



**TREASURER'S INVESTMENT REPORT for September 2021**

		Average Rate of Return on Current Deposits			Benchmarks:	
		Avg Term				
<b>Total Receipts:</b>	388,923.62	General Funds:	5.3 M	0.62%	LGIP	0.05%
		Utility Funds:	14.6 M	0.38%		
<b>Total Disbursements:</b>	1,212,172.55	Segregated Funds:	22.5 M	0.58%	90-day T-bill:	0.04%
		Securities w/Dana	4.69 years	0.60%		
		All Funds:	10.5 M	0.55%	6M CD:	0.18%
		Liquid:	74%		12M CD:	0.26%
		Term:	26%		18M CD:	0.30%

**Policy Objectives:**

- Safety:
  - \$3,075,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity:
  - Liquidity remains high because money market rates are better than CD rates.
- Yield:
  - All rates remain extremely low

**TRANSACTIONS**

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	Renew	CD	Sewer General	WCCU	54962-0110		12 mo	9/2/2021	0.50%	175,000.00	Reinvest
								9/2/2022	0.40%	175,875.00	Reinvest
	Comments:										
(2)	Renew	CD	Sewer Equipment	WCCU	54962-0111		6 mo	9/5/2021	0.3	248,049.84	Reinvest
					54962-0115		12 mo	9/8/2022	0.40%	248,431.11	Reinvest
	Comments:										
(3)	Renew	CD	Water	WCCU	54962-0112		6 mo	9/5/2021	0.30%	320,799.73	Reinvest
					54962-0116		12 mos	9/8/2022	0.40%	321,292.82	Reinvest
	Comments:										
(4)	Renew	CD	Sewer Depreciation	CCF	173747		12 mos	9/2/2021	0.60%	195,389.07	Reinvest
				CFB	1808559		12 mos	9/9/2022	0.25%	205,389.07	Reinvest
	Comments: Add \$10,000 to new CD at CFB										
(5)	CLOSE	CD	General	BWD	155424		24 mos	9/12/2021	2.05%	150,000.00	Pd to MM
	Comments:										

**INVESTMENT ADVISOR TRANSACTIONS**

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
NONE											

**Dana Investment Advisors, Inc.**  
**Performance Report**  
**Gross of Fees**



From September 30, 2020 to September 30, 2021

**Portfolio: 2493 - City of Baraboo Reserve Funds**

	<u>Market</u>	<u>Cost</u>
<b>Portfolio Value on 09/30/2020</b>	<b>\$3,314,749.83</b>	<b>\$3,311,374.64</b>
<b>Contributions/Withdrawals</b>	<b>(\$255,552.63)</b>	<b>(\$255,552.63)</b>
<b>Interest</b>	<b>\$58,342.17</b>	<b>\$58,342.17</b>
<b>Dividends</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Unrealized Gain/Loss</b>	<b>\$8,060.65</b>	<b>\$0.00</b>
<b>Realized Gain/Loss</b>	<b>(\$34,492.81)</b>	<b>(\$32,804.94)</b>
<b>Change in Accrued Income</b>	<b>(\$773.37)</b>	<b>(\$773.37)</b>
<b>Portfolio Value on 09/30/2021</b>	<b>\$3,090,333.84</b>	<b>\$3,080,585.87</b>
<b>Total Gain</b>	<b>\$31,136.64</b>	<b>\$24,763.86</b>
	<b>1.04 %</b>	<b>0.78 %</b>
<b>Annualized Cash Flow Yield</b>		<b>0.79 %</b>

Dana Investment Advisors, Inc.  
PORTFOLIO HOLDINGS



Report as of: 09/30/2021

Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
<b>Cash</b>									
<b>Short Term Investments</b>									
<b>Cash Equivalents</b>									
	000009	Cash - Money Fund		125,745.96		125,745.96	4.08	.00	.01
		<b>Total Cash Equivalents</b>		<b>125,745.96</b>		<b>125,745.96</b>	<b>4.08</b>	<b>.00</b>	<b>.01</b>
		<b>Total Short Term Investments</b>		<b>125,745.96</b>		<b>125,745.96</b>	<b>4.08</b>	<b>.00</b>	<b>.01</b>
<b>Bonds</b>									
<b>Mortgage Bonds</b>									
<b>Adjustable Rate Mortgages</b>									
<b>FHLMC - Adjustable Rate Mortgages</b>									
5,312.56	31300MPF4	FH 849422 2.105% Due 02/01/2043	104.31	5,541.66	104.74	5,564.42	.18	18.38	2.01
8,671.95	31300MWE9	FH 849645 2.17% Due 06/01/2043	104.81	9,089.28	105.35	9,136.19	.30	32.33	2.06
16,416.14	31347AH72	FH 840254 2.12% Due 07/01/2043	103.75	17,031.74	105.47	17,314.64	.56	59.43	2.01
17,746.84	31347ATG9	FH 840551 1.987% Due 03/01/2045	103.19	18,312.53	104.61	18,565.15	.60	60.02	1.90
68,638.29	31347A7L2	FH 840899 2.421% Due 11/01/2045	101.87	69,925.26	103.99	71,376.21	2.32	278.78	2.33
45,844.90	31326NF55	FH 2B7388 2.202% Due 01/01/2046	101.88	46,704.49	103.81	47,590.58	1.54	169.04	2.12
76,640.80	31288QG38	FH 841118 2.611% Due 05/01/2046	103.73	79,502.85	104.23	79,881.64	2.59	335.86	2.51
165,717.62	31288QK58	FH 841216 2.34% Due 05/01/2046	104.16	172,605.27	104.26	172,778.35	5.61	659.19	2.24
96,129.67	31288QES5	FH 841045 2.063% Due 11/01/2046	102.94	98,953.47	104.22	100,187.49	3.25	340.17	1.98
130,165.50	31288QHZ6	FH 841148 2.509% Due 09/01/2047	104.36	135,839.91	103.84	135,157.35	4.38	555.64	2.42
<b>631,284.27</b>		<b>Total FHLMC - Adjustable Rate Mortgages</b>		<b>653,506.46</b>		<b>657,552.02</b>	<b>21.33</b>	<b>2,508.84</b>	<b>2.25</b>
<b>FNMA - Adjustable Rate Mortgages</b>									
92,566.02	3140J57K9	FN BM1797 2.023% Due 12/01/2035	102.81	95,169.44	104.52	96,747.51	3.14	150.85	1.94
30,370.93	3140J7UU7	FN BM3294 2.162% Due 06/01/2042	103.69	31,490.86	105.51	32,044.98	1.04	52.89	2.05
16,106.40	3138XMRB8	FN AV9481 1.596% Due 07/01/2043	103.56	16,680.16	102.47	16,504.81	.54	20.71	1.56
71,960.56	3140J9B91	FN BM4563 2.455% Due 03/01/2044	102.00	73,399.76	104.62	75,281.90	2.44	142.31	2.35
5,612.82	3138ETLW4	FN AL8440 1.922% Due 07/01/2044	103.50	5,809.26	104.25	5,851.24	.19	8.69	1.84
10,473.75	3138ERWF3	FN AL9645 1.918% Due 07/01/2044	103.75	10,866.53	104.91	10,987.63	.36	16.18	1.83
69,276.51	3140JA2J6	FN BM6176 2.056% Due 01/01/2045	102.69	71,138.31	104.31	72,260.18	2.34	114.74	1.97
<b>296,366.99</b>		<b>Total FNMA - Adjustable Rate Mortgages</b>		<b>304,554.32</b>		<b>309,678.25</b>	<b>10.05</b>	<b>506.37</b>	<b>2.03</b>
<b>GNMA - Adjustable Rate Mortgages</b>									
48,618.38	36225CX92	G2 80703 1.875% Due 06/20/2033	103.12	50,137.70	104.08	50,600.02	1.64	73.43	1.80
49,299.84	36225C4B9	G2 80817 2% Due 01/20/2034	103.34	50,948.30	103.80	51,171.36	1.66	79.43	1.93
21,751.73	36225EN40	G2 82210 2.125% Due 11/20/2038	102.75	22,349.91	104.04	22,631.39	.73	37.23	2.04
23,519.40	36225EQ47	G2 82274 2% Due 01/20/2039	102.63	24,136.79	104.45	24,564.91	.80	37.89	1.91
35,576.79	36225EUG5	G2 82382 2.25% Due 09/20/2039	102.69	36,532.93	104.43	37,152.20	1.21	64.48	2.15
23,048.02	36225EVG4	G2 82414 1.625% Due 10/20/2039	103.81	23,926.72	104.25	24,028.16	.78	30.17	1.56
35,416.61	36179SVH7	G2 MA4216 2% Due 01/20/2047	100.75	35,682.22	103.85	36,781.24	1.19	57.06	1.93
70,625.88	3622AAPQ1	G2 785031 2.809% Due 05/20/2050	104.75	73,980.60	103.40	73,025.89	2.37	159.81	2.72
<b>307,856.64</b>		<b>Total GNMA - Adjustable Rate Mortgages</b>		<b>317,695.17</b>		<b>319,955.17</b>	<b>10.38</b>	<b>539.50</b>	<b>2.09</b>
		<b>Total Adjustable Rate Mortgages</b>		<b>1,275,755.95</b>		<b>1,287,185.44</b>	<b>41.76</b>	<b>3,554.71</b>	<b>2.16</b>
		<b>Total Mortgage Bonds</b>		<b>1,275,755.95</b>		<b>1,287,185.44</b>	<b>41.76</b>	<b>3,554.71</b>	<b>2.16</b>

Dana Investment Advisors, Inc.  
PORTFOLIO HOLDINGS



Report as of: 09/30/2021

Portfolio: 2493 - City of Baraboo Reserve Funds

Shares/ PAR	Identifier	Description	Unit Cost	Current Cost	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
<b>Small Business Administration Bonds</b>									
<b>Adjustable Rate - SBAs</b>									
<b>Prime Rate</b>									
45,568.88	83165ARX4	SBA 522102 4.454% Due 07/25/2023	104.00	47,391.62	99.97	45,556.39	1.48	413.62	4.46
5,902.94	83164KNU3	SBA 508503 2.575% Due 12/25/2024	105.69	6,238.67	100.08	5,907.65	.19	32.46	2.57
87,787.32	83164FVQ4	SBA 505123 1% Due 12/25/2025	100.19	87,951.93	100.00	87,784.86	2.85	145.31	1.00
127,217.50	83164MU80	SBA 510507 3.575% Due 10/25/2026	105.97	134,810.80	105.20	133,828.10	4.34	752.86	3.40
105,110.90	83164MSW0	SBA 510433 0.75% Due 06/25/2029	100.37	105,505.06	101.76	106,964.11	3.47	130.23	.74
54,675.44	83164JF50	SBA 507388 1.75% Due 10/25/2030	104.13	56,930.82	102.12	55,833.20	1.81	157.49	1.71
119,123.19	83164MUT4	SBA 510494 0.9% Due 05/25/2031	100.87	120,165.51	102.44	122,029.20	3.96	176.45	.88
115,674.89	83165ABR4	SBA 521648 1.101% Due 09/25/2034	100.25	115,964.05	102.29	118,324.66	3.84	209.36	1.08
175,466.51	83164MU72	SBA 510506 0.6% Due 12/25/2034	100.00	175,466.52	100.93	177,105.02	5.75	173.08	.59
86,938.74	83164LAV3	SBA 509020 2.575% Due 03/25/2036	105.50	91,720.36	102.61	89,205.75	2.89	367.78	2.51
31,556.99	83164LFB2	SBA 509162 2.575% Due 12/25/2036	106.44	33,588.47	102.47	32,335.91	1.05	137.79	2.51
47,531.47	83164LSA0	SBA 509513 1.75% Due 06/25/2039	106.00	50,383.37	101.43	48,209.08	1.56	148.84	1.73
25,903.14	83164LSW2	SBA 509533 1.855% Due 07/25/2039	104.25	27,004.02	101.48	26,286.06	.85	78.91	1.83
34,606.41	83164LXM8	SBA 509684 2% Due 06/25/2040	105.81	36,617.90	103.88	35,947.89	1.17	138.33	1.93
193,025.28	83164MGE3	SBA 510097 2% Due 12/25/2042	104.50	201,711.42	105.23	203,122.05	6.59	633.71	1.90
132,824.20	83164MUL1	SBA 510487 0.65% Due 10/25/2044	100.00	132,824.20	101.43	134,717.61	4.37	141.74	.64
146,770.03	83164M4X4	SBA 510738 1.825% Due 10/25/2045	106.63	156,493.55	106.24	155,929.21	5.06	439.60	1.72
<b>1,535,683.84</b>		<b>Total Prime Rate</b>		<b>1,580,768.27</b>		<b>1,579,086.75</b>	<b>51.23</b>	<b>4,277.56</b>	<b>1.60</b>
		<b>Total Adjustable Rate - SBAs</b>		<b>1,580,768.27</b>		<b>1,579,086.75</b>	<b>51.23</b>	<b>4,277.56</b>	<b>1.60</b>
		<b>Total Small Business Administration Bonds</b>		<b>1,580,768.27</b>		<b>1,579,086.75</b>	<b>51.23</b>	<b>4,277.56</b>	<b>1.60</b>
		<b>Total Bonds</b>		<b>2,856,524.22</b>		<b>2,866,272.19</b>	<b>92.99</b>	<b>7,832.27</b>	<b>1.85</b>
				<b>Total Portfolio</b>	<b>2,982,270.18</b>	<b>2,992,018.15</b>			
				<b>Paydown Receivable</b>	<b>90,483.42</b>	<b>90,483.42</b>			
				<b>Interest Accrued</b>	<b>7,832.27</b>	<b>7,832.27</b>			
				<b>Dividends Accrued</b>	<b>0.00</b>	<b>0.00</b>			
				<b>Total Portfolio with Accruals &amp; Receivables</b>	<b>3,080,585.87</b>	<b>3,090,333.84</b>			

The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).

