority for the construction of an addition to the Carnegie-Schadde Memorial Public Library (previously known as Baraboo Public Library). Motion carried unanimously.

- e) **Small Business Loans** – Adm. Bradley noted that these loans are coming due on July 15, 2021. Currently, there is approximately \$61,000 in loans still outstanding. Motion by Petty, seconded by Kent to recommend to Common Council to approve extending the due date for the Emergency Assistance Funds, to include the Small Business Loan Program and the Non-Profit Organization Loan Program, for one year, July 15, 2022. Both loans will continue at an interest rate of 2% and will require a minimum monthly payments (1/12) plus interest. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:44 pm.

Finance/Personnel Committee–Dennis Thurow Committee Room, #205

July 19, 2021

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman

Call to Order –Ald. Sloan called the special meeting to order at 6:45p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Finance Director Position** – Adm. Bradley reported that the hiring panel is recommending Julie A. Ostrander for the position of City Finance Director. Moved by Petty, seconded by Kent to recommend to Council for approval the hiring of Julie A. Ostrander as City Finance Director effective August 23, 2021. Motion carried unanimously.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:54 pm.

Baraboo Economic Development Commission Meeting Minutes

June 10, 2021

I. Call Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Johnson called the meeting to order at 5:45 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statues regarding open meetings.

II. Roll Call of Membership

Present: Cafilisch, Johnson, Wastlund, Kathbauer, Nelson, Persche, Steinhorst, Vera, Walczak, White
Absent: Ayar, Briggs, Kent
Other: Patrick Cannon

III. Approve Minutes

Motion to approve the minutes for May 6, 2021
Nelson (1); Johnson (2)
Aye: All via voice vote
Nay: None

IV. Approve Agenda

Motion to approve the amended agenda as presented
Johnson (1); Steinhorst (2)
Aye: All via voice vote
Nay: None

V. Presentation

Jared Pinkus, Sauk County & BELO
Gave a presentation on the Sauk County Branding efforts. BELO has been hired to assist with this countywide program

VI. Action Items

Election of Officers

- Chair Nanci Cafilisch
Wastlund (1); Persche (2)
All Aye via voice vote
- Vice Chair Person Chantel Steinhorst
Cafilisch (1); Johnson (2)
All Aye via voice vote
- Secretary Carolyn Wastlund
Persche (1); Kothbauer (2)
All A

VII. Information/Discussion Items

- a. **Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.**

The Chair opened the discussion with a direction to the members to list major areas Staff updated the Board on the grant.

The following items were lists (In no specific order)

- Communication
- Transportation
- Increase diversity
- Attract 20-45 year olds to community
- Housing
- Community working together
- Business growth
- Help each other
- Health Care
- Education
- Job Creation
- Safe environment
- Tourism
- Image
- Renewable energy
- Community Support
- Agriculture
- Parks & recreation
- Arts & Culture
- Community Size
- What type of Community?
- SWOT Analysis
- Healthy Community
- Wellness
- Local economics – resilience
- Infrastructure – resilience
- Mission Statement

In conclusion of the discussion, the Commission requested that Jen Erickson be contacted to facilitate a further discuss of the topic.

VIII. Adjournment

Motion to adjourn the meeting was made at 6:58pm.

Johnson (1); Steinhorst (2)

Aye: All via voice vote

Nay: None

Administrative Committee**June 21, 2021**

Present: Alderpersons John Ellington & Heather Kierzek

Absent: Alderperson Kathleen Thurow

Also Present: City Clerk, Brenda Zeman; Police Chief, Mark Schauf

Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Ellington, seconded by Kierzek to approve the June 7, 2021 minutes. Motion carried unanimously.

Motion by Kierzek, seconded by Ellington to approve the Agenda. Motion carried unanimously.

Consider the following Temporary Liquor Licenses

- Baraboo American Legion Post 26, June 26, 2021 – June 27, 2021
- Baraboo American Legion Post 26, July 9, 2021 – July 11, 2021

Motion by Kierzek, seconded by Ellington to approve and recommend to Council both Temporary Liquor Licenses, aka Picnic Licenses, for the Baraboo American Legion Post 26. Motion carried unanimously.

Informational Items

The next meeting will be Tuesday, July 6, 2021 at 8:00AM.

Motion to adjourn by Kierzek, seconded by Ellington and unanimously carried. Meeting adjourned at 8:03AM.

TID Joint Review Board

May 17, 2021

Present: City of Baraboo & JRB Chairperson, Phil Wedekind; Baraboo School District, Lori Mueller; Sauk County, Elizabeth Geoghegan; Madison Area Technical College, Laurie Grigg and Shawna Marquardt

Absent: Public Member, Stewart Koehler

Also Present: Executive Director Community Development Authority, Pat Cannon, City Finance Director, Cynthia Haggard; City Engineer, Tom Pinion; Ehlers, Dawn Gunderson

Citizen Present: None

The meeting was called to order by Chairman Phil Wedekind at 11:00AM CST., with roll call and noting compliance with the Open Meetings Law.

Motion by Grigg to approve the minutes of October 7, 2020, seconded by Geoghegan and unanimously carried.

Motion by Grigg to approve the agenda, seconded by Geoghegan and unanimously carried.

Consideration and appointment and/or reaffirmation of the Joint Review Board's Public Member

Motion by Wedekind to reaffirm Stewart Koehler as the Joint Review Board's Public Member, seconded by Mueller with roll call and unanimously carried.

No comments or questions raised.

Review the public record, planning documents, CDA resolution adopting amendment to project plan, and resolution passed by the Common Council approving the amendment.

No comments or questions raised.

Election and/or reaffirmation of Chairperson

Motion by Mueller to reaffirm Phil Wedekind as the Chairperson, seconded by Geoghegan with roll call and unanimously carried.

Discuss responsibilities of the Joint Review Board

Dawn Gunderson from Ehlers shared with the Board what their responsibilities are related to the creation and amendments of Tax Incremental District.

Discuss & review project plans

City Engineer Tom Pinion provided a presentation for the creation of TID 12. The presentation included preliminary maps of the proposed District, equalized value tests, maps showing proposed improvements and uses, detailed list of estimated project costs and other schedules.

Set the next meeting date and time

The Board agreed upon the next meeting being June 22, 2021 at 1:00PM. The meeting location will be Council Chambers at 101 South Boulevard, and will have remote capability available through Microsoft Teams.

Motion by Wedekind to adjourn the meeting, seconded by Mueller, meeting adjourned at 11:38AM.

• **Copies of these meeting minutes are on file in the Clerk's office:**

Library.....	5-28-2021, 6-8-2021	CDA.....	6-9-2021
Public Arts.....	5-27-2021	PFC.....	6-21-2021

• **Petitions & Correspondence Being Referred:** Correspondence regarding ATV route in City of Baraboo.

ADJOURNMENT

Moved by Petty, seconded by Wedekind, and carried on voice vote, that the meeting adjourn at 7:47pm.

CA – 1

RESOLUTION NO. 2021 -

Dated: August 10, 2021

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____

Certified by City Clerk: _____

The City of Baraboo, Wisconsin

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or the amounts of various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Therefore, the City is required to notify the citizenry through publication in the City's official newspaper about the supplemental budget amendments. The State Statute requires publication to happen within ten (10) days upon Council approval of said amendments.

The City's publication process is to identify budget amendments in the fiscal note section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting. The City satisfies the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [X] Budgeted Expenditure [X] Not Budgeted

Comments: Budget amendments, that are budgetary transfers, are budgeted expenditures. Budget amendments, that are supplemental, are not budgeted. The 2021 City Budget includes the cost of publishing amendments.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized:

- 2nd Quarter, 2021 City-Wide Supplemental Budget Amendments for \$ 111,516
- 2nd Quarter, 2021 Budget amendments effecting the General Fund \$ 6,073
- 1st Quarter, 2021 City-Wide Budgetary Transfers \$ 253,658

See attached memorandum and amendment schedules.

Offered by: Finance/Personnel Committee **Approved by:** _____
Mayor

Motion:

Second: **Certified by:** _____
City Clerk

City of Baraboo
2nd Quarter Supplemental Budget Amendments

12 of 59

Park Impact/Development

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Park Impact/Development - Parks	250-52-49300-000	Fund Balance Applied	(30,351)	(12,000)	(42,351)
				<u>\$ (12,000)</u>	
Use of Funds					
Park Impact/Development - Parks -	250-52-55200-822-000	Building Improvements	10,299	12,000	22,299
				<u>\$ 12,000</u>	

To appropriate FB for City View Restrooms

General Fund

Department	Account Number	Account Name	Original	Change	Amended
Source of Funds:		New Revenue			
General Fund - Police	100-20-43525-610	Police Grant - Ballistic Vests	(1,200)	(2,373)	(3,573)
				<u>\$ (2,373)</u>	
Use of Funds					
General Fund - Police Department -	100-20-52110-392-610	Small Equipment-Ballistic Vest	6,272	2,373	8,645
				<u>\$ 2,373</u>	

To appropriate grant funds for additional ballistic vest purchases

Firefighters Retirement Fund

Department	Account Number	Account Name	Original	Change	Amended
Source of Funds:		Fund Balance Applied			
Firefighters Retirement Fund - Fire	900-21-49300-000	Fund Balance Applied	-	(35,000)	(35,000)
				<u>\$ (35,000)</u>	
Use of Funds					
Firefighters Retirement Fund - Fire	900-21-52200-300-000	Operating Expense	18,700	35,000	53,700
				<u>\$ 35,000</u>	

To appropriate fund balance for fire department retirements

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Fund - Library	100-51-43571-630	Library Grant	(525)	(400)	(925)
				<u>\$ (400)</u>	
Use of Funds					
General Fund - Library - Library	100-51-55110-320-000	Publications, Training, Dues	2,000	400	2,400
				<u>\$ 400</u>	

To appropriate grant proceeds for library training

Ochsner Park House

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Ochsner Park House - Parks	890-52-49300-000	Fund Balance Applied	-	(1,000)	(1,000)
				<u>\$ (1,000)</u>	
Use of Funds					
Ochsner Park House - Parks - Park	890-52-55200-260-000	Repair & Maint Serv-Buildings	-	1,000	1,000
				<u>\$ 1,000</u>	

To appropriate fund balance to replace the water heater

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Fund - Fire	100-21-48500-400	Donations - Designated	-	(1,000)	(1,000)
				<u>\$ (1,000)</u>	
Use of Funds					
General Fund - Fire Protection - Fire	100-21-52200-392-400	Small Equipment - Designated	3,970	1,000	4,970
				<u>\$ 1,000</u>	
<i>To appropriate donations for gas detector</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Fund - Street Department	100-31-46390-000	Public Works Maint Charges	(4,000)	(2,300)	(6,300)
				<u>\$ (2,300)</u>	
Use of Funds					
General Fund - Snow & Ice - Street	100-31-53350-270-000	Special Services	2,500	2,300	4,800
				<u>\$ 2,300</u>	
<i>To appropriate revenue for compliance snow removal</i>					

