

Members Present: Sloan, Kent, Petty

Absent:

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, T. Pinion, R. Sinden, Kory Hartman

Call to Order –Ald. Sloan called the meeting to order at 5:45p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of August 23, 2022. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda. Motion carried unanimously.

Kory Hartman spoke on behalf of Baraboo Broadcasting regarding the televising of the Council meetings.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council approval of the accounts payable for **\$2,542,026.11**. Motion carried unanimously.

- b) **Acquisition & Demolition Bid** – T. Pinion explained that proposals were solicited for the removal of these buildings; 4 proposals were received. Beaver Services has worked for the City on several demolition projects in the past and based on past experience, has left very clean sites, salvaging and recycling anything he can. Adm. Bradley noted that 106 Walnut has been purchased by the developer, Circus City Apartments. Because the development agreement will not be done prior to the demolition, they have agreed to transfer ownership of the building to the City for removal. This property will be transferred back once the development has been signed. Moved by Petty, seconded by Kent to recommend to Common Council to accept the donation of 106 Walnut Street and the bid for building demolition and disposal at 106 and 103/105 Walnut Street from Beaver Service, Inc. in the amount of \$68,400. Motion carried unanimously.

- c) **eScribe Agreement** – J. Ostrander, along with Clerk Zeman, explained that city staff reviewed four different software packages for the purpose of agenda management as well as streaming meetings live on our website. She pointed out that this will allow us to bookmark the meeting videos, which can be posted on our website, as well as assist with creating agendas and minutes. We will be able to setup templates, which will keep items uniform, it allows us to set an approval process, a deadline for adding items, and the ability to go “paperless”. This could potentially be used for all meetings, agendas as well as broadcasting. Adm. Bradley noted that the current server is at the end of it’s useful life; this will keep us from having to replace this equipment. J. Ostrander noted that they have removed the implementation fees. Ald. Kent is concerned about those within the community that don’t have access, or the ability to use the internet to view the meetings. Ald. Sloan notes that it is part of the City’s Strategic Plan to ensure people have access to this information. Moved by Petty, seconded by Kent to recommend to Common Council to approve the proposal from eScribe for a three-year agreement for Agenda Management and Webcasting. Motion carried unanimously.

Closed Session – Moved by Petty, seconded by Kent to go into Closed Session. The Chair announced that the Finance Committee will go into Closed Session pursuant to §19.85(1)(g), Wis. Stat., to confer with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Claim filed against City)

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Open Session – Moved by Kent, seconded by Petty to return to Open Session. The Chair announced that the Finance Committee will return to Open Session as per §19.85(2) to address any business that may be the result of discussions conducted in Closed Session.

Discussion Items:

Purchasing Policy – No discussion took place; the Committee will continue to review this at future meetings. will be brought back to the next Finance/Personnel Committee meeting to continue the review.

Adjournment – Moved by Petty, seconded by Kent and carried to adjourn.

Brenda Zeman, City Clerk