



CITY OF BARABOO COMMON COUNCIL AGENDA
Council Chambers, 101 South Blvd., Baraboo, Wisconsin
Tuesday, September 28, 2021, 7:00 P.M.

Regular meeting of the City of Baraboo Common Council, Mayor Nelson presiding.

Notices Sent To Council Members: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, and Thurow

Notices Sent To City Staff, Media And Other Interested Parties: City Administrator Bradley, CDA Dir. Cannon, Clerk Zeman, DPW Dir./Engineer Pinion, Finance Dir. Ostrander, Fire Chief Stieve, EMS Chief Johnson, Library Dir. Bergin, Parks & Rec. Dir. Hardy, Police Chief Schauf, Street Super. Gilman, Utility Super. Peterson, Treasurer Laux, Baraboo News Republic, WBDL, 99.7FM, Citizen Agenda Group, Media Agenda Group

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (*Voice Vote*): September 14, 2021

4. **APPROVAL OF AGENDA** (*Voice Vote*)

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS** – *None Scheduled.*

7. **PUBLIC HEARINGS** – *None Scheduled.*

8. **PUBLIC INVITED TO SPEAK** (*Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.*)

9. **MAYOR'S BUSINESS**

- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>
- Coming up on Saturday October 2nd is the Baraboo Riverfest at the Wise Pavilion inside the Maxwell-Potter Conservancy from 9am to 4pm.
- Also, coming up is the Indigenous Peoples Day on Monday, October 11th at the historic train depot in Reedsburg.
- The Mayor will present the results of our Kid's Mock Election, which will be held on September 28 2021 from 3:00pm to 7:00pm at City Hall.

10. **CONSENT AGENDA** (*Roll Call*)

CA-1...Approve the accounts payable to be paid in the amount of \$_____.

CA-2... Approve the Temporary Alcohol License application (aka Picnic License) for Shakespeare on the Edge, Inc.

11. **ORDINANCES ON 2ND READING**

SRO-1...Consider amending §1.21(1), Membership of the Library Board. (*Nelson*)

12. **NEW BUSINESS – RESOLUTIONS**

NBR-1...Consider approving the purchase of a new 2021 Bobcat E42 “mini excavator” from Mid-State Group for a purchase price of \$53,500 (*Gilman*)

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, September 14, 2021 – 7:00 p.m.**

Mayor Nelson called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Kent, Petty, Ellington, Sloan, Kierzek, Thurow

Council Members Absent:

Others Present: Clerk Zeman, Adm. Bradley, T. Pinion, M. Hardy, J. Ostrander, Lacy Howard, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Ellington and carried to approve the minutes of August 24, 2021.

A request was received by Ald. Kolb to move CA-4, Liquor License for GRS MGT, LLC to New Business Resolutions. Moved by Kent, seconded by Thurow and carried to approve the amended agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATIONS – None Scheduled.

PUBLIC HEARINGS – None Scheduled.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

- The newest version of the City's newsletter was completed last week. The newsletter will no longer be mailed to residents; however, hard copies can be found at City Hall and the Baraboo Public Library.
- The quickest and easiest way to see the COVID-19 data affecting Sauk County is by visiting this website: <https://coviddata-saukpublichealth.hub.arcgis.com/>
- The Mayor congratulated Matt Gilbert, Patrol Sergeant, on his 20th anniversary with the Baraboo Police Department!
- The Mayor thanked the Police Department, the Fire Department, Emergency Medical Services, and the Public Works staff for rising to the occasion yesterday during the incident at Baraboo High School. In cooperation with Sauk County Sheriff and the Sauk County Emergency Management, UW Madison, and all the staff and administration at the school this situation was handled very quickly and very professionally. Thanks to the parents as well for paying attention to the communications that were being sent out by the school district.

CONSENT AGENDA

Resolution No. 21-65

THAT the Accounts Payable, in the amount of \$725,471.49 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 21-66

THAT the City Clerk be authorized to issue the following Picnic Licenses:

- Downtown Baraboo, Inc., Brew Ha-Ha, September 24, 2021

Resolution No. 21-67

THAT the following “Schedule for Successor of Agent” be approved.

- Kwik Trip #657 (8th St) to Brittany Kuchta
- Kwik Trip #855 (South Blvd) to Jacob Goeke

The City Clerk is authorized to re-issue the liquor licenses for Kwik Trip #657 and Kwik Trip #855.

Moved by Petty, seconded by Kolb and carried that the Consent Agenda be approved-9 ayes.

NEW BUSINESS - RESOLUTIONS

Resolution

The Common Council grants a special exemption to Lacey Howard allowing her to keep three dogs in her residence until one of the three dogs passes, after which time she will be allowed to keep no more than two dogs in her residence. The exemption also requires Ms. Howard to remain in compliance with §12.12(12) of the Baraboo Municipal Code for the duration of the time the three dogs are kept in her residence.

Moved by Petty, seconded by Ellington that this resolution be sent back to the Administrative Committee for further review. Motion carried unanimously.

Resolution No. 21-68

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that:

That the City of Baraboo agrees to continue as a member of CVMIC for the policy years 2022, 2023 and 2024 as outlined in Option 1 with a self-insured retention of \$25,000 at guaranteed premiums of \$72,819, \$74,027, and \$75,507, respectively.

Moved by Wedekind, seconded by Petty and carried that **Resolution No. 21-68** be approved-9 ayes.

Resolution No. 21-69

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the City of Baraboo is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the City of Baraboo will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the City of Baraboo will budget a sum sufficient to fully

and satisfactorily complete the project and hereby authorizes and empowers the city Parks, Recreation and Forestry Director, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between the City and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Moved by Kolb, seconded by Ellington and carried that **Resolution No. 21-69** be approved-9 ayes.

Resolution No. 21-70

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the City of Baraboo will accept the donation of \$150,000 from Gary Kowalke for the purposes of constructing a splashpad in Attridge Park in exchange for naming the splashpad the “Kowalke Family Splashpad”.

Moved by Petty, seconded by Wedekind and carried that **Resolution No. 21-70** be approved-9 ayes.

Resolution No. 21-71

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the low bids of:

James Peterson Sons, Inc in the amount of \$274,738.15 for PROPOSAL A – 8th Street Sanitary Sewer Extension

- And -

J & J Underground LLC in the amount of \$37,600.00 for PROPOSAL B – 8th Street Water Main Extension

are hereby accepted and all other bids are rejected and that the Mayor and City Clerk are hereby authorized to execute the respective Contracts.

Moved by Kolb, seconded by Ellington and carried that **Resolution No. 21-71** be approved-9 ayes.

Resolution No. 21-72

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin, that:

The City of Baraboo enter into a contract with Redevelopment Resources / Studio GWA at a cost of \$120,000.

The City Council authorizes the City Administrator and the City Clerk to sign the contract with Redevelopment Resources.

Moved by Petty, seconded by Wedekind and carried that **Resolution No. 21-72** be approved-9 ayes.

Resolution No. 21-73

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the “Renewal Alcohol Beverage License Application” submitted by GRS MGT, LLC, d/b/a Brothers On Oak, amending their premises description be approved. The City Clerk is authorized to re-issue the liquor license for GRS MGT, LLC, d/b/a Brothers On Oak.

Moved by Kolb, seconded by Ellington and carried that **Resolution No. 21-73** be approved-9 ayes.

NEW BUSINESS - ORDINANCES

Moved by Ellington, seconded by Thurow and carried unanimously to approve the 1st reading of **Ordinance No. 2579** amending Baraboo Municipal Code Section 1.21(1), LIBRARY BOARD, as follows:

- (1) MEMBERSHIP. The Library Board shall consist of nine members who shall be appointed by the Mayor subject to confirmation by the Council. One member shall be the Baraboo School District Administrator or his/her representative. All members shall be residents of the Baraboo School District, and at least seven members shall be residents of the City of Baraboo. The members shall be appointed for staggered three-year terms..

1. This Ordinance shall take effect upon passage and publication as provided by law.

ADMINISTRATOR AND COUNCIL COMMENTS

- League of Wisconsin Municipalities Annual Conference, October 20-22, 2021
- Ald. Wedekind noted they will be taking down the flags at the cemetery on Saturday morning.
- Ald. Thurow noted that Circus World has received a grant for \$1M, a \$500,000 matching grant that will study all of the buildings on Water Street that are of historic value and what needs to be done to the structures.

REPORTS, PETITIONS, AND CORRESPONDENCE

The City officially acknowledges receipt and distribution of the following:

- **Reports:** August, 2021 – Building Inspection
- **Minutes from the Following Meetings:**

Finance/Personnel Committee–Dennis Thurow Committee Room, #205 **September 14, 2021**

Members Present: Sloan, Petty, Kent

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, M. Hardy, P. Cannon, T. Pinion

Call to Order –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of August 10, 2021. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Kent, seconded by Petty to recommend to Council for approval of the accounts payable for **\$1,138,359.46**. Motion carried unanimously.
- b) **County Library Tax** – The Committee reviewed the exemption from the County Library tax. Moved by Kent, seconded by Petty to recommend to Council for approval. Motion carried unanimously.

Presentations

- Jake Lenell from CliftonLarsonAllen, LLP presented the City’s 2020 Audit Report
- Lori Laux, City Treasurer, presented the 2022 Budget Planning reviewing 2022 Debt, Levy, Revenue Forecast, Positions and Wage Projections.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:53 pm.

BID Parking Committee Meeting Minutes

Date: 3-10-2021 Time: 9:00am

Location: The Jewelers Edge

Members in Attendance: Sarah Fay, Mike Yount, Andrew Adams

The meeting was called to order at 9:08am and noted compliance with the open meeting law

A motion was made by Yount, seconded by Adams and unanimously carried to approve the minutes from 9-11-2020

A motion was made by Adams, seconded by Yount to approve the agenda as presented

Agenda Items Discussed:

Fay discussed the contract and work done by current vendor Williams Lawn Care. It was decided an RFP would be sent out to the following businesses:

- Landscape Techniques
- Scott Williams Lawn Care
- Gatehouse Gardens

Once bid's are in, a second meeting would be called to go over them

A motion to adjourn was made by Adams and seconded by Yount at 9:21am

BID Parking Committee Meeting Minutes

Date: 5-5-2021 Time: 9:00am

Location: The Jewelers Edge

Members in Attendance: Sarah Fay, Andrew Adams

The meeting was called to order at 9:05 am and noted compliance with the open meeting law

A motion was made by Adams, seconded by Fay and unanimously carried to approve the minutes from 3-10-2021

A motion was made by Adams, seconded by Fay to approve the agenda as presented

Agenda Items Discussed:

Motion was made by Adams to accept the bid from Williams Lawn Care for spring and fall parking lot maintenance for \$1500.00. Second by Fay. Motion carried

A motion to adjourn was made by Adams and seconded by Fay at 9:17am

Minutes of the Public Safety Committee Meeting

July 26, 2021

Members Present: Phil Wedekind, Tom Kolb and Mike Plautz. **Others Present:** Tom Pinion, Mark Schauf, Kevin Stieve, Tony Gilman, Kris Jackson, and Cole Jacquin.

Chairman Kolb congratulated Phil Wedekind for stepping down as Chairman of the PSC after numerous years.

Call to Order - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Wedekind, seconded by Plautz to approve the minutes of the June 14, 2021 meeting. Motion carried unanimously.

Action Items

- a. Consider request for a second driveway to the existing Automit Soft Cloth Car Wash, located at 1015 8th Street, by Corey Noltner, d/b/a Double C Enterprise, LLC – Pinion stated that the new owners of Automit would like to acquire a driveway onto 9th Street. Kolb said from a public safety standpoint it makes sense. It was moved by Wedekind seconded by Plautz to approve the request for a second driveway as requested. Motion carried unanimously.
- b. Review and recommendation to approve the Proposal for Building Demolition & Disposal at 1606 8th Street – Pinion said that the pre-development agreed passed by Council earlier included the authority for staff to take the appropriate measures to make it development. Therefore, in full disclosure an RFP was requested from four different contractors, three submitted RFPs, Beaver Services, Robinson Brothers Environmental, and Dean Blum

Excavating. Beaver Services was the low bid of \$22,400, Robinson Brothers \$22,800, and Dean Blum Excavating 26,870. Casey, City Administrator directed him to notify Beaver Services that they can begin work as scheduled on August 2. Moved by Wedekind, seconded by Plautz to approve low proposal of Beaver Services, Inc. Motion carried unanimously.

- c. Review and recommendation to revise the City's Official Fee Schedule to add a fee for CPR Training – Chief Stieve presented the background for this request. He said the Fire Department, along with EMS has certified instructors and has started to offer CPR training to the public. He said \$50 is comparable to what other agencies charge for the training, and it covers all related costs. It was moved by Wedekind, seconded by Plautz to recommend revising the City's Official Fee Schedule to add a fee for CPR Training. Motion carried unanimously.
- d. Review and recommendation on Fire Department's proposal to create a new Paid-On-Premise Firefighter program with a corresponding position description – Chief Stieve said in order to offer another option for providing personnel for fire department staffing, he is requesting to start a Paid-on-Premise Firefighter Program. He said the personnel for this live outside of the required area to be a Paid-per-Call Firefighter. The program would allow staffing at the fire department during select hours and allows us to get other required duties completed. Stieve said that select person would be required to be scheduled a set number of hours per month and attend one training a month. Stieve said that originally, an Intern program was planned, but potential requirements for extended benefits and the cost of those benefits would prove too costly. It was moved by Plautz, seconded by Wedekind to approve the Fire Department's proposal to create a new Paid-On-Premise Firefighter program with a corresponding position description and forward to Council with a positive recommendation. Motion carried unanimously.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for June 2021 – It was moved by Wedekind, seconded by Plautz to approve the monthly Billing Adjustments/Credits for June 2021. Motion carried unanimously.

