

**Minutes**  
**Baraboo District Ambulance Service**  
**Finance/Personnel Ad Hoc Committee**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, January 26, 2022 at 6:30pm**

**Members Present:** Robin Meier, Scott Sloan, Karl Berna

**Others Present:** Caleb Johnson, Betsy Larsen, Megan Marshall, Joel Petty, Mike Arndt

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Scott Sloan on January 26, 2022, at 6:30p.m., noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Karl Berna, seconded by Scott Sloan to adopt agenda. Motion carried unanimously.
3. **Approve of Previous Minutes:** Motion by Karl Berna, seconded by Scott Sloan to approve previous minutes from December 1, 2021. Motion carried unanimously.
4. **Public Comments:** Robin Meier reported no public comments were received.

**New Business**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for November 16, 2021 – January 15, 2022 in the amount of \$489,989.51. Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
2. Approve November 2021 Write-off of patient accounts in the amount of \$22,084.84, per AMB recommendation. Motion by Karl Berna, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
3. Financing proposal for purchase of Stryker Power-loads, Power-Pro cots (Caleb) Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, two ayes, Meier opposed.
4. Transfer of funds in the amount of \$50,000.00 from Wells Fargo Checking to Community First General Money Market account (Caleb) Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
5. Transfer of funds in the amount of \$1,917.32 from LGIP-FAP-ATI to Community First Bank General Money Market account, for the purchase of MCI (Mass Casualty Incident) Incident Command Vests (Caleb) Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
6. Transfer of funds in the amount of \$75,369.24 from Community First General Money Market account to LGIP-Employee Liabilities account to fund employee obligations (Caleb) Motion by Karl Berna, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
7. Transfer of funds in the amount of \$13,885.02 from LGIP-Employee Liabilities to Community First General Money Market account, for the payout of C. Fiebig vested sick leave, per department policy (Caleb) Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.

Approved: February 23, 2022

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8. Billing Dispute Reference Incident # 20-1925 (Caleb) Motion by Karl Berna, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval to dismiss billed fees/charges. Voice vote, motion carried unanimously.
9. 2021 Year-end Budget Amendment (Caleb) Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.

**Additional Comments & Future Agenda Items** – None noted.

**Adjournment** – Motion by Karl Berna, seconded by Scott Sloan to adjourn. Voice vote, motion carried unanimously. Adjourn at 6:54pm.

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Respectfully submitted, Megan Marshall, Administrative Assistant.