

**AGENDA FOR THE MEETING OF THE  
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Tuesday, July 18, 2017, 5:30pm  
**Location:** Lower Level Meeting Room, Baraboo Public Library, 230 4<sup>th</sup> Avenue  
**Members Noticed:** J. Ellington, M. Grant, F. Hartmann, A. Kujawa, J. McMahon, B. Stelling, L. Von Asten, J. Watts, D. Wernecke  
**Others Noticed:** Clerk's office, City Administrator, Mayor, TAB Representative

- I. Call to order
  - A. Note compliance with Open Meeting Law
  - B. Approve agenda
  - C. Approve the June 20, 2017 Library Board meeting minutes
  
- II. Annual meeting
  - A. Election of officers - nominees:
    - President - Mary Grant
    - Vice President - John Ellington
    - Financial Secretary - Forrest Hartmann
  - B. Appointments to standing committees and Friends of the Library:
    - 1. Buildings & Grounds
    - 2. Finance
    - 3. Personnel
    - 4. Policy
    - 5. Friends representative
  - C. Establish regular Library Board meeting date and time for the coming year
  
- III. Unfinished business
  - A. Teen Advisory Board report
  - B. Ad Hoc Building Upgrade Committee (BUC) report
    - 1. Develop a request for proposals to hire an architect and expedite the hiring process
  - C. Reading room project update
  - D. Small business support initiative update
  - E. Baraboo area Latino community needs assessment update
  
- IV. New business
  - A. Budget amendments
  - B. Proposal for expenditure of remaining 2017 Sauk County Technology Funds
  
- V. Financial Summary
  - A. Bills: J. McMahon, examiner
  - B. Revenue and donations report
  - C. Expenditure report
  - D. Trust fund report

- VI. Consent agenda
  - A. Correspondence
  - B. Staff reports
  - C. Statistics
  - D. Board member volunteer experiences
  - E. Friends report

VII. Adjournment

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Agenda Posted by \_\_\_\_\_ on \_\_\_\_\_  
Agenda prepared by M. Allen

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director, 230 4<sup>th</sup> Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission or board identified in the caption of this notice.**

**FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH**