

BARABOO BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS MEETING AGENDA

Date and Time: **Wednesday, October 20, 2021 5:45 P.M.**
Location: City Hall, **Council Chambers**, 101 South Blvd., Baraboo
Others Noticed: S. Fay, A. Adams, B. Stelling, T. Wickus, K. Thurow, Tiffany Sloan, Samantha Ramsey Brunner, Mike Yount, Brenden McDaniel
Others Noticed Casey Bradley
Media: News Republic, WRPQ, Library, City Hall

OPENING

1. Call to Order.
2. Roll Call.
3. Announce compliance with Open Meeting Law.
4. Approve Minutes of September 22, 2021.
5. Adoption of Agenda.

REPORTS OF OFFICERS and COMMITTEES

1. President
2. Secretary
3. Treasurer
4. Appearance Committee
5. Business Development Committee
6. Finance Committee
7. Parking Committee
8. Promotions Committee

OLD BUSINESS

NEW BUSINESS

- Approval of BID Assessment
- Discussion of Garbage Receptacles in Downtown
- Approval of Vouchers
- Approval of Financials
- BID involvement in street closures

NEXT AGENDA ITEMS AND MEMBER COMMENTS

CORRESPONDENCE & ANNOUNCEMENTS

NEXT MEETING – November 17, 2021 at 5:45 PM

ADJOURNMENT

Sarah Fay, Chairperson

Board Members are asked to notify the President or Vice President at least 24 hours before the meeting if they will not be able to attend. Agenda prepared by S. Fay Agenda posted by D. Griggel on 10/15/2021

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact City Clerk Brenda Zeman, phone # 355-2700, ext. 7311, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, other than the Council, committee, commission or board identified in the caption of this notice.

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH

Baraboo BID Meeting Minutes
9/22/2021

Present:

Members: S. Fay, A. Adams, K. Thurow, B. McDaniel, T. Sloan, T. Wickus, B. Stelling,
S. Ramsey Bruncker

Additional: None

Absent:

Members: M. Yount

President Fay called the meeting to order at 5:47 PM

Roll Call

Approval of August 2021 minutes: Sloan/McDaniel, Carried

Adoption of Agenda: Thurow/McDaniel, Carried

Officer/Committee:

Report

President:	None
Secretary:	None
Treasurer:	None
Appearances:	None
Business Development:	Met on 9/20; Working on pamphlet to explain BID; Working further on broad survey of BID members; L. Steffes provided with DBI survey and Sauk County branding effort; Sloan has begun to put together BID list of contact information
Finance:	None
Parking:	Median strip near coffee bean sprayed for weeds; Question about what to do with said strip, suggestions for either hiring landscaper or seeking other community volunteer involvement
Promotions:	Met since last meeting; Not getting new cart, will borrow DBI's cart; Needs more info on marketing proposals before funding the same; Flower issue reviewed by market manager, grown in area

Old Business:

- BID Board person of interest

New Business:

- Approval of Vouchers
 - Willie Deppe
 - \$2070.00
 - Nancy Dillman
 - \$99.00
 - Total: \$2169.00
 - Motion to approve: Sloan/Stelling
 - Carried
- Make and approve 2022 Budget

- Revenue:
 - Assessment: \$46,900.00
 - Farmer's Market: \$3,500.00
 - Total Revenue: \$50,400.00
- Expenses
 - Promotions
 - Motion to add \$1,000.00 to Image Adv Campaign
 - Motion to approve: Wickus/McDaniel
 - Motion failed
 - Motion to add line item Other: \$1,000.00
 - Motion to approve: Wickus/McDaniel
 - Motion carried
 - Total: \$20,600.00
 - Parking Lot
 - No Changes
 - Total: \$1,500.00
 - Administrative:
 - No changes
 - Total: \$4,550.00
 - Appearances
 - No Changes
 - Total: \$19,000.00
 - Business Development
 - No Change
 - Total: \$3,250.00
 - Total Expenses: \$50,400.00
- Total Budget: \$50,400.00
- Motion to approve budget: Stelling/McDaniel
 - Carried

Member Comments:

- Fay recommends compiling chair annual reports sooner rather than later
- Christmas parade and several more, large expenses still coming
- Email from T. Wickus was sent re: Road closing in the evening without warning
 - Several businesses did not know the road would be closed
 - Some businesses were warned very late or with incorrect information
 - Suggestion that BID get involved with street shutdowns

Next Meeting Items:

- Discussion of BID involvement with street shutdowns

Motion to adjourn at 6:35 PM by Sloan/Thurow, carried.

Respectfully Submitted,
Andrew Adams
Secretary

2021 BID Assessment Payable 2022

Parcel Number	House #	Address	Owner	Residential Commercial	Exempt Non-Exempt	2020 Assessed Value	BID Assesment
1263-00000	805	Broadway	PEOPLE HELPING PEOPLE	Exempt local	Exempt	-	-
1272-00000	808	Broadway	Mark & Laura Hamdan-Krause	Commercial	Non-Exempt	188,600	277.53
1285-00000	111	6th St	Protestant Episcopal Ch	Exempt local	Exempt	-	-
1302-00000	720	Ash St	Hope House of South Central WI	Exempt other	Exempt	-	-
1316-00000	702	Oak St	Kono Properties LLC	Commercial	Non-Exempt	253,900	373.62
1321-00000	701	Ash St	Ingemund Lanman & Stephanie Shanks	Commercial	Non-Exempt	301,000	442.93
1327-00000	127	6th Ave	Trustees Congregational United Ch	Exempt local	Exempt	-	-
1328-00000	131	6th Ave	Congregational Church	Exempt local	Exempt	-	-
1329-00000	710	Broadway	Mathew Colby	Commercial	Non-Exempt	218,600	321.68
1330-00000	116	5th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1331-00000	112	5th Ave	GB Real Estate LLC	Commercial	Non-Exempt	174,200	256.34
1333-00000	701	Oak St	Jgk Investments LLC	Commercial	Non-Exempt	309,700	455.73
1334-00000	717	Broadway	Robert W Jordan LC	Commercial	Non-Exempt	504,900	742.97
1346-00000	701	Broadway	Craig and Cortney Warren	Commercial	Non-Exempt	157,800	232.21
1393-00000	623	Broadway	Joseph Colossa Jr, c/o Al Ringling Mansion	Commercial	Non-Exempt	300,400	442.05
1394-00000	227	5th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1395-00000	622	Birch St	Baraboo, City of	Exempt local	Exempt	-	-
1396-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1397-00000	222	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1398-01000	214	4th Ave	First United Methodist Church	Exempt local	Exempt	-	-
1398-10000	214	4th ave	Baraboo, City of	Exempt local	Exempt	-	-
1399-00000	214	4th Ave	First United Methodist Church	Exempt local	Exempt	-	-
1400-00000	627	Oak St	Baraboo, City of	Exempt local	Exempt	-	-
1401-00000	619	Oak St	Legal F. Part	Commercial	Non-Exempt	664,400	977.67
1402-00000	109	5th Ave	109 Properties LLC	Commercial	Non-Exempt	171,300	252.07
1403-00000	115	5th ave	Square Tavern LLC	Commercial	Non-Exempt	31,800	46.80
1405-00000	127	5th Ave	B6 Properties LLC	Commercial	Non-Exempt	179,300	263.85
1406-00000	620	Broadway	David Christian	Commercial	Non-Exempt	119,500	175.85
1407-00000	144	4th Ave	Joseph J. Screnock	Commercial	Non-Exempt	460,500	677.63
1408-00000	146	4th Ave	James A. Dickey	Commercial	Non-Exempt	203,500	299.46
1410-00000	128	4th Ave	Al Ringling Theatre Friends Inc	Exempt local	Exempt	-	-
1412-00000	124	4th Ave	Square Tavern LLC	Commercial	Non-Exempt	169,100	248.84
1413-00000	120	4th Ave	Todd M. Wickus	Commercial	Non-Exempt	222,000	326.68

2021 BID Assessment Payable 2022

1414-00000	116	4th Ave	J E T Properties LLC	Commercial	Non-Exempt	205,700	302.69
1415-00000	112	4th Ave	J E T Properties LLC	Commercial	Non-Exempt	193,700	285.04
1416-00000	110	4th Ave	Tommy L. Lopez	Commercial	Non-Exempt	214,400	315.50
1417-00000	106	4th Ave	James W Hill	Commercial	Non-Exempt	160,100	235.59
1418-00000	102	4th Ave	T T. Properties	Commercial	Non-Exempt	405,000	595.97
1419-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1420-00000	120	5th St	Baraboo, City of	Exempt local	Exempt	-	-
1421-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1422-00000	108	5th St	Baraboo, City of	Exempt local	Exempt	-	-
1423-00000	618	Oak St	Sage-Louise Holdings LLC	Commercial	Non-Exempt	293,900	432.48
1424-00000	616	Oak St	Cardinal Contractors Inc	Commercial	Non-Exempt	130,400	191.89
1425-00000	614	Oak St	Linda Cafilisch Adamske	Commercial	Non-Exempt	131,000	192.77
1426-00000	610	Oak St	Gary A. Nelson	Commercial	Non-Exempt	304,800	448.52
1427-00000	606	Oak St	John C & Ireta L Mc Nabb Living Trust	Commercial	Non-Exempt	136,300	200.57
1428-00000	101	4th St	Nancy Jo Dillman	Commercial	Non-Exempt	142,400	209.55
1429-00000	107	4th St	Alvin D. Follendorf	Commercial	Non-Exempt	266,500	392.16
1430-00000	111	4th St	Michael Nauman & Rhonda Banks	Commercial	Non-Exempt	162,900	239.71
1431-00000	113	4th St	Janice M Deppe	Commercial	Non-Exempt	187,200	275.47
1432-00000	115	4th St	Janice M Deppe	Commercial	Non-Exempt	146,100	214.99
1433-00000	119	4th St	Mike Muscanerao & Associates LLC	Commercial	Non-Exempt	206,700	304.17
1433-10000	117	4th St	Mike Muscanerao & Associates LLC	Commercial	Non-Exempt	198,900	292.69
1434-00000	121	4th St	Jeffrey G. Hill Lc	Commercial	Non-Exempt	184,000	270.76
1435-00000	125	4th St	Jean L. Sandmire	Commercial	Non-Exempt	206,300	303.58
1436-00000	131	4th St	Iroquois Investments LLC	Commercial	Non-Exempt	34,000	50.04
1437-00000	127	4th St	Judy L. Weiland Trust	Commercial	Non-Exempt	155,500	228.82
1437-10000	129	4th St	Acas Properties LLC	Commercial	Non-Exempt	212,800	313.14
1438-00000	135	4th St	Baraboo, City of	Exempt local	Exempt	-	-
1448-00000	203	4th St	GKJ Holdings LLC	Commercial	Non-Exempt	161,500	237.65
1459-00000	520	Ash St	United C. Ccp	Commercial	Non-Exempt	285,300	419.83
1461-00000	506	Ash St	Norris L. Crowe	Commercial	Non-Exempt	117,600	173.05
1464-00000	500	Ash St	Baraboo, City of	Exempt local	Exempt	-	-
1469-00000	134	4th St	Baraboo, City of	Exempt local	Exempt	-	-
1470-00000	130	4th St	Kendall Telephone Inc	Exempt local	Exempt	-	-
1471-00000	126	4th St	Ziegler Real Estate LLC	Commercial	Non-Exempt	402,400	592.14

2021 BID Assessment Payable 2022

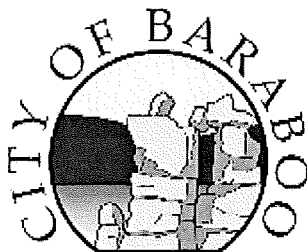
1472-00000	114	4th St	Andrew L. Hager	Commercial	Non-Exempt	70,400	103.60
1473-00000	116	4th St	Hebron Properties LLC	Commercial	Non-Exempt	103,600	152.45
1474-00000	532	Oak St	Fritsch Corner Properties LLC	Commercial	Non-Exempt	307,800	452.93
1475-00000	522	Oak St	Fritsch Properties LLC	Commercial	Non-Exempt	365,200	537.40
1475-10000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1476-00000	516	Oak St	Gerald McCammond	Commercial	Non-Exempt	198,800	292.54
1477-00000	512	Oak St	Gerald McCammond	Commercial	Non-Exempt	198,800	292.54
1478-00000	506	Oak St	Wells Fargo Bank Wisconsin	Commercial	Non-Exempt	-	-
1479-00000	502	Oak St	Wells Fargo Bank Wisconsin	Commercial	Non-Exempt	1,774,100	2,610.60
1481-00000	113	3rd St	Nevrus S. Cobaj Family Trust	Commercial	Non-Exempt	142,000	208.96
1482-00000	115	3rd St	Gbd Enterprises LLC	Commercial	Non-Exempt	138,400	203.66
1483-00000	117	3rd St	Gbd Enterprises LLC	Commercial	Non-Exempt	337,600	496.79
1484-00000	127	3rd St	Peach Blossom LLC	Commercial	Non-Exempt	380,600	560.06
1485-00000	129	3rd St	Andrew A. Johnson Lc	Commercial	Non-Exempt	260,700	383.63
1486-00000	135	3rd St	421 Properties LLC	Commercial	Non-Exempt	135,200	198.95
1487-00000	137	3rd St	Steffes Commercial Properties LLC	Commercial	Non-Exempt	305,500	449.55
1489-00000	143	3rd St	Robert H. Kurz	Commercial	Non-Exempt	199,200	293.13
1490-00000	147	3rd St	24 Brix Properties, LLC	Commercial	Non-Exempt	602,800	887.03
1493-00000	0	0	Sauk County	Exempt county	Exempt	-	-
1494-00000	515	Broadway	Kruse Motor Sales Real Estate LLC	Commercial	Non-Exempt	129,400	190.42
1495-00000	515	Broadway	Kruse Motor Sales Real Estate LLC	Commercial	Non-Exempt	188,100	276.80
1496-00000	513	Broadway	Sauk County	Exempt county	Exempt	-	-
1497-00000	213	4th Ave	Sauk County	Exempt county	Exempt	-	-
1497-10000	0	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1498-00000	221	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1499-00000	227	4th Ave	Baraboo, City of	Exempt local	Exempt	-	-
1500-00000	233	4th Ave	Cindy Kruse	Commercial	Non-Exempt	134,700	198.22
1501-00000	232	3rd Ave	Sauk County	Exempt county	Exempt	-	-
1502-00000	508	Birch St	Philip T. Smith	Commercial	Non-Exempt	97,000	142.74
1503-00000	226	3rd Ave	Sauk County	Exempt county	Exempt	-	-
1504-00000	222	3rd Ave	Sauk County	Exempt county	Exempt	-	-
1505-00000	505	Broadway	Sauk County	Exempt county	Exempt	-	-
1553-00000	201	3rd Ave	Mc Gann Furniture Inc	Commercial	Non-Exempt	489,800	720.75
1554-00000	215	3rd Ave	Mc Gann Furniture Inc	Commercial	Non-Exempt	86,300	127.00
1554-10000	221	3rd Ave	Mercer & Maffei Real Estate PRTSHP	Commercial	Non-Exempt	403,700	594.05