Information Items

Reports

- a. Utility Superintendent's Report
 - i. Staffing Updates – Pinion said that Jessica Wilcox, Billing Technician has taken another job in Sun Prairie and her replacement begins on Monday, August 2.
 - ii. Project Updates – The 4th Ave. water main replacement project in underway from West to Summit Street. The other street reconstruction project involving water main replacement on 7th Street, from Oak to Ash will begin in a couple of weeks.
- b. Street Superintendent's Report
 - i. Staffing Updates – Nothing to report.
 - ii. Monthly Report on Public Works Department activities – Due to the storm on the 14th, the brush site has been opened until the end of the month. Kolb complimented the department on the storm cleanup. Gilman said that everyone was wonderful to work with.
 - iii. Project Updates – Gilman said three out of the five alley are completed.
- c. Police Chief's Report
 - i. Staffing Update – Nothing to report.
 - ii. Case Response Update – Chief Schauf explained the reports and was willing to answer questions from the Committee. Schauf said that the fair went very well this year. He said the Fourth of July was very busy, well attended, nothing other than traffic issues. He said that Sauk County is not going to be using transport deputies, so transport for mental commitments will be on the department. Schauf said that they have seen an upswing in younger drivers fleeing traffic stops.
- d. Fire Chief's Report
 - i. Monthly Incident Report – Stieve said the monthly incident report would be in the Council packet.
 - ii. Building Remodel Update – No update.
 - iii. Department updates – Stieve said that the night of the storm went very well, all departments worked well together. Stieve said that there is no update on the Operation Study yet. He said that the Burger King owners allowed the department do some training in the old Golden Buffet.
 - iv. Staffing updates – Stieve said that a couple of new people coming, two paid on-call and paid on premise. He said this would bring the department up to 34 with one still missing from military deployment from a few years ago.

Pinion said that it is budget time and in the absence of a Finance Director, things are delayed. He said that this is the meeting that capital projects for the next year are discussed He said that the treasurer would like these items before the next scheduled meeting. Pinion said he would like to meet on Monday, August 16.

Kolb said that the he and Pinion discussed having Public Hearings and Public Invited To Speak added to the Call to Order section of the agenda. He said that he would like to talk to the Mayor and Casey regarding this and would like Wedekind and Plautz to think about it and possibly insert it on the next agenda.

AJOURNMENT – It was moved by Kolb, seconded by Plautz to adjourn at 1:37 p.m. Motion carried.

Administrative Committee

July 6, 2021

Present: Alderpersons John Ellington, Heather Kierzek, Kathleen Thurow
Absent: None.
Also Present: City Clerk, Brenda Zeman; Police Chief, Mark Schauf, Mayor Rob Nelson
Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Kierzek, seconded by Ellington to approve the June 21, 2021 minutes. Motion carried unanimously.

Motion by Thurow, seconded by Kierzek to approve the Agenda. Motion carried unanimously.

Consider the following Temporary Liquor Licenses, aka Picnic Licenses:

Motion by Kierzek, seconded by Thurow to approve and recommend to Council the Temporary Liquor License for Downtown Baraboo, Inc for the July 23, 2021 Summer Wine Walk. Motion carried unanimously.

Motion by Thurow, seconded by Kierzek to approve and recommend to Council the Temporary Liquor License for Baraboo Young Professionals for the September 17, 2021 Baraboo Night Market. Motion carried unanimously.

Consider the Liquor License Change of Agent for Al Ringling Brewing Company, Inc.:

Motion by Thurow, seconded by Kierzek to approve and recommend to Council the Change of Agent for Al Ringling Brewing Company, Inc. to Joe Colossa. Motion carried unanimously.

Consider amending §1.31(1), the Membership of the UW-Baraboo/Sauk County Campus Commission:

Motion by Kierzek, seconded by Thurow to approve and recommend to Council amending the Membership of the UW-Baraboo/Sauk County Campus Commission to include either the City Clerk or the City Administrator. Motion carried unanimously.

Informational Items

The next meeting will be Monday, August 2, 2021 at 8:00AM.

Motion to adjourn by Thurow, seconded by Kierzek and unanimously carried. Meeting adjourned at 8:07AM.

- **Copies of these meeting minutes are on file in the Clerk’s office:**
Public Arts.....7-22-2021 UW Campus.....7-15-2021
Ambulance.....7-28-2021
Park & Recreation.....7-12-2021, 8-2-2021, 8-9-2021
- **Petitions & Correspondence Being Referred:** Correspondence regarding stop sign at intersection of Old Lake Road and Kessler Road.

ADJOURNMENT

Moved by Ellington, seconded by Kolb, and carried on voice vote, that the meeting adjourn at 7:47pm.

Brenda Zeman, City Clerk

CA – 1

RESOLUTION NO. 2021 -

Dated: September 28, 2021

The City of Baraboo, Wisconsin

| |
|--|
| <i>Background:</i> |
| Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted |
| <i>Comments</i> |

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent
Motion:
Second:

Approved by Mayor: _____

Certified by City Clerk: _____

CA-2

RESOLUTION NO. 2021 -

Dated: September 28, 2021

The City of Baraboo, Wisconsin

Background: In order to be in full compliance with State Law, the City amended Chapter 12, Intoxicating Liquor and Fermented Malt Beverages. Because of this change, the Administrative Committee is now required to review all Liquor License applications and make a recommendation to Council.

All Liquor Licenses expire annually on June 30th with the exception of the Picnic License. A Picnic License, also known as a Temporary Beer and/or Wine License, is typically issued for a one or two day event.

The Picnic License listed below was reviewed by the Police Department and the City Clerk and was recommended to Council for approval at the September 27, 2021 Administrative Committee meeting.

Fiscal Note: (check one) [X] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City Clerk be authorized to issue the following Picnic Licenses:

- Shakespeare on the Edge, Inc., Renaissance Faire, October 9th & 10th, 2021

Offered by: Administrative Comm. **Approved by Mayor:** _____

Motion:

Second:

Certified by Clerk: _____

NBR-1

RESOLUTION NO. 2021 -

Dated: September 28, 2021

The City of Baraboo, Wisconsin

Background: This is a Resolution to approve the purchase of a new “mini excavator” that was being scheduled for a 2022 purchase to replace our 2013 John Deere 310SK Backhoe. The preferred unit is a 2021 Bobcat E42 track excavator with “extenda reach” capabilities.

The purchase of this new excavator is being recommended due capabilities and versatility that this unit provides versus our backhoe. Our current backhoe will then be traded as part of our 2022 purchase of a Bobcat compact loader. The backhoe has been given a trade-in value of \$44,000 by the vendor. The purchase will be completed utilizing \$53,500 from our capital equipment fund balance.

The Public Works Department obtained quotes from two separate vendors in anticipation of a 2022 purchase. Mid-State Group of Prairie Du Sac quoted a price of \$53,500 for the unit available now. Brooks Tractor of Sun Prairie quoted \$70,000 for a unit to be ordered out in 2022. After reviewing both quotes provided, based on functional ability of the unit and overall cost, it is our recommendation that the purchase of the 2021 Bobcat E42 mini excavator be pursued. The unit available now via Mid-States Group allows us to avoid a potential 6-8% increase in purchase price for 2022, and can be purchased by available funds without a need for amendment to the General Fund.

