

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, September 19, 2017, 5:30pm
Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Avenue
Members Noticed: J. Ellington, M. Grant, F. Hartmann, A. Kujawa, J. McMahon, B. Stelling, L. Von Asten, J. Watts, D. Wernecke
Others Noticed: Clerk's office, City Administrator, Mayor, TAB Representative, L. Stanek, K. Olson

- I. Call to order
 - A. Note compliance with Open Meeting Law
 - B. Approve agenda
 - C. Approve the August 15, 2017 Library Board meeting minutes
 - D. Approve the September 12, 2017 Library Board Finance Committee meeting minutes

- II. Appearance: Laura Stanek, on Raymond James Investment and Trust Fund investment goals

- III. Unfinished business
 - A. Teen Advisory Board report
 - B. Ad Hoc Library Expansion Committee (LEC) report
 - C. Reading room project update
 - D. Small business support initiative update
 - E. Baraboo area Latino community needs assessment update
 - F. Discussion of proposed positions to add to library staff as part of 2018 budget request
 1. Library Page, 19 hours per week
 2. Administrative Assistant, schedule yet to be determined

- IV. New business
 - A. 2018 Budget
 - B. Pay plan update
 - C. Guidelines for award of merit bonuses

- V. Financial Summary
 - A. Bills: J. Watts, examiner
 - B. Revenue and donations report
 - C. Expenditure report
 - D. Trust fund report

- VI. Consent agenda
 - A. Correspondence

- B. Staff reports
- C. Statistics
- D. Board member volunteer experiences
- E. Friends report

VII. Adjournment

Agenda Posted by _____ on _____
Agenda prepared by M. Allen

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director, 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH