

Ad Hoc Library Expansion Committee Meeting
Date and Time: Monday, January 15, 2018 at 5:30 p.m.
Location: Lower level program room, Baraboo Public Library, 230 4th Avenue

Present: M. Grant, A. Kujawa, K. Olson, L. Ramos, B. Stelling, D. Wernecke, M. Zolper, M. Allen, T. Pinion,

I. Call to order

A. Note Compliance with Open Meeting Law

B. Roll Call

C. Approval of Minutes from Previous Meeting - January 11, 2018 Meg motioned and Keri second approval. Keri had a concern in three places where it said "I think or I like." Under OPN there was a comment regarding marketing that needs clarification. Mary will revise the minutes. David said notes reflect comments made and no votes were taken. Correct Al S. spelling. Motion approved

II. Public Hearings/Appearances No one.

III. Action Items

A. Recommendation to the Baraboo Public Library Board of Trustees of the selected Architectural Firm

Tony suggested that we go around naming our number one and number two choice and the one with the "low score" wins. If people want to talk about it, they have the latitude to do so. Mary said she would feel comfortable knowing ones and twos.

Michael MSA 1 Zimmerman 2

Tony MSA 1 Zimmerman 2

Mary Zimmerman 1 MSA 2

Luisa Zimmerman 1 MSA 2

Lacey MSA 1 OPN 2

Meg MSA 1 OPN 2

Keri Zimmerman 1, MSA 1

Dave MSA 1 Zimmerman 2

MSA has the "low score" Six of eight first place votes. Zimmerman got 3 out of 8 votes.

The group had a discussion concerning the firms. One person was concerned about gathering community input. Quinn Evans talked about meeting with a number of groups and we could discuss this with them at the initial meeting. Two of the firms offered multiple opportunities to get community input. Two of the committee members really appreciated the virtual reality tour. The firms all said they had negotiable fees and it was noted that MSA had the highest fees. If we are unable to negotiate a satisfactory fee, then we would be free to move on and negotiate with Zimmerman. Who will be on the negotiating committee: Tony suggested himself. Tom Pinion and Forrest were also suggested. There was further discussion regarding the amount of interaction with community and whether adding more would increase fees. The committee felt we needed clarity on the amount of community interaction and the types of engagement. Meg noted Quinn Evans got fabulous notes from their references. David felt we need to note that a simple newspaper invitation was not sufficient to attract community input. One suggestion would be to negotiate MSA's to higher hours and lower fees using Zimmerman as a possible starting point. We will be asking the board to move ahead with negotiations. The board should be provided with the number of hours and the dollar amount. For the purposes of the board presentation it was suggested we list comments.

MSA

- Whole crew was professional and had a strong team.
- When it was that close, the person looked local.
- Quinn Evans had substantial library experience
- Worked with MSA for 30 years and 15 projects, they have been flexible and accommodating
- Quality people
- Key was getting firm with library experience to partner with
- Owned up to problems with initial proposal and redid it
- Seemed comfortable doing presentation
- City has no issues working with them
- Quinn Evans had passion and good vibe and could communicate excitement
- References for Quinn Evans and MSA were 100% positive
- Historical restoration
- Expertise on environmental quality
- Landscape design
- Building design iterations
- Costing process
- Would like to see greater commitment to energy efficiency
- Reference: Quinn Evans reference said they negotiated things out and are now adding them in
- Reference: Wisconsin Dells thought they were amazing and ready to do what ever needed to be done
- Worked with folks in Ithaca prior to the referendum. Got a standing ovation at dedication

Zimmerman

- Package was more professional
- Seemed comfortable doing presentation
- More confident in that all of their people are in house
- Provided us with a copy of their presentation
- Would continue to be comfortable with Zimmerman
- City has no issues working with them
- Reference gave mixed reviews to designers
- Liked virtual reality
- Complete package, well thought out
- Hartland library is a remarkable example of their work at a fairly low cost
- They also stressed the context of the library in Baraboo
- Life cycle concept
- Short and long term costs and savings of energy efficiency
- Costing was very detailed
- Reference: Hartland Director, rave reviews across the board; loved designer and landscape designer. Work well with community and dealt with bumps in the road. Real affinity for classic design
- Reference: Minocqua library said some problems with lighting that needed retrofitting
- Reference: Marshfield worked well and are thrilled with their building. Designer did not choose practical fabrics

OPN

- Phenomenal ability to explore energy efficiency
- Incredible engagement with community
- Presentation did not really reflect their abilities
- Impressive
- Experts in libraries

Motion to recommend negotiations with MSA Tony moved and Keri seconded. All in favor. Motion passes.

IV. Information Items

V. Adjourn David and Keri motion to adjourn at 6:29