2021 BID Assessment Payable 2022

1555-00000	207	3rd Ave	Mc Gann Furniture Inc	Commercial	Non-Exempt	266,900	392.75
1556-00000	223	3rd Ave	Am Investment Group LLC	Commercial	Non-Exempt	115,500	169.96
1557-00000	227	3rd Ave	Baraboo, City of	Exempt local	Exempt	-	-
1567-00000	401	Broadway	Schwarz Baraboo Properties LLC	Commercial	Non-Exempt	179,100	263.55
1568-00000	409	Broadway	A EDWARDS PROPERTIES LLC LC	Commercial	Non-Exempt	176,600	259.87
1569-00000	101	3rd Ave	Baraboo State Bank	Commercial	Non-Exempt	2,439,100	3,589.16
1571-00000	113	3rd Ave	BARABOO STATE BANK	Commercial	Non-Exempt	138,000	203.07
1572-00000	115	3rd Ave	Endless LLC	Commercial	Non-Exempt	228,800	336.69
1573-00000	119	3rd Ave	Tin Roof Dairy Inc	Commercial	Non-Exempt	184,000	270.76
1574-00000	123	3rd Ave	A & C Rental Properties LLC	Commercial	Non-Exempt	211,900	311.82
1575-00000	129	3rd Ave	Ploetz Furniture Company LLC	Commercial	Non-Exempt	320,700	471.92
1576-00000	133	3rd Ave	Barrel Aged LLC	Commercial	Non-Exempt	123,700	182.03
1577-00000	135	3rd Ave	Building Corp South Central Education Assoc	Exempt local	Exempt	-	-
1578-00000	137	3rd Ave	Pacjets Financial Ltd	Commercial	Non-Exempt	247,600	364.35
1579-00000	141	3rd Ave	Pacjets Financial Ltd	Commercial	Non-Exempt	728,800	1,072.44
1580-00000	406	Broadway	Timothy D. Borota	Commercial	Non-Exempt	97,000	142.74
1581-00000	402	Broadway	William S. Johnsen LC	Commercial	Non-Exempt	210,300	309.46
1582-00000	124	2nd Ave	Patrick E. Weiland	Commercial	Non-Exempt	188,600	277.53
1585-00000	108	2nd Ave	Tr Masonic Lodge # 34	Exempt local	Exempt	-	-
1586-00000	407	Oak St	GKJ Holdings LLC	Commercial	Non-Exempt	200,900	295.63
1587-00000	0	Oak St	Ploetz Furniture Company LLC	Commercial	Non-Exempt	4,200	6.19
1588-00000	411	Oak St	Richard D. Brescia	Commercial	Non-Exempt	142,700	209.99
1589-00000	413	Oak St	Karen Nelson	Commercial	Non-Exempt	135,500	199.39
1590-00000	150	3rd St	Holmen Properties LLC	Commercial	Non-Exempt	195,500	287.68
1591-00000	148	3rd St	Lloyd & Karen Byxbe Living Trust	Commercial	Non-Exempt	120,400	177.17
1592-00000	144	3rd St	TDG Properties LLC	Commercial	Non-Exempt	195,600	287.83
1593-00000	415	Ash St	John M. Donahue	Commercial	Non-Exempt	86,500	127.29
1594-00000	142	3rd St	Adam & Robin Klitzke	Commercial	Non-Exempt	192,500	283.27
1595-00000	138	3rd St	421 Properties LLC	Commercial	Non-Exempt	175,200	257.81
1595-10000	136	3rd St	John C & Ireta L Mc Nabb Living Trust	Commercial	Non-Exempt	182,300	268.26
1596-00000	132	3rd St	109 Properties LLC	Commercial	Non-Exempt	180,500	265.61
1597-00000	130	3rd St	John L. Banks	Commercial	Non-Exempt	204,200	300.49
1598-00000	126	3rd St	LAURAMARK PROPERTIES LLC	Commercial	Non-Exempt	166,700	245.31
1599-00000	124	3rd St	John C & Ireta L Mc Nabb Living Trust	Commercial	Non-Exempt	184,100	270.91
1600-00000	120	3rd St	120 3rd Street LLC	Commercial	Non-Exempt	320,800	472.06
1601-00000	116	3rd St	Ten Thirteen LLC	Commercial	Non-Exempt	169,300	249.13
1602-00000	112	3rd St	George Mueller	Commercial	Non-Exempt	200,900	295.63

