

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, April 20, 2021, 5:00PM ****Note time change for this meeting****

Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Ave, Baraboo WI 53913

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to attend the meeting remotely. Anyone appearing in person will be required to socially distance themselves. Remote participation by Library Board Members and the public is also encouraged.

Conference Call Number: +1 414-662-3639
Conference Code Number: 590 210 098#

Members Noticed: J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling, M. Yates-Wickus,

Others Noticed: Clerk’s office, City Administrator, City Engineer, City Finance Director, CDA Director, Mayor, City Attorney, Library Staff, Media, R. Nelson, C. Arndt

I. Call to order

- A. Roll call of members
- B. Note compliance with Open Meeting Law
- C. Approval of amended February 16, 2021 Library Board meeting minutes
- D. Approval of the March 16, 2021 Library Board meeting minutes
- E. Approval of the Agenda

II. Public Hearings/Appearances

III. Action items

- A. **Closed Session** - The Library Board may go into CLOSED SESSION as per Wisconsin Statute 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Discussion on Director’s performance goals and annual performance evaluation)
- B. Motion by: Second: Roll call vote:
- C. **Open Session** – The Library Board will return to OPEN SESSION as per Wisconsin Statute 19.85(2) to address any business that may be a result of discussion conducted in Closed Session
- D. Motion by: Second: Roll call vote:
- E. Consider Sorg gift agreement
- F. Consider Edwards gift agreement
- G. Consider bench inscription proposal
- H. Consider timeline for EDI Committee work

I. Bills: J. Ellington, Examiner

IV. Information items

- A. Library expansion project update
 - 1. Updated project schedule- bid release schedule (P.Cannon/C. Arndt)
- B. Financial Reports
 - 1. Revenue and donations report
 - 2. General Fund Income Statement with Comparison to Budget report
 - 3. Trust Fund report
 - 4. Third Oak statement
- C. Staff reports
 - 1. Adult Services and Technology Report
 - a) Adult Programs for March
 - b) 2021 PC Replacements
 - 2. Youth Services Report
 - a) Program Statistics
 - b) Activity Report
 - 3. Director's Report
 - a) COVID service level report
 - b) Building Expansion Project report
 - (1) Current list of room name honorees
 - (2) Habitat Restore demo on title co, garage, shed
 - c) Email addresses for board members
 - d) Update on ebook circ in county funding formula
 - e) Activity Report
 - (1) Review of Long Range Plan
 - (2) Activity of last month
- D. President's Report
 - (1) Staff appreciation cards
- E. Statistics

V. Friends of the Library meeting Minutes

VI. Correspondence

VII. Adjourn

Agenda prepared by J. Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.