Baraboo Fire Department  
Monthly Report - September 2021

Incident Responses	September 2021	Year to Date 2020	Totals 2020	Year to Date 2021	Percentage Increase/Decrease
Fire, Other	0	0	0	0	
Building Fire	0	10	13	9	
Fuel burner/boiler malfunction, fire confined	0	1	1	0	32 Fire 9.25%
Fire in Mobile Home used as a Fixed Structure	0	0	0	1	131 Rescue 37.86%
Fire in Structures other than Building	0	0	0	1	17 Haz Mat 4.91%
Cooking Fire	1	5	5	4	42 Alarm 12.14%
Chimney Fire	0	0	0	0	107 Other 30.92%
Vehicle Fire	0	6	7	6	17 Mutual Aid 4.91%
Wildland Fire	0	5	8	5	
Trash or Rubbish Fire Contained	0	2	2	2	
Outside Rubbish, Trash or Waste Fire	0	0	0	0	
Dumpster or other Trash Receptacle Fire	0	7	8	1	47 Fire 11.84%
Outside Storage Fire	0	0	0	0	129 Rescue 32.49%
Outside Equipment Fire	0	2	2	3	24 Haz Mat 6.05%
Outside Gas or Vapor Combustion Explosion	0	0	0	0	60 Alarm 15.11%
Overpressure rupture of steam boiler	0	1	1	0	111 Other 27.96%
Medical Assist	11	40	58	85	26 Mutual Aid 6.55%
Vehicle Crash	3	34	53	40	
Motor vehicle/pedestrian crash	0	2	2	0	
Search for Person in Water	0	0	0	2	
Search for Person on Land	0	3	3	0	
Extrication of Victim(s) from Building/Structure	0	1	1	0	
Extrication from Vehicles	0	1	2	1	
Trench/below-Grade Rescue	0	0	1	0	
Extrication, Other	0	0	0	0	
Elevator Rescue	0	1	1	1	
Water/Ice Rescue	1	5	5	1	
High Angle Rescue	0	2	3	1	
Hazardous Material	3	12	15	12	
Chemical hazard (no spill or leak)	0	12	0	1	
Carbon Monoxide Incident	0	4	9	4	
Aircraft Standby	0	0	0	1	
Arcing, shorted electrical equipment	0	0	15	15	
Vehicle Accident - General Cleanup	0	3	4	1	
Water or Steam Leak	0	0	0	1	
Animal Rescue	0	1	1	0	
Smoke or Odor Removal	0	2	3	4	
Lock-out	0	0	0	0	
Assist Police	3	8	11	10	
Public Service	1	6	6	5	
Unauthorized Burning	1	10	10	8	
Authorized Burning	1	1	1	2	
Dispatched/Cancelled	2	29	35	20	
HazMat release investigation w/no HazMat	0	6	8	12	
No Incident found on arrival at dispatch address	4	10	12	19	
Smoke Scare, Odor of Smoke	1	3	4	2	
Steam, Vapor, Fog or Dust thought to be Smoke	1	1	1	2	
Malicious Alarm	0	1	1	2	
Bomb Threat	0	0	0	0	
Alarm	10	34	41	34	
Carbon Monoxide Alarm	0	16	18	6	
Lightning Strike	0	0	0	0	
Wind Storm, tornado/hurricane assessment	0	0	0	3	
Severe Weather Standby	0	0	0	2	
Mutual Aid - City	0	4	6	1	
Mutual Aid - Rural	3	6	8	7	
Automatic Mutual Aid	1	4	6	9	
Mutual Aid Box Alarms System (MABAS)	0	5	6	0	
<b>Totals</b>	<b>47</b>	<b>306</b>	<b>397</b>	<b>346</b>	<b>13.07%</b>

**Fire Department Membership**

Total Members	34
Military Leave	1
<b>Net Members</b>	<b>33</b>

Incident Responses by Municipality	Total Incidents	Percent	Total Incidents	Percent
City of Baraboo	30	63.83%	203	58.67%
Village of West Baraboo	4	8.51%	27	7.80%
Town of Baraboo	3	6.38%	61	17.63%
Town of Fairfield	1	2.13%	16	4.62%
Town of Greenfield	4	8.51%	20	5.78%
Town of Sumpter	1	2.13%	2	0.58%
Mutual Aid - City	0	0.00%	1	0.29%
Mutual Aid - Rural	3	6.38%	7	2.02%
Automatic Mutual Aid	1	2.13%	9	2.60%
Mutual Aid Box Alarms System (MABAS)	0	0.00%	0	0.00%
<b>Totals</b>	<b>47</b>	<b>100.00%</b>	<b>346</b>	<b>100.00%</b>

**Baraboo Fire Department  
Monthly Report - September 2021**

<b>Fire Inspections</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec</b>
City of Baraboo	76	98	237	124	111	147	30	48	141			
Village of West Baraboo	93	30	5	0	0	5	44	29	2			
Town of Baraboo	1	0	0	19	21	0	0	0	0			
Town of Fairfield	0	0	1	1	5	1	0	0	0			
Town of Greenfield	0	0	0	0	6	0	0	0	0			
Town of Sumpter	0	0	0	0	0	1	0	0	0			
<b>Totals</b>	<b>170</b>	<b>128</b>	<b>243</b>	<b>144</b>	<b>143</b>	<b>154</b>	<b>74</b>	<b>77</b>	<b>143</b>	<b>0</b>	<b>0</b>	<b>0</b>
								<b>Total Inspections Year to Date</b>				<b>1276</b>

<b>Fire Prevention Education - Current Month</b>	<b>Number of Activities</b>	<b>Number of Adults</b>	<b>Number of Children</b>	<b>Total Participants</b>	
Fire Extinguisher and Fire Safety Training	0	0	0	0	
Fire Safety Presentations	0	0	0	0	
Fire Safety House Training	0	0	0	0	
Other (2 National Night Out Events & Splashpad Event)	3	80	105	185	
Public CPR Class	0	0	0	0	
<b>Grand Totals</b>	<b>3</b>	<b>80</b>	<b>105</b>	<b>185</b>	
			<b>Total Fire Safety Contacts Year to Date</b>		<b>319</b>

	<b>Number of Smoke Alarms</b>	<b>Number of CO Alarms</b>	<b>Total</b>
Install Smoke and Carbon Monoxide Alarms	0	0	0
			<b>4 Year to Date Total</b>

**City of Baraboo  
Baraboo Transit Service  
Balance Sheets**

**September 30, 2021 and December 31, 2020**

<b>Assets:</b>		<u>Year to Date</u>	<u>December 31, 2020</u>
Cash	A	\$ (420.04)	\$ -
Due from Taxi Operator		6,471.78	-
Due from State		120.00	123,462.63
<b>Total Assets</b>		<u>\$ 6,171.74</u>	<u>\$ 123,462.63</u>
<b>Liabilities and Fund Equity:</b>			Nin
<b>Liabilities:</b>			
Accounts Payable		-	34,589.70
Due to Taxi Operator		-	-
Due to State		-	-
Due to General Fund		-	65,046.22
Def Revenue-Expenditure Grant		-	-
<b>Total Liabilities</b>		<u>\$ -</u>	<u>\$ 99,635.92</u>
<b>Fund Equity:</b>			
Fund Balance		-	(6,492.45)
Assigned - Capital Equipment		23,826.71	23,826.71
Net Revenue (Expenditures)		(17,654.97)	6,492.45
<b>Total Fund Equity</b>		<u>6,171.74</u>	<u>23,826.71</u>
<b>Total Liabilities and Fund Equity</b>		<u>\$ 6,171.74</u>	<u>\$ 123,462.63</u>
		-	-

This will need to be recovered from Running Inc

A Cash is typically negative as this grant is a reimbursement grant. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The City essentially fronts the cash from the general fund and receives reimbursement from the Wisconsin Department of Transportation during the 3rd quarter, and after year end.

**City of Baraboo**  
**Baraboo Transit Service**  
**Income Statement with Comparison to Budget**  
**For The Nine Months Ending September 30, 2021**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Percentage of Budget</u>
<b>Revenues:</b>				
<b>Operating:</b>				
Taxi Grant - Federal	\$ -	\$ -	\$ 227,657.00	-
Taxi Grant - State	120,238.00	160,319.00	160,319.00	100.00
Taxi Grant - State CARES	109,603.41	110,133.91	-	-
				State is planning to cover 2021 shortages 8 mos received, 67% should be 75%. At this rate, we are anticipating to be \$50K short.
Taxi Fares	12,076.50	105,234.00	208,910.00	50.37
<b>Total Operating Revenue</b>	<u>241,917.91</u>	<u>375,686.91</u>	<u>596,886.00</u>	62.94
<b>Capital:</b>				
Taxi Capital Grant	-	-	64,280.00	-
Sale of Assets	-	-	3,000.00	-
Refund of Prior Years Expense	-	-	-	-
Transfer from General Fund	-	-	5,000.00	-
Fund Balance Applied	-	-	8,070.00	-
<b>Total Capital Revenue</b>	<u>-</u>	<u>-</u>	<u>80,350.00</u>	-
<b>Total Revenues</b>	<u>241,917.91</u>	<u>375,686.91</u>	<u>677,236.00</u>	55.47
<b>Expenditures:</b>				
<b>Operating:</b>				
Wages and Benefits	62.61	3,414.95	4,000.00	85.37
Publishing	-	-	25.00	-
Repair & Maint Service-Vehicle	-	-	-	-
Special Services	-	-	-	-
Other Contracted Services	50,044.40	389,919.72	592,856.00	65.77
Publications. Training. Dues	-	-	-	-
Operating Supplies	6.05	7.21	5.00	144.20
Other Supplies & Expense	-	-	-	-
<b>Total Operating Expenditures</b>	<u>50,113.06</u>	<u>393,341.88</u>	<u>596,886.00</u>	65.90
<b>Capital:</b>				
Vehicle Purchase	-	-	80,350.00	-
<b>Total Capital Expenditures</b>	<u>-</u>	<u>-</u>	<u>80,350.00</u>	-
<b>Total Expenditures</b>	<u>50,113.06</u>	<u>393,341.88</u>	<u>677,236.00</u>	58.08
<b>Net Revenues (Expenditures)</b>	<u>\$ 191,804.85</u>	<u>\$ (17,654.97)</u>	<u>\$ -</u>	

## 3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
<b>General Government</b>							
General Fund - General Government	General Property Taxes	7,049,194	-	7,049,194	7,049,193	100.00	
General Fund - General Government	Omitted Taxes	-	-	-	-	-	N/A
General Fund - General Government	Mobile Home Fees	92,400	-	92,400	64,209	69.49	3rd Qtr received in October
General Fund - General Government	Managed Forest Land Tax	139	-	139	134	96.23	A majority of these funds are received in August at tax settlement time.
General Fund - General Government	Taxes from Utilities	335,000	-	335,000	-	-	This payment is received in December.
General Fund - General Government	Tax from Other Tax Exempt Enti	64,350	-	64,350	25,450	39.55	PILOT payments are not received until December or accrued at year end for receipt in January.
General Fund - General Government	State Shared Taxes	1,743,755	-	1,743,755	527,710	30.26	State Shared Aid is received in two (2) unequal payments (July & November).
General Fund - General Government	Personal Property Aid	44,127	-	44,127	44,127	100.00	Personal Property Aid is received in May.
General Fund - General Government	Exempt Computer Aid	48,371	-	48,371	48,371	100.00	Exempt Computer Aid is received in July.
General Fund - General Government	Video Service Provider Aid	31,997	-	31,997	31,997	100.00	Video Service Provider Aid is received in July.
General Fund - General Government	Election grant	-	-	-	-	-	
General Fund - General Government	Local Transportation Aid	711,094	-	711,094	532,622	74.90	Local Transportation Aid is received on a quarterly basis. All quarterly payments are the same, so there will be a deficit of roughly \$930 at year end.
General Fund - General Government	Connecting Highway Aids	70,766	-	70,766	53,074	75.00	
General Fund - General Government	State Pandemic Aid	-	-	-	2,573	2,573.39	N/A
General Fund - General Government	Payment for Municipal Services	84,808	-	84,808	84,821	100.02	
General Fund - General Government	Other Local Govt Grants	5,000	-	5,000	-	-	CVMIC \$5K grant anticipated and typically paid in July/August. Additional grant of \$2K available, but competitive. Utilities received this year's grant
General Fund - General Government	Liquor & Malt Beverage License	21,350	-	21,350	21,500	100.70	
General Fund - General Government	Operator License (Bartender)	12,000	-	12,000	8,541	71.18	Lower applications attributed to COVID
General Fund - General Government	Cigarette License	1,200	-	1,200	1,400	116.67	

City of Baraboo  
3rd Quarter Financial Report\_Revenues  
September 30, 2021

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Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund - General Government	Cable Television License	127,989	-	127,989	60,074	46.94	Charter Communications TV franchise fee is received quarterly for the previous quarter. 50% would be expected at this time
General Fund - General Government	Mobile Home Park License	1,580	-	1,580	1,580	100.00	
General Fund - General Government	Taxi License	90	-	90	80	88.89	
General Fund - General Government	Weights & Measures License	5,200	-	5,200	480	9.23	The application fees and license fees are in this account. License fees are typically received in November each year. 9 percent is reasonable.
General Fund - General Government	Miscellaneous License	3,060	-	3,060	3,208	104.82	Chicken, events, street use, right of way & second hand dealer licenses are in this account.
General Fund - General Government	Court Fines & Forfeitures	50,000	-	50,000	45,875	91.75	
General Fund - General Government	Sale of Maps & Supplies	50	-	50	52	104.02	
General Fund - General Government	Publication Fee	850	-	850	720	84.71	
General Fund - General Government	Other General Government	1,000	-	1,000	515	51.47	Snow removal & Lawn mowing, Admin Fees
General Fund - General Government	Intergov Charges (Loc Gov)	2,000	-	2,000	2,000	100.00	This revenue is the Airport administration fee. We typically receive it in June.
General Fund - General Government	Contributions from Ambulance	44,139	(22,244)	21,895	-	-	BDAS is occupying space in the Fire Department now and sharing expenses, rent from BDAS will not be received.
General Fund - General Government	Interest from TIFs	180	-	180	-	-	A journal entry is typically entered at year end for this amount.
General Fund - General Government	Other Dividend Interest Inc	300	-	300	-	-	End of Year Dividends
General Fund - General Government	Rents and Leases	15,913	-	15,913	12,976	81.54	
General Fund - General Government	Rental of Property	1,525	-	1,525	1,525	100.00	
General Fund - General Government	Sale of Assets	-	-	-	-	-	Unknown from year to year
General Fund - General Government	Sale of Property	-	-	-	-	-	Unknown from year to year
General Fund - General Government	Insurance Recoveries	-	66,138	66,138	66,142	100.01	
General Fund - General Government	Donations and Contributions	-	-	-	-	-	Unknown from year to year
General Fund - General Government	Purchase Card Rebate	11,000	-	11,000	12,066	109.69	

