

## Minutes of the Public Safety Committee Meeting – January 25, 2021

**Members Present:** Phil Wedekind and Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Mark Schauf, Kevin, Stieve, Tony Gilman, Wade Peterson, Caleb Johnson, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the November 2, 2020 meeting. Motion carried unanimously.

### Action Items

- a. Consider revising Official Traffic Map to designate a handicap parking stall in front of Freedom of Christ Church at 409 4<sup>th</sup> Street – Pinion said he received a request to shorten the No Parking Area in front of the church in order to install a handicap-parking stall. It was moved by Kolb, seconded by Plautz to approve the request for a handicap-parking stall in front of Freedom of Christ Church at 409 4<sup>th</sup> Street. Motion carried unanimously.
- b. Review STH 33 Encroachment Report that was prepared as part of the design for the impending STH 33 Reconstruction Project in 2024 – Pinion said as far as the DOT’s design process they review the existing right-of-way and identify ant existing encroachments and then provides a recommendation to either remove them or issue a revocable permit for those that can remain. Pinion said that this is the same process that was followed with the South Blvd. reconstruction. It was moved Plautz, seconded by Kolb recommend approval of the DOT’s recommendations. Motion carried unanimously.
- c. Review the findings of the Stormwater Quality Plan Update report – Pinion said that the City hired MSA to complete a Stormwater Quality Plan Update and they recently delivered the final report. Pinion gave highlights of the report to the Committee. He said that the City complies with TP reductions per the requirements of the Wisconsin River TMDL for 4 of the 5 reaches (sub watersheds) that fall across the City. However, he said that City is failing short of requirements for the largest watershed (179) which covers the central portion of the City. He said that the City is also falling short in achieving Citywide TSS (total suspended solid) reduction requirements necessary for the compliance with the standards of NR151. He said this is mostly due to the lower level of treatment achieved in Watershed 179. He said that report documents five alternatives for achieving the necessary TP reduction in 179, each alternative requires the construction of at least two new (or retrofit) sotrmwater quality ponds (three ponds for one of the alternatives) and the implementation of an improved street sweeping program. He said constructing new/retrofit ponds by themselves is not enough to achieve TP reduction in 179. However, depending on the choices of ponds construction, the sweeping programs as currently evaluated are overkill. He said the City would have five (5) 5-year permit cycles to reach TSS reduction requirements and 10 5-year permit cycles to achieve TP reduction requirements – with expectations that a minimum of 20% of the necessary addition TSS reduction and 10% of the necessary TP reduction are achieved each permit cycle. He said that construction of the ponds is recommended to be done first. He said all the proposed ponds are potential WDNR grant eligible construction activities. The next round of construction grants will be due April 15, 2022 for projects starting in 2023. In past years, construction grants have provided up to \$150,000 for construction and engineering costs with another \$50,000 for property acquisition. There is a 50% local match requirement. A short discussion regarding phosphorus then took place.
- d. Consideration of Extent of Participation Agreement and authorization for fire department to participate in DARES Full Scale Exercise on September 28 and 29, 2021– Chief Stieve presented the background saying this is joint exercise with Wisconsin Emergency Management in coordination with the Village of Lake Delton, Delton Emergency Management, and Delton Fire. He said that this is a large-scale event where there will actually be exercises to participate in. He said that the participation agreement needs to be signed and he is asking the Committee for authorization to sign the agreement. It was moved by Kolb, seconded by Plautz recommend authorization as requested. Motion carried unanimously.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for November and December, 2020 – It was moved by Kolb, seconded by Plautz to approval the monthly Billing Adjustments/Credits for Sewer and Water Customers for November and December 2020. Motion carried unanimously.

### Reports

- a. Utility Superintendent’s Report
  - i. Staffing Updates – No report.
  - ii. Project Updates – Peterson said that in 2020, two samples were missed and the department received a letter of noncompliance. He said the letter will be posted and the samples have to be done in 2021. He

said that he is hoping to do service disconnections in April; however, he would not be surprised if the PSC does not allow it again. He said that the discharge permit is in the final stages.

- iii. Water Rate Study progress – Peterson said this is continuing and he received more questions for clarification.

Peterson said that the Moore Street water tower had to be shut down because there is not enough water moving and it was freezing up. He said that either a mixer needs to be installed to move the water all winter long, or the tower will have to be drained each year. Kolb asked the expense of a mixer. Peterson said that it is approximately \$12,000 for the mixer and another \$4,000-\$5000 for electrical part of it. Peterson said that he receives a letter today from LSC Communications regarding their Chapter 11 bankruptcy. He said they owe the Utility \$102,000; they are going to pay 1.9%, so they are going to pay about \$2,000. He said that when it was RR Donnelly/LSC they were never told that they were not the owners of the building, they were renters, so in the utility policy the property owner is actually responsible for the bill, not the tenants, but they were not aware of this until very recently. Peterson said that he would be talking to the City Attorney and see if the utility can go back on the property owner and see if they have any advantage. He said that on \$100,000, that is one-quarter of rehab on the County A tower that is lost. Pinion said that owners have been identified with good contacts; the City may have some leverage if they come in for building permits.

b. Street Superintendent's Report

- i. Staffing Updates – Gilman said that staff continues alternating start and end times.
- ii. Equipment Updates – No report.
- iii. Monthly Report on Public Works Department – Gilman said the department was able to sweep a little later than expected in December and January. The department is doing the normal cutting trees and plowing when needed. Gilman said since closing the brush site on November 1<sup>st</sup> compliance has been relatively good. If people do start abusing it, an ordinance revision may be needed so that the police department could enforce illegal dumping. He said that next year it would be set up that residents can drop their Christmas trees off, there are organizations such as the Crane Foundation and Big Cat Rescue that use the trees and will pick them up. He said that the department is looking at doing a couple of intersections and alleys again this year. He said that Alliant Energy is looking at changing over the lighting to LED at no cost to the City.

c. Police Chief's Report

- i. Staffing Update – Schauf said that Nick Defiel, after 21 years of service is retiring and moving to Minnesota. He said Nick would be missed; he has been a great asset to the department. He said that his replacement lined up and will be starting in early February. He said that there is one in field training at this time.
- ii. Case/Report Update – Schauf explained the reports that were included in the packet from the new software. He said that the use of force report was also included in the packet. Kolb said that he would prefer a summary instead of the entire report. Wedekind and Plautz agreed.

d. Fire Chief's Report

- i. Monthly Incident Report – No report
- ii. Building Remodel Update – Building remodeling is getting finished, sprinkler people were in today. He said maybe when the building is done a PSC meeting can be held there. He said that interdepartmental help has been great.
- iii. Staffing Update – Stieve introduced Caleb Johnson, EMS Director to the Committee. He said that EMS came to the Fire Department asking if they could help with calls needing extra hands, i.e. pulse, non-breather, where CPR is needed. He said that this is just one of the small steps that moving into the building is going to prove to be very valuable.

**AJOURNMENT** – It was moved by Kolb, seconded by Plautz to adjourn at 1:47 p.m. Motion carried.

Respectfully submitted,  
Phil Wedekind, Chairman