

Members Present: Kent, Petty

Absent: Sloan

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, K. Stieve, R. Nelson

Call to Order –Ald. Petty called the meeting to order at 5:30p.m. noting compliance with the Open Meeting Law. Moved by Petty, seconded by Kent to approve the minutes of November 21, 2022. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Kent, seconded by Petty to recommend to Council approval of the accounts payable for **\$1,346,369.42**. Motion carried unanimously.
- b) **Line of Credits** – J. Ostrander explained that this is the \$5M anticipation note that was taken out in April for TID #12. We would like to draw \$421,395.17 for miscellaneous admin and legal fees, stormwater, water improvements, sewer, roadway, and debt service interest. We have used approximately \$3M of this note. Adm. Bradley explained that the TID is generating money which will be used to pay down a portion of the principal and pay off the interest. We will then refinance within the 5-year period and the TIF will repay this. Moved by Kent, seconded by Petty to recommend to Council to authorize the City to draw \$421,395.17 from the Line of Credit with Baraboo State Bank. Motion carried unanimously.
- c) **DEVCO I LLC** – Adm. Bradley noted that this is the TID #7 agreement that was signed in 2006 with an addendum in 2007. The original agreement says the company has to be owned and controlled by Jay Smith; Jay Smith has since sold off RENEWAL I LLC. This addendum is removing RENEWAL I LLC. Moved by Kent, seconded by Petty to recommend to Common Council to approve the 2nd Addendum of the Development Agreement with DEVCO I LLC, removing RENEWAL I LLC. Motion carried unanimously.
- d) **Airport Assignment** – Adm. Bradley explained that by approving the Assignment and Assumption agreement is transferring our liability and all interest in the Airport to the Village of Lake Delton. By adopting this agreement, as well as the Quit Claim Deed, we will effectively transfer all ownership and all liability over to the Village of Lake Delton for all grants received prior to, and going forward. We are officially out of the Airport. Moved by Kent, seconded by Petty to recommend to Council to approve the Assignment and Assumption with the Village of Lake Delton for the Baraboo-Wisconsin Dells Regional Airport. Motion carried unanimously.
- e) **TID Agreement** – Adm. Bradley explained that the City originally agreed to the terms of this agreement back in June. This will incorporate the Marriott Franchise agreement as being recognized. Our development agreements include restrictions that ownership cannot change; by adopting this it binds them to being a Marriott Hotel for the next 20 years. Moved by Kent, seconded by Petty to recommend to Council to approve the Tax Incremental District Development Agreement with JDJE, LLC (Fairfield Hotel). Motion carried unanimously.
- f) **Property Insurance** – J. Ostrander noted that MPIC currently holds our property insurance. Our quote for 2023 is just shy of \$12,000 more than 2022. Almost \$6500 of this is the builders risk insurance for the library; the remaining increase is about 7%. Moved by Kent, seconded by Petty to recommend to Council to approve the one-year renewal for Property Insurance with Municipal Property Insurance Company (MPIC). Motion carried unanimously.
- g) **Fire/EMS District** – With the creation of the Baraboo Area Fire & EMS District, all accrued benefits for the affected employees will transfer, except for the payout of Comp Time. The past Employee & Personnel Handbook allowed exempt employees to accrue Comp Time. Any Fire Department employee that is currently owed Comp Time will be paid out as a terminating employee. Moved by Kent, seconded by Petty to recommend to Council to approve the transfer of accrued benefits to the new Fire District and payout of Comp Time for Fire Department employees and review the personnel policy at a later date. Motion carried unanimously.
- h) **Fire Benefit Fund**- J. Ostrander noted that back in 1987 they created a death benefit and a longevity fund. Now that the Fire Department is going to the District, they would like to get this paid out. Payout will be determined by the firefighter’s years of service; firefighters are partially vested at 5-years, fully vested at 15-

years. Moved by Kent, seconded by Petty to recommend to Council to consider payout of the severance benefits in the Fire Benefit Fund in January, effective December 31st. Motion carried unanimously.

- i) **School Resource Officer** – Adm. Bradley explained there was a Memorandum of Understanding (MOU) between the School District and the City that was done by Chief Schauf in 2021. This MOU for the School Resource Officers is in place until 2025. We approached the schools earlier this year and discussed with them the possibility of them picking up \$150,000 of costs which equates to 75%, or 100% of the time the SRO's are in the school. The remaining 25% is essentially when we get that staff, such as summer break. There are a few minor updates, such as name changes, and an update on the hiring process. Motion by Kent, seconded by Petty to recommend to Council to consider addendum to School Resource Officer memorandum of Understanding (MOU) with the Baraboo School District. Motion carried unanimously.

Discussion Items - *None.*

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:13pm.
Brenda Zeman, City Clerk