Fiscal Note: (one) [Not Required] [Budgeted Expenditure] [Not Budgeted]
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the purchase of a new 2021 Bobcat E42 “mini excavator” from Mid-State group with a purchase price of \$53,500 is hereby approved.

Offered by: Public Safety & Finance
Motion:
Second:

Approved: _____
Attest: _____

RESOLUTION NO. 2021 -

Dated: September 28, 2021

The City of Baraboo, Wisconsin

Background: The City of Baraboo currently participates in the Wisconsin Public Employer’s Group Health Insurance Program which is administered by the Department of Employee Trust Funds. By participating in this, employees have the option to select any plan offered. For 2022, qualified plans for Sauk County include Dean Health Insurance, GHC of South Central Wisconsin and Quartz Central. Currently, the City is paying 86% of the premium for the lowest qualified plan in Sauk County.

For 2022, GHC of South Central Wisconsin is the lowest qualified plan for Sauk County at \$714.86 for single coverage and \$1,751.84 for family coverage. Based on budget projections for 2022, and the decrease in the premium for GHC of South Central Wisconsin for 2022, we are recommending that the percentage paid by the City be adjusted to 90% of the premium for the lowest qualified plan in Sauk County. This matches what the City is currently paying for Police Union.

\$714.86 x 90% = \$643.37 City contribution for Single coverage, 2022
\$1,751.84 x 90% = \$1,576.66 City contribution for Family coverage, 2022

Employees are then responsible for the remainder of the premium which will vary depending on the plan selected by the employee. Employee contributions for Part-Time employees will continue to be based on the number of hours worked per week on the average as compared to forty (40) hours per week.

Fiscal Note: (check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Employee Policy & Procedure Handbook be amended as follows:

3.06 Health Insurance

A. Policy All employees eligible under the State of Wisconsin Retirement System (WRS) are eligible to participate in the City’s Health Insurance Program. Terminating or retired employees and their spouse may obtain health insurance coverage under the City plan at their own expense according to the terms of the Employee Trust Fund who administers COBRA benefits on behalf of the City.

Employees have the option to choose a group health insurance plan from the standard plan and the alternate health insurance plans offered by the Wisconsin Public Employer’s Group Health Insurance Program in the city’s service area. The City will contribute 90% of the premium for the lowest qualified plan offered in Sauk County provided it does not exceed the allowable maximum share of 88% of Tier 1 Qualified Plans’ Average Premium. Employees are required to pay any remaining balance a portion of the cost of the health insurance premium. The level of participation in the premium is determined by the Common Council, and shall comply with State law. All employees eligible under the State of Wisconsin Retirement Alma Waite Funds Policy is hereby adopted and shall be in full force and effect upon the passage of this Resolution.

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____

RESOLUTION NO. 2021 -

Dated: September 28, 2021

The City of Baraboo, Wisconsin

Background: The City of Baraboo is required to implement the accounting and financial reporting requirements for capital assets, including infrastructure, and depreciation with Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments.

Fiscal Note: (check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

Implementation of the Asset Capitalization Policy be implemented to provide definitions and the classes of capitalized assets; establish the monetary threshold for capitalization; provide definitions of the cost basis of capitalized assets; and outline the user responsibility requirements.

This information will be used to calculate depreciations required for Governmental Wide Statements utilizing the straight-line method of depreciation.

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____



Asset Capitalization Policy

Purpose:

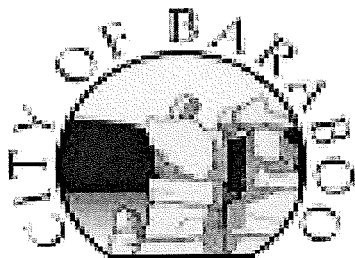
The City of Baraboo is required to implement the accounting and financial reporting requirements for capital assets, including infrastructure, and depreciation with Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements, and Management's Discussion and Analysis for State and Local Governments. This policy will provide definitions and the classes of capitalized assets; establish the monetary threshold for capitalization; provide definitions of the cost basis of capitalized assets; and outline the user responsibility requirements. This information will be used to calculate depreciation required for Government Wide Statements utilizing the straight-line method of depreciation.

Definition:

Capital Assets are assets that are used in operations and have an initial useful life in excess of one year. Listed below are classes of assets, the capitalization threshold, and estimated useful life:

| Asset Class | Threshold | Estimated Useful Life | Expense Object Code |
|---|-----------|---|------------------------------|
| Land – Real property gifted or purchased, vacant land, cost of land attached to building or highway | \$10,000 | Capitalization only. Indefinite useful life. | 820 |
| Land Improvements – Preparing land for intended use, fencing, excavation, parking lots, relocations costs, landscaping, etc. | \$10,000 | 10-30 years | 821 |
| Buildings - Permanent (non-moveable) structures, office buildings, shelters, storage buildings, etc. | \$10,000 | 25-75 years | 822 |
| Building Improvements – Permanently attached fixtures, machinery, generators, security systems, lighting, wiring, etc. | \$10,000 | 25-50 years | 822 |
| Vehicles – Cars, trucks, and vans (including improvements that adapt it to a different use such as public safety vehicles) | \$10,000 | 5-20 years | 810 |
| Equipment/Machinery – Backhoes, mowers, lab equipment, etc. | \$5,000 | 5-20 years | 814 |
| Equipment/Machinery – Computers, servers, routers, etc. | \$5,000 | 5-20 years | 814 |
| Equipment/Machinery – Desks, tables, chairs, file cabinets, etc. | \$5,000 | 5-20 years | 814 |
| Facilities Equipment – Pool, zoo, playgrounds, scoreboards, bleachers, etc. | \$10,000 | 10-20 years | 861 |
| Infrastructure – Roads, bridges, water, sewer, lighting, sidewalks, stormsewer, etc. | \$10,000 | 25-80 years | Spreadsheet tracking |
| Construction/Work In Progress – Wells, building projects, etc. | \$10,000 | Defined Upon Completion | Balance Sheet WIP Account |
| Intangible Assets – Software, easements, water rights, etc. | \$10,000 | 3-indefinite years | Rarely used |

Capital Asset Acquisition Form



| |
|---------------|
| Activity Code |
| |

Is this item shared with another Department? If yes, enter Department Name and its share here:

| |
|--|
| |
|--|

Asset Classification

Asset ID

Acquisition Information

Purchased from Vendor:
Value

Donation from
Value

Transfer from Department
Value

Salvage Value

Purchase Order Number _____
 Invoice Number _____
 Date Placed in Service _____

Asset Information

| | | | |
|------|--|-------------|--|
| Year | <input style="width: 90%;" type="text"/> | Serial/VIN# | <input style="width: 90%;" type="text"/> |
| Make | <input style="width: 90%;" type="text"/> | Model | <input style="width: 90%;" type="text"/> |

Physical Location

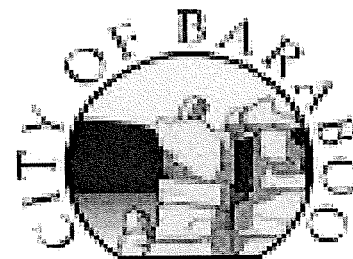
| | |
|--------------------------|---------------------------|
| | |
| <input type="checkbox"/> | Garaged Inside |
| <input type="checkbox"/> | Taken Home |
| <input type="checkbox"/> | Non-Owned/Leased |
| <input type="checkbox"/> | Battery Shut-off Equipped |

Attachments

Please indicate if there are any attachments normally physically connected to this new asset. An example is a tractor with a loader, or a mower with a snowblower. The City tracks parent/child units and will verify that all pieces are recorded as City assets. Give as much detail as possible, including asset ID #, Make, Model or Serial Number.

| |
|--|
| |
|--|

Capital Asset Disposition Form



General description of asset: _____ Asset #

Asset information: Year _____

Serial/VIN# _____

Make _____

Model _____

What asset replaced the one that was disposed?

Year _____

Serial/VIN# _____

Make _____

Model _____

Method of disposal:

| | |
|--------------------------|------------------|
| <input type="checkbox"/> | <i>Auction</i> |
| <input type="checkbox"/> | <i>Sale</i> |
| <input type="checkbox"/> | <i>Transfer</i> |
| <input type="checkbox"/> | <i>Destroyed</i> |
| <input type="checkbox"/> | <i>Scrap</i> |
| <input type="checkbox"/> | <i>Other</i> |

Value Received at disposal: _____

From: _____

Additional comments from Department Head:

Treasurer's Report

18 of 30

Table with columns: Bank Balance, BANK INVESTMENTS, Type, Fund, Account, Term, Maturity, Rate, Bank (BSB, LGIP, WF, CFB, SUM, BWD, PDS, PVL, CLARE, WCCU, ICB, CCF, BMO, SCHWAB), Grand Total. Rows include various investment accounts like Alma Waite Account, Fire Equipment Fund, General Fund, etc.

Summary table with columns: Bank Rating, FDIC / State Insured, Collateral, Brokerage Securities, Maximum Investment, and Actual. Values include 30.28%, 5.01%, 0.44%, 9.59%, 2.264,304.06, 6,114,155.13, 8,378,459.19, etc.

TREASURER'S INVESTMENT TRANSACTION REPORT

Aug-21

| | | Average Rate of Return on Current Deposits: | | | Benchmarks: | |
|-----------------------------|--------------|--|------------|-------|--------------------|-------|
| | | Avg Term | | | | |
| Total Receipts: | 3,287,039.27 | General Funds: | 5.2 M | 0.62% | LGIP | 0.05% |
| | | Utility Funds: | 13.5 M | 0.41% | | |
| Total Disbursements: | 1,584,946.53 | Segregated Funds: | 22.7 M | 0.62% | 90-day T-bill: | 0.05% |
| | | Securities w/Dana | 4.74 years | 0.76% | | |
| | | All Funds: | 10.0 M | 0.56% | 6M CD: | 0.20% |
| | | | Liquid: | 73% | 12M CD: | 0.27% |
| | | | Term: | 27% | 18M CD: | 0.32% |

Policy Objectives:

- Safety: ▪ \$3,075,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Liquidity is high because money market rates are better than CD rates.
- Yield: ▪ All rates remain extremely low
- Collateral: ▪ 1.5 million of pledge securities at Baraboo State Bank were transferred to the CDA for the Library Building Construction Fund deposits

TRANSACTIONS

| # | Action | Type | Identification | Bank | Acct # | Note | Term | Maturity Da | Rate | Amount | Interest |
|-----|----------|------|----------------|------|--------|-----------|-----------|-------------|-------|-----------|------------|
| (1) | Reinvest | CD | Kuenzi | ICB | | 6387527 | 12 months | 7/29/2021 | 0.65% | 11,597.78 | Reinvested |
| | | | | WCCU | | 54962-114 | 18 months | 2/6/2023 | 0.45% | 11,673.35 | Reinvested |

INVESTMENT ADVISOR TRANSACTIONS

| # | Action | Type | Identification | Price | Rating | Note | Term/WAL | Maturity Date | Yield to Worst Yield - Maturity | Amount | Interest |
|-----|--------------------------------------|------|----------------|----------|--------|-----------------------------|------------|---------------|------------------------------------|--------------|----------|
| (1) | BUY | SBA | 510097 | 104.5000 | NR | Adjustable rate (quarterly) | 6.09 years | 12/25/1942 | 1.08 %/ 1.33% | \$193,635.30 | Monthly |
| | Comments: Monthly principal payments | | | | | | | | | | |

| Incident Responses | August 2021 | Year to Date 2020 | Totals 2020 | Year to Date 2021 | Percentage Increase/Decrease |
|--|-------------|-------------------|-------------|-------------------|------------------------------|
| Fire, Other | 0 | 0 | 0 | 0 | |
| Building Fire | 1 | 10 | 13 | 9 | |
| Fuel burner/boiler malfunction, fire confined | 0 | 1 | 1 | 0 | 31 Fire 10.37% |
| Fire in Mobile Home used as a Fixed Structure | 0 | 0 | 0 | 1 | 116 Rescue 38.80% |
| Fire in Structures other than Building | 0 | 0 | 0 | 1 | 14 Haz Mat 4.68% |
| Cooking Fire | 1 | 5 | 5 | 3 | 32 Alarm 10.70% |
| Chimney Fire | 0 | 0 | 0 | 0 | 93 Other 31.10% |
| Vehicle Fire | 2 | 5 | 7 | 6 | 13 Mutual Aid 4.35% |
| Wildland Fire | 0 | 5 | 8 | 5 | |
| Trash or Rubbish Fire Contained | 0 | 2 | 2 | 2 | |
| Outside Rubbish, Trash or Waste Fire | 0 | 0 | 0 | 0 | |
| Dumpster or other Trash Receptacle Fire | 0 | 6 | 8 | 1 | 47 Fire 11.84% |
| Outside Storage Fire | 0 | 0 | 0 | 0 | 129 Rescue 32.49% |
| Outside Equipment Fire | 0 | 2 | 2 | 3 | 24 Haz Mat 6.05% |
| Outside Gas or Vapor Combustion Explosion | 0 | 0 | 0 | 0 | 60 Alarm 15.11% |
| Overpressure rupture of steam boiler | 0 | 1 | 1 | 0 | 111 Other 27.96% |
| Medical Assist | 11 | 34 | 58 | 74 | 26 Mutual Aid 6.55% |
| Vehicle Crash | 4 | 30 | 53 | 37 | |
| Motor vehicle/pedestrian crash | 0 | 2 | 2 | 0 | |
| Search for Person in Water | 0 | 0 | 0 | 2 | |
| Search for Person on Land | 0 | 3 | 3 | 0 | |
| Extrication of Victim(s) from Building/Structure | 0 | 1 | 1 | 0 | |
| Extrication from Vehicles | 0 | 1 | 2 | 1 | |
| Trench/below-Grade Rescue | 0 | 0 | 1 | 0 | |
| Extrication, Other | 0 | 0 | 0 | 0 | |
| Elevator Rescue | 1 | 1 | 1 | 1 | |
| Water/Ice Rescue | 0 | 5 | 5 | 0 | |
| High Angle Rescue | 0 | 2 | 3 | 1 | |
| Hazardous Material | 0 | 9 | 15 | 9 | |
| Chemical hazard (no spill or leak) | 0 | 11 | 0 | 1 | |
| Carbon Monoxide Incident | 0 | 4 | 9 | 4 | |
| Aircraft Standby | 0 | 0 | 0 | 1 | |
| Arcing, shorted electrical equipment | 2 | 0 | 15 | 15 | |
| Vehicle Accident - General Cleanup | 0 | 3 | 4 | 1 | |
| Water or Steam Leak | 1 | 0 | 0 | 1 | |
| Animal Rescue | 0 | 1 | 1 | 0 | |
| Smoke or Odor Removal | 1 | 2 | 3 | 4 | |
| Lock-out | 0 | 0 | 0 | 0 | |
| Assist Police | 0 | 7 | 11 | 7 | |
| Public Service | 2 | 6 | 6 | 4 | |
| Unauthorized Burning | 1 | 9 | 10 | 7 | |
| Authorized Burning | 0 | 1 | 1 | 1 | |
| Dispatched/Cancelled | 2 | 26 | 35 | 18 | |
| HazMat release investigation w/no HazMat | 2 | 6 | 8 | 12 | |
| No Incident found on arrival at dispatch address | 4 | 9 | 12 | 15 | |
| Smoke Scare, Odor of Smoke | 0 | 3 | 4 | 1 | |
| Steam, Vapor, Fog or Dust thought to be Smoke | 1 | 1 | 1 | 1 | |
| Malicious Alarm | 0 | 1 | 1 | 2 | |
| Bomb Threat | 0 | 0 | 0 | 0 | |
| Alarm | 9 | 30 | 41 | 24 | |
| Carbon Monoxide Alarm | 0 | 13 | 18 | 6 | |
| Lightning Strike | 0 | 0 | 0 | 0 | |
| Wind Storm, tornado/hurricane assessment | 0 | 0 | 0 | 3 | |
| Severe Weather Standby | 1 | 0 | 0 | 2 | |
| Mutual Aid - City | 0 | 4 | 6 | 1 | |
| Mutual Aid - Rural | 0 | 5 | 8 | 4 | |
| Automatic Mutual Aid | 1 | 2 | 6 | 8 | |
| Mutual Aid Box Alarms System (MABAS) | 0 | 5 | 6 | 0 | |
| Totals | 47 | 274 | 397 | 299 | 9.12% |
| | | | 0 | | Exposure Fires |
| | | | 397 | | Total Incidents |

Fire Department Membership

| | |
|--------------------|-----------|
| Total Members | 34 |
| Military Leave | 1 |
| Net Members | 33 |

| Incident Responses by Municipality | Total Incidents | Percent | Total Incidents | Percent |
|--------------------------------------|-----------------|----------------|-----------------|----------------|
| City of Baraboo | 30 | 63.83% | 173 | 57.86% |
| Village of West Baraboo | 2 | 4.26% | 23 | 7.69% |
| Town of Baraboo | 8 | 17.02% | 58 | 19.40% |
| Town of Fairfield | 4 | 8.51% | 15 | 5.02% |
| Town of Greenfield | 2 | 4.26% | 16 | 5.35% |
| Town of Sumpter | 0 | 0.00% | 1 | 0.33% |
| Mutual Aid - City | 0 | 0.00% | 1 | 0.33% |
| Mutual Aid - Rural | 0 | 0.00% | 4 | 1.34% |
| Automatic Mutual Aid | 1 | 2.13% | 8 | 2.68% |
| Mutual Aid Box Alarms System (MABAS) | 0 | 0.00% | 0 | 0.00% |
| Totals | 47 | 100.00% | 299 | 100.00% |

**Baraboo Fire Department
Monthly Report - August 2021**

| Fire Inspections | January | February | March | April | May | June | July | August | Sept. | Oct. | Nov. | Dec |
|-------------------------|----------------|-----------------|--------------|--------------|------------|-------------|-------------|---------------------------------------|--------------|-------------|-------------|-------------|
| City of Baraboo | 76 | 98 | 237 | 124 | 111 | 147 | 30 | 48 | | | | |
| Village of West Baraboo | 93 | 30 | 5 | 0 | 0 | 5 | 44 | 29 | | | | |
| Town of Baraboo | 1 | 0 | 0 | 19 | 21 | 0 | 0 | 0 | | | | |
| Town of Fairfield | 0 | 0 | 1 | 1 | 5 | 1 | 0 | 0 | | | | |
| Town of Greenfield | 0 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | | | | |
| Town of Sumpter | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | | | | |
| Totals | 170 | 128 | 243 | 144 | 143 | 154 | 74 | 77 | 0 | 0 | 0 | 0 |
| | | | | | | | | Total Inspections Year to Date | | | | 1133 |

| Fire Prevention Education - Current Month | Number of Activities | Number of Adults | Number of Children | Total Participants | |
|---|-----------------------------|-------------------------|--|---------------------------|------------|
| Fire Extinguisher and Fire Safety Training | 0 | 0 | 0 | 0 | |
| Fire Safety Presentations | 1 | 2 | 2 | 4 | |
| Fire Safety House Training | 0 | 0 | 0 | 0 | |
| Other (2 National Night Out Events & Splashpad Event) | 3 | 54 | 20 | 74 | |
| Public CPR Class | 0 | 0 | 0 | 0 | |
| Grand Totals | 4 | 56 | 22 | 78 | |
| | | | Total Fire Safety Contacts Year to Date | | 134 |

| | Number of Smoke Alarms | Number of CO Alarms | Total |
|--|-------------------------------|----------------------------|-----------------------------|
| Install Smoke and Carbon Monoxide Alarms | 0 | 0 | 0 |
| | | | 4 Year to Date Total |

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, M. Hardy, P. Cannon, T. Pinion