2021 BID Assessment Payable 2022

1603-00000	110	3rd St	Roeder Real Estate LLC	Commercial	Non-Exempt	166,100	244.42
1604-00000	108	3rd St	Vandy LLC	Commercial	Non-Exempt	191,200	281.36
1605-00000	100	3rd St	BOOH PROPERTIES, LLC	Commercial	Non-Exempt	154,600	227.50
1606-00000	424	Oak St	Neat-O's Holdings LLC LC	Commercial	Non-Exempt	133,800	196.89
1607-00000	420	Oak St	Neat-O's Holdings LLC LC	Commercial	Non-Exempt	161,000	236.92
1608-00000	416	Oak St	SAFAY LLC	Commercial	Non-Exempt	134,300	197.63
1609-00000	412	Oak St	Axe Cap LLC	Commercial	Non-Exempt	207,200	304.90
1610-00000	410	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	131,300	193.21
1611-00000	408	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	202,600	298.13
1612-00000	111	2nd St	Vodak Enterprises LLC	Commercial	Non-Exempt	269,000	395.84
1613-00000	404	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	288,900	425.12
1614-00000	400	Oak St	Vodak Enterprises LLC	Commercial	Non-Exempt	152,600	224.56
1615-00000	0	0	Baraboo American Legion Bldg Co	Exempt local	Exempt	-	-
1615-10000	0	0	Baraboo Foreign Serv Vet	Exempt local	Exempt	-	-
1616-00000	123	2nd St	WEGNER CPAS LLP	Commercial	Non-Exempt	943,100	1,387.78
1617-00000	0	2nd St	Baraboo, City of	Exempt local	Exempt	-	-
1623-00000	210	3rd St	Of Baraboo First Presbyterian Church	Exempt local	Exempt	-	-
1624-00000	416	Ash St	Presbyterian Church	Exempt local	Exempt	-	-
1627-00000	402	Ash St	Blue Charlie 2nd LLC	Commercial	Non-Exempt	115,900	170.55
1628-00000	406	Ash St	John D & Donna J Taapken Liv Trust	Commercial	Non-Exempt	221,700	326.24
1642-00000	322	Ash St	Smith Exempt Qtip Marital Trust	Commercial	Non-Exempt	116,700	171.73
1643-00000	314	Ash St	Thome Properties LLC	Commercial	Non-Exempt	148,700	218.82
1646-00000	219	1st St	Marchhare Bakery LLC	Commercial	Non-Exempt	87,500	128.76
1650-00000	0	0	Baraboo, City of	Exempt local	Exempt	-	-
1652-00000	113	2nd Ave	Baraboo State Bank	Commercial	Non-Exempt	229,600	337.86
1653-00000	314	Broadway	Chris Hause	Commercial	Non-Exempt	233,700	343.90
1654-00000	304	Broadway	Jc's Broadway Diner LLC	Commercial	Non-Exempt	372,000	547.41
1660-00000	313	Oak St	Rick & Diane Lewison Living Trust	Commercial	Non-Exempt	387,300	569.92
1662-00000	315	Broadway	Pemberton & Englund Ventures LLP	Commercial	Non-Exempt	543,200	799.33
1663-00000	315	Broadway	Pemberton & Englund Ventures LLP	Commercial	Non-Exempt	66,800	98.07
1671-00000	303	Broadway	Ray & Kathryn Eckstein Trust	Commercial	Non-Exempt	373,300	548.92
Total						31,872,100	46,900.00



CITY OF BARABOO
 101 SOUTH BLVD
 BARABOO WI 53913
 608-355-2700 Phone

INVOICE

Invoice Number: 12262
Invoice Date: 09/16/2021
Customer Number: 77
Amount Due: \$1,703.12
Due Date: 10/16/2021

Bill to: Business Improvement District
 Baraboo WI 53913

Parcel #:

Quantity	Description	Unit Price	Net Amount
1	BID WAGES-2021 ACCOUNTING SERVICES	1,700.00	1,700.00
20	BID COPIES-B/W 1ST & 2ND QTR 2021	.02	.40
17	BID COPIES-COLORE 1ST & 2ND TQR 2021	.07	1.19
1	BID POSTAGE-1ST & 2ND QTR 2021	1.53	1.53
BANK 10 FUND		Invoice Total:	\$1,703.12

Return This Portion with Your Payment

09/16/2021 Customer Number: 77

Amount Due: \$1,703.12

Amount Paid: _____

Customer Name: Business Improvement District

Invoice Number: 12262

Make Check Payable to:

Baraboo WI 53913

Check box for address change and print correct address on reverse side

CITY OF BARABOO
 101 SOUTH BLVD
 BARABOO WI 53913
 608-355-2700 Phone

Landscape Techniques, LLC
S4082 County Rd. BD
Baraboo, WI 53913
(608) 355-0617

Date: 5/13/2021 Invoice #: 24330

BILL TO:

SHIP TO:

Baraboo BID

P.O. No.	Terms
	Net 20

QTY	CATEGORY	DESCRIPTION	RATE	AMOUNT
30	07-Hanging Bask...	20" Hanging baskets	50.00	1,500.00
5	07-Hanging Bask...	24" Hanging baskets	60.00	300.00



<p>Thank you for your prompt payment! We appreciate your business. A \$3.00/mo. late fee will apply if paid after terms.</p>	<p><i>Sales Tax (5.5%)</i> \$0.00</p>	
	<p>TOTAL</p>	<p>\$1,800.00</p>

Amy Schertz

422 2nd Avenue
Baraboo, WI 53913
608-963-9844
abschertz@yahoo.com

BID Planters

Fall 2021

OVERVIEW

Fall Planters in 2021

- a. Design the 3 large and 2 small planters on the Square with fall decor or similar design. Again, we are open to new ideas! This will include installation, removal and maintenance.
- b. Time frame for this project is roughly October 1st th and removed by Nov. 15th.
*Placement of material and subsequent removal subject to temperature/weather conditions and physical appearance during projected dates. Consult with Appearance chair Bekah Stelling with questions on dates.
- c. ***The budget for materials and labor for this portion should not exceed \$650.**
- d. Payment due upon completion of the work.