Report Criteria:
 Budget Level.Level = 4

Date	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
04/16/2021	BA 21 11 LIB Transfer for East Water/Sewer/Lights	851-51-55110-260-000	Repair & Maint Serv-Buildings		200.00-
04/16/2021	BA 21 11 LIB Transfer for East Water/Sewer/Lights	851-51-55110-221-000	Water & Sewer	200.00	
04/20/2021	BA 21 12 ZOO-Transfer for LLAMA Roof Replacement	100-52-55410-280-000	Repair & Maint Serv-Facilities		725.00-
04/20/2021	BA 21 12 ZOO-Transfer for LLAMA Roof Replacement	100-52-55410-260-000	Repair & Maint Serv-Buildings	725.00	
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-340-010	Operating - Teeball		200.00-
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-340-050	Operating - Football		100.00-
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-340-000	Operating Supplies		15.00-
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-319-000	Safety	315.00	
04/22/2021	BA 21 15 PRK-Transfer for City View Restrooms	250-52-55200-821-000	Land or Land Improvements		3,798.00-
04/22/2021	BA 21 15 PRK-Transfer for City View Restrooms	250-52-55200-822-000	Building Improvements	3,798.00	
04/23/2021	BA 21 16 PD-Appropriate vest expense from incr rev source	100-20-52110-392-000	Small Equipment Purchase		2,372.00-
04/23/2021	BA 21 16 PD-Appropriate vest expense from incr rev source	100-20-52110-392-610	Small Equipment-Ballistic Vest	2,372.00	
04/26/2021	BA 21 17 FD-Transfer for ALMA drain supplies	100-21-51610-350-000	Repair & Maint Materials		130.00-
04/26/2021	BA 21 17 FD-Transfer for ALMA drain supplies	100-21-51620-350-000	Repair & Maint Materials	130.00	
05/03/2021	BA 21 18 PK-Transfer for stump grinder rental	100-52-53370-530-000	Rents and Leases	3,579.00	
05/03/2021	BA 21 18 PK-Transfer for stump grinder rental	100-52-53370-377-000	Trees, Seed, Sod		3,579.00-
05/05/2021	BA 21 20 PW-Transfer to create safety budget in CSC	100-31-53270-319-000	Safety	500.00	
05/05/2021	BA 21 20 PW-Transfer to create safety budget in CSC	100-31-53270-350-000	Repair & Maint Materials		500.00-
05/05/2021	BA 21 21 PK-Transfer to purchase road closed signs	100-52-53370-377-000	Trees, Seed, Sod		192.00-
05/05/2021	BA 21 21 PK-Transfer to purchase road closed signs	100-52-53370-340-000	Operating Supplies	192.00	
05/10/2021	BA 21 22 FIN-Transfer 2021 Spring elections supplies	100-11-51440-343-000	Postage		300.00-
05/10/2021	BA 21 22 FIN-Transfer 2021 Spring elections supplies	100-11-51440-340-000	Operating Supplies	300.00	
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-360-000	Repair & Maint - Buildings		550.00-
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-350-000	Repair & Maint Materials		250.00-
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-390-000	Other Supplies & Expense		1,200.00-
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-251-000	Fuel Station Maintenance	2,000.00	
05/12/2021	BA 21 25 TAXI-Reclass Federal and State Funding	230-11-43530-610	Taxi Grant - Federal		110,611.00-
05/12/2021	BA 21 25 TAXI-Reclass Federal and State Funding	230-11-43530-620	Taxi Grant - State	110,611.00	
05/20/2021	BA 21 26 ROW-Transfer for stump hole dirt	100-52-56110-340-000	Operating Supplies		371.00-
05/20/2021	BA 21 26 ROW-Transfer for stump hole dirt	100-52-53370-377-000	Trees, Seed, Sod	371.00	
05/20/2021	BA 21 27 ROW-Transfer for stump hole filling	100-52-56110-392-000	Small Equipment Purchase		450.00-
05/20/2021	BA 21 27 ROW-Transfer for stump hole filling	100-52-55200-340-000	Operating Supplies		540.00-
05/20/2021	BA 21 27 ROW-Transfer for stump hole filling	100-52-53370-377-000	Trees, Seed, Sod	990.00	
05/28/2021	BA 21 28 PK-Use summer parks wages to contract mowing	100-52-55200-120-000	Wages		7,000.00-
05/28/2021	BA 21 28 PK-Use summer parks wages to contract mowing	100-52-55200-281-000	R & M Serv-Mowing & Snow Remov	7,000.00	
06/03/2021	BA 21 31 Transfer for zoo staff shirts	100-52-55410-346-000	Uniforms	115.00	
06/03/2021	BA 21 31 Transfer for zoo staff shirts	100-52-55410-340-000	Operating Supplies		115.00-

Date	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
06/03/2021	BA 21 32 Transfer for bucket truck expenses	100-52-55200-340-000	Operating Supplies		375.00-
06/03/2021	BA 21 32 Transfer for bucket truck expenses	100-52-53370-530-000	Rents and Leases	375.00	
06/04/2021	BA 21 34 PW-Tfr to create budget for alley concrete/geotex	100-31-53310-371-000	Bituminous Materials		2,500.00-
06/04/2021	BA 21 34 PW-Tfr to create budget for alley concrete/geotex	100-31-53310-410-000	Concrete & Clay Materials	1,500.00	
06/04/2021	BA 21 34 PW-Tfr to create budget for alley concrete/geotex	100-31-53310-390-000	Other Supplies & Expense	1,000.00	
06/04/2021	BA 21 35 PW-Transfer to cover concrete expense	100-31-53300-371-000	Bituminous Materials		500.00-
06/04/2021	BA 21 35 PW-Transfer to cover concrete expense	100-31-53300-410-000	Concrete & Clay Materials	500.00	
07/26/2021	BA 21 27 ED - Increase the City's portion of EDA study	560-67-49300-000	Fund Balance Applied		7,000.00-
07/26/2021	BA 21 27 ED - Increase the City's portion of EDA study	560-10-43580-630	Economic Dev Grant	7,000.00	
07/08/2021	BA 21-01 SE Trf funds to cover budget overages	960-36-82300-340-000	Operating Supplies	300.00	
07/08/2021	BA 21-01 SE Trf funds to cover budget overages	960-36-82700-340-000	Operating Supplies		200.00-
07/08/2021	BA 21-01 SE Trf funds to cover budget overages	960-36-82700-390-000	Other Supplies & Expense		100.00-
06/07/2021	BA 21 36 PD-Transfer to purchase additional ballistic vests	100-20-52110-340-000	Operating Supplies		500.00-
06/07/2021	BA 21 36 PD-Transfer to purchase additional ballistic vests	100-20-52120-392-000	Small Equipment Purchase		1,000.00-
06/07/2021	BA 21 36 PD-Transfer to purchase additional ballistic vests	100-20-52110-392-610	Small Equipment-Ballistic Vest	1,500.00	
06/18/2021	BA 21 37 SW-Transfer to purchase rock for Washington hill	950-36-83100-374-000	Gravel	2,166.00	
06/18/2021	BA 21 37 SW-Transfer to purchase rock for Washington hill	950-36-83100-423-000	Castings		2,166.00-
06/18/2021	BA 21 38 PW-Transfer to cover safety boot purchases	100-31-53230-340-000	Operating Supplies		800.00-
06/18/2021	BA 21 38 PW-Transfer to cover safety boot purchases	100-31-53230-319-000	Safety	800.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53370-270-000	Special Services		1,500.00-
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53370-348-000	Gas. Diesel. Oil. Grease	1,500.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53635-240-000	Repair & Maint Service-Vehicle		4,000.00-
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53635-350-000	Repair & Maint Materials	4,000.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53300-222-000	Electricity		203.00-
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53450-227-000	Streetlighting	703.00	
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51420-310-000	Office Supplies		150.00-
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51420-320-000	Publications. Training. Dues		150.00-
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51420-330-000	Travel		68.00-
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51500-250-000	Repair & Maint Serv-Equipment	368.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53300-365-000	Traffic Signal Parts		500.00-
07/22/2021	BA 21 44 PW-Transfer fuel to Trees/Brush	100-31-53370-348-000	Gas. Diesel. Oil. Grease	3,000.00	
07/22/2021	BA 21 44 PW-Transfer fuel to Trees/Brush	100-31-53300-348-000	Gas. Diesel. Oil. Grease		3,000.00-
07/22/2021	BA 21 45 TAXI-State is reallocating taxi funds	230-11-43530-610	Taxi Grant - Federal	94,348.00	
07/22/2021	BA 21 45 TAXI-State is reallocating taxi funds	230-11-43530-620	Taxi Grant - State		94,348.00-
07/22/2021	BA 21 43 PK-Transfer to cover budget overage	100-52-55410-280-000	Repair & Maint Serv-Facilities		1,400.00-
07/22/2021	BA 21 43 PK-Transfer to cover budget overage	100-52-55410-260-000	Repair & Maint Serv-Buildings	1,400.00	
Grand Totals:				<u>253,658.00</u>	<u>253,658.00-</u>

RESOLUTION NO. 2021 -

Dated: August 10, 2021

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) <input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, confirms the Mayor's appointments as follows:

THAT, Erick Blasing be appointed to the Baraboo Library Board to serve the unexpired term of Michele Yates-Wickus until June 30, 2022.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____
Certified by City Clerk: _____

RESOLUTION NO. 2021 -

Dated: August 10, 2021

The City of Baraboo, Wisconsin

Background: The Baraboo Fire Department has certified Instructors and has started to offer CPR Training to the public. We are working cooperatively with Baraboo District Ambulance Staff on this new venture. Subsequently the Fire Department Fee Schedule needs to be revised to reflect appropriately the charge for CPR Training; \$50.00 per person. This charge is relative to what others charge for the same training. The mileage fee has also been update in the attached Fee Schedule to reflect the going rate.

Fiscal Note: (one) Not Required Budgeted Expenditure Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Fire Department Fee Schedule is changed as listed below for the specific items:

- Mileage - \$.56 per mile per unit
- CPR Training - \$50.00 per person

Offered by: Public Safety/Finance
Motion:
Second:

Approved: _____
Attest: _____

FIRE DEPARTMENT FEES:

<u>Burning Permit</u>	\$50.00	§5.13(1) 2543 3-3-20
<u>Bonfire Permit</u>	\$50.00	§5.13(3), 2543 3-3-20
<u>Fire Performance Permit</u>	\$50.00	§5.13(4), 2543 3-3-20
<u>Hourly Equipment Rental Rates:</u>		
Engines	\$200.00	
Aerial apparatus	\$300.00	
Rescue	\$150.00	
Tankers	\$100.00	
Mini-pumper	\$100.00	
Brush Unit, Support & Command Vehicles	\$ 50.00	
<u>Personnel Rates:</u>		
Fire Personnel Wages	\$30.00	
Personnel/Administrative	\$20.00 part-time office assistant	
<u>Daily Equipment Rental:</u>		
1, 1 1/2 , or 1 3/4 inch hose	\$25.00	
2 1/2 or 3 inch hose	\$50.00	
5 inch hose	\$75.00	
<u>Daily Equipment Rentals continued</u>		
Hydrant Wrench	\$25.00	
Gate Valve	\$50.00	
Gated Wye	\$50.00	
Reducer	\$25.00	
<u>Other Costs:</u>		
Extrication Equipment (All)	\$50.00 per hour	
Tools & Other Equipment (Damaged Only)	Replacement Costs	
Disposable Items (Oil Dry, Absorbent Pillows, Etc.)	Replacement Costs	Reso 11-147
Fire Extinguisher Training	\$45.00 per hour	Reso 03-20
Fire Extinguisher Supplies	Actual Costs	
Replacement Costs		
<u>Mileage</u>		
	\$.56 per mile per unit	
<u>Fire Department Inspections:</u>		
First inspection is free		
Second & each subsequent fire inspection where noncompliance occurs	\$60.00 per inspection	§5.09(6)
<u>Security Alarm System:</u>		
False alarms – PD response (3 in 12 mos)	Free	
False alarms – FD response 1 st time	Free	

Subsequent false alarms per location:		§12.14(8)
By PD	\$50.00	
By FD	\$300.00	
Security system permit	\$15.00 for life	§12.14(12)
CPR Training	\$50.00 per person	

NBR – 2

RESOLUTION NO. 2021 -

Dated: August 10, 2021

The City of Baraboo, Wisconsin

<p>Background: Due to the increased spread of the Delta variant of COVID-19, the CDC has updated its guidance and is now recommending all individuals wear a face covering while indoors in geographic areas with high or significant community spread, which as of the date of the adoption of this policy, includes the City of Baraboo.</p>
<p>Fiscal Note: (check one) <input checked="" type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted</p>
<p>Comments:</p>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City’s Employee COVID-19 Policy be amended as provided for in the attached Policy.

Offered by: Finance & Personnel Committee
Motion:
Second:

Approved: _____
Attest: _____

CITY OF BARABOO	POLICY TITLE: EMPLOYEE COVID-19 POLICY	
TARGET AUDIENCE: City Employees	POLICY SOURCE: Administration Department	POLICY LOCATION: City Website, City Clerk
DATE APPROVED BY COUNCIL:	DATE AMENDED BY COUNCIL:	ATTORNEY REVIEW:

FACE COVERINGS

All City employees, including seasonal, temporary and paid-per-call employees (collectively “employees”), volunteers, elected and appointed officials, members of any City committee, commission or board, City contractors and vendors, and members of the public are required to properly wear face coverings while in City buildings facilities and vehicles. This includes cubicles, offices, conference rooms, elevators, stairwells, kitchenettes, bathrooms, hallways, and corridors. It does not cover rooms occupied by one person with the door closed or vehicles occupied by one person.

This requirement applies regardless of whether a person has received a COVID-19 vaccination.

The proper wearing of a face covering means:

- A surgical mask or a mask approved by the Department Head. Certain employees are required by the nature of their job to wear N-95 masks and will be advised of this requirement; and
- Is worn in a manner which completely covers a person’s mouth and nose.

Employees or members of the public who are unable to wear face coverings due to physical or mental health conditions or disability or because of a sincerely held religious belief should notify their Department Head. Member of the public who wish to enter a City building or facility with those restrictions or beliefs should similarly notify the City employee in charge of the building or facility upon entering that building or facility. This policy does not apply to children under age of two.

The City will have a supply of appropriate face coverings available for employees and members of the public doing business with the City. Employees may wear their own clean, work-appropriate face coverings which meet the above requirements.

Face coverings may be removed when eating, drinking, communicating with someone who is deaf or hard of hearing, and when communication cannot be achieved through other means, to confirm identity if requested, or if in an enclosed space where no other person is present.

Employees who refuse to comply with this directive may be subject to discipline up to and including termination.

Members of the public who refuse to follow this directive will not be permitted to enter the City building or facility or will be asked to leave the building or facility. The City will make reasonable arrangements to facilitate the conduct of City business with members of the public who do not comply with this directive.