Call to Order –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of August 24, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$725,471.49**. Motion carried unanimously.
- b) **DNR Urban Forestry Grant** – M. Hardy explained that this is a \$30,000 grant with a \$15,000 match and will be used for the Jackson Property conservancy. These funds will assist us in removing all undesirable and invasive species, replanting, and general maintenance. There is no financial impact to the City. Moved by Kent, seconded by Petty to recommend to Council for approval to submit the DNR Urban Forestry Grant in the amount of \$30,000 for the purpose of maintenance and planting of trees in the Jackson Reserve Conservancy in 2022. Motion carried unanimously.
- c) **CVMIC** – Adm. Bradley noted that we will continue to look at other companies to see if we can find some better rates; at this time we need to commit and staff's recommendation is we continue with Option 1 with a self-insured retention of \$25,000 per claim, a maximum of 4 claims per year. P. Cannon explained that because we own part of CVMIC, there are legal procedures on removing ourselves from CVMIC. Finance Director Ostrander noted that CVMIC does provide us with a lot of additional services such as HR and training. Moved by Petty, seconded by Kent to recommend to Council approving the CVMIC Two-Year Liability Renewal Package, Option #1. Motion carried unanimously.
- d) **Attridge Park Splashpad** – M. Hardy explained that in accordance with our naming policy, when 1/3 of the project is donated, the donor has rights to suggest naming. M. Hardy did receive a call from the potential donor with a small change as he would like to give \$100,000 in June of 2022 and \$50,000 in January of 2023. There has also been a little uncertainty of the name so at this time it will remain the Attridge Park Splashpad at this time. If at any time there is a suggestion for a name change, it will come back to Council for approval. Based on recommendations tonight, the agreement will be amended to match the donation changes. Moved by Petty, seconded by Kent to recommend to Council acceptance of financial donation with the understanding that the first installment of \$100,000 will be paid in June of 2022 and the second installment of \$50,000 will be paid in January of 2023. Motion carried unanimously.
- e) **8th Street Main Extension** – T. Pinion explained that phase 1 of the Jackson Property development includes utility improvements which includes Sanitary Sewer extension on the north side of Hwy 33 and Water Main extension on the south side of Hwy 33. This was offered as two separate bids and it is recommended by staff to accept the low bids. Moved by Petty, seconded by Kent to recommend to Council to accept the low bids of \$274,738.15 from James Peterson Sons, Inc for the Sanitary Sewer extension and \$37,600.00 from J & J Underground LLC for the Water Main extension. Motion carried unanimously.
- f) **Redevelopment Resources** – P. Cannon explained that this is part of the \$105,000 grant that we received from the Economic Development Administration for the purpose of creating an economic development plan for the City. Our original plan was to hire Baker Tilly to do this but EDA came

back and would not allow this. RFP's were sent out and 3 bids were received, 1 which was considered incomplete because they did not provide a price. Staff, as well as BEDC, is recommending we accept the bid from Redevelopment Resources/Studio GWA. Motion by Kent, seconded by Petty to recommend to Council to accept the bid of \$128,575 from Redevelopment Resources/Studio GWA for the creation of an economic development plan. Motion carried unanimously.

Adjournment – Moved by Petty, seconded by Kent and carried to adjourn at 6:45pm.
Brenda Zeman, City Clerk

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Meeting

April 15, 2021 Members Present: T. Wickus, , S. Brunner, B. Stelling S. Fay, B. McDaniel

Member Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:36 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by, Brunner seconded by McDaniel, and unanimously carried to approve the minutes of the March 4th, 2021 meeting.

Agenda: Moved by, Brunner seconded by McDaniel, and unanimously carried to approve the agenda as published.

New Business: Lacy Steffes (President of Downtown Baraboo, Inc) presented a request for funding to support the newly created Downtown Manager position. Moved by Stelling , Seconded by McDaniel and unanimously carried to send this request to the full board.

Old Business: Kate Petite our current volunteer Market Manager gave a report on how the market and the vendors were shaping up for the season.

There was once again discussion on the many logistics of creating a contract for the market manager which was differed to a later date.

Insurance quotes for the market were not available at the time of this meeting.

Adjournment: Moved by Fay, seconded by Brunner and unanimously carried to adjourn at 9:25 A.M.
Respectfully submitted, Todd Wickus Promotions Chairperson

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Meeting

May 27, 2021 Members Present: T. Wickus, , S. Bruncker, B. Stelling S. Fay, B. McDaniel

Members Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:39 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by, Fay seconded by McDaniel, and unanimously carried to approve the minutes of the March 11th, 2021 meeting.

Agenda: Moved by, Stelling seconded by McDaniel, and unanimously carried to approve the agenda as published.

New Business: It was noted that BID would need purchase it's own platform truck for storing and moving the cones and signs for the Farmers' Market. Moved by Stelling , Seconded by McDaniel to approve the purchase of a platform Truck - motion unanimously carried.

A marketing proposal for the Farmers' Market by Impact Marketing was reviewed and no action was taken.

Old Business: There was once again discussion on the many logistics of creating a contract for the market manager which was differed to a later date.

Adjournment: Moved by Fay, seconded by Bruncker and unanimously carried to adjourn at 9:20 A.M.
Respectfully submitted, Todd Wickus Promotions Chairperson

MINUTES
BARABOO BUSINESS IMPROVEMENT DISTRICT
BUSINESS DEVELOPMENT COMMITTEE

Date and Time: Wednesday, August 25th, 2021 at 8:15 AM

Location: Courthouse Lawn

BID Members Noticed: T. Sloan, A. Adams, B. McDaniel

BID Members Absent: M. Yount

Others Noted: Danielle Rosene, Lacey Steffes

Chairperson Sloan called the meeting to order at 8:19 am

Approved of Minutes from June 15th, 2021 meeting: A. Adams/B. McDaniel

Adoption of Agenda: A. Adams/B. McDaniel

Old Business

 2021 Plan

New Business

 Small survey findings

 Draft revisions in the works

 BID District flyer in the works

 Broad survey findings

 Chamber of Commerce is checking to see what they already have

 Lacey Steffes has DBI and Sauk County info she will send

 Web Assistance findings

 Contacting Bizzy Bizzy

 2022 Budget

 Motion to propose 2022 budget of \$3250: A. Adams/B. McDaniel

Next Meeting: Monday, September 20th – 8:15 am – Courthouse Lawn

Motion to adjourn at 8:41 by A. Adams/B. McDaniel

Minutes taken by T. Sloan

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Meeting

September 09, 2021 Members Present: T. Wickus, , S. Brunker, B. Stelling S. Fay, B. McDaniel

Members Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:34 A.M., and noted compliance with the Open Meeting Law.

Minutes: None available

Agenda: Moved by, Stelling seconded by McDaniel, and unanimously carried to approve the agenda as published.

New Business: Farmers' Market income was reported at \$3,336.00 YTD for 2021. It was estimated that the committee will have approximately \$6,500.00 left to spend on promotions for 2021 after the deductions were made for the 2021 line item expenditures.

A marketing proposal for a DBI Fall marketing campaign was presented by Danielle Rosene (Downtown Manager with DBI) the committee decided to table the proposal and re-visit it at our next meeting.

The 2022 Budget was not created and was postponed until the next meeting to be held on 09/14/2021.