Material Costs: Total \$156.13

Piker's Place: \$72.12 (9/3/21) + \$9.00 (9/24/21) = \$88.12

Woodland Valley Farms: \$68.01 (9/17/21)

Labor Total: \$300.00

Invoice Total : \$456.13



Minuteman Press
626 State Road 136
Baraboo, WI 53913
Phone: 608-355-9916 / Fax: 608-355-9917
Web: www.baraboo.minutemanpress.com
E-mail: mmpbaraboo@mmpbaraboo.com

Invoice

Invoice Number 44099
Invoice Date 11/23/2020

Bill to: BID - Promotions Committee
137 3rd Street
Baraboo, WI 53913-2423

Phone: 608-356-5507
Email: toddwickus@gmail.com

Ship to: BID - Promotions Committee
137 3rd Street
Baraboo, WI 53913-2423

Phone: 608-356-5507
Email: toddwickus@gmail.com

1 120" Tall x 180" Wide Christmas Banner - DESIGN - Mary -11/04/20 (Job 138090)	\$97.50
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Invoice Subtotal:	\$97.50
Invoice Total:	\$97.50
Balance Due:	\$97.50

Salesperson: Todd Tobias

2.0000% interest per month on past-due invoices.

Please pay from this invoice. No statements will be sent.
Thank you,

2021 Baraboo Farmers' Market expense - Reimbursement request				
Milage	878 Miles @ .56 per mile		\$492.00	
Card Stock			\$5.00	
Card Sleeves			\$5.00	
Photo Frame for Marv's Memorial			\$15.00	
Number Stencils for Market stall identification			\$13.00	
Postage			\$26.00	
Envelopes			\$10.00	
Total			\$566.00	
Market Expenses Payable to:				
Kate Petit				
E7429 Copper Spring Ln				
Reedsburg, WI 53959				

2021 BID BUDGET FINAL		
REVENUE		
Assessment	\$46,900.00	
Farmer's Market	\$1,000.00	
TOTAL REVENUE		\$47,900.00
EXPENSES PROMOTIONS		
Downtown Baraboo Light Parade	\$3,000.00	
Downtown Baraboo Holiday Advertisng	\$2,000.00	
DBI Event Coordinator Support	\$3,000.00	
Devil's Lake Advertising	\$1,500.00	
Farmer's Market	\$2,000.00	
Image Adv Campaign	\$8,100.00	
PROMOTIONS TOTAL		\$19,600.00
PARKING LOT DEVELOPMENT		
Parking lot reserve	0	
Landscape and Maintenance	\$1,500.00	
PARKING LOT TOTAL		\$1,500.00
ADMINISTRATIVE		
Supplies	\$200.00	
Insurance	\$650.00	
Professional Services (audit)	\$2,000.00	
Accounting Services Operating	\$1,700.00	
Expenses	\$0.00	
ADMINISTRATIVE TOTAL		\$4,550.00
APPEARANCE/BANNERS		
Hanging Flower Baskets	\$8,000.00	
Spring	\$800.00	
Winter	\$975.00	
Summer	\$725.00	
Fall Décor	\$700.00	
Flags	\$300.00	
Pole Décor	\$3,500.00	
Install Labor	\$1,000.00	
Other	\$3,000.00	
APPEARANCE/BANNERS TOTAL		\$19,000.00

2022 BID BUDGET		
REVENUE		
Assessment	\$46,900.00	
Farmer's Market	\$3,500.00	
TOTAL REVENUE		\$50,400.00
EXPENSES PROMOTIONS		
Downton Baraboo Light Parade	\$3,000.00	
Downtown Baraboo Holiday Advertisng	\$2,000.00	
DBI Manager Support	\$3,000.00	
Devil's Lake Advertising	\$1,500.00	
Farmer's Market	\$3,500.00	
Image Adv Campaign	\$8,100.00	
Other	\$1,000.00	
PROMOTIONS TOTAL		\$22,100.00
PARKING LOT DEVELOPMENT		
Parking lot reserve	\$0.00	
Landscape and Maintenance	\$1,500.00	
PARKING LOT TOTAL		\$1,500.00
ADMINISTRATIVE		
Supplies	\$200.00	
Insurance	\$650.00	
Professional Services (audit)	\$2,000.00	
Accounting Services Operating	\$1,700.00	
Expenses		
ADMINISTRATIVE TOTAL		\$4,550.00
APPEARANCE/BANNERS		
Hanging Flower Baskets	\$9,000.00	
Spring	\$800.00	
Winter	\$975.00	
Summer	\$725.00	
Fall Décor	\$700.00	
Flags	\$300.00	
Pole Décor	\$3,500.00	
Install Labor	\$1,000.00	
Other	\$2,000.00	
APPEARANCE/BANNERS TOTAL		\$19,000.00

BUSINESS DEVELOPMENT	\$3,250.00		BUSINESS DEVELOPMENT	\$3,250.00
BUSINESS DEVELOPMENT TOTAL		\$3,250.00	BUSINESS DEVELOPMENT TOTAL	\$3,250.00
TOTAL EXPENSES		\$47,900.00	TOTAL EXPENSES	\$50,400.00
REVENUE OVER (UNDER) TOTAL		\$0.00	REVENUE OVER (UNDER) TOTAL	\$0.00

City of Baraboo
BID Fund 390
Balance Sheets
September 30, 2021 and December 31, 2020

Assets:	<u>September 30, 2021</u>	<u>December 31, 2020</u>
Current Assets:		
Cash	\$ 88,377.38	\$ 77,031.04
BID Assessment Receivable	9,616.63	-
Accounts Receivable	-	-
Due from Tax Roll	-	5,083.45
Total Current Assets	<u>97,994.01</u>	<u>82,114.49</u>
Total Assets	<u><u>\$ 97,994.01</u></u>	<u><u>\$ 82,114.49</u></u>
 Liabilities and Fund Equity:		
Liabilities:		
Accounts Payable	\$ -	\$ 6,984.51
Due to General Fund	-	290.36
Total Liabilities	<u>-</u>	<u>7,274.87</u>
 Fund Equity:		
Fund Balance	74,839.62	73,396.71
Designated-Project contrib	-	-
Net Revenues/(Expenditures)	<u>23,154.39</u>	<u>1,442.91</u>
Total Fund Equity	<u>97,994.01</u>	<u>74,839.62</u>
Total Liabilities and Fund Equity	<u><u>\$ 97,994.01</u></u>	<u><u>\$ 82,114.49</u></u>

City of Baraboo
BID Fund 390
Income Statement with Comparison to Budget
For The Nine Months Ending September 30, 2021

Revenues:	Current Month	Year to Date	Budget	Percentage of Budget
BID Assessment	\$ -	\$ 46,899.99	\$ 46,900.00	100.00
Contrib Baraboo Public Arts	-	-	-	-
Donations and Contributions	148.00	3,494.00	1,000.00	349.40
Transfer from General Fund	-	-	-	-
Fund Balance Applied	-	-	12,000.00	-
Total Revenues	\$ 148.00	\$ 50,393.99	\$ 59,900.00	84.13
Expenditures:				
BID - Economic Development				
Facilities Improvements	\$ -	\$ -	\$ -	-
Facility Improvements	-	-	-	-
Total BID - Economic Development	\$ -	\$ -	\$ -	-
BID - Transfer to Debt Service				
Cost Reallocation	\$ -	\$ -	\$ -	-
Total BID - Transfer to Debt Service	\$ -	\$ -	\$ -	-
BID - Transfer to Capital Projects				
Cost Reallocation	\$ -	\$ -	\$ -	-
Total BID - Transfer to Capital Projects	\$ -	\$ -	\$ -	-
BID - Community Development - BID				
Publishing	\$ -	\$ -	\$ -	-
Professional Services	-	1,600.00	2,000.00	80.00
Accounting Services	-	-	1,700.00	-
Parking Lot Development	-	750.00	1,500.00	50.00
Appearances/Banners	2,070.00	8,008.20	19,000.00	42.15
Promotions	99.00	16,881.40	31,600.00	53.42
Business Development	-	-	3,250.00	-
Office Supplies	-	-	200.00	-
Operating Supplies	-	-	-	-
Insurance	-	-	650.00	-
Total BID - Community Development - BID	\$ 2,169.00	\$ 27,239.60	\$ 59,900.00	45.48
Total Expenditures	\$ 2,169.00	\$ 27,239.60	\$ 59,900.00	45.48
Net Revenues/(Expenditures)	\$ (2,021.00)	\$ 23,154.39	\$ -	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Professional Services			01/31/2021 (01/21) Balance	390-69-56700-215-000			.00
05/28/2021	AP	829	CLIFTONLARSONALLEN LLP **Inv. No: 2895411 **Desc: BID-2020 AUDIT SERVICES		1,600.00		
			06/30/2021 (06/21) Period Totals and Balance		1,600.00 *	.00 *	1,600.00
			09/30/2021 (09/21) Period Totals and Balance		.00 *	.00 *	1,600.00
YTD Encumbrance		.00 YTD Actual	1,600.00 Total	1,600.00 YTD Budget	2,000.00 Unexpended	400.00	
Parking Lot Development			01/31/2021 (01/21) Balance	390-69-56700-300-970			.00
06/30/2021	AP	1051	WILLIAMS LAWN CARE LLC **Inv. No: 2405 **Desc: BID-WEED SPRAYING PARKING LOTS 1ST APPLICATION		750.00		
			07/31/2021 (07/21) Period Totals and Balance		750.00 *	.00 *	750.00
			09/30/2021 (09/21) Period Totals and Balance		.00 *	.00 *	750.00
YTD Encumbrance		.00 YTD Actual	750.00 Total	750.00 YTD Budget	1,500.00 Unexpended	750.00	
Appearances/Banners			01/31/2021 (01/21) Balance	390-69-56700-300-971			.00
03/26/2021	AP	637	STELLING, BEKAH **Inv. No: 152923 **Desc: BID-KINSMAN HANGING BASKETS, CHAINS & RAIN GEL		961.50		
05/11/2021	CR	4002745	HANGING BASKETS - RED SHED GARDEN Description: HANGING BASKETS - RED SHED GARDEN & GIFTS			70.00-	
05/26/2021	AP	459	BARABOO PUBLIC ARTS ASSN **Inv. No: 05262021 **Desc: BID-DONATION FOR PAYMENT FOR MORGAN MCARTHUR SLEIGH PAINTING		150.00		
05/26/2021	AP	747	SCHERTZ, AMY **Inv. No: SPRING 2021 **Desc: BID-SPRING PLANTERS 2021		730.66		
			05/31/2021 (05/21) Period Totals and Balance		1,841.56 *	70.00- *	1,771.56
06/23/2021	AP	819	SCHERTZ, AMY **Inv. No: SPRING2021 **Desc: BID-SPRING PLANTERS FOR AROUND SQUARE		656.64		
			06/30/2021 (06/21) Period Totals and Balance		656.64 *	.00 *	2,428.20
08/04/2021	AP	688	DEPPE, WILLIAM **Inv. No: 156 **Desc: BID-FLOWER WATERING MAY-JULY, 2021		3,510.00		
			08/31/2021 (08/21) Period Totals and Balance		3,510.00 *	.00 *	5,938.20
09/17/2021	AP	798	DEPPE, WILLIAM **Inv. No: 157 **Desc: BID-AUG/SEPT WATERING, FERTILIZER		2,070.00		
			09/30/2021 (09/21) Period Totals and Balance		2,070.00 *	.00 *	8,008.20
YTD Encumbrance		.00 YTD Actual	8,008.20 Total	8,008.20 YTD Budget	19,000.00 Unexpended	10,991.80	
Promotions			01/31/2021 (01/21) Balance	390-69-56700-300-972			.00
02/12/2021	AP	640	ORTNER-BLAKE, LORRAINE **Inv. No: 1084 **Desc: BID-MAP DESIGN AD		158.40		
			02/28/2021 (02/21) Period Totals and Balance		158.40 *	.00 *	158.40
03/14/2021	AP	508	DILLMAN, NANCY **Inv. No: 03142021 **Desc: BID-RENEWAL OF WORDFENCE LICENSE 1 YEAR		99.00		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance			
03/25/2021	AP	464	CAPITAL NEWSPAPERS **Inv. No: 38004-1 **Desc: BID-DEVIL'S LAKE PARK GUIDE		1,000.00					
04/16/2021	AP	463	CAPITAL NEWSPAPERS **Inv. No: 37316-1 **Desc: BID-DEVIL'S LAKE MAP		525.00					
05/31/2021 (05/21) Period Totals and Balance					1,624.00 *	.00 *	1,782.40			
06/04/2021	AP	569	DOWNTOWN BARABOO INC. **Inv. No: 7274 **Desc: BID-2021 DBI EVENTS-MANAGER SUPPORT		15,000.00					
06/30/2021 (06/21) Period Totals and Balance					15,000.00 *	.00 *	16,782.40			
08/10/2021	AP	509	DILLMAN, NANCY **Inv. No: 08102021 **Desc: BID-ANNUAL FEE FOR JETPACK-SECURITY PLUG IN FOR WEBSITE		99.00					
09/30/2021 (09/21) Period Totals and Balance					99.00 *	.00 *	16,881.40			
YTD Encumbrance		.00	YTD Actual	16,881.40	Total	16,881.40	YTD Budget	31,600.00	Unexpended	14,718.60

