

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, City Treasurer Laux, J. Ostrander

Call to Order –Ald. Sloan called the meeting to order at 6:00p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of October 25, 2022. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Kent, seconded by Petty to recommend to Council approval of the accounts payable for **\$949,262.86**. Motion carried unanimously.
- b) **BID Preliminary Assessment** – J. Ostrander noted that the assessment amount, listed twice on the resolution, should be \$1.4524216 per \$1,000 of assessed value. Besides their budget, 6 of their goals have to do with increasing parking, strategies to unify the downtown, bring new businesses, improve the appearance, coordinate the downtown development/promote events, activate programs found in the budget. The 2023 budget is the same total dollar amount as the 2022 budget. Moved by Petty, seconded by Kent to recommend to Council to approve the 2023 Business Improvement District (BID) budget-operating plan and preliminary assessment at the correct rate of \$1.4524216 per \$1,000 of assessed value, and set the public hearing for November 22, 2022. Motion carried unanimously.
- c) **Landfill Monitoring Contract** – C. Bradley noted that this includes completing the state report with the DNR. Based on estimate of the last contract, we are looking at roughly a 20% increase. Because this is a professional service, per our purchasing policy, it does not require we go out for bids. Moved by Petty, seconded by Kent to recommend to Council to approve the Landfill Monitoring Contract with MSA Professional Services, Inc., in the amount of \$18,355 per year for 2023-2025 noting the committee would like to consider an RFP upon expiration of this contract. Motion carried unanimously.
- d) **Alma Waite Funds** – J. Ostrander noted that this revised policy will clarify how the available funds are determined for the Alma Waite Funds. Available funds will now be based on “actual” vs “projected”. Moved by Kent, seconded by Petty to recommend to Council to approve the amended Alma Waite Funds Policy. Motion carried unanimously.
- e) **Police Chief** – Adm. Bradley explained that the Police & Fire Commission, at their October 27th meeting, appointed Rob Sinden as the Police Chief for the City of Baraboo. Moved by Petty, seconded by Kent to recommend to Council to approve the salary for the new Police Chief, Rob Sinden, at Grade 17 with an annual salary of \$105,000, with an effective date of October 27, 2022. Motion carried unanimously.

Discussion Items - *None*.

Adjournment – Moved by Petty, seconded by Kent and carried to adjourn at 6:38pm.
Brenda Zeman, City Clerk