Old Business: None

Adjournment: Moved by Fay, seconded by Brunker and unanimously carried to adjourn at 9:29 A.M.
Respectfully submitted, Todd Wickus Promotions Chairperson

Meeting Minutes

August 5, 2021

I. Call Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Caflich called the meeting to order at 5:45 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call of Membership

Present: Caflich, Steinhorst, Wastlund, Kathbauer, Kent, Koenig, Nelson, White

Absent: Briggs, Johnson, Persche, Walczak, Vera

Other: Jen Erickson

III. Approve Minutes

Motion to approve the minutes for July 8, 2021

Steinhorst (1); Kent (2)

Aye: All via voice vote

Nay: None

IV. Approve Agenda

Motion to approve the agenda as presented

Kent (1); Steinhorst (2)

Aye: All via voice vote

Nay: None

V. Presentation

None scheduled

VI. Action Items

None scheduled

VII. Information/Discussion Items

a. Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.

i. Work session facilitated by Jenny Erickson

The City Council wants a quarterly BEDC update. Mr. Nelson & Mr. Kent will provide them to the City Council.

Mr. Nelson, MS. Steinhorst & Mr. Koenig will work on the Mission Statement for BEDC

Ms. Erickson will draft a survey instrument for BEDC's review.

Members are requested to submit names of people they feel should be interviewed as part of the project.

Matt Kures will present data on the City's economic standpoint at the September meeting.

VIII. Adjournment

The meeting was adjourned by affirmative action of the Board.

Nanci Caflich
Chairperson

Carolyn Wastlund
Recorder

From: Eric Roscoe <eric.s.roscoe@gmail.com>

Sent: Friday, September 10, 2021 11:40 AM

Subject: Baraboo's Prohibited Animals Ordinance Must be Revised!

To the City of Baraboo Common Council and Mayor,

As a responsible pet owner, and someone who visits and does business in Baraboo, I write to you today regarding Baraboo's ordinance Sub Chapter III: 29.19 Prohibited Animals." I write to you urging you to draft or sponsor an amendment to this ordinance.

Unfortunately, as it is currently written, this ordinance has numerous flaws, and hundreds, if not thousands of different harmless, commonly kept species of pets are banned in Baraboo!

This ordinance currently has zero basis in fact but plenty of bias. Please listen to those who actually work with and keep these animals. This is of utmost importance as, unfortunately, officials are often provided with false information, pseudo-science, and made-up statistics provided by mislabeled "animal welfare" groups.

Unfortunately, ordinances such as these only punish responsible animal owners, while banning common pets, while still not making Baraboo better for its citizens, animals, or pet owners. That is what the current ordinance achieves.

Collective punishment is never the answer and a ban will make matters worse. When bans are in place, people take extra measures to hide the animals from authorities and neighbors, or discard the banned animals in problematic ways. A ban will actually create animal welfare and safety issues which will lead to the problems the ordinance claims to want to prevent.

Who would imagine that common pet species would be illegal? This makes criminals out of people who just want a pet and may not have the resources to properly care for a dog or cat. Or, they may have allergies to dogs and cats but no allergies to reptiles or other animals.

Why are ball pythons up to 4 feet, and boa constrictors up to 8 feet the only listed exemptions to an otherwise 3 foot length limit for snakes? Is an 8 inch Kenyan sand boa somehow more dangerous than a 4 foot python? What makes those two aforementioned species less dangerous than any other nonindigenous snake over 3 feet? In fact, there are over one hundred constrictor snakes species are pets in the U.S. Additionally, what is the reasoning behind prohibiting all other snakes not indigenous to Wisconsin? These animals are tropical, ectothermic species which cannot survive a Wisconsin winter, which is why Baraboo officials should consult true subject matter experts.

Illegal to own a pet hognose snake or tarantula as well? There are many tens of thousands of just these two species kept as pets in the U.S. and both are "rear-fanged" or "poisonous" insects. Over a hundred such species are pets in the U.S. Furthermore, not all rear-fanged snakes are considered medically significant, such as hognose snakes which are common pet species.

Reptile bans do unfortunately exist in some places and most date back several decades. However, many of these have been repealed or amended as lawmakers become properly educated on the animals. Passing a law simply because others have done it is never rational reasoning. Why not simply enforce the exemptions (a-c) under this ordinance to eliminate concerns of bad actors while ensuring animal welfare?

Thanks for your time and consideration on this complex matter. Hopefully, you will do what is right and sensible for Baraboo, the animals, and responsible pet owners by sponsoring an amendment or revision to this ordinance. If you have any questions or concerns, feel free to let me know. Baraboo's reptile ordinance must be updated to the 21st century.

Thanks, and have a good day,
Eric Roscoe

-

Eric Roscoe

Bill Klemm, Chairperson, Township of Baraboo
Members of the Baraboo Township Town Board

Rob Nelson, Mayor, City of Baraboo
Members of the Baraboo City Council

Tim McCumber, Board Chair, Sauk County
Members of the Sauk County Board of Supervisors

Chip Meister, Sheriff, Sauk County

Subject: Public Safety on Kessler Road and Old Lake Road

Date 9/7/2021

To All Concerned:

I am writing both the Baraboo Township and the City of Baraboo as I believe the two entities share an important safety concern.

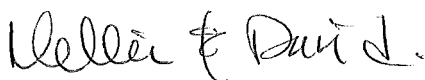
Each year from late Spring through mid-Fall, the vehicle travel on Kessler Road and Old Lake Road increases dramatically. Many vehicles are traveling well above the posted speed limit, and because of the hills and blind turns on both roads, make it especially dangerous for recreational bicyclers, walkers/runners, dog walkers and even residents who have to cross the road to retrieve their mail. We have personally had at least 5 issues this summer with cars traveling over the speed limit and almost hitting us while checking our mail, It's a dangerous situation. We also have issues with safety when entering or exiting driveways, as the hills and blind curves on either side of the drives do not allow vehicles moving over the speed limit enough time to react and slow down. Just last year there was an accident with an individual who missed a turn while speeding and ended up in our roadside drainage ditch at 4 a.m., requiring a response from both Baraboo PD and the Sheriff's Office.

We have recreational bicyclers, horseback riders and pedestrians who are all affected by this issue. Based on our observations and those of our neighbors, the majority of speeders are visitors using a shortcut to Devils Lake and motorcyclists traveling to or from Frankie's Bar on Hwy 113. This is especially true when they host "biker nights" on Thursdays during the summer.

The need for regular Sheriff's patrols is of a high priority. Several neighbors have volunteered their drives for deputies to park and monitor vehicle speeds. A permanent electronic speed check sign on both roads would also help and likely save lives.

We would appreciate the Township, City and County's support on this important safety issue.

Thank you.



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Baraboo, Wisconsin 53913

City of Baraboo Municipal Building
101 South Blvd.
Baraboo, Wisconsin 53913
Attn: Mayor Rob Nelson
Attn: The Baraboo City Council

Township of Baraboo
101 Cedar Street
Baraboo, Wisconsin 53913
Attn: Chairperson Bill Klemm
Attn: The Baraboo Township Town Board

Sauk County Sheriff's Department
1300 Lange Ct.
Baraboo, Wisconsin 53913
Attn: Sherriff Chip Meister

Sauk County Board
505 Broadway
Baraboo, Wisconsin 53913
Attn: Chairperson Tim McCumber
Attn: Sauk County Board of Supervisors