Number of Transactions: 15		Number of Accounts: 4		Debit	Credit	Proof
Total BID:				27,309.60	70.00-	27,239.60
Number of Transactions: 15		Number of Accounts: 4		Debit	Credit	Proof
Grand Totals:				27,309.60	70.00-	27,239.60

Report Criteria:

- Actual Amounts
- Accounts With Balances Or Activity
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Print Bold Totals
- Include Invoice Number and Description Comments
- Print Transactions In Date Order
- Include FUNDS: 390
- Page and Total by FUND
- Exclude ACCOUNTs: All
- Exclude REVENUEs: All
- All Segments Tested for Total Breaks

City of Baraboo
BID - Pocket Park Fund 392
Balance Sheets
September 30, 2021 and December 31, 2020

Assets:	<u>September 30, 2021</u>	<u>December 31, 2020</u>
Current Assets:		
Cash	\$ 1,949.89	\$ 1,949.89
Total Current Assets	<u>1,949.89</u>	<u>1,949.89</u>
Total Assets	<u><u>\$ 1,949.89</u></u>	<u><u>\$ 1,949.89</u></u>
 Liabilities and Fund Equity:		
Liabilities:		
Accounts Payable	\$ -	\$ -
Total Liabilities	<u>-</u>	<u>-</u>
 Fund Equity:		
Fund Balance	1,949.89	1,945.29
Net Revenues/(Expenditures)	-	4.60
Total Fund Equity	<u>1,949.89</u>	<u>1,949.89</u>
Total Liabilities and Fund Equity	<u><u>\$ 1,949.89</u></u>	<u><u>\$ 1,949.89</u></u>

City of Baraboo
BID - Pocket Park Fund 392
Income Statement with Comparison to Budget
For The Nine Months Ending September 30, 2021

Revenues:	Current Month	Year to Date	Budget	Percentage of Budget
Interest on Investments	\$ -	\$ -	\$ -	-
Donations and Contributions	-	-	-	-
Transfer from BID	-	-	-	-
Fund Balance Applied	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	-
Expenditures:				
BID - Pocket Park - Community Development - BID				
Operating Expense	\$ -	\$ -	\$ -	-
Land or Land Improvements	-	-	-	-
Facilities Improvements	-	-	-	-
Total BID - Pocket Park - Community Dev	\$ -	\$ -	\$ -	-
Total Expenditures	\$ -	\$ -	\$ -	-
Net Revenues/(Expenditures)	\$ -	\$ -	\$ -	-