An elected or appointed official and any member of a City committee who does not comply with this directive will be required to attend any properly noticed meeting of a City body or committee remotely. The City will facilitate such remote attendance and the member's remote presence will qualify for quorum and per diem purposes.

Testing/Vaccinations

The City strongly encourages its employees, volunteers, elected officials, and committee members to receive an approved COVID-19 vaccination. At the time of the adoption of this policy, those vaccinations are two shots of Pfizer-BioNTech or two shots of Moderna vaccine taken two or four weeks apart, or one shot of the Johnson & Johnson's Janssen vaccine.

All employees, volunteers, elected officials, committee, commission or board members are required to provide the City with written documentation by August 16, 2021 that they have received an approved COVID-19 vaccination. An employee, volunteer, elected official, or committee member who does not provide the City with such written documentation will be considered unvaccinated for the purpose of this policy. Any employee, volunteer, elected official, or committee member who provides written documentation of full vaccination after August 16, 2021 shall thenceforth be considered vaccinated and eligible for the benefits outlined below.

The written documentation of vaccination status ("documentation") must be submitted to the City Clerk or her designee. The documentation for all individuals will be kept confidential in a segregated file marked "Confidential." The documentation will not become part of an employee's personnel file. Access to the documentation is restricted to the Clerk or designee, the City Administrator, the Mayor, the employee's Department Head, and any individual with an objective reason to know such information for the purpose of conducting City business.

All unvaccinated City employees and volunteers must submit to a COVID-19 test at least one time per week and at least five days apart. In addition, any employee with COVID-19 exposure and/or symptoms must report such to their Department Heads who may require that employee to obtain a COVID-19 test. The City will conduct such testing and the Department Heads will notify employees of the City's testing schedule. In addition, vaccinated employees may receive a COVID-19 test through the City. Any employee required to obtain a COVID-19 test may use an approved testing service other than through the City, but must provide the City with the written test result.

The written documentation of the COVID-19 tests ("test documentation") must be submitted to the City Clerk or her designee. The test documentation for all individuals will be kept confidential in a segregated file marked "Confidential." The test documentation will not become part of an employee's personnel file. Access to the test documentation is restricted to the Clerk or designee, the City Administrator, the Mayor and the employee's Department Head and any individual with an objective reason to know such information for the purpose of conducting City business.

An unvaccinated employee who does not provide such test documentation may be required to work remotely, be placed on administrative leave without pay, or disciplined, up to and including termination. Employees who are

unable to undergo such testing due to physical or mental health conditions or disability or because of a sincerely held religious belief should notify their Department Head.

An unvaccinated elected or appointed official and any member of a City committee, commission or board will be required to attend any properly noticed meeting of a City body or committee remotely. The City will facilitate such remote attendance and the member's remote presence will qualify for quorum and per diem purposes.

COVID-19 Emergency Sick Leave

The City will provide regular part-time and full-time City employees **who have received the full dose of an approved COVID-19 vaccine**, up to eighty (80) hours of additional paid leave in the form of COVID Emergency Sick Leave to be used during the first fourteen calendar days by those employees who are unable to work (or telework). COVID Emergency Sick Leave shall be used due to the following reasons:

1. The employee tests positive for COVID-19;
2. The employee is experiencing COVID-19 symptoms and is seeking medical diagnosis or waiting for COVID test results; or
3. The employee has been advised by a medical provider, a Public Health Agency, or the City to quarantine due to, but limited to, the following: being determined to be a close contact of a positive individual or living in a household with a confirmed positive individual

The City may follow up with an employee requesting such leave to obtain additional information and to advise the employee of other benefits available including FMLA benefits to run concurrently where permitted. The employee may also use his or her own paid leave. Employees wishing to utilize this leave are required to notify their Department Head immediately.

The City may at its sole discretion make modifications to this policy at any time including, but not limited to, termination of this policy. There is no carryover of unused COVID Emergency Sick Leave and any unused leave will be forfeited on the date this policy is terminated. The application of this leave program is not intended to provide cumulative benefits if future mandated paid-leave programs are imposed at either the State or Federal level.

Employees who are eligible to work from home will be required to work from home if medically possible. These work-from-home hours will be paid as regular hours and will not be counted toward this leave. When taking leave under this policy, employees are entitled to receive their regular rate of pay as compensation during a qualifying period of absence. Unless an employee is teleworking, COVID Emergency Sick leave for qualifying reasons must be taken in full-day increments and cannot be taken intermittently. Prior to returning to work, employee must meet the requirements set forth in the departmental return to work policy.

Regular part-time and full-time City employees **who have NOT received the COVID-19 vaccine are not eligible** for COVID-19 Emergency Sick Leave and will need to use their bank of accrued leave (sick, vacation, personal holiday, or compensatory time) for any absences due to the following:

1. The employee tests positive for COVID-19.

2. The employee is experiencing COVID-19 symptoms and is seeking medical diagnosis or waiting for COVID test results.
3. The employee has been advised by a medical provider, a Public Health Agency, or the City to quarantine due to, but limited to the following: being determined to be a close contact of a positive individual or living in a household with a confirmed positive individual.

Employees unable to receive the COVID-19 vaccine due to medical reasons or because of a sincerely held religious belief, practice, or observance, may request an exemption from this policy to receive the COVID Emergency Sick Leave. Exemptions or reasonable accommodations are not guaranteed. Personal or philosophical reasons for not getting vaccinated are insufficient, and requests of this nature will be denied. The City may verify an employee's medical exemption with their medical provider. Employees requesting an exemption understand that the City is not required to provide an exemption accommodation if doing so would pose a direct threat to the employee or other in the workplace or would create undue hardship for the City. Requests for an exemption should be submitted in writing to the City Administrator.

The COVID Emergency Sick Leave will be interpreted by the City Administrator, utilizing the regulations governing the Family First Coronavirus Recovery Act as a guide, and administered in his sole judgement.

Effective Date

This policy will be in effect as of 12:01 a.m. on Monday, August 16, 2021 and will remain in effect until rescinded by the Common Council. The provisions of the COVID-19 Emergency Sick Leave are not retroactive.

NBO-1

The City of Baraboo, Wisconsin

Background: Back in August 2004, the City Council approved a resolution increasing the per-diem expense allowance to be paid to each member of the board and commissions established under Subchapter II of Chapter 1 of the City Code from \$15 per-meeting to \$35 per-meeting effective January 1, 2005.

An Ordinance was introduced at this same meeting that would increase the per-meeting expense allowance from \$15 to \$35 for each meeting attended by an Alderperson or Mayor who are regular members of any of the boards or commissions. The ordinance included a daily maximum per diem expense allowance of \$35 regardless of the number of meetings or hours involved in one day. With a vote of 2 Ayes and 7 Nays, this ordinance was defeated. This ordinance is being brought back to Finance and Council for review.

The Finance Committee will review the proposed change and forwarded the matter to the Common Council for further consideration.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted **Comments:**

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 2.07(1) is hereby amended to read as follows:

“2.07 EXPENSE ALLOWANCE FOR ALDERPERSONS AND MAYOR FOR ATTENDING MEETINGS.

(1) EXPENSE ALLOWANCES FOR ATTENDING MEETINGS. Except as provided in Section 2.08, alderpersons or the Mayor who are members of a standing or special committee of the Council shall not be paid an expense allowance for attending any meetings of these committees. Alderpersons or the Mayor who are regular members of any of the boards or commissions enumerated in Subchapter II of Chapter 1 of this Code, shall be paid an expense allowance of \$35 for each meeting attended and the expense allowance for attending Board of Review shall be \$30 per day. The maximum per diem expense allowance to be received by any alderperson or the Mayor for attending meetings of a City board or commission shall be \$35 regardless of the number of different meetings or hours involved.

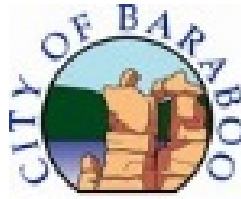
2. This Ordinance shall take effect January 1, 2022 and upon publication as provided by law.

Mayor’s Approval: _____

Clerk’s Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the XX day of _____, 2021 and is recorded on page XXX of volume XX. A summary of the Ordinance was published in the local newspaper on the XX day of _____, 2021.

City Clerk: _____



Finance Department Memorandum

To: Casey Bradley, City Administrator
 From: Lori Laux, Acting Finance Director,
 Date: July 27, 2021
 Re: June 30, 2021 General Fund Financial Highlights

Includes the General Fund Family of Funds:

General Operating Fund;
 General Debt Service; and
 General Capital Projects

Revenues

At the end of the 2nd quarter, revenues are generally expected to be 50% of the 2021 budget. If revenues are less than 50%, the report highlights them in yellow. In those instances, a comment is provided to offer assertions, rationalizations, concerns or passes due to insignificance.

Revenues are overall 57.78% of budget (**Favorable**)

Expenditures

At the end of the 2nd quarter, expenditures are generally expected to be 50% of the 2021 budget. If expenditures are greater than 50%, the report highlights them in yellow. In those instances, a comment is provided to offer assertions, rationalizations, concerns or passes due to insignificance.

Expenditures are overall 42.98% of budget (**Favorable**)

Summary

Total Revenues	\$	10,690,454
Total Expenditures		7,951,545
Net Revenues over Expenditures	\$	<u>2,738,909</u>

Items to Note

- Water line repair at the Pool – We planned to reimburse ourselves for a Loss of Revenue due to Covid from the ARPA funds, however when the interim final rule came out, the calculation used for determining a loss of revenue did not factor in our favor. We can not claim a loss of revenue for 2020, unless they would decide to exclude donations from the revenue calculation. We will need to find another source of revenue for this expenditure or use fund balance.

- Budgeted revenues - We will be short on collecting these revenues:
 1. CVMIC safety grant went to the Utilities this year; \$5,000
 2. BDAS moved into the Fire Station, they will share in the expenses of the two buildings, but we will not be collecting the rent from the Alma Waite building, anticipated deficit > \$20,000;
 3. The attorney time is allocated to the Utilities, CDA and Airport, however we do not have an in-house attorney so the departments will pay directly for outside services as incurred. \$19,350; there could be a savings in the vacant position to offset this loss
 4. Fire Rescue Fees – an ordinance would need to be developed by the attorney to charge these fees. \$5,000

City of Baraboo

2nd Quarter Financial Report-Revenues

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Government							
General Fund - General Government	General Property Taxes	7,049,194	-	7,049,194	7,049,194	100.00	
General Fund - General Government	Omitted Taxes	-	-	-	-	-	N/A
General Fund - General Government	Mobile Home Fees	92,400	-	92,400	57,267	61.98	
General Fund - General Government	Managed Forest Land Tax	139	-	139	3	2.30	A majority of these funds are received in August at tax settlement time.
General Fund - General Government	Taxes from Utilities	335,000	-	335,000	-	-	This payment is received in December. Some payments are not received until December or accrued at year end for receipt in January.
General Fund - General Government	Tax from Other Tax Exempt Enti	64,350	-	64,350	25,450	39.55	State Shared Aid is received in two (2) payments (July & November).
General Fund - General Government	State Shared Taxes	1,743,755	-	1,743,755	-	-	
General Fund - General Government	Personal Property Aid	44,127	-	44,127	44,127	100.00	Personal Property Aid is received in May.
General Fund - General Government	Exempt Computer Aid	48,371	-	48,371	-	-	Exempt Computer Aid is received in July.
General Fund - General Government	Video Service Provider Aid	31,997	-	31,997	-	-	Video Service Provider Aid is received in July.
General Fund - General Government	Election grant	-	-	-	-	-	
General Fund - General Government	Local Transportation Aid	711,094	-	711,094	355,081	49.93	Local Transportation Aid is received on a quarterly basis. All quarterly payments are the same, so there will be a deficit of roughly \$930 at year end.
General Fund - General Government	Connecting Highway Aids	70,766	-	70,766	35,383	50.00	
General Fund - General Government	State Pandemic Aid	-	-	-	-	-	N/A
General Fund - General Government	Payment for Municipal Services	84,808	-	84,808	84,821	100.02	
General Fund - General Government	Other Local Govt Grants	5,000	-	5,000	-	-	CVMIC \$5K grant anticipated and typically paid in July/August. Additional grant of \$2K available, but competitive. Utilities received this year's grant
General Fund - General Government	Liquor & Malt Beverage License	21,350	-	21,350	21,450	100.47	
General Fund - General Government	Operator License (Bartender)	12,000	-	12,000	6,408	53.40	
General Fund - General Government	Cigarette License	1,200	-	1,200	1,200	100.00	
General Fund - General Government	Cable Television License	127,989	-	127,989	29,150	22.78	Charter Communications TV franchise fee is received quarterly for the previous quarter. 25% would be expected at this time

