

Minutes of the Public Safety Committee Meeting – August 29, 2022

Members Present: Phil Wedekind, Tom Kolb and John Ellington. **Others Present:** Interim Police Chief Sindén, Tom Pinion, Tony Gilman, Wade Peterson, and Kris Denzer.

Call to Order - Committee Tom Kolb called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Ellington, seconded by Wedekind to approve the agenda as posted. Motion carried unanimously. It was moved by Wedekind, seconded by Ellington to approve the minutes of the July 25, 2022. Motion carried.

Public Invited To Speak (*Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.*) – There were no speakers.

Action Items

- a. Review Proposals for Demolition and Disposal of the existing buildings at 106 & 103/105 Walnut Street and recommend award of contract – Pinion said for bids were received, with Beaver Services being the apparent low bidder. Staff is recommend award of this project to the lower “bidder”. It was moved by Wedekind, seconded by Ellington to recommend awarding the bid to Beaver Services. Motion carried unanimously.
- b. Review 8th Street/8th Avenue Encroachment Report and recommend irrevocable occupancy permits or relocation on parcel by parcel basis – Pinion presented the background on this item. He said that there are 7 existing encroachments and it seems appropriate to consider irrevocable occupancy permits for 6 or the 7, excluding Las Milpas sign, which should be relocated in accordance with the zoning regulations. It was moved by Ellington, seconded by Wedekind to recommend irrevocable occupancy permits or relocation as presented. Motion carried unanimously.
- c. Review and recommend updating the Residential Equivalency Charge Chart in Section 13.35 of the Municipal Code of Ordinances – Pinion presented a detailed explanation of this section and how the charges work. It was moved by Wedekind, seconded by Ellington to recommend updating the Residential Equivalency Charge Chart in Section 12.35 of the Municipal Code of Ordinances as presented. Motion carried unanimously.
- d. Review and recommend approval of a Wellhead Protection Ordinance as part of the Zoning Code in the Municipal Code of Ordinances – Peterson said that the City’s water distribution system includes 5 wells. He said typically communities adopt a wellhead protection plan in an attempt to minimize the presence of potential contaminants in the vicinity of their wells. It was moved by Wedekind, seconded by Ellington to recommend approval of a Wellhead Protection Ordinance as presented. Motion carried unanimously.
- e. Consider requesting the Wisconsin Department of Transportation to extend the existing connecting highway limits on STH 33 from Lincoln Avenue to the easterly City Limits – Pinion gave a detailed explanation of connecting highways. He said that they only apply to State Trunk Highways. He said when it is a connecting highway the City maintains it, if it is not the DOT is responsible, but they always delegate it to the County that it is located in. He said it cost the City a little more money to do it, but we know it is done right, and it gives the City more control over that highway in terms of signage, driveway permitting, as long as there is no underlying access restriction that the DOT has already adopted. Wedekind moved, Ellington seconded to request the Wisconsin DOT to extend the existing connecting highway limits on STH from Lincoln Avenue to the easterly City Limits. Motion carried unanimously.
- f. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for July and August 2022 – It was move by Ellington, seconded by Wedekind to approve the monthly Billing Adjustments/Credits for July and August as presented. Motion carried unanimously.

Information Items – None

Reports

a. Utility Superintendent's Report

- i. Staffing Updates – Peterson said that Bill Clary has went back to the Village of West Baraboo as Director of DPW. Rob Klein, Utility's last employee has come back on a 90-day temporary hire to get through the summer. He said the position will be advertised in September, and hopefully filled by mid-October.
- ii. Project Updates – Peterson said that the water tower is finished and the support structures for US Cellular are being painted to match and then US Cellular can get their equipment back on the tower in the next couple of weeks. He said 18 properties were notified regarding lead service replacement and 14 signed contracts of been received; therefore, out of the four left it will be first two received that will be replaced. Peterson explained manhole relining to the Committee.

b. Street Superintendent's Report

- i. Staffing Updates – Staffing remains the same.
- ii. Activity Report – Gilman said on remaining alley, Quarry to Vine is scheduled to begin with the next week or two. Gilman said it is the intent to complete the Lynn to Walnut Alley directly west of Rapid River Apartments, which is a holdover from 2021. He said paint striping is almost complete. He said that the department did striping for North Freedom because they could not get paint. Sidewalk maintenance program for 2022 was completed in May, and sidewalk grinding in the downtown business district. He said the installation of new sidewalk is scheduled to begin the first week in October. The primary focus was connecting pedestrian sidewalks in the Victory heights area.
- iii. Project Updates – Gilman said that Mechanic Travis Steinke located a replacement Dozer as we budgeted for 2022 Capital Equipment Replacement. The dozer is a 2022 John Deere 550K with 150 hours and 60 month warranty. He said due to John Deere's government discount program, we were able to get a new (rental) unit for less than a used unit.
- iv. Informational- Gilman then presented different option regarding opening the brush site versus leaving the site closed.

c. Interim Police Chief's Report

- i. Staffing Updates – Sinden said that everything in his power is being down to retain employees, but it depends on how negotiations go. He said that the School Resource Officer Program is contingent on what the school offers. Kolb asked if the SRO are trained in mental health. Sinden answered in the affirmative and said that all officers are training in mental health issues.
- ii. Case/Response Update – Sinden discussed the department's chronic nuisance complaints. He said that a chronic nuisance is houses that they constantly go to for disorderly conduct, drugs, noise, etc. There has been seven in 2022 and six have been repaired or the occupants have moved out. He said that the ordinance is working well. Sinden then explained the three reports to the Committee. Sinden said that well on the way to signed contacts for squad leasing. He said that all new squad cars on patrol will be hybrids and use less fuel.

d. Fire Chief's Report – No report

AJOURNMENT – It was moved by Ellington, seconded by Wedekind to adjourn at 2:10 p.m. Motion carried.

Respectfully submitted,

Tom Kolb, Chairman