



**AGENDA FOR THE CITY OF BARABOO
PUBLIC SAFETY COMMITTEE**

Members noticed must notify Committee Chairman Kolb at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Monday, June 27, 2022 – **1:00 P.M.**

Location: City Services Center – 450 Roundhouse Court, Baraboo-, WI

Members Noticed: Tom Kolb, Phil Wedekind, John Ellington

Others Noticed: Administrator C. Bradley, Mayor R Nelson, Interim Police Chief R. Sinden, Fire Chief K. Stieve, City Engineer T. Pinion, Utility Superintendent W. Peterson, Street Superintendent T. Gilman, BDAS Chief C. Johnson, Heather Kierzek, Jeff Spencer, and Library.

1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of May 23, 2022 Public Safety Committee meeting.

2. Public Invited To Speak *(Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.)*

3. Action Items

- a. Review and recommend approval of the WWTP’s 2021 Compliance Maintenance Annual Report.
- b. Review and recommend approval a draft Well Head Protection Ordinance.
- c. Review and recommend reducing the speed limit on CTH T (Taft Avenue) from Man Mound Road to 12th Street from 45 mph to 35 mph.
- d. Revise and recommend a parking restriction on the west side of Jefferson Street, south of 14th Street.
- e. Review and recommend removing the angle parking provision from Section 7.09(2)(k) for the east side of Jefferson Street, south of 14th Street.
- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for May 2022.

4. Information Items

5. Reports

- a) Utility Superintendent's Report
 - i) Staffing updates
 - ii) Project updates

- b) Street Superintendent's Report
 - i) Staffing updates
 - ii) Project Updates
 - iii) Monthly Report on Public Works Department activities

- c) Interim Police Chief's Report
 - i) Staffing Update
 - ii) Case/ Response Update

- d) Fire Chief's Report
 - i) Monthly Incident Report
 - ii) Fire & EMS Facility Design update
 - iii) Staffing updates

6. Adjournment

Tom Kolb, Chairperson

Agenda Prepared by Kris Denzer
Agenda Posted by Kris Denzer June 23, 2022

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, NOT TO BE PUBLISHED

Minutes of the Public Safety Committee Meeting – May 23, 2022

Members Present: Phil Wedekind, Tom Kolb and Johnson Ellington. **Others Present:** Interim Police Chief Rob Sinden, Fire Chief Kevin Stieve, Tom Pinion, Tony Gilman, Jan Bance, Kris Denzer, and Eric & Malarie Montie.

Call to Order - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Ellington to approve the agenda as posted. Motion carried unanimously. It was moved by Ellington, seconded by Wedekind to approve the minutes of the April 25, meeting. Motion carried.

Public Invited To Speak (*Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.*) – There were no speakers.

Action Items

- a. Review and recommendation regarding Public Fire Protection fees for the 2023 Budget – Pinion presented the background in Peterson’s absence. He stated that the meter charge would double and could represent a 14% increase on the waterside. Wedekind said that renters pay that property tax; he feels if it is switched over, property owners would get a free ride because they would not pass it on their renters. He said the only good thing would be the non-taxable properties would be paying. Kolb said in January 2000 the City added the wheel tax and streetlight tax, in 2021 there was 40% increase on water rate and now this 14%, three to five hundred thousand if we have to the sewer line under the trussel. He feels that the City would be hitting the citizens with too much stuff, too fast. Ellington agrees. Bance said because the increase is based on meter size, the businesses would be hit hard. She said that she could think of one that would be \$10,000 more a year. It was moved by Ellington, seconded by Wedekind to forward to the Council, with a recommendation to keep it as it is. Motion carried unanimously.
- b. Review and recommendation regarding parking restrictions on the 600 block of Ash Street – Eric Montie 614 Ash Street asked what their recommendation is. Gilman said that it is to restrict parking from 2:00 AM to 6:00 AM to fit with the downtown snow removal. He said that the home has been in the family. He said they have a small family, three children and another on the way. He feels by restricting the parking in front of his house, the City is asking them to park across the street in the municipal parking lot, which would force him to walk his family across Ash Street, which is a busy street. He is asking for a compromise, leaving the 4-hour parking signs there and when the Fire/EMS move take them down and revert back to what it was, and in the meantime they would abide by the 4-hour parking. Malarie Montie said that the biggest issue is that they have three vehicles; they have a garage with a project vehicle in, a concrete pad off the alley that they use as well. She said that if the parking were removed in front of their house they would be forced to parking in the lot, which is fine, except when there is training or special events, the lot is full. Montie asked if his family goes on vacation, he would have to park around the block. Sinden said that no vehicle could park on any street in the City for more than 24 hours. Kolb said that another issue for Montie was a safety issue parking in a public lot. Sinden checked through reports specific to Ash Street going back to 2018, there was one issue where kids threw a rock at a vehicle in the 600 block of Ash, but no thefts, criminal damage, or other problems. Gilman’s recommendation would be no parking from 2 AM to 6 AM. Ellington moved to restrict parking in the 600 block of Ash Street from 2 AM to 6 PM year round and to forward to Council as such. Motion carried unanimously.
- c. Review and recommend approval of an Agreement for Professional Services Agreement with SEH, Inc. to manage the lead service line replacement program for 2022 – Pinion presented the background. It was moved by Ellington, seconded by Wedekind to award the contract to SEH for time and material, not to exceed \$9,000 and forward to Council if necessary. Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for April – Bance presented the background to the Committee. It was moved by Wedekind, seconded by Ellington to approve the monthly Billing Adjustments/Credits as presented.

Information Items – None

Reports

- a. Utility Superintendent’s Report
 - i. Staffing Updates – No report.
 - ii. Old Business Update – Pinion said that West Baraboo had a question for the DNR regarding principle forgiveness, DNR replies to them last week. We will need to add a little language into the agreement to satisfy the DNR. Peterson has a meeting scheduled with the City attorney.
 - iii. Reports – The cleaning/inspection of the Birch Reservoir and Commerce Tower were inspected and cleaned. Pinion said that there some small, manageable, and affordable items that need to be addressed soon. He said both structures would need more repairs that are significant in the next five year, which will be worked into the capital projects. He said US Cellular is presently removing their equipment off the Hwy A water tower, hopefully they will be done by 5/31. He said the Oak Street booster station will be running continuously during the project, and a portable pressure tank at the hospital has been set up. Pinion said crews started on May 16 televising sanitary sewer lines. Pinion said that no progress getting the R/R & DOT to postpone the R/R Bridge (Trussell at 1055 Lake Street). Pinion said that Peterson stated a RFP for engineering services; however, though to finalize without a construction timeline. He said the DNR approved the proposed plan for Wellhead Protection Plan. He said Wisconsin Rural Water Association

would attend the June PSC meeting to go over the plan and the draft changes to our ordinance; and then forwarded to Council. Pinion said that about 1,000 feet of sanitary sewer mains would be slip lined. Jackson Farm is going very well. He said they plan to be complete with water, sanitary sewer, and storm sewer by June 3. Water and sanitary sewer lines have passed inspection. He said water crew is in full swing with hydrant and valve maintenance. Sewer crew is 75% complete with the annual sewer main cleaning project. Crew still has 50% of spring bio solids to haul out. Ellington asked status on vehicle leasing.

Gilman said that they met again with Enterprises and they included some other costs that were involved in the program, but not previously discussed, it increased approximately \$47.00/month per vehicle. He said Peterson sent some information to Casey and it will be reviewed again.

b. Street Superintendent's Report

- i. Staffing Updates – Staff levels remain the same at 14. Gilman said the department is still operating with 7:00 a.m. start 5-days per weeks as our “normal” schedule. He said they elected to utilize a 4-10 workweek at the tail end of stump grinder rental.
- ii. Activity Report – Gilman said tree removals are complete. He said that 275 out of 365 stumps were ground inside the scheduled rental period; he has reserved another stump grinder for the last week of June, hoping to complete the remaining stumps. Gilman said leaf collection would continue as scheduled through the week of May 16. The 2022 budgeted leaf vac was scheduled to arrive the first week of April but has been delayed several times and is now expected to arrive the week of 5/23. DPW has been helping the Utilities with the replacement of concrete related to water breaks from the past winter. He said all patches should be prepped and repaved by 5/27.
- iii. Project Updates – Gilman said there is nothing new to report regarding the equipment/vehicle/materials tracking capabilities. He said that he and Travis Steinke would be meeting with a Precice representative again to determine a cost more specific to our needs.
- iv. Informational – Gilman said in an effort to reduce cost without a loss of services, staff have been discussing methods to improve efficiency. He said several tasks are being evaluated including brush collection methods/disposal practices, refuse/recycling collection, and snow plowing/removal.

c. Police Chief's Report

- i. Staffing Updates – Sinden said Chief Schauf has retired on May 6. He said they would not be rehiring for the replacement officer position. He said one of the cuts he had to made in the 2023 budget was two eliminate two sworn officer positions, and an administrative assistant's position in conjunction with trying to find \$150,000 from the schools
- ii. Case/Response Update – Sinden said all reports were included in the packet. He said that all the reports that the Committee asked for are still present, he modified one to show trends, showing percentage of change in each category. He said that the City is substantially up in vehicle thefts, but what is disturbing because the vehicles being taken had keys in them. He said that in the future there might be a possibility to discussion an ordinance, making leaving keys in a car a code violation. He said that sexual assaults are decreasing.

d. Fire Chief's Report

- i. Monthly Incident Report – Report was included in Council packet. Calls are up 16%.
- ii. Fire & EMS Facility Design Update – Stieve said this is still being worked on.
- iii. Staffing updates – Stieve said they could always use more people; one will be moving out of the area June 1. He said a Firefighter 1 class is scheduled in Baraboo next fall.

AJOURNMENT – It was moved by Wedekind, seconded by Ellington to adjourn at 2:00 p.m. Motion carried.

Respectfully submitted,

Tom Kolb, Chairman

MEMORANDUM

City of Baraboo

Date: June 22, 2022
 To: Public Safety Committee
 From: Tom Pinion
 Re: Background for the June 27th meeting @ 1:00 pm – City Services Center

ACTION ITEMS:

Items A. The annual Compliance Maintenance Annual Report for the Water Resource Recovery Facility has been completed and the “Report Card” and corresponding Resolution for the Council’s consideration are included in the packet. As you can see, Staff continues to do an excellent job operation our facility!

Item B. Alderperson Kierzek has received a number of requests to reduce the speed limit on that portion of CTH T between 12th Street and Man Mound Road. (This matter may ring a bell for some of you. In May 2018, the Public Safety Committee reviewed this same stretch of highway since there was a discrepancy between the posted speed limit and the limit established by our Ordinance. At that time, the Council adopted a revision in the ordinance so it matched the posted speed limits, which are the limits existing today.)

I have discussed the matter with the Interim Police Chief and both of us support a reduction in the current speed limit. Below is an excerpt from Chapter 7 of the Code of Ordinances showing the current speed limit and the proposed **modification**. Since this is a County Trunk Highway, it will likely need approval from the County’s Highway Safety Committee and staff will coordinate this request with the Highway Commissioner at the Committee’s direction.

7.08 SPEED LIMITS. (2488 04/10/2018, 2492 05/22/2018) The Council hereby determines that the statutory speed limits on the following streets or portions thereof are unreasonable, unsafe and imprudent and modifies such speed limits as follows:

- (1) **SPEED LIMITS INCREASED.** Speed limits are increased on the following designated streets or portions thereof:
 - (a) ~~45 Miles Per Hour.~~ On Taft Avenue (C.T.H. T) between 12th Street and a point 650 feet north of the centerline of City View Rd/Man Mound Rd.
 - (b) 35 Miles Per Hour.
 1. On South Boulevard between Pate Street and State Hwy 136.
 2. On South Boulevard between Commerce Parkway and the westerly on/off ramps of US Hwy 12.
 3. On Taft Avenue (C.T.H.T) between 8th Street and ~~12th Street~~ a point 650 feet north of the centerline of City View Rd/Man Mound Rd.
 - (c) 30 Miles Per Hour.
 1. On South Boulevard between Badger Drive and Pate Street.
 2. On 8th Street between Washington Avenue and the easterly City limits.

Item C. We are nearing the completion of a long arduous process to protect our drinking water supply. The City’s water distribution system includes 5 wells. Typically, communities adopt a wellhead protection plan (WHPP) in an attempt to minimize the presence of potential contaminants in the vicinity of their wells. To date, the City has yet to adopt such a plan. The Utility has been working with the Wisconsin Rural Water Association to develop a WHPP and draft a model ordinance. The WDNR has approved the WHPP, a copy of that approval letter is included in the packet following the first draft of Wellhead Protection Ordinance for your review and consideration. Although this draft has been sent to our legal counsel for review, staff would like your support to take it to the Council next month for their consideration.

Item D. Staff received a complaint about parking on the west side of Jefferson Street, along Dental Associates Office Building, citing concerns about the lack of visibility of northbound traffic on Jefferson from for eastbound traffic on 14th Street. The Code of Ordinances current prohibits parking on the west side of Jefferson Street from 12th Street to a point 530’ north of 12th Street. Staff is recommending that No Parking be extended north to 14th Street.

Item E. In the process of researching Item D, Staff “stumbled” across a provision in the Ordinance that allows angle parking on the east side of Jefferson Street, south of 14th Street. Following is an excerpt from Chapter 7 - TRAFFIC CODE with Staff’s proposed revision:

7.09 PARKING RESTRICTIONS

(2) ANGLE PARKING. On streets or portions thereof, where angle parking is provided, vehicles shall be parked in accordance with the angles designated by painted lines and shall be subject to the restrictions concerning parking as hereinafter set forth. Angle parking is provided for on the following streets

(k) ~~The east side of Jefferson Street, between 14th Street and a point 98 feet south of 14th Street and,~~
 b Between 11th Street and a point 150 feet north of 11th Street, and between 8th Street and a point 117 feet south of 8th Street.

Item F. This is the standing agenda item to review and approve monthly utility billing adjustments. The adjustments for May 2022 are included in the packet.

INFORMATION ITEMS:

Have a good weekend !

See you all on Monday !

Compliance Maintenance Annual Report

Baraboo Wastewater Treatment Facility

Last Updated: Reporting For:
6/7/2022 2021

Grading Summary

WPDES No: 0020605

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

ORDINANCE NO. _____

AN ORDINANCE CREATING SEC. 13-20 WELLHEAD PROTECTION ORDINANCE, OF THE MUNICIPAL CODE OF THE CITY OF BARABOO, RELATING TO THE PROTECTION OF THE MUNICIPAL WATER SUPPLY.

THE COMMON COUNCIL OF THE CITY OF BARABOO, SAUK COUNTY WISCONSIN, DOES ORDAIN AS FOLLOWS:

SECTION 1. WELLHEAD PROTECTION ORDINANCE: CHAPTER 13 – MUNICIPAL UTILITIES, SUBCHAPTER II: BARABOO WATER UTILITY, Sec. 13-20 - Wellhead Protection Ordinance, of the code of ordinances, City of Baraboo, Wisconsin is hereby created to read as follows:

13.20 WELLHEAD PROTECTION ORDINANCE.

- (1) **PURPOSE.** The residents of the City of Baraboo depend exclusively on groundwater for a safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this Wellhead Protection Ordinance is to institute land use regulations and restrictions within a defined area which contributes water directly to the municipal water supply providing protection for the aquifer and municipal water supply of the City of Baraboo and promoting the public health, safety and general welfare of city residents.
- (2) **AUTHORITY.** Statutory authority of the city to enact these regulations was established by the Wisconsin Legislature in 1983, Wisconsin Act 410 (effective May 11, 1984), which specifically added groundwater protection, in §59.97(1) {which has since been renumbered as §59.69(1)} and §62.23(7)(c), Wis. Stats., to the statutory authorization for county and municipal planning and zoning to protect the public health, safety and welfare. In addition, §61.35, Wis. Stats., the city has the authority to enact this ordinance, effective in the incorporated areas of the city, to encourage the protection of groundwater resources.
- (3) **APPLICATION.** The regulations specified in this Wellhead Protection Ordinance shall apply within the area surrounding each municipal water supply well that has been designated as a “Wellhead Protection Area” by the city in the most recent & up to date wellhead protection plan, and are in addition to the requirements in the underlying zoning district, if any. If there is a conflict between this chapter and the zoning ordinance, the more restrictive provision shall apply.
- (4) **WELLHEAD PROTECTION AREA.** The location and boundaries of the Wellhead Protection Area established by this chapter are set forth in the City of Baraboo’s most recent and up to date wellhead protection plan on the map titled “Wellhead Protection Area” [on file in the City of Baraboo Water Utility Office] incorporated herein and hereby made a part of this ordinance. Said figures, together with everything shown thereon and all amendments thereto, shall be as much a part of this chapter as though fully set forth and described herein.
 - (a) *Note:* Wellhead Protection Area is derived from hydrologic studies and are based on the area surrounding a well where groundwater takes 5-years or less to travel from the land surface to the pumping well
- (5) **PRINCIPAL USES.** The following uses are permitted in the Wellhead Protection Area subject to the separation distances in Section (8) SEPARATION DISTANCES.
 - (a) Parks, playgrounds or wildlife areas, provided there is no on-site waste disposal or fuel storage tank facilities associated with this use.
 - (b) Non-motorized trails, such as bike, skiing, nature and fitness trails.

- (c) Residential, commercial and industrial establishments that are municipally sewered and whose use, *Aggregate of Hazardous Chemicals* in use, storage, handling and/or production may not exceed 20 gallons or 160 pounds at any time, with the exception for those uses listed as “conditional” or “prohibited” in Sections 4 or 5 (Hazardous chemicals are identified by OSHA under 29 CFR 1910.1200(c) and by OSHA under 40 CFR Part 370.).
 - (d) Routine tillage, planting, and field management operations in support of agricultural crop production, where nutrients from legume, manure, and commercial sources are accounted for and credited toward crop nutrient need. The combination of all nutrient sources applied or available on individual fields may not exceed University of Wisconsin soil test recommendations for that field.
- (6) **CONDITIONAL USES.** The following uses may be conditionally permitted in the Wellhead Protection Area under the city’s conditional use permit process found in *Sec. 17.37 Conditional Uses, and* subject to the separation distances in Section (8) SEPARATION DISTANCES.
- (a) Hydrocarbon, petroleum or hazardous chemical storage tanks.
 - (b) Motor vehicle services, including filling and service stations, repair, renovation and body work.
 - (c) Residential, commercial and industrial establishments that are municipally sewered and whose use, *Aggregate of Hazardous Chemicals* in use, storage, handling and/or production exceeds 20 gallons or 160 pounds at any time.
 - (d) Stormwater infiltration basins
 - (e) Geothermal wells, also known as ground source heat pump along with any associated piping and/or ground loop component installations.
- (7) **PROHIBITED USES.** The following uses are prohibited in the Wellhead Protection Area.
- (a) Animal waste storage areas and facilities.
 - (b) Application of fertilizer to manicured lawns or grasses in excess of the nutrient requirements of the grass.
 - (c) Asphalt product manufacturing plants.
 - (d) Dry cleaning establishments.
 - (e) Fertilizer manufacturing or storage facilities.
 - (f) Foundries and forge plants.
 - (g) Hazardous chemical processing or manufacturing facilities.
 - (h) Industrial liquid waste storage areas.
 - (i) Landfills or other areas for dumping, disposal or transferring of garbage, refuse, recycling, trash, or demolition material, including auto salvage operations.
 - (j) Metal reduction or refinement facilities.
 - (k) Mining operations, including metallic, gravel pits, industrial or frac-sand mining.
 - (l) Motor freight terminals.
 - (m) Petroleum or hazardous chemical storage greater than 110 gallons in any single wall petroleum storage tank (double wall storage tanks installations shall meet the requirements of s. ATCP 93.260 and receive written approval from the department of safety and professional services or its designated Local Program Operator under s. ATCP 93.110).
 - (n) Road salt or de-icing materials storage areas.
- (8) **SEPARATION DISTANCES.** The following separation distances as specified in s. NR 811.12(5), Wis. Adm. Code, shall be maintained within the Wellhead Protection Area.
- (a) Ten feet between a well and an emergency or standby power system that is operated by the same facility which operates the well and that has a double wall above ground storage tank with continuous electronic interstitial leakage monitoring. These facilities shall meet the installation requirements of s.

ATCP 93.260 and receive written approval from the department of safety and professional services or its designated Local Program Operator under s. ATCP 93.110.

- (b) Fifty feet between a well and a storm sewer main or a sanitary sewer main where the sanitary sewer main is constructed of water main class materials and joints. Gravity sanitary sewers shall be successfully air pressure tested in place. The air pressure test shall meet or exceed the requirements of the 4 psi low pressure air test for plastic gravity sewer lines found in the latest edition of Standard Specifications for Sewer & Water Construction in Wisconsin. Force mains shall be successfully pressure tested with water to meet the AWWA C600 pressure and leakage testing requirements for one hour at 125% of the pump shut-off head.
- (c) Two hundred feet between a well field and any sanitary sewer main not constructed of water main class materials, sanitary sewer manhole, lift station, one or two family residential heating fuel oil underground storage tank or above ground storage tank or private onsite wastewater treatment system (POWTS) treatment tank or holding tank component and associated piping.
- (d) Three hundred feet between a well field and any farm underground storage tank system or other underground storage tank system with double wall and with electronic interstitial monitoring for the system, which means the tank and any piping connected to it. These installations shall meet the most restrictive installation requirements of s. ATCP 93.260 and receive written approval from the department of safety and professional services or its designated Local Program Operator under s. ATCP 93.110, Wis. Admin. Code. These requirements apply to tanks containing gasoline, diesel, bio-diesel, ethanol, other alternative fuel, fuel oil, petroleum product, motor fuel, burner fuel, lubricant, waste oil, or hazardous substances.
- (e) Three hundred feet between a well field and any farm above ground storage tank with double wall, or single wall tank with other secondary containment and under a canopy; other above ground storage tank system with double wall, or single wall tank with secondary containment and under a canopy and with electronic interstitial monitoring for a double wall tank or electronic leakage monitoring for a single wall tank secondary containment structure. These installations shall meet the most restrictive installation requirements of s. ATCP 93.260, Wis. Admin. Code, and receive written approval from the department of commerce or its designated Local Program Operator under s. ATCP 93.110, Wis. Admin. Code. These requirements apply to tanks containing gasoline, diesel, bio-diesel, ethanol, other alternative fuel, fuel oil, petroleum product, motor fuel, burner fuel, lubricant, waste oil, or hazardous substances.
- (f) Four hundred feet between a well field and a POWTS dispersal component with a design capacity of less than 12,000 gallons per day, a cemetery or a storm water retention or detention pond.
- (g) Six hundred feet between a well field and any farm underground storage tank system or other underground storage tank system with double wall and with electronic interstitial monitoring for the system, which means the tank and any piping connected to it; any farm above ground storage tank with double wall, or single wall tank with other secondary containment and under a canopy or other above ground storage tank system with double wall, or single wall tank with secondary containment and under a canopy; and with electronic interstitial monitoring for a double wall tank or electronic leakage monitoring for a single wall tank secondary containment structure. These installations shall meet the standard double wall tank or single wall tank secondary containment installation requirements of s. ATCP 93.260 and receive written approval from the department of safety and professional services or its designated Local Program Operator under s. ATCP 93.110. These requirements apply to tanks containing gasoline, diesel, bio-diesel, ethanol, other alternative fuel, fuel oil, petroleum product, motor fuel, burner fuel, lubricant, waste oil, or hazardous substances.
- (h) One thousand feet between a well field and land application of municipal, commercial, or industrial waste; the boundaries of a land spreading facility for spreading of petroleum-contaminated soil regulated under state administrative regulations while that facility is in operation; agricultural, industrial, commercial or municipal waste water treatment plant treatment units, lagoons, or storage

structures; manure stacks or storage structures; or POWTS dispersal component with a design capacity of 12,000 gallons per day or more.

- (i) Twelve hundred feet between a well field and any solid waste storage, transportation, transfer, incineration, air curtain destructor, processing, wood burning, one time disposal or small demolition facility; sanitary landfill; any property with residual groundwater contamination that exceeds ch. NR 140 enforcement standards; coal storage area; salt or deicing material storage area; any single wall farm underground storage tank or single wall farm above ground storage tank or other single wall underground storage tank or above ground storage tank that has or has not received written approval from the department of safety and professional services or its designated Local Program Operator under s. ATCP 93.110, Wis. Admin. Code, for a single wall tank installation. These requirements apply to tanks containing gasoline, diesel, bio-diesel, ethanol, other alternative fuel, fuel oil, petroleum product, motor fuel, burner fuel, lubricant, waste oil, or hazardous substances; and bulk pesticide or fertilizer handling or storage facilities.

(9) EXISTING NON-CONFORMING USES. Nonconforming uses, structures and lots lawfully in use or existing at the time of the adoption or amendment of this ordinance may be continued although the use does not conform to the provisions of this Ordinance. However, only that portion of the land in actual use may be so continued and the structure may not be extended, enlarged, reconstructed, substituted, moved, or structurally altered except when required to do so by law or order or so as to comply with the provisions of this Ordinance.

SECTION 2. CONFLICT AND SEVERABILITY. If any section, subsection, sentence, clause, paragraph or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or other applicable administrative or governing body, such decision shall not affect the validity of any other section, subsection, sentence, clause, paragraph or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, paragraphs, or phrases may be declared invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect upon passage and posting as provided by law.

Date Adopted: _____
 Date Recorded: _____
 Date Posted: _____
 Effective Date: _____

Rob Nelson, Mayor

Attest: _____
Brenda Zeman, City Clerk

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor
Preston D. Cole, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



May 12, 2022

BRENDA ZEMAN CLERK
BARABOO WATERWORKS
101 SOUTH BLVD
BARABOO WI 53913

Project Number: W-2022-0431
PWSID#: 15700850
DNR Region: SCR
County: SAUK

SUBJECT: WATER SYSTEM FACILITIES PLAN AND SPECIFICATION APPROVAL

Dear Ms. Zeman:

The Wisconsin Department of Natural Resources, Division of Environmental Management, Bureau of Drinking Water and Groundwater, is conditionally approving plans and specifications for the following project. An engineering report or information of sufficient detail to meet the requirements of s. NR 811.09(3), Wis. Adm. Code, was submitted along with the plans and specifications.

Water system name: Baraboo Waterworks
Date received: 04/06/2022
Project Submitter: Andrew Aslesen - Wisconsin Rural Water Association
Regional DNR Contact: Amy Kubly, 3911 Fish Hatchery Rd, Fitchburg, WI 53711, (608) 219-3068, amy.kubly@wisconsin.gov
DNR Plan Reviewer: Bradley Siefker, 101 South Webster Street, Madison, WI 53703, (414) 651-1651, bradley.siefker@wisconsin.gov

Project description: On behalf of the City of Baraboo (City), the Wisconsin Rural Water Association has submitted a Wellhead Protection Plan (WHPP) for Wells Nos. 2, 4, 6, 7, and 8. A copy of the draft Well Head Protection Ordinance (WHPO) for Wells Nos. 2, 4, 6, 7, and 8 was included in the submittal. The department is hereby approving the WHPP.

System information: The City’s water supply system includes five active ground water wells, Well Nos. 2, 4, 6, 7, and 8. The City has voluntarily proposed to develop a Wellhead Protection Plan for Well Nos. 2, 4, 6, 7, and 8 for the City to establish protection areas and minimize the risk of groundwater supplying the wells from becoming contaminated.

Well No. 2 (WUWN BG928) is located in the southeast portion of the City. The well is bordered by residential development and undeveloped riverway to the north and south, commercial and industrial development to the west and the Baraboo River to the east along with the wastewater treatment plant on the other side of the river. Well No. 2 was constructed in 1939 by Milaeger Well Drilling and is equipped with an 650 gpm vertical turbine pump. Auxiliary power is provided for the well by a natural gas-fueled engine generator located permanently on site.

Well No. 4 (WUWN BG929) is located in the northeast portion of the City. The well is bordered by residential development on all sides with some commercial development to the north, east and west. Well No. 4 was constructed in 1960 by Layne Christensen Company and is equipped with an 1,000 gpm vertical turbine pump. Auxiliary power is provided for the well by a natural gas-fueled engine generator located permanently on site.

Well No. 6 (WUWN HN579) is located in the southwest portion of the City. The well is bordered by commercial and industrial development on all sides. Well No. 6 was constructed in 1976 by CTW Corporation and was reconstructed in 1999 to with a 12-inch liner. The well is equipped with an 900 gpm vertical turbine pump. Auxiliary power is provided for the well by a diesel engine generator located permanently on site.

Well No. 7 (WUWN AR322) is located in the southeast portion of the City. The well is bordered by industrial development to the north, a golf course to the north and west, and rural residential development to the east and south. Well No. 7 was constructed in 1990 by Layne Christensen Company and is equipped with an 1,300 gpm vertical turbine pump. Auxiliary power is provided for the well by a diesel engine generator located permanently on site.

Well No. 8 (WUWN RX387) is located in the west-central portion of the City. The well is bordered by residential development to the north and a park to the east and south with the Baraboo River to the west. Well No. 8 was constructed in 2001 by Sams Rotary Drillers Inc. and is equipped with an 1,000 gpm vertical turbine pump. Auxiliary power is provided for the well by a natural gas-fueled engine generator located permanently on site.

Wellhead Protection Ordinance: The WHPP establishes a well head protection area (WHPA) which encompasses the recharge area equivalent to a 5-year time of travel for the wells. The WHPA extends to boundaries consisting of roadways, railways, and property lines. The WHPO should provide zoning requirements that address maintaining separation distances between the wells and potential contamination sources. The WHPO shall be formally adopted and the adopted ordinance forwarded to the department within six months of the date of this letter.

Approval conditions related to Chapters NR 810 and NR 811, Wis. Adm. Code:

1. A digital copy of the formally adopted wellhead protection ordinance shall be sent to the department within six months of the date of this letter. One copy shall be sent to: Amy Kubly, the Regional DNR contact, and one copy shall be sent to: Wisconsin Department of Natural Resources, c/o Bradley Siefker, DG/5, P.O. Box 7921, Madison, WI 53707. (s. NR 811.12(6)(i), Wis. Adm. Code)

Approval constraints: The project was reviewed in accordance with ss. 281.34 and 281.41, Wis. Stats. for compliance with Chapters NR 108, NR 810, NR 811 and NR 820, Wis. Adm. Code and is hereby approved in accordance with ss. 281.34 and 281.41, Wis. Stats. subject to the conditions listed above. This approval is valid for two years from the date of approval. If construction or installation of the improvements has not commenced within two years the approval shall become void and a new application must be made and approval obtained prior to commencing construction or installation.

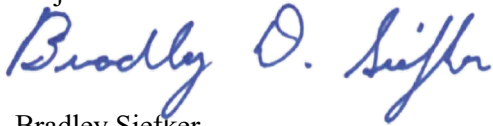
This approval is based on the applicant's representation that the plans and specifications submitted to the department are complete and accurately represent the project being approved. Discovery that the applicant failed to submit complete and accurate plans and specifications may void this approval.

Be advised that this project may require permits or approvals from other federal, state or local authorities. For example, a certificate of authority from the Public Service Commission of Wisconsin may be required per s. 196.49, Wis. Stats. and ch. PSC 184, Wis. Adm. Code.

Appeal rights: If you believe that you have a right to challenge this decision, you should know that the Wisconsin Statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. To request a contested case hearing pursuant to s. 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. Requests for contested case hearings must be made in accordance with ch. NR 2, Wis. Adm. Code. Filing a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review. For judicial review of a decision pursuant to ss. 227.52 and 227.53, Wis. Stats., you must file your petition with the appropriate circuit court and serve the petition on the Department within 30 days after the decision is mailed. A petition for judicial review must name the Department of Natural Resources as the respondent.

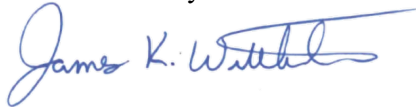
STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

Project Plan Reviewer



Bradley Siefker
Public Water Engineering Section
Bureau of Drinking Water and Groundwater

For the Secretary



James K. Witthuhn, P.E.
Public Water Engineering Section
Bureau of Drinking Water and Groundwater

cc: Tom Pinion - City of Baraboo (by email)
Wade Peterson - City of Baraboo (by email)
Andrew Aslesen - Wisconsin Rural Water Association, Plover (by email)
Amy Kubly - DNR, Fitchburg (by email)
Eileen Pierce - DNR, Fitchburg (by email)
Dave Johnson - DNR, Madison (by email)
PSC - Madison by email)

Ordinance No.

The City of Baraboo, Wisconsin

Background: The Public Safety Committee considered a request to revise speed limits on Taft Ave (CTH T) at their June 27 th , 2022 meeting.		
Based on recommendations from the City Engineer and Chief of Police, the Committee recommended that the Common Council approve the proposed changes.		
Fiscal Note: (check one) <input checked="" type="checkbox"/> Not Required	<input type="checkbox"/> Budgeted Expenditure	<input type="checkbox"/> Not Budgeted
Comments:		

An Ordinance revising the City of Baraboo Code of Ordinances §7.08 Speed Limits.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. The City of Baraboo Code of Ordinances § 7.08 is revised as follows:

7.08 SPEED LIMITS. The Council hereby determines that the statutory speed limits on the following streets or portions thereof are unreasonable, unsafe and imprudent and modifies such speed limits as follows:

- (1) SPEED LIMITS INCREASED. Speed limits are increased on the following designated streets or portions thereof:
 - (a) ~~45 Miles Per Hour. On Taft Avenue (C.T.H. T) between 12th Street and a point 650 feet north of the centerline of City View Rd/Man Mound Rd.~~
 - (b) 35 Miles Per Hour.
 - 1. On South Boulevard between Pate Street and State Hwy 136.
 - 2. On South Boulevard between Commerce Parkway and the westerly on/off ramps of US Hwy 12.
 - 3. On Taft Avenue (C.T.H. T) between 8th Street ~~and 12th Street~~ and a point 650 feet north of the centerline of City View Rd/Man Mound Rd.
 - (c) 30 Miles Per Hour.
 - 1. On South Boulevard between Badger Drive and Pate Street.
 - 2. On 8th Street between Washington Avenue and the easterly City limits.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of _____, 2018 and is recorded on page ____ of volume ____.

City Clerk: _____

Ordinance No.

The City of Baraboo, Wisconsin

Background: The Public Safety Committee considered a request to revise speed limits on Taft Ave (CTH T) at their June 27th, 2022 April 30th, 2018 meeting. At their June 27th meeting, the Public Safety Committee reviewed parking on the west side of Jefferson Street in the 1400 block, and recommends that additional restrictions on parking be added to the Official Traffic Map. In addition, they have recommended that Section 7.09(2)(k) be rescinded since it designates the 98 feet on the east side of Jefferson south of 14th Street as Angle Parking.

Based on recommendations from the City Engineer and Chief of Police, the Committee recommended that the Common Council approve the proposed changes.

Fiscal Note: (check one) [x] Not Required [] Budgeted Expenditure [] Not Budgeted Comments:

An Ordinance revising the City of Baraboo Code of Ordinances §7.02(2)(b)(2) Revision to the Official Traffic Map and §7.09(2)(k) Angle Parking on Jefferson Street.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section 7.02(2)(b)2, the Official Traffic Map, is revised to provide that there shall be no parking on the west side of Jefferson Street from the north curb line of 12th Street to a point 530' north thereof to the south curb line of 14th Street.

2. The City of Baraboo Code of Ordinances § 7.09(2)(k) is revised as follows

7.09 PARKING RESTRICTIONS. The Council hereby determines that the statutory speed limits on the following streets or portions thereof are unreasonable, unsafe and imprudent and modifies such speed limits as follows:

(2) ANGLE PARKING. On streets or portions thereof, where angle parking is provided, vehicles shall be parked in accordance with the angles designated by painted lines and shall be subject to the restrictions concerning parking as hereinafter set forth. Angle parking is provided for on the following streets

(k) The east side of Jefferson Street, between 14th Street and a point 98 feet south of 14th Street and, between 11th Street and a point 150 feet north of 11th Street, and between 8th Street and a point 117 feet south of 8th Street.

3. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of July, 2022 and is recorded on page ____ of volume ____.

City Clerk: _____

Report Criteria:
Selected types: Billing Adjustment

Name	Customer Number	Type	Description	Amount	Service
Billing Adjustment					
05/25/2022					
STOLL, DONALD	78-114000-00	Billing Adjustment	1ST QTR ADJ-FIXED LEAK UNDER HOUSE	-12.36	Multiple
Total 05/25/2022:				-12.36	
Total Billing Adjustment:				-12.36	
Grand Totals:				-12.36	

Report Criteria:
Selected types: Billing Adjustment

Office of Utility Superintendent
450 Roundhouse Ct, Baraboo, WI 53913



Phone: (608) 355-2740
E-Mail: wpeterson@cityofbaraboo.com

To: Public Safety Committee

From: Utility Superintendent

Re: June 2022 Agenda

Old Business:

West Baraboo agreements – Now that we have agreed on the language for the Principal Forgiveness portion of the Sewer agreement, we should be able to finalize these two agreements up soon.

New Business:

Review/Approve resolution for 2021 Compliance Maintenance Annual Report
Review/Approve Wellhead Protection Ordinance (pending attorney review)

Reports:

Lead Services – We have completed 4 of the 15 lead services that we plan to complete. We have a kick-off meeting with SEH on 6/22 to compile the project for the additional 15 service replacements. We will be concentrating on the 800 block of Summit St. and 9th Ave (West to Draper).

WRRF spring biosolids – We just finished up the last of biosolids spreading. One farmer wanted us to wait until he cut his first crop hay off before we spread.

WRRF sewer cleaning – The crew has completed 95% of this year's sewer cleaning. We have run into some issues with broken pipes. We also had to replace the motor on the root cutting saw.

Sewer Main lining – The contractor has completed the sewer main lining that was scheduled for this year. Two lines on Tuttle St and two lines on 11th St. were addressed.

Sewer Main Televising Project – The contractor has completed about 60% of the televising. We have discovered several mains that need urgent attention. Most we will be able to address with our own crews, but time has not allowed. There is an old 36" concrete line on Barker St that needs a full replacement. We have Allen Steele Inc schedule to complete that replacement in mid-July. We will be using some of our depreciation funds to complete this emergency project.

Water System annual maintenance – The crew has completed 70% of the hydrant and valve maintenance. We have replaced four valves to date.

Hwy A water tower project – The contractor has started. The first part of the project was to complete structural changes/improvements to the tower and that should wrap up soon. Next, they will enclose the entire tower to start blasting/removing the existing lead-based paint. When we drained the tower, we had to switch the Oak St booster station over to the pressure mode. It did not go as smoothly as we hoped. We had several call outs

with pump failures in the middle of the night. The issue was during low flow periods the pumps didn't sense that they were moving water, so the controls would fail. We were able to install a by-pass line between a high-pressure hydrant and low-pressure hydrant to move enough water during those low flow time periods.

Well #6 – We have been receiving a higher-than-normal number of complaints about black water (manganese issue). The manganese level from Well #6 is high, so we took that well out of service. We will be evaluating our options for treating the manganese. One option that we will look at is abandoning the well. We have enough capacity in the other four wells to produce enough water. **THERE IS NO HEALTH ISSUE WITH THE MANGANESE LEVEL**, it is purely an aesthetics issue!!

Street Superintendent
450 Roundhouse Court, Baraboo, WI 53913



Phone: (608) 355-7383
Fax: (608) 355-2719
E-Mail: tgilman@cityofbaraboo.com

JUNE 2022 STREET DEPARTMENT STATUS REPORT

Staffing/Scheduling Updates

- Staff levels remain the same at 14.
- We are still operating with 7:00 start 5-days per week as our “normal” schedule. We have also adjusted start time to an earlier start on days that the temps are expected to be very high.

Activity Report

- **Alleys:** We began alley reconstruction for the '22 season with the 2/3 Alley – Birch to West and the 2/3 Alley Center to Summit Alleys. Birch to West is prepped and pavement ready, and Center to Summit will be ready with another day or two prep time. Paving is tentatively scheduled for Mid-July. Next, we will move to the 5/6 Wheeler to Camp Alley.
- **Parade Prep:** DPW will have a stronger involvement with the 2022 Big Top Parade. Parade barricade staging has been taking place this week, and DPW staff will be on hand during the parade to assist with traffic control.
- **Utility Repairs:** DPW is assisting with the remaining few utility dig restorations as needed. The “Winter Digs” have been re-poured, repaved, and restored turf wise.

Project Updates

- **Equipment/Vehicle/Materials Tracking Capabilities:** Nothing new to report.

Informational items

- **Other Notes:**
 - **Brush Collection:** We continue to offer strictly curbside collection as we have the past year and a half. June 2022 workload and equipment availability made it necessary to collect some brush curbside utilizing our Prentice Grapple and Dump Truck.
 - **Refuse/Recycling RFP:** Nothing to report. Pending review and hope to have it advertised June or July.
 - **Snow Plowing/ Removal:** Ongoing evaluation to determine best equipment and practices to reduce costs and materials usage.

Thank you, The DPW Crew

	To Date 2021	To Date 2022	% Change
51.15, 51.45 COMMITMENT	29	17	-19%
ANIMAL COMPLAINT	122	108	-20%
ASSIST OTHER AGENCY, OFFICER	97	109	12%
CHECK WELFARE	295	273	-10%
EMERGENCY RESPONSE TEAM ACTIVATION	3	2	100%
INVESTIGATE DEATH	14	11	-25%
INVESTIGATE DRUG	76	62	-13%
SEXUAL ASSAULT	26	31	21%
THEFT GENERAL	67	52	-4%
THEFT MOTOR VEHICLE	8	12	300%
THEFT SHOPLIFTING	46	22	-55%
TRAFFIC CITATION	705	662	-1%
TRAFFIC CRASH, ACCIDENT	129	123	-2%
Total Records:	1617	1484	-5%

BPD USE OF FORCE LOG - 2022 WILEAG Standard 5.3.2/4															#NAME?				
Date	Officer Name	Case #	Escort Hold- Not a UOF	Compliance Hold	Focused strikes	O.C. Use	Baton Strike	Decentralization	Taser Displayed	Taser Deployed	Less Lethal	Vehicle Pursuit	Vehicle Other	Firearm Drawn	Firearm used	Vertical Stun	Assigned To	Date Assigned	Date returned
1/16/2022	Maginot	22-00291		X													236	1/18/2022	1/21/2022
1/16/2022	N. Smith	22-00291		X													236	1/18/2022	1/21/2022
1/20/2022	Maginot	22-00373												X			230	1/21/2022	1/21/2022
1/20/2022	Werner	22-00373							X								218	1/21/2022	1/21/2022
1/30/2022	Maginot	22-00573		X													236	1/31/2022	3/1/2022
2/3/2022	Maginot	22-00659												X			230	2/3/2022	2/3/2022
2/1/2022	Wichner	22-00640												X			230	2/7/2022	2/9/2022
2/25/2022	Brunken	22-01101			X												236	2/25/2022	3/23/2022
3/6/2022	Wichner	22-01277						X									249	3/7/2022	3/17/2022
3/17/2022	Dorner/S. Smith	22-01519		X													249	3/17/2022	3/30/2022
4/8/2022	S. Smith	22-02054		X													236	4/8/2022	5/9/2022
4/8/2022	M. Pichler	22-02054						X									236	4/8/2022	5/9/2022
4/9/2022	Maginot	22-02080		X													249	4/11/2022	6/14/2022
4/10/2022	N. Smith	22-02086							X								203	4/11/2022	4/15/2022
4/26/2022	Gilbert	22-02457												X			239	4/27/2022	5/30/2022
4/26/2022	Meyer	22-02457							X								203	4/27/2022	4/30/2022
5/2/2022	S. Smith	22-02569							X								218	5/3/2022	5/31/2022
5/9/2022	S. Smith	22-02709						X									236	5/9/2022	5/28/2022
5/9/2022	Giese	22-02709						X									236	5/9/2022	5/28/2022
5/9/2022	N. Smith	22-02710												X			210	5/9/2022	5/9/2022
5/9/2022	K. Giese	22-02710												X			210	5/9/2022	5/9/2022
5/9/2022	S. Smith	22-02710							X								203	5/9/2022	5/14/2022
5/9/2022	Werner	22-02710		X													236	5/12/2022	
5/11/2022	Werner	22-02784												X			239	5/13/2022	
5/24/2022	Meyer	22-03134												X			210	5/25/2022	5/28/2022
6/6/2022	M. Pichler	22-03489														X	249	6/8/2022	7/14/2022
6/9/2022	Giese	22-03568												X			210	6/10/2022	
6/9/2022	S. Smith	22-03568												X			210	6/10/2022	
6/9/2022	N. Smith	22-03568												X			210	6/10/2022	
6/14/2022	Brunken	22-03733												X			230	6/17/2022	6/20/2022