City of Baraboo

3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund - General Government	Insurance Premium Refund/Adj	25,000	-	25,000	17,850	71.40	Workers Comp audit is performed in April. Last year we realized a \$25K dividend. We received a \$1,714 auto ins rebate from CVMIIIC 1st Quarter and a Work Comp refund 2nd Quarter
General Fund - General Government	Refund of Prior Years Expense	-	-	-	5,240	100.00	FSA deductions not used 2019 and court ordered restitution
General Fund - General Government	Proceeds from Notes	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Disaster Aid	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Debt Service	-	-	-	12,598	12,598.00	N/A
General Fund - General Government	Transfer from TIF	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Capital Projects	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Land Development	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Capital Equip	10,000	-	10,000	-	-	By journal entry at year end.
General Fund - General Government	Transfer from Airport Operatng	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Alma Waite	-	-	-	-	-	N/A
General Fund - General Government	Transfer from TIF Incentive	-	-	-	-	-	N/A
General Fund - General Government	Fund Balance Applied	901,304	252,723	1,154,027	-	-	Planned spenddown of fund balance to be realized at year end, as needed
General Fund - General Government	Fund Balance Applied-Designate	40,000	-	40,000	-	-	Planned spenddown of fund balance for the airport
Debt Service - General Government	General Property Taxes	1,849,078	-	1,849,078	1,849,078	100.00	
Debt Service - General Government	Contributions from Utilities	152,578	-	152,578	30,300	19.86	Utilities pay debt directly
Debt Service - General Government	Interest from Utilities	-	-	-	-	-	N/A
Debt Service - General Government	Transfers	1,144,574	3,000	1,147,574	-	-	TIFs pay debt directly
Capital Projects - General Government	General Property Taxes	72,200	-	72,200	72,200	100.00	
Capital Projects - General Government	State Development Grant	-	-	-	-	-	N/A
Capital Projects - General Government	Intergov Charges (Loc Gov)	-	-	-	-	-	N/A
Capital Projects - General Government	Sale of Assets	-	-	-	-	-	N/A
Capital Projects - General Government	Transfers	896,501	982,349	1,878,850	-	-	Fund Balance applied - Streets, PS/Admin building, Fire Station Renovations/Design
Special Assessment Projects - General	Sale of Assets	5,261	-	5,261	4,974	94.54	

City of Baraboo

3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
Special Assessment Projects - General	Transfers	18,000	-	18,000	-	-	City portion of assessable sidewalk
	<b>General Government Total</b>	<b>15,694,923</b>	<b>1,281,966</b>	<b>16,976,889</b>	<b>10,695,256</b>	<b>63.00</b>	
<b><u>Finance Department</u></b>							
General Fund - Finance	Room Tax	10,000	-	10,000	9,926	99.26	Always a quarter behind in payments.
General Fund - Finance	Interest & Penalties on Taxes	500	-	500	2,150	429.95	Reasonable
General Fund - Finance	Dog & Cat License	10,000	-	10,000	9,028	90.28	
General Fund - Finance	Pet License Late Fees	900	-	900	1,380	153.33	The late fees for pet licenses aren't charged until April.
General Fund - Finance	Special Assessment Letter Fees	6,000	-	6,000	4,160	69.33	This revenue has two main sources. Fees that are paid up front and fees that are part of a quarterly billing. The revenue is one quarter behind, 69% is reasonable.
General Fund - Finance	Other General Government	800	-	800	931	116.33	
General Fund - Finance	Contributions from Streetlight	3,668	-	3,668	3,345	91.19	Allocated in 3rd quarter
General Fund - Finance	Contributions from Sewer	11,005	-	11,005	12,070	109.68	Allocated in 3rd quarter
General Fund - Finance	Contributions from Water	11,005	-	11,005	12,070	109.68	Allocated in 3rd quarter
General Fund - Finance	Contributions from Stormwater	11,005	-	11,005	12,070	109.68	Allocated in 3rd quarter
General Fund - Finance	Contributions from BID	-	-	-	1,700	1,700.00	New account allocated in 3rd quarter
General Fund - Finance	Interest on Investments	57,175	-	57,175	39,476	69.04	Interest has been impacted by the substantial decrease in rates attributed to the COVID Pandemic. This is better than anticipated. Will be short at year-end.
General Fund - Finance	Interest on Special Assessment	80	-	80	219	274.11	
General Fund - Finance	Interest on A/R	1,200	-	1,200	925	77.11	
	<b>Finance Department Total</b>	<b>123,338</b>	<b>-</b>	<b>123,338</b>	<b>109,449</b>	<b>88.74</b>	

