

## Minutes of Plan Commission Meeting October 17, 2017

**Call to Order** – Phil Wedekind called the meeting of the Commission to order at 5:15 PM.

**Roll Call** – Present were Phil Wedekind, Dennis Thurow, Roy Franzen, Pat Liston, Jim O’Neill, and Tom Kolb. Kate Fitzwilliams arrived at 5:19 PM.

Also in attendance were Administrator Ed Geick, Robert Ginther, Kerry Zimmerman, and Fred Moh.

### **Call to Order**

- a. Note compliance with the Open Meeting Law. Wedekind noted compliance with the Open Meeting Law.
- b. Agenda Approval: It was moved by Liston, seconded by O’Neill to approve the agenda as posted. Motion carried unanimously.
- c. Minutes Approval: It was moved by Liston, seconded by Franzen to approve the minutes of the September 19, 2017 meeting. Motion carried unanimously.

**Public Invited to Speak** (*Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.*) There were no speakers.

### **New Business**

- a. Consider petition to vacate the plat of White Pines Subdivision, located on the northeast corner of Water Street (STH 113) and Manchester Street, in the SW¼ of the NW¼, Section 6, T11N, R7E, City of Baraboo – Robert Ginther of Cross, Jenks, Mercer & Maffei appeared on behalf of the petitioner and explained the purpose of the request. He said that part of this subdivision is in the City and part in the town and he will be petitioning the town for a reciprocal resolution. He said once they have to two resolution, they will petition the Circuit Court for an Order to vacate the plat. He said that the plat was laid out and recorded in 1949, but it was never developed. He said that the reason they are requesting vacation is because they recorded a land contract a couple months ago; however, they were notified by the Sauk County Treasurer’s that they would not transfer the title because the legal description references streets within the plat that do not exist, so the plat needs to be vacated. A motion was made by Liston and seconded by O’Neill to recommend approval of this vacation, conditioned upon approval also being made by the Town of Baraboo. On roll call vote for the motion, Ayes – Franzen, Kolb, Liston, O’Neill, Wedekind, and Thurow. Nay-0. Fitzwilliams abstained. Motion carried 6 to 0.
- b. Review and approve a three-lot Certified Survey Map of land in the SW¼ of the NE¼ of Section 35 T12N, R6E, in the City of Baraboo, for Craig & Bonnie Sauvey –Kerry Zimmerman of MSA presented the proposed CSM to the Commission. It was moved by Liston, seconded by Kolb, to approve the CSM. On roll call vote for the motion, Aye – Kolb, Liston, O’Neill, Wedekind, Thurow, Fitzwilliams, and Franzen. Nay – 0, motion carried 7 to 0.
- c. Consider Encroachment Agreement for a concrete stop on the west side of the existing building at 101 4<sup>th</sup> Street for Nancy Dillman & Helfried Moh – Fred Moh presented the request to the Commission Administrator Geick informed the Commission that Engineer Pinion has reviewed the request and has no objections. Liston moved, Fitzwilliams seconded to recommend approval of the encroachment agreement. On roll call vote for the motion, Ayes – Liston, O’Neill, Wedekind, Thurow, Fitzwilliams, Franzen, and Kolb. Nay – 0, motion carried 7-0.

**Adjournment** - It was moved by Liston, seconded by Franzen to adjourn at 5:25 p.m. The motion carried unanimously.

Phil Wedekind, Mayor Designee