City of Baraboo
2nd Quarter Financial Report-Revenues
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - General Government	Mobile Home Park License	1,580	-	1,580	1,580	100.00	
General Fund - General Government	Taxi License	90	-	90	80	88.89	
General Fund - General Government	Weights & Measures License	5,200	-	5,200	480	9.23	The application fees and license fees are in this account. License fees are typically received in November each year. 9 percent is reasonable.
General Fund - General Government	Miscellaneous License	3,060	-	3,060	2,083	68.06	Chicken, events, street use, right of way & second hand dealer licenses are in this account.
General Fund - General Government	Court Fines & Forfeitures	50,000	-	50,000	30,583	61.17	
General Fund - General Government	Sale of Maps & Supplies	50	-	50	51	101.22	
General Fund - General Government	Publication Fee	850	-	850	700	82.35	
General Fund - General Government	Other General Government	1,000	-	1,000	507	50.66	
General Fund - General Government	Intergov Charges (Loc Gov)	2,000	-	2,000	2,000	100.00	This revenue is the Airport administration fee. We typically receive it in June.
General Fund - General Government	Contributions from Ambulance	44,139	(24,000)	20,139	-	-	BDAS is occupying space in the Fire Department now and sharing expenses, rent from BDAS will not be received.
General Fund - General Government	Interest from TIFs	180	-	180	-	-	A journal entry is typically entered at year end for this amount.
General Fund - General Government	Other Dividend Interest Inc	300	-	300	-	-	Pass
General Fund - General Government	Rents and Leases	15,913	-	15,913	8,622	54.18	
General Fund - General Government	Rental of Property	1,525	-	1,525	1,525	100.00	
General Fund - General Government	Sale of Assets	-	-	-	-	-	N/A
General Fund - General Government	Sale of Property	-	-	-	-	-	N/A
General Fund - General Government	Insurance Recoveries	-	44,544	44,544	44,544	100.00	
General Fund - General Government	Donations and Contributions	-	-	-	-	-	N/A
General Fund - General Government	Purchase Card Rebate	11,000	-	11,000	7,757	70.52	
General Fund - General Government	Insurance Premium Refund/Adj	25,000	-	25,000	17,850	71.40	Workers Comp audit is performed in April. Last year we realized a \$25K dividend. We received a \$1,714 auto ins rebate from CVMIIIC 1st Quarter and a Work Comp refund 2nd Quarter
General Fund - General Government	Refund of Prior Years Expense	-	-	-	3,927	100.00	FSA deductions not used 2019 and court ordered restitution
General Fund - General Government	Proceeds from Notes	-	-	-	-	-	N/A

2nd Quarter Financial Report-Revenues

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - General Government	Transfer from Disaster Aid	-	25,000	25,000	-	-	May need to find another revenue source for this. We did not have a revenue loss in 2020 (unless they exclude donations) to use ARPA funds on the pool repair.
General Fund - General Government	Transfer from Debt Service	-	-	-	-	-	N/A
General Fund - General Government	Transfer from TIF	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Capital Projects	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Land Development	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Capital Equip	10,000	-	10,000	-	-	By journal entry at year end.
General Fund - General Government	Transfer from Airport Operatng	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Alma Waite	-	-	-	-	-	N/A
General Fund - General Government	Transfer from TIF Incentive	-	-	-	-	-	N/A
General Fund - General Government	Fund Balance Applied	901,304	227,723	1,129,027	-	-	Planned spenddown of fund balance to be realized at year end, as needed
General Fund - General Government	Fund Balance Applied-Designate	40,000	-	40,000	-	-	Planned spenddown of fund balance for the airport
Debt Service - General Government	General Property Taxes	1,849,078	-	1,849,078	1,849,078	100.00	
Debt Service - General Government	Contributions from Utilities	152,578	-	152,578	30,300	19.86	Utilities pay debt directly
Debt Service - General Government	Interest from Utilities	-	-	-	-	-	N/A
Debt Service - General Government	Transfers	1,144,574	-	1,144,574	-	-	TIFs pay debt directly
Capital Projects - General Government	General Property Taxes	72,200	-	72,200	72,200	100.00	
Capital Projects - General Government	State Development Grant	-	-	-	-	-	N/A
Capital Projects - General Government	Intergov Charges (Loc Gov)	-	-	-	-	-	N/A
Capital Projects - General Government	Sale of Assets	-	-	-	-	-	N/A
Capital Projects - General Government	Transfers	896,501	982,349	1,878,850	-	-	Fund Balance applied - Streets, PS/Admin building, Fire Station Renovations/Design
Special Assessment Projects - General	Sale of Assets	5,261	-	5,261	4,849	92.16	
Special Assessment Projects - General	Transfers	18,000	-	18,000	-	-	City portion of assessable sidewalk
General Government Total		15,694,923	1,255,616	16,950,539	9,788,250	57.75	

Finance Department

General Fund - Finance	Room Tax	10,000	-	10,000	5,956	59.56	Always a quarter behind in payments.
General Fund - Finance	Interest & Penalties on Taxes	500	-	500	226	45.28	Reasonable
General Fund - Finance	Dog & Cat License	10,000	-	10,000	8,563	85.63	
General Fund - Finance	Pet License Late Fees	900	-	900	1,330	147.78	The late fees for pet licenses aren't charged until April.

2nd Quarter Financial Report-Revenues
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - Finance	Special Assessment Letter Fees	6,000	-	6,000	3,900	65.00	This revenue has two main sources. Fees that are paid up front and fees that are part of a quarterly billing. The revenue is one quarter behind, 25% is reasonable.
General Fund - Finance	Other General Government	800	-	800	569	71.17	
General Fund - Finance	Contributions from Streetlight	3,668	-	3,668	-	-	Allocated in 3rd quarter
General Fund - Finance	Contributions from Sewer	11,005	-	11,005	-	-	Allocated in 3rd quarter
General Fund - Finance	Contributions from Water	11,005	-	11,005	-	-	Allocated in 3rd quarter
General Fund - Finance	Contributions from Stormwater	11,005	-	11,005	-	-	Allocated in 3rd quarter
General Fund - Finance	Interest on Investments	57,175	-	57,175	26,898	47.05	Interest has been impacted by the substantial decrease in rates attributed to the COVID Pandemic. This is better than anticipated. Will be short at year-end.
General Fund - Finance	Interest on Special Assessment	80	-	80	219	274.11	
General Fund - Finance	Interest on A/R	1,200	-	1,200	884	73.65	
Finance Department Total		123,338	-	123,338	48,546	39.36	
<u>City Attorney</u>							
General Fund - City Attorney	Attorney Fees	19,350	-	19,350	-	-	The budget of \$19K is derived from charging the Utilities, Airport & CDA for administration fees. Without an in-house attorney, departments will pay attorney fees as they are incurred.
City Attorney Total		19,350	-	19,350	-	-	
<u>City Administrator</u>							
General Fund - City Administrator	Planning Grant	-	-	-	-	-	N/A
General Fund - City Administrator	Development Review Fees	-	-	-	-	-	N/A
General Fund - City Administrator	Fund Balance Applied	-	-	-	-	-	N/A
City Administrator Total		-	-	-	-	-	
<u>Economic Development</u>							
General Fund - Economic Development	Intergov Charges (Loc Gov)	-	-	-	-	-	N/A
General Fund - Economic Development	Transfer from Land Development	-	-	-	-	-	N/A
General Fund - Economic Development	Fund Balance Applied-Marketing	-	14,650	14,650	-	-	Planned spenddown of fund balance for marketing to be realized at year end, as needed.
Economic Development Total		-	14,650	14,650	-	-	

2nd Quarter Financial Report-Revenues

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
<u>Police Department</u>							
General Fund - Police	Police Grant - COPS Grant	-	-	-	-	-	N/A
General Fund - Police	Police Training	4,300	-	4,300	-	-	Fully anticipated by year end.
General Fund - Police	Police Grant	24,200	2,373	26,573	10,569	39.77	Per Chief, most law enforcement grants will be applied for in spring and summer
General Fund - Police	Bicycle License	-	-	-	-	-	N/A
General Fund - Police	Parking Violations	34,000	-	34,000	25,178	74.05	
General Fund - Police	Police Fees	700	-	700	5,565	795.04	
General Fund - Police	Transport Services	12,000	-	12,000	3,575	29.79	City is performing our own transports, usually increase in the summer
General Fund - Police	Sale of Assets	12,000	-	12,000	12,237	101.98	
General Fund - Police	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Police	Fund Balance Applied	-	-	-	-	-	N/A
General Fund - Police	Donations - Designated	-	1,108	1,108	-	-	Pass
General Fund - Police	Fund Bal Applied-Desig Bike	-	-	-	-	-	N/A
General Fund - Police	Canine Unit Contributions	-	-	-	180	180.00	
General Fund - Police	Donations-Designate Prop/Equip	-	-	-	125	125.00	
Capital Projects	Transfers	-	-	-	-	-	N/A
Police Department Total		87,200	3,481	90,681	57,429	63.33	
<u>Fire Department</u>							
General Fund - Fire	Fire Insurance Tax (2% Dues)	60,900	-	60,900	-	-	Received in July
General Fund - Fire	Fire Grant	-	-	-	-	-	N/A
General Fund - Fire	Emergency Mgmt Grant	-	-	-	-	-	N/A
General Fund - Fire	DNR Grant	1,000	-	1,000	1,431	143.05	
General Fund - Fire	COVID testing	-	525	525	10,043	1,912.86	
General Fund - Fire	Fire Dept Fees	300	-	300	1,525	508.45	
General Fund - Fire	Weather Radios	75	-	75	26	34.12	Pass
General Fund - Fire	Fire Rescue Fees	5,000	-	5,000	-	-	When the City Attorney position is filled, there will need to be an Ordinance created to be able to charge these fees.
General Fund - Fire	Fire CPR training	-	-	-	-	-	New revenue
General Fund - Fire	Intergov Charge (Fire)	225,896	-	225,896	112,953	50.00	Payments are received twice a year.
General Fund - Fire	Sale of Assets	300	-	300	2,845	948.43	
General Fund - Fire	Insurance Recoveries	6,000	-	6,000	482	8.03	Lagging behind compared to other years.
General Fund - Fire	Transfer from Fire Equipment	-	-	-	-	-	N/A

2nd Quarter Financial Report-Revenues
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - Fire	Transfer from Capital Equip	-	-	-	-	-	N/A
General Fund - Fire	Donations - Designated	-	4,970	4,970	3,159	63.57	
Capital Projects - Fire	Transfer from PS Impact	-	-	-	-	-	N/A
Fire Department Total		299,471	5,495	304,966	132,463	43.44	
<u>Inspection & Zoning</u>							
General Fund - Inspection & Zoning	Building Permit	60,000	-	60,000	25,840	43.07	Reasonable
General Fund - Inspection & Zoning	Zoning/Cond Use/Variance	-	-	-	2,650	100.00	
General Fund - Inspection & Zoning	Inspection Fees	-	-	-	-	-	N/A
Inspection & Zoning Total		60,000	-	60,000	28,490	47.48	
<u>Engineering</u>							
General Fund - Engineering	Local Road Improvements	-	-	-	-	-	N/A
General Fund - Engineering	Excavating Permit	5,000	-	5,000	4,200	84.00	Activity is not realized until summer months.
General Fund - Engineering	Sale of Maps & Supplies	-	-	-	10	100.00	
General Fund - Engineering	Engineering Fees	2,500	-	2,500	-	-	Fully anticipated by year end.
Capital Projects - Engineering	Local Road Improvements	-	-	-	-	-	N/A
Special Assessment Projects - Enginee	Curb & Gutter Assessment	41,739	-	41,739	22,406	53.68	
Special Assessment Projects - Enginee	Urban Development	-	-	-	-	-	N/A
Engineering Total		49,239	-	49,239	26,616	54.05	
<u>Public Works</u>							
General Fund - Street Department	Recycling Grant	35,000	-	35,000	35,251	100.72	
General Fund - Street Department	Vehicle Registration Fee	222,000	-	222,000	91,362	41.15	For the 2nd Quarter, we have collected five (5) months of fees (January - May). 41% is reasonable.
General Fund - Street Department	Public Works Maint Charges	4,000	2,300	6,300	10,643	168.93	
General Fund - Street Department	Sale of Garbage Carts	6,000	-	6,000	3,770	62.83	
General Fund - Street Department	Sale of Assets	10,000	-	10,000	-	-	Journal entry at year end
General Fund - Street Department	Sale of Recyclables	1,000	-	1,000	2,138	213.80	
General Fund - Street Department	Transfer from Capital Projects	-	-	-	-	-	N/A
Capital Projects - Public Works	Sale of Assets	-	-	-	-	-	N/A
Public Works Total		278,000	2,300	280,300	143,164	51.08	
<u>Library</u>							
General Fund - Library	Library Grant	525	400	925	400	43.24	Summer reading program. Typically see activity in August or September

2nd Quarter Financial Report-Revenues

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - Library	Sauk County Library Aid	320,523	-	320,523	320,523	100.00	
General Fund - Library	Library	17,000	-	17,000	4,825	28.38	The Library eliminated late fees. We are not antipating collecting the budgeted amount.
General Fund - Library	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Library	Transfer from Lib Seg	-	-	-	-	-	N/A
General Fund - Library	Fund Balance Applied-Surplus	17,520	-	17,520	-	-	Applied at year end
	Library Total	355,568	400	355,968	325,747	91.51	
<u>Parks</u>							
General Fund - Parks	Forestry Grant	-	-	-	-	-	N/A
General Fund - Parks	DNR Grant	-	-	-	-	-	N/A
General Fund - Parks	Parks	9,250	-	9,250	7,185	77.67	
General Fund - Parks	Dog Park Fees	4,500	-	4,500	4,173	92.73	
General Fund - Parks	Zoo Concessions	14,800	-	14,800	8,135	54.97	
General Fund - Parks	Timber Sales	3,000	-	3,000	3,293	109.78	
General Fund - Parks	Rents and Leases	61,500	-	61,500	37,027	60.21	
General Fund - Parks	Sale of Assets	5,000	-	5,000	-	-	Fully anticipated by year end.
General Fund - Parks	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Parks	Transfer from Park Dev/Impact	16,000	-	16,000	-	-	Fully anticipated by year end.
General Fund - Parks	Transfer from Capital Equip	12,000	591	12,591	-	-	Fully anticipated by year end.
General Fund - Parks	Transfer from Alma Waite	4,000	-	4,000	-	-	Fully anticipated by year end.
General Fund - Parks	Transfer from Park Segregated	-	-	-	-	-	N/A
Capital Projects - Parks	DNR Grant	-	-	-	-	-	N/A
Capital Projects - Parks	Sale of Assets	-	-	-	-	-	N/A
Capital Projects - Parks	Donations and Contributions	-	-	-	-	-	N/A
Capital Projects - Parks	Fund Balance Applied	-	-	-	-	-	N/A
	Parks Total	130,050	591	130,641	59,813	45.78	
<u>Recreation</u>							
General Fund - Recreation	Contributions - Senior program	-	-	-	-	-	N/A
General Fund - Recreation	Swimming Pool	60,750	-	60,750	46,315	76.24	
General Fund - Recreation	Recreation	51,195	-	51,195	25,584	49.97	Pass
General Fund - Recreation	Weight Room	10,250	-	10,250	6,131	59.81	
General Fund - Recreation	Vending Machines	750	-	750	1,907	254.20	
	Recreation Total	122,945	-	122,945	79,936	65.02	
	Total Revenues	17,220,084	1,282,533	18,502,617	10,690,454	57.78	

2nd Quarter Financial Report-Expenditures
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
<u>General Government</u>							
General Fund	General Fund - Council - General Gov	39,473	-	39,473	18,658	47.27	
General Fund	General Fund - Mayor - General Gove	14,345	-	14,345	5,933	41.36	
General Fund	General Fund - Data Processing - Ger	79,421	52,344	131,765	102,890	78.09	Purchased capital equipment early in the year
General Fund	General Fund - Ambulance - General	360,240	-	360,240	180,120	50.00	The City makes two (2) installments. 50% is reasonable.
General Fund	General Fund - Airport - General Gove	40,000	-	40,000	40,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Cemetery - General G	29,000	-	29,000	29,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Cultural Expense - Ge	-	-	-	-	-	
General Fund	General Fund - Celebrations & Entert	1,325	-	1,325	1,042	78.67	Memorial day flags are paid in May.
General Fund	General Fund - Cable TV - General G	25,000	-	25,000	10,417	41.67	
General Fund	General Fund - UW Campus - Genera	60,000	-	60,000	60,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - General Government -	662	-	662	92	13.82	
General Fund	General Fund - Sauk County Develop	10,000	-	10,000	10,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Pink Lady Rail Commi	500	-	500	-	-	
General Fund	General Fund - Contingency - Genera	438,288	-	438,288	-	-	
General Fund	General Fund - Transfer to Debt Servi	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
General Fund	General Fund - Transfer to Capital Pr	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
Debt Service	Capital Projects - Principal on Notes -	3,146,230	-	3,146,230	1,540,913	48.98	Roughly 36% of all debt principal and interest payments are paid during 1st Quarter. Roughly 36% is reasonable.
Capital Projects	Capital Projects - Principal on Notes -	-	-	-	-	-	
Capital Projects	Capital Projects - General Governmen	-	-	-	-	-	
Capital Projects	Capital Projects - General Governmen	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Genera	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Genera	-	-	-	-	-	
General Government Total		4,244,484	52,344	4,296,828	1,999,066	46.52	
<u>Finance Department</u>							
General Fund	General Fund - City Clerk - Finance	106,105	(368)	105,737	42,375	40.08	

2nd Quarter Financial Report-Expenditures
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund	General Fund - Elections - Finance	42,931	-	42,931	27,772	64.69	There are no more elections this year, so most expenses have already been incurred.
General Fund	General Fund - Finance - Finance	310,429	368	310,797	150,464	48.41	
General Fund	General Fund - Independent Auditing -	38,950	-	38,950	18,500	47.50	
General Fund	General Fund - Finance - City Treasur	105,705	-	105,705	52,921	50.06	
General Fund	General Fund - Finance - Assessment	124,716	-	124,716	66,360	53.21	Revaluation services will be fully paid by September
General Fund	General Fund - Municipal Bldg - Finan	-	-	-	-	-	
General Fund	General Fund - Municipal Building - Fi	184,668	-	184,668	90,070	48.77	
General Fund	General Fund - Other General Govern	3,326	-	3,326	3,325	99.98	League of Wisconsin membership dues paid in lump sum during the 1st quarter. 100% is reasonable.
General Fund	General Fund - Illegal Taxes, Tax Refi	863	-	863	-	-	
General Fund	General Fund - Property Insurance - F	3,656	(2,750)	906	37,130	4,098.25	Property insurance is paid from this account during 1st quarter and is allocated to respective departments by 3rd Quarter.
General Fund	General Fund - Liability Insurance - Fii	15,005	-	15,005	4,552	30.34	
General Fund	General Fund - Worker's Compensatic	26,077	-	26,077	73,874	283.29	Workers Comp insurance is paid from this account during 1st Quarter and is allocated to respective departments by 3rd Quarter.
General Fund	General Fund - Sealer of Weights & M	4,400	-	4,400	4,400	100.00	Paid in full
General Fund	General Fund - Taxi Transportation - F	5,000	-	5,000	-	-	
Capital Projects	Capital Projects - PS/Admin Building -	553,501	-	553,501	367,720	66.44	USDA principal payment to CDA is during 1st quarter. 66% is reasonable
Capital Projects	Capital Projects - PS/Admin Building -	-	-	-	-	-	
Finance Department Total		1,525,332	(2,750)	1,522,582	939,464	61.70	
<u>City Attorney</u>							
General Fund	General Fund - City Attorney - City Att	138,696	(10,000)	128,696	20,704	16.09	
City Attorney Total		138,696	(10,000)	128,696	20,704	16.09	
<u>City Administrator</u>							
General Fund	General Fund - City Administrator - Ac	214,259	-	214,259	111,670	52.12	Pass
General Fund	General Fund - Personnel/Safety - Cit	6,850	10,000	16,850	13,415	79.61	Hopefully most recruitment services are done
General Fund	General Fund - Planning - City Admini	54,407	-	54,407	855	1.57	
City Administrator Total		275,516	10,000	285,516	125,940	44.11	

2nd Quarter Financial Report-Expenditures
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
<u>Economic Development</u>							
General Fund	General Fund - Economic Development	44,464	14,650	59,114	18,860	31.90	
	Economic Development Total	44,464	14,650	59,114	18,860	31.90	
<u>Police Department</u>							
General Fund	General Fund - Police Department - P	3,043,006	47,775	3,090,781	1,547,716	50.08	Pass
General Fund	General Fund - Departmental Services	609,813	(1,000)	608,813	255,705	42.00	
General Fund	General Fund - Records & Support - P	305,981	-	305,981	122,305	39.97	
General Fund	General Fund - Canine Unit - Police	-	-	-	-	-	
General Fund	General Fund - Animal Control - Police	2,400	-	2,400	569	23.72	
Capital Projects	Capital Projects - Police Department	-	-	-	-	-	
Capital Projects	Capital Projects - Public Safety Buildin	-	-	-	-	-	
	Police Department Total	3,961,200	46,775	4,007,975	1,926,295	48.06	
<u>Fire Department</u>							
General Fund	General Fund - Fire - Fire Station	45,494	(21,330)	24,164	24,074	99.63	Decrease in original budget to account for cost recovery from BDAS. Over budget because of labor for building renovations. Will need a budget amendment.
General Fund	General Fund - Alma Waite Annex - Fi	2,000	1,330	3,330	2,079	62.43	Building costs increased with BDAS in residence, but will be reimbursed 50%. Budget amendment may be forthcoming..
General Fund	General Fund - Fire Protection - Fire	708,816	27,244	736,060	337,439	45.84	
General Fund	General Fund - Hydrant Rental - Fire	289,307	-	289,307	-	-	
General Fund	General Fund - Emergency Managem	2,729	-	2,729	26	0.97	
General Fund	General Fund - Transfer to Capital Fu	-	-	-	-	-	
Capital Projects	Capital Projects - Fire Protection - Fire	-	-	-	-	-	
Capital Projects	Capital Projects - Fire - Fire Station	-	411,879	411,879	134,888	32.75	
Capital Projects	Capital Projects - Public Safety Buildin	-	570,470	570,470	24,894	4.36	
	Fire Department Total	1,048,346	989,593	2,037,939	523,400	25.68	
<u>Inspection & Zoning</u>							
General Fund	General Fund - Building Inspection - Ir	85,822	-	85,822	38,142	44.44	
General Fund	General Fund - Zoning - Inspection & .	802	-	802	391	48.72	
	Inspection & Zoning Total	86,624	-	86,624	38,533	44.48	
<u>Engineering</u>							

2nd Quarter Financial Report-Expenditures
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund	General Fund - Mapping & Engineerin	210,019	-	210,019	109,782	52.27	Running high because of a payout from employee retirement; Overtime is over budget
General Fund	General Fund - Bridges - Engineering	1,500	-	1,500	-	-	
General Fund	General Fund - Sidewalk Repair - Eng	58,866	-	58,866	14,267	24.24	
General Fund	General Fund - Railroad Repairs - Eng	-	-	-	-	-	
General Fund	General Fund - New Streets - Aidable	32,331	-	32,331	15,423	47.70	
General Fund	General Fund - Engineering - New Sid	5,866	-	5,866	5,523	94.15	Will transfer wages here from Engineering, if necessary.
Capital Projects	Capital Projects - Bridges - Engineerin	-	-	-	-	-	
Capital Projects	Capital Projects - Railroad Repairs - E	-	-	-	-	-	
Capital Projects	Capital Projects - New Streets - Aidabl	397,200	-	397,200	23,527	5.92	
Capital Projects	Capital Projects - Engineering - New S	-	-	-	-	-	
Capital Projects	Capital Projects - Engineering - Transf	18,000	-	18,000	-	-	
Special Assessment Projects	Special Assessment Projects - Sidewa	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - New St	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - New Ci	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Engine	65,000	-	65,000	-	-	
Engineering Total		788,782	-	788,782	168,522	21.36	

Public Works

General Fund	General Fund - Street Department - Si	16,081	14,500	30,581	4,989	16.31	
General Fund	General Fund - PW Operations - Stree	424,081	-	424,081	216,016	50.94	Pass
General Fund	General Fund - Machinery & Equipme	462,096	82,864	544,960	196,826	36.12	PW did not receive their 2020 plow truck until after 1/1/2021.
General Fund	General Fund - City Services Facility -	131,301	-	131,301	38,038	28.97	
General Fund	General Fund - Street Maintenance - S	367,720	41,647	409,367	108,265	26.45	
General Fund	General Fund - Alleys - Street Depart	84,704	-	84,704	13,148	15.52	
General Fund	General Fund - Snow & Ice - Street De	304,796	5,216	310,012	145,139	46.82	Typical for snow & ice to be at 50% in 1st Quarter. Additional expenditures not anticipated until November/December
General Fund	General Fund - Trees and Brush - Stre	57,431	3,000	60,431	37,469	62.00	Brush grinding is already done. Wages are ahead of budget, but we will transfer \$ from other PW functions if necessary
General Fund	General Fund - Street Department - Si	-	-	-	-	-	
General Fund	General Fund - Parking Lots - Street C	5,465	703	6,168	670	10.86	
General Fund	General Fund - Garbage & Refuse - S	135,495	-	135,495	55,311	40.82	
General Fund	General Fund - Solid Waste Disposal -	205,000	-	205,000	96,042	46.85	
General Fund	General Fund - Recycling - Street Dep	122,115	-	122,115	34,839	28.53	

City of Baraboo
2nd Quarter Financial Report-Expenditures
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund	General Fund - Weeds - Street Depart	11,160	-	11,160	1,678	15.04	
General Fund	General Fund - Compost - Street Dep:	47,735	-	47,735	16,801	35.20	
General Fund	General Fund - Transfer to Capital Fu	100,000	-	100,000	-	-	
Capital Projects	Capital Projects - PW-Machinery & Eq	-	-	-	-	-	
Capital Projects	Capital Projects - City Services Center	-	-	-	-	-	
Capital Projects	Capital Projects - Street Maintenance	-	-	-	-	-	
Capital Projects	Capital Projects - Public Works	-	-	-	-	-	
Capital Projects	Capital Projects - Parking Lots - Public	-	-	-	-	-	
	Public Works Total	2,475,180	147,930	2,623,110	965,230	36.80	
<u>Library</u>							
General Fund	General Fund - Library - Library	960,405	400	960,805	463,086	48.20	
	Library Total	960,405	400	960,805	463,086	48.20	
<u>Parks</u>							
General Fund	General Fund - Parks - ROW - Trees	92,391	1,736	94,127	74,159	78.79	Most tree removals and pruning is done during winter months. 78% is reasonable in Q2.
General Fund	General Fund - Parks - Civic Center	257,307	-	257,307	116,599	45.32	
General Fund	General Fund - Parks - Parks	679,603	(324)	679,279	327,176	48.17	
General Fund	General Fund - Zoo - Parks	237,528	8,000	245,528	112,934	46.00	
General Fund	General Fund - Forestry - Parks	120,564	(821)	119,743	42,245	35.28	
Capital Projects	Capital Projects - Parks - Civic Center	-	-	-	-	-	
Capital Projects	Capital Projects - Parks - Parks	-	-	-	-	-	
Capital Projects	Capital Projects - Parks - Zoo	-	-	-	-	-	
	Parks Total	1,387,393	8,591	1,395,984	673,113	48.22	
<u>Recreation</u>							
General Fund	General Fund - Recreation - Recreatic	163,886	-	163,886	48,846	29.80	
General Fund	General Fund - Pool - Recreation	118,778	25,000	143,778	40,380	28.09	
General Fund	General Fund - Winter Recreation - Re	998	-	998	108	10.78	
Capital Projects	Capital Projects - Pool	-	-	-	-	-	
	Recreation Total	283,662	25,000	308,662	89,334	28.94	
<u>Community Development Authority (CDA)</u>							
General Fund	General Fund - Community Developm	-	-	-	-	-	

City of Baraboo
2nd Quarter Financial Report-Expenditures
June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund	General Fund - BEDC	-	-	-	-	-	
General Fund	General Fund	-	-	-	-	-	
	CDA Total	-	-	-	-	-	
	Total Expenditures	17,220,084	1,282,533	18,502,617	7,951,545	42.98	

City of Baraboo
Baraboo Transit Service
Balance Sheets
June 30, 2021 and December 31, 2020

Assets:		Year to Date	December 31, 2020
Cash	A	\$ (82,818.12)	\$ -
Due from Taxi Operator		6,471.78	-
Due from State		120.00	123,462.63
Total Assets		\$ (76,226.34)	\$ 123,462.63
 Liabilities and Fund Equity:			
Liabilities:			
Accounts Payable		-	34,589.70
Due to Taxi Operator		-	-
Due to State		-	-
Due to General Fund		-	65,046.22
Def Revenue-Expenditure Grant		-	-
Total Liabilities		\$ -	\$ 99,635.92
 Fund Equity:			
Fund Balance		-	(6,492.45)
Assigned - Capital Equipment		23,826.71	23,826.71
Net Revenue (Expenditures)		(100,053.05)	6,492.45
Total Fund Equity		(76,226.34)	23,826.71
Total Liabilities and Fund Equity		\$ (76,226.34)	\$ 123,462.63
		-	-

This will need to be recovered from Running Inc

A Cash is typically negative as this grant is a reimbursement grant. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The City essentially fronts the cash from the general fund and receives reimbursement from the Wisconsin Department of Transportation during the 3rd quarter, and after year end.

City of Baraboo
Baraboo Transit Service
Income Statement with Comparison to Budget
For The Six Months Ending June 30, 2021

	Current Month	Year to Date	Budget	Percentage of Budget
Revenues:				
Operating:				
Taxi Grant - Federal	\$ -	\$ -	\$ 227,657.00	-
Taxi Grant - State	40,081.00	40,081.00	160,319.00	25.00
Taxi Grant - State CARES	-	530.50	-	-
Taxi Fares	170.00	54,077.50	208,910.00	25.89
Total Operating Revenue	<u>40,251.00</u>	<u>94,689.00</u>	<u>596,886.00</u>	15.86
Capital:				
Taxi Capital Grant	-	-	64,280.00	-
Sale of Assets	-	-	3,000.00	-
Refund of Prior Years Expense	-	-	-	-
Transfer from General Fund	-	-	5,000.00	-
Fund Balance Applied	-	-	8,070.00	-
Total Capital Revenue	<u>-</u>	<u>-</u>	<u>80,350.00</u>	-
Total Revenues	<u>40,251.00</u>	<u>94,689.00</u>	<u>677,236.00</u>	13.98
Expenditures:				
Operating:				
Wages and Benefits	557.41	2,612.58	4,000.00	65.31
Publishing	-	-	25.00	-
Repair & Maint Service-Vehicle	-	-	-	-
Special Services	-	-	-	-
Other Contracted Services	-	192,128.31	592,856.00	32.41
Publications. Training. Dues	-	-	-	-
Operating Supplies	1.16	1.16	5.00	23.20
Other Supplies & Expense	-	-	-	-
Total Operating Expenditures	<u>558.57</u>	<u>194,742.05</u>	<u>596,886.00</u>	32.63
Capital:				
Vehicle Purchase	-	-	80,350.00	-
Total Capital Expenditures	<u>-</u>	<u>-</u>	<u>80,350.00</u>	-
Total Expenditures	<u>558.57</u>	<u>194,742.05</u>	<u>677,236.00</u>	28.76
Net Revenues (Expenditures)	<u>\$ 39,692.43</u>	<u>\$ (100,053.05)</u>	<u>\$ -</u>	

4 mos received, % should be 33%. At this rate, we are anticipating to be \$50K short. This may require a local share if additional funding is not provided by the State.

There are no grant funds available for a vehicle purchase in 2021.

REPORT OF BUILDING INSPECTION
Construction, Plumbing, Electrical, HVAC, Commercial
JUNE

PERMIT TYPE	2020						2021					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	1	1	\$325,000.00	\$325,000.00	\$1,483.46	\$1,483.46	1	1	\$775,000.00	\$775,000.00	\$1,432.88	\$1,432.88
Commercial Addition	1	4	\$10,495.62	\$42,834,495.62	\$100.80	\$35,278.26	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Commercial, Alterations	0	14	\$0.00	\$550,000.00	\$0.00	\$5,978.64	1	13	\$12,885.00	\$1,496,365.00	\$133.20	\$3,023.28
Commercial, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	1	1	\$0.00	\$0.00	\$30.00	\$30.00
Residential , New SF	0	2	\$0.00	\$594,000.00	\$0.00	\$1,918.79	0	7	\$0.00	\$2,395,907.00	\$0.00	\$6,488.26
Residential, New Duplex	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$250,000.00	\$0.00	\$1,497.19
Residential, Additions	0	3	\$0.00	\$44,680.00	\$0.00	\$300.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential Remodel	4	34	\$46,277.00	\$705,590.00	\$373.00	\$3,905.47	1	35	\$110,000.00	\$659,117.00	\$487.11	\$3,820.44
Residential, Razing	0	1	\$0.00	\$0.00	\$0.00	\$150.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Accessory Building Razing	1	1	\$0.00	\$0.00	\$30.00	\$30.00	1	3	\$0.00	\$500.00	\$30.00	\$120.00
Roofing/Siding/Windows	11	56	\$65,781.00	\$455,977.00	\$462.00	\$2,991.00	10	62	\$869,901.00	\$1,491,230.00	\$2,951.46	\$7,127.19
Garage/Sheds/Deck/Fence	17	83	\$65,558.00	\$427,200.00	\$1,080.00	\$5,265.00	10	72	\$38,664.00	\$476,909.00	\$600.00	\$4,815.00
Multi-Family Units	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	1	\$0.00	\$6,100,000.00	\$0.00	\$26,878.88
Plumbing Only	0	3	\$0.00	\$10,546.00	\$0.00	\$180.00	0	2	\$0.00	\$1,350.00	\$0.00	\$120.00
Electrical Only	12	41	\$178,609.00	\$312,668.00	\$880.00	\$3,135.00	2	18	\$5,000.00	\$41,651.00	\$120.00	\$1,260.00
HVAC Only	1	2	\$6,600.00	\$11,569.00	\$60.00	\$220.00	2	10	\$5,700.00	\$572,073.00	\$120.00	\$30,017.55
Sign Permits	0	0	\$0.00	\$0.00	\$0.00	\$0.00	4	13	\$3,050.00	\$30,617.00	\$300.00	\$1,080.00
Solar Install	2	8	\$6,400.00	\$16,800.00	\$180.00	\$480.00	1	6	\$18,164.00	\$98,129.00	\$60.00	\$360.00
Misc. Permits	1	9	\$700.00	\$141,850.00	\$120.00	\$600.00	1	8	\$0.00	\$33,379.00	\$60.00	\$670.00
TOTALS	51	262	\$705,420.62	\$46,430,375.62	\$4,769.26	\$61,915.62	35	253	\$1,838,364.00	\$14,422,227.00	\$6,324.65	\$88,740.67

Finance/Personnel Committee–Dennis Thurow Committee Room, #205

Members Present: Kent, Petty

Absent: Sloan

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, M. Hardy, K. Stieve

Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of July 13, 2021 & July 19, 2021. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$568,516.15**. Motion carried unanimously.

- b) **Riverwalk Property Purchase** – M. Hardy explained that Bruce Meyer owns the property at 825 Second Ave and had approached Mayor Palm earlier this year regarding the City purchasing this property for \$86,000 as a connection between the Lower Ochsner Park and Mary Rountree sections of the Riverwalk. In order to connect, we would need an easement from 3 additional properties; at this time, the owners of these properties are not interested in selling to the City. With this information, the Parks Commission did not want to withdraw their recommendation on the purchase of this property. Moved by Petty, seconded by Kent to recommend to Council to not enter into a contract for the purchase of the property at 825 Second Ave. with Bruce Meyer for extending the Riverwalk. Motion carried unanimously.

- c) **Fire Dept. Position** – K. Stieve presented information regarding a Paid-on-Premise Firefighter position; another way to add staff to the fire department. He currently has a candidate that lives outside of the area. This would replace the internship program and would be a limited number of hours. The current budget supports this position. Moved by Kent, seconded by Petty to recommend to Council to approve a Paid-on-Premise Firefighter position for the Baraboo Fire Department. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:40 pm.
Brenda Zeman, City Clerk

Baraboo BID Meeting Minutes
6/16/2021

Present:

Members: S. Fay, A. Adams, K. Thurow, T. Sloan, M. Yount, B. McDaniel
Additional: None

Absent:

Members: T. Wickus S. Ramsey Brunker, B. Stelling

President Fay called the meeting to order at 5:45 PM

Roll Call

Approval of May 2021 minutes: M. Yount/B. McDaniel, Carried

Adoption of Agenda: Thurow/Yount, Carried

President:	None
Secretary:	None
Treasurer:	None
Appearances:	None
Business Development:	Seeking surveys regarding Baraboo; Drafting building-owner surveys about how BDC and BID can help them; Flyer re: Who BID is and what BID does
Finance:	None
Parking:	Spraying for weeds has been done once
Promotions:	None

Old Business:

- Garbage can overflow issue
 - City has discussed individually with suspected owners
 - Still planning on sending letter to BID members
- Farmers Market update
 - Continues to be well attended and well stocked
 - Everything seems to be going well

New Business:

- Approval of Vouchers for March, April, May
 - Amy Schertz, BID Planters
 - Design and arrangements
 - \$656.64
 - Clifton Larson Allen LLP
 - Audit Services
 - \$1,600.00
 - Capital Newspapers
 - Notice of handicapped space

- \$14.02
 - DBI Manager Support
 - \$15,000.00
 - Total: \$17,270.66
 - Motion to approve: Sloan/McDaniel
 - Carried
- Approval of Financials
 - Motion to approve: Yount/McDaniel
 - Carried
- Nominate/Vote on New Treasurer
 - A. Adams considering the possibility
- BID Board person of interest
 - Steph Shanks

Next Meeting:

- Discussion of information to add to flyer and survey for BID members
- Update committees
- Newspaper voucher question
- Treasurer position

Motion to adjourn at 6:20 PM by Thurow/McDaniel, carried.

Respectfully Submitted,
Andrew Adams
Secretary

Minutes of the Public Safety Committee Meeting – June 14, 2021

Members Present: Phil Wedekind, Tom Kolb and Mike Plautz. **Others Present:** Tom Pinion, Mark Schauf, Kevin Stieve, Wade Petersen, and Tony Gilman.

Chairman Kolb congratulated Phil Wedekind for stepping down as Chairman of the PSC after numerous years.

Call to Order - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Wedekind, seconded by Plautz to approve the minutes of the March 29, 2021 meeting with the correction of Plautz being present. Motion carried unanimously.

Action Items

- a. Consider Alliant Energy's request for a 12-foot wide utility easement for natural gas on City-owned land on the south side of the City Service Center campus, between S Center Street and Briar Street – Pinion said that Alliant Energy is in the process of redoing a fair amount of their gas network through the City. It was moved by Wedekind, seconded by Plautz to recommend approving Alliant Energy's request for a 12-foot wide utility easement. Motion carried unanimously.
- b. Review and recommendation to add two new streetlights on the east side of the 1300 block of Lake Street, between its two intersections with Springbrook Drive – Pinion presented the background for this topic. As the area has grown, he has received calls regarding the darkness in this area. It was moved by Wedekind, seconded by Plautz to approve adding two new streetlights on the east side of the 1300 block of Lake Street as requested. Motion carried unanimously.
- c. Review and recommendation public access from STH 33 to proposed subdivision development on the City-Owned property (a/k/a the Jackson Farm) on the south side of STH 33, approximately ¼ miles east of CTH T – Pinion presented the background of this item to the Committee. Reportedly, in 1992, the DOT compensated the Jacksons for the little bit of right-of-way they acquired along the front of their property and the document suggests the Jacksons were also restricted to a single private access point, which is the existing driveway. He said the DOT contends they formally acquired access control and they are not required to approve any additional access to STH 33. Pinion questions whether or not the DOT's acquisition applies to the subsequent owners, successors, heirs and assigns. The City has an interest in seeing the Jackson Farm develop to meet the increasing needs for housing in Baraboo and that two public access points are necessary in the interest of public safety to avoid a situation like the Blackhawk Manor Mobile Home Park, which has approximately 400 mobile home lots with Moore Street being the one and only access point onto South Blvd. An awful lot has changed since 1992; the ownership has changed, the property was annexed to the City of Baraboo from the Town of Greenfield, the City limits now extend 1/4 mile east of the former Jackson property, and the City developed a Comprehensive Plan showing a clear intention to develop the property. Given the magnitude of the changes over the last 28 years, Pinion suggested the DOT should be more receptive to allowing a second access given and that the City should agree to work with the DOT to control the number of access points in that ¾ mile of STH 33 east of CTH T (that was outside of the City limits in 1992). Kolb asked how the City would control it and Pinion explained the City's authority to regulate all land divisions and subdivision. The DOT contends that Schwartz property already has two approved access points, one private drive and one field entrance. Pinion said that the City could exercise its eminent domain authority to acquire the field entrance immediately west of the Jackson property and convert it into a public access point; however the DOT explained they had no obligation to convert a field entrance to a public entrance. Pinion explained that the City has appealed to Representative Considine's and Senator Erpenbach's offices and they are trying to work with staff at the DOT. Pinion said that he has had two virtual meetings with DOT's development team. Pinion explained he is soliciting support for two public access points from the City and the County in the interest of public safety. **It was moved by Wedekind, seconded by Plautz to recommend approval of two public access connections onto STH 33, in the interest of public safety, to support the proposed development on the south side of STH 33 as presented. Motion carried unanimously.**
- d. Review and recommend approval of the Water Resource Recovery Facility's 2020 Compliance Maintenance Annual Report (CMAR) – Peterson said that this report is the Utilities yearly report card, the crew and staff have done an outstanding job again, all As and one B. It was moved by Plautz, seconded by Wedekind to recommend approval of the Water Resource Recovery Facility's 2020 Compliance Maintenance Annual Report as presented. Motion carried unanimously.
- e. Review and approve proposed revisions to Utilities Fees on City's Official Fee Schedule – Peterson said that the revisions would incorporate at the new rate structure for the Water Utility, things that were passed by the Public Service Commission. It was moved by Wedekind, seconded by Plautz to approve the proposed revisions to Utilities Fees as presented. Motion carried unanimously.

- f. Review and approve the School Resource Officer Memorandum of Understanding between the City of Baraboo and the Baraboo School District – Chief Schauf presented the background. He said that the current MOU was created in 2017 and expires this year, and they are now trying to update it to what they are actually doing at this time. He said that the biggest change is the adoption of State Statute of Act 143, which is the School Safety Act. He said as part of that there are statutory requirements for doing threat assessment that the school has to do which involves the police department. He said that the MOU would then set the School Resource Officer as the primary point of contact. He said that the MOA clearly delineates that a police officer's job within the school and show that they are not school staff. Schauf said that one thing Officer Sabol created in the Middle School is a contract against bullying, the student signs the contract and if they are involved in an active bullying that is reported to the school resource officer, she pulls the student in and also their contract, shows them what they did, and then writes out something that the student has to take home to their parents. He said that the new School Administrator is on-board with what is being done. It was moved by Plautz, seconded by Wedekind to approve the School Resource Officer Memorandum of Understanding as presented. Motion carried unanimously.
- g. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for March, April, and May 2021 – There was no adjustments/credits for May. It was moved by Wedekind, seconded by Plautz to approve the monthly Billing Adjustments/Credits for March and April. Motion carried unanimously.

Information Items

Reports

- a. Utility Superintendent's Report
- i. Staffing Updates – Nothing to reports
 - ii. Project Updates – Peterson said other than the new business items discussed earlier the crew has finished the 2021 sewer cleaning and root cutting. He said that the crew is making good progress on the maintenance program for hydrants and valve. He said that they would have a contractor this summer to paint another 70 fire hydrants. Peterson said that the first disconnection day was on May 18, and the number of customers and dollars in arrear was not too different from pre-Covid-19.
- b. Street Superintendent's Report
- i. Staffing Updates – Gilman said that staff has been continuing with split shift that we have used since COVID.
 - ii. Monthly Report on Public Works Department activities – Gilman stated that the brush chipping crew has been sent out, as a filler task when there is a couple crewmembers available. He said responding to requested brush pickups on an as requested basis, and addressing those piles when there is an accumulated list of 10-12 has been working. He said there were a few incidents where tree contractors did work for residents and placed on the curb for City to pick up. He said the brush pickup program clearly states that the City will not pickup contractor generated brush, hoping this issue is resolved via word of mouth; however, if not a policy or ordinance may need to be created for enforcement purposes. Leaf pickup for spring 2021 is complete, with the next scheduled pickup to begin October 18, 2021. He said that the yard waste disposal site has been managed and the users cooperative. He said that there were a couple incidents of brush/garbage being dumped at the yard waste site; but the PD was able to identify the individuals and had them pick up the un-allowed materials for proper disposal. Traffic striping has been ongoing since warm weather. The painting crew will be painting crosswalks, centerlines, parking lots and No Parking areas. He said that the City would be going away from painting driveway ends yellow, as we are not obligated to provide that service. Street sweeping is ongoing through the spring/summer/fall months with early morning sweeping downtown every other Friday or the day prior to special events. He said that currently all streets and alleys have been swept at least once.
 - iii. Project Updates – Gilman said that the crew has started on alleys with the 2/3 – West to Center being rough prepped for future paving. They have begun cutting the 6-7 Birch to West alley on June 1 and expect to have that rough prepped by the end of the week. He said that it is his plan to then move to the 8th Avenue/Summit Alley and prepare for pavement. Gilman said Engineering staff is evaluating the intersection of Ott Lane/Jefferson and Parkside/Spruce drive to determine the feasibility of asphalt and concrete repairs. Gilman said that they have the usual street maintenance items to be address throughout the 2021 road construction season. Crack filling, asphalt patching, and stormsewer maintenance will be performed again this year.
 - iv. Informational items – Gilman said that the department is assembly a list of areas in which No Parking to be designated. He said that some areas have been found troublesome when entering or exiting alleys with the refuse/recycling equipment and plow equipment.

- c. Police Chief's Report
 - i. Staffing Update – Schauf said that Officer Voltz has been promoted to Detective and Voltz's position has been filled. He said the department is getting ready for summer activities such as the fair and 4th of July. He said with the changes in COVID policy the department is getting questions answered as best as they can. He said that the gas prices increased about 20% more than expected.
 - ii. Case Response Update – Schauf answered questions from the Committee regarding case response reports included in the packet.

- d. Fire Chief's Report
 - i. Monthly Incident Report – Stieve said the monthly incident report would be in the Council packet.
 - ii. Building Remodel Update – Stieve said the EMS has been in the building for a few months. He said that one HVAC rooftop unit was replaced. He said that they have a system in place where someone comes across something they scan a QR code and fill out a form to fix it. He said that he does have a PO pending for a front entrance door to make it more energy efficient and become a punch key lock.
 - iii. Staffing updates – Stieve said that there were some retirements at the end of April. He said there is one person taking the test on Monday, and he is applying with Baraboo Ambulance. He said that some of the retirees were officers and he is the process of contacting the people that were not promoted. He said that there are four lieutenant positions open with five candidates. Stieve explained the promotion process.

AJOURNMENT – It was moved by Wedekind, seconded by Plautz to adjourn at 2:02 p.m. Motion carried.

Respectfully submitted,

Tom Kolb, Chairman

Minutes of Plan Commission Meeting June 15, 2021

Call to Order – Mike Palm called the meeting of the Commission to order at 5:15 PM.

Roll Call – Present were Mike Palm, Phil Wedekind, Roy Franzen, Jim O’Neill, Tom Kolb, Dee Marshall, and Matthew Boeggner.

Also in attendance were Dave Mitchell and Tom Pinion.

Call to Order

- a. Note compliance with the Open Meeting Law. Mayor Designee Palm noted compliance with the Open Meeting Law.
- b. Agenda Approval: It was moved by Kolb, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously.
- c. Minutes Approval: It was moved by Wedekind, seconded by Marshall to approve the minutes of May 18, 2021 meeting. O’Neill stated that under Call to Order, item a. it should state Mayor Designee Palm noted compliance with the open meeting law. Motion carried unanimously to approve the minutes of May 18, 2021 as amended.

Public Invited to Speak (*Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.*) – There were no speakers.

Public Hearing

- a. Public Hearing to consider the request of D Mitchell LLC for a Conditional Use Permit to convert the existing two-unit residential dwelling on Lot 61 of the Second Addition to Pleasant View subdivision to two side-by-side single-family residential dwellings at 1821/1823 Park View Drive, City of Baraboo, Sauk County, Wisconsin – There being no speakers, the hearing was declared closed.

New Business

- a. Consider the request of D Mitchell LLC for a Conditional Use Permit to convert the existing two-unit residential dwelling on Lot 61 of the Second Addition to Pleasant View subdivision to two- side-by-side single-family attached residential dwellings at 1821/1823 Park View Drive, City of Baraboo, Sauk County, Wisconsin – Pinion presented background for this request to the Commission. It was moved by Wedekind, seconded by Kolb to approve the request of D Mitchell LLC for a conditional use permit to convert the existing two-unit residential dwelling to two- side-by-side single-family attached residential dwellings at 1821/1823 Park View Drive. On roll call vote for the motion, Aye – O’Neill, Kolb, Marshall, Boeggner, Palm, Wedekind, and Franzen. Nay – 0, motion carried 7-0.
- b. Review and approve a 2-Lot Certified Survey map for D Mitchell LLC to create two Side-By-Side Single-Family Attached Dwellings in an R-3 Three- and Four-Family Residential zoning district at 1821/1823 Park View Drive, being Lot 61 of the 2nd Addition to Pleasant View subdivision and located in Section 30 T12N, R7E, in the City of Baraboo, Sauk County, Wisconsin – It was moved by Kolb, seconded by O’Neill to approve the 2-Lot Certified Survey map for D Mitchell LLC as presented. On roll call vote for the motion, Aye – Kolb, Marshall, Boeggner, Palm, Wedekind, Franzen, and O’Neill. Nay – 0, motion carried unanimously.
- c. Review and recommend public access from STH 33 to the proposed subdivision development on the City-Owned property (a/k/a the Jackson Farm) on the south side of STH 33, approximately ¼ mile east of CTH T – Pinion said that this is an effort to convince the DOT of the importance of two public entrances on Highway 33 in the interest of public safety. He said that police, fire, and EMS all concur that this development warrants at least two access points. He said that Blackhawk Manor is a 400-trailer mobile home park with a single access and no one likes this. **It was moved by Kolb, seconded by Marshall to strongly recommend a second public access from STH 33 to the proposed subdivision development on the side of STH 33, approximately ¼ miles east of CTH T, in the**

interest of public safety. O'Neill asked if there is a possibility to install a traffic light or roundabout at one or both of the intersection to make getting out of the development easier. Pinion said it would be slim; the DOT's primary concern seems to be unnecessarily "inconveniencing" the travelling public on STH 33, which has an ADT of 6,700 vehicles per day. (For comparison sake, the ADT on STH 33 at its intersection with East Street and Park Street exceeds 13,400.) The DOT is also concerned about speed reduction on the corridor as a direct result of adding new public access points. Pinion suggested that many of the 6,700 vehicles traveling this section of the STH 33 corridor are likely residents of Baraboo leaving for employment or coming to Baraboo for employment so the inconvenience to through traffic is relatively insignificant. He said that in terms of traffic, any traffic control feature on a State highway has to meet certain specified warrants, and it's unlikely there would traffic generated by this project to warrant any special traffic control. Kolb asked about speed limit signs. Pinion said the City could request a 10 mph speed limit reduction but he would need to check if a formal speed study would be necessary. There is greater latitude for STH's that are within a municipality's connecting highway limits. Kolb said that we are trying to persuade the DOT to approve a second public access point for this development and Pinion said that hand-in-hand with a second access, a request for a 10 mph reduction in speed limit could be made. Typically development projects along a STH need to complete a traffic impact study to accurately forecast the impacts to the STH. **On roll call vote for the motion, Ayes – Marshall, Boeggner, Palm, Wedekind, Franzen, O'Neill, and Kolb. Nay – 0, motion carried unanimously.**

Adjournment - It was moved by Kolb, seconded by Wedekind to adjourn at 5:27 p.m. The motion carried unanimously.

Mike Palm
Mayor Designee

Minutes
Baraboo District Ambulance Commission
 Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
 135 4th Street, Baraboo, WI
 Wednesday, June 30th, 2021 at 6:30 PM

Members Present: Scott Sloan, Karl Berna

Members Absent: Robin Meier

Others Present: Joel Petty, Caleb Johnson, Betsy Larsen, Megan Marshall

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Scott Sloan on June 30th, 2021, at 6:30pm, noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Karl Berna, seconded by Scott Sloan to adopt agenda. Motion carried unanimously.
3. **Approval of Previous Minutes:** Motion by Karl Berna, seconded by Scott Sloan to approve previous minutes from May 26th, 2021. Motion carried unanimously.
4. **Public Comments** – Scott Sloan reported no public comments were received.

New Business

1. Approve check details and online payments for May 16th, 2021 – June 15th, 2021 in the amount of \$131,219.61. Motion by Karl Berna, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.
2. Write off patient accounts in the amount of \$526,215.34, per AMB recommendations. Motion by Karl Berna, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.
3. Discussion and possible action regarding transfer of funds in the amount of \$144.00 from LGIP-FAP-Basic to Wells Fargo Checking, for reimbursement of eligible training expenses to M. Nevers. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
4. Discussion and possible action regarding transfer of funds in the amount of \$100,000.00 from Wells Fargo Checking to Community First Bank -Operational Checking account. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
5. Discussion and possible action regarding transfer of funds in the amount of \$100,000.00 from Wells Fargo Checking to Community First Bank-Premier Money Market account. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
6. Discussion and possible action regarding the Employee COVID-19 Policy, adopted October 28th, 2020. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for rescinding the policy. Voice vote, motion carried unanimously.
7. Discussion and possible action regarding the Vaccine Policy, adopted January 19th, 2021. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for rescinding the policy. Voice vote, motion carried unanimously.

Minutes
Baraboo District Ambulance Commission
Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, June 30th, 2021 at 6:30 PM

8. Discussion and possible action regarding the Workplace Relationship Policy, adopted April 18th, 2019. **Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.**
9. Discussion and possible action regarding 2021 Budget Amendment. **Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.**

Additional Comments & Future Agenda Items: None voiced.

Adjournment: Motion by Karl Berna, seconded by Scott Sloan to adjourn. Motion passed unanimously.

Respectfully submitted, Megan Marshall, Administrative Assistant

Minutes
Baraboo District Ambulance Commission
 Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
 135 4th Street, Baraboo, WI
 Wednesday, June 30th, 2021 at 6:30 PM

Members Present: Scott Sloan, Karl Berna

Members Absent: Robin Meier

Others Present: Joel Petty, Caleb Johnson, Betsy Larsen, Megan Marshall

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Scott Sloan on June 30th, 2021, at 6:30pm, noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Karl Berna, seconded by Scott Sloan to adopt agenda. Motion carried unanimously.
3. **Approval of Previous Minutes:** Motion by Karl Berna, seconded by Scott Sloan to approve previous minutes from May 26th, 2021. Motion carried unanimously.
4. **Public Comments** – Scott Sloan reported no public comments were received.

New Business

1. Approve check details and online payments for May 16th, 2021 – June 15th, 2021 in the amount of \$131,219.61. Motion by Karl Berna, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.
2. Write off patient accounts in the amount of \$526,215.34, per AMB recommendations. Motion by Karl Berna, seconded by Scott Sloan to approve. Voice vote, motion carried unanimously.
3. Discussion and possible action regarding transfer of funds in the amount of \$144.00 from LGIP-FAP-Basic to Wells Fargo Checking, for reimbursement of eligible training expenses to M. Nevers. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
4. Discussion and possible action regarding transfer of funds in the amount of \$100,000.00 from Wells Fargo Checking to Community First Bank -Operational Checking account. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
5. Discussion and possible action regarding transfer of funds in the amount of \$100,000.00 from Wells Fargo Checking to Community First Bank-Premier Money Market account. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.
6. Discussion and possible action regarding the Employee COVID-19 Policy, adopted October 28th, 2020. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for rescinding the policy. Voice vote, motion carried unanimously.
7. Discussion and possible action regarding the Vaccine Policy, adopted January 19th, 2021. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for rescinding the policy. Voice vote, motion carried unanimously.

Minutes
Baraboo District Ambulance Commission
Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, June 30th, 2021 at 6:30 PM

8. Discussion and possible action regarding the Workplace Relationship Policy, adopted April 18th, 2019. **Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.**
9. Discussion and possible action regarding 2021 Budget Amendment. **Motion by Karl Berna, seconded by Scott Sloan to forward to Commission, with a positive recommendation for approval. Voice vote, motion carried unanimously.**

Additional Comments & Future Agenda Items: None voiced.

Adjournment: Motion by Karl Berna, seconded by Scott Sloan to adjourn. Motion passed unanimously.

Respectfully submitted, Megan Marshall, Administrative Assistant

City of Baraboo Common Council

As a Resident of the City of Baraboo, I humbly ask the City of Baraboo to consider the idea of opening all the city streets in the City of Baraboo, except State Highways 136 and 33 (8th Avenue & Streets). As a resident, I believe that all businesses have experienced hard economic times through 2020 and 2021. By designating the City of Baraboo an ATV Destination, it would benefit the majority of businesses in the Baraboo Area. Many cities throughout the nation are now opening their streets while seeing the economic value with little or no problems.


The Sauk County ATV Route System consists of nearly 1,200 miles of ATV routes in Sauk County which allows it to connect to many more 1,000's of miles in our neighboring counties.

Sauk County is a made up of 3 cities, 14 villages, 22 townships and 15 unincorporated municipalities.

- As of today, the Cities of Reedsburg and Wisconsin Dells have adopted ordinances to allow ATVs on all their streets having a 35 MPH or less speed limit. Leaving the City of Baraboo, the only city in Sauk County without ATV access for its businesses and residents.
- 11 of its 14 Villages have ATV routes have designated ATV routes.
- 20 of its 22 townships have ATV routes in some form with many having all roads designated as ATV routes. The remaining townships which are Greenfield and Merrimac. On June 13th, 2021 Greenfield Township voted to approve an ATV Ordinance on its town roads. Merrimac is the remaining Township still hoping to adopt ATV routes.
- 11 of its 15 unincorporated communities have ATV routes.

Respectfully Yours

Print Name: Alan Anderson

Signature: 

Please send correspondence to:

City of Baraboo Administrator

Casey Bradley

Address:

Baraboo City Hall 101 South Blvd. Baraboo, WI 53913

Email:

cbradley@cityofbaraboo.com

City of Baraboo Common Council

As a Resident of the City of Baraboo, I humbly ask the City of Baraboo to consider the idea of opening all the city streets in the City of Baraboo, except State Highways 136 and 33 (8th Avenue & Streets). As a resident, I believe that all businesses have experienced hard economic times through 2020 and 2021. By designating the City of Baraboo an ATV Destination, it would benefit the majority of businesses in the Baraboo Area. Many cities throughout the nation are now opening their streets while seeing the economic value with little or no problems.

The Sauk County ATV Route System consists of nearly 1,200 miles of ATV routes in Sauk County which allows it to connect to many more 1,000's of miles in our neighboring counties.

Sauk County is a made up of 3 cities, 14 villages, 22 townships and 15 unincorporated municipalities.

- As of today, the Cities of Reedsburg and Wisconsin Dells have adopted ordinances to allow ATVs on all their streets having a 35 MPH or less speed limit. Leaving the City of Baraboo, the only city in Sauk County without ATV access for its businesses and residents.
- 11 of its 14 Villages have ATV routes have designated ATV routes.
- 20 of its 22 townships have ATV routes in some form with many having all roads designated as ATV routes. The remaining townships which are Greenfield and Merrimac. On June 13th, 2021 Greenfield Township voted to approve an ATV Ordinance on its town roads. Merrimac is the remaining Township still hoping to adopt ATV routes.
- 11 of its 15 unincorporated communities have ATV routes.

Respectfully Yours

Print Name: Karen Anderson

Signature: Karen Anderson

Please send correspondence to:

City of Baraboo Administrator

Casey Bradley

Address:

Baraboo City Hall 101 South Blvd. Baraboo, WI 53913

Email:

cbradley@cityofbaraboo.com

City of Baraboo Common Council

As a Resident of the City of Baraboo, I humbly ask the City of Baraboo to consider the idea of opening all the city streets in the City of Baraboo, except State Highways 136 and 33 (8th Avenue & Streets). As a resident, I believe that all businesses have experienced hard economic times through 2020 and 2021. By designating the City of Baraboo an ATV Destination, it would benefit the majority of businesses in the Baraboo Area. Many cities throughout the nation are now opening their streets while seeing the economic value with little or no problems.

The Sauk County ATV Route System consists of nearly 1,200 miles of ATV routes in Sauk County which allows it to connect to many more 1,000's of miles in our neighboring counties.

Sauk County is a made up of 3 cities, 14 villages, 22 townships and 15 unincorporated municipalities.

- As of today, the Cities of Reedsburg and Wisconsin Dells have adopted ordinances to allow ATVs on all their streets having a 35 MPH or less speed limit. Leaving the City of Baraboo, the only city in Sauk County without ATV access for its businesses and residents.
- 11 of its 14 Villages have ATV routes have designated ATV routes.
- 20 of its 22 townships have ATV routes in some form with many having all roads designated as ATV routes. The remaining townships which are Greenfield and Merrimac. On June 13th, 2021 Greenfield Township voted to approve an ATV Ordinance on its town roads. Merrimac is the remaining Township still hoping to adopt ATV routes.
- 11 of its 15 unincorporated communities have ATV routes.

Respectfully Yours

Print Name: Christine Ziegler Ken Ziegler

Signature: Christine Ziegler Ken Ziegler

Please send correspondence to:

City of Baraboo Administrator

Casey Bradley

Address:

Baraboo City Hall 101 South Blvd. Baraboo, WI 53913

Email:

cbradley@cityofbaraboo.com

City of Baraboo Common Council

As a business owner in the City of Baraboo, we humbly ask the City of Baraboo to consider the idea of opening all the city streets in the City of Baraboo, except State Highways 136 and 33 (8th Avenue & Streets). As a resident, I believe that all businesses have experienced hard economic times through 2020 and 2021. By designating the City of Baraboo an ATV Destination, it would benefit the majority of businesses in the Baraboo Area. Many cities throughout the nation are now opening their streets while seeing the economic value with little or no problems.

The Sauk County ATV Route System consists of nearly 1,200 miles of ATV routes in Sauk County which allows it to connect to many more 1,000's of miles in our neighboring counties.

Sauk County is a made up of 3 cities, 14 villages, 22 townships and 15 unincorporated municipalities.

- As of today, the Cities of Reedsburg and Wisconsin Dells have adopted ordinances to allow ATVs on all their streets having a 35 MPH or less speed limit. Leaving the City of Baraboo, the only city in Sauk County without ATV access for its businesses and residents.
- 11 of its 14 Villages have ATV routes have designated ATV routes.
- 20 of its 22 townships have ATV routes in some form with many having all roads designated as ATV routes. The remaining townships which are Greenfield and Merrimac. On June 13th, 2021 Greenfield Township voted to approve an ATV Ordinance on its town roads. Merrimac is the remaining Township still hoping to adopt ATV routes.
- 11 of its 15 unincorporated communities have ATV routes.

Respectfully Yours

Business Name: Amber Moon Floral & Gifts
 Print Name: Christine Ziegler
 Signature: Christine Ziegler

Please send correspondence to:

City of Baraboo Administrator

Casey Bradley

Address:

Baraboo City Hall 101 South Blvd. Baraboo, WI 53913

Email:

cbradley@cityofbaraboo.com