City Attorney

City of Baraboo  
3rd Quarter Financial Report Revenues  
September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund - City Attorney	Attorney Fees	19,350	-	19,350	-	-	The budget of \$19K is derived from charging the Utilities, Airport & CDA for administration fees. Without an in-house attorney, departments will pay attorney fees as they are incurred.
	<b>City Attorney Total</b>	<b>19,350</b>	<b>-</b>	<b>19,350</b>	<b>-</b>	<b>-</b>	
<hr/>							
<b><u>City Administrator</u></b>							
General Fund - City Administrator	Planning Grant	-	-	-	-	-	N/A
General Fund - City Administrator	Development Review Fees	-	-	-	-	-	N/A
General Fund - City Administrator	Fund Balance Applied	-	-	-	-	-	N/A
	<b>City Administrator Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<hr/>							
<b><u>Economic Development</u></b>							
General Fund - Economic Development Intergov Charges (Loc Gov)		-	-	-	-	-	N/A
General Fund - Economic Development Transfer from Land Development		-	-	-	-	-	N/A
General Fund - Economic Development Fund Balance Applied-Marketing		-	14,650	14,650	-	-	Planned spenddown of fund balance for marketing to be realized at year end, as needed.
	<b>Economic Development Total</b>	<b>-</b>	<b>14,650</b>	<b>14,650</b>	<b>-</b>	<b>-</b>	
<hr/>							
<b><u>Police Department</u></b>							
General Fund - Police	Police Grant - COPS Grant	-	-	-	-	-	N/A
General Fund - Police	Police Training	4,300	-	4,300	-	-	Fully anticipated by year end.
General Fund - Police	Police Grant	24,200	2,373	26,573	20,522	77.23	Per Chief, most law enforcement grants will be applied for in spring and summer
General Fund - Police	Bicycle License	-	-	-	-	-	N/A
General Fund - Police	Parking Violations	34,000	-	34,000	35,488	104.38	
General Fund - Police	Police Fees	700	-	700	16,075	2,296.44	
General Fund - Police	Transport Services	12,000	-	12,000	4,166	34.71	City is performing our own police transports, this revenue will be under budget
General Fund - Police	Sale of Assets	12,000	-	12,000	12,237	101.98	
General Fund - Police	Donations and Contributions	-	-	-	-	-	N/A

City of Baraboo

3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund - Police	Fund Balance Applied	-	-	-	-	-	N/A
General Fund - Police	Donations - Designated	-	2,908	2,908	350	12.04	Unknown
General Fund - Police	Fund Bal Applied-Desig Bike	-	-	-	-	-	N/A
General Fund - Police	Canine Unit Contributions	-	-	-	270	270.00	
General Fund - Police	Donations-Designate Prop/Equip	-	-	-	125	125.00	
Capital Projects	Transfers	-	-	-	-	-	N/A
<b>Police Department Total</b>		<b>87,200</b>	<b>5,281</b>	<b>92,481</b>	<b>89,233</b>	<b>96.49</b>	

**Fire Department**

General Fund - Fire	Fire Insurance Tax (2% Dues)	60,900	-	60,900	40,127	65.89	Need Rural payments
General Fund - Fire	Fire Grant	-	-	-	-	-	N/A
General Fund - Fire	Emergency Mgmt Grant	-	-	-	-	-	N/A
General Fund - Fire	DNR Grant	1,000	-	1,000	1,431	143.05	
General Fund - Fire	COVID testing	-	525	525	10,598	2,018.57	
General Fund - Fire	Fire Dept Fees	300	-	300	1,575	525.11	
General Fund - Fire	Weather Radios	75	-	75	51	68.24	Sell at front counter
General Fund - Fire	Fire Rescue Fees	5,000	-	5,000	-	-	When the City Attorney position is filled, there will need to be an Ordinance created to be able to charge these fees.
General Fund - Fire	Fire CPR training	-	-	-	3,330	3,330.00	New revenue
General Fund - Fire	Intergov Charge (Fire)	225,896	-	225,896	112,953	50.00	Payments are received twice a year. 2nd half of Rural payments not received.
General Fund - Fire	Sale of Assets	300	-	300	2,845	948.43	
General Fund - Fire	Insurance Recoveries	6,000	-	6,000	487	8.11	Insurance companies no longer pay for crash recoveries
General Fund - Fire	Transfer from Fire Equipment	-	-	-	-	-	N/A
General Fund - Fire	Transfer from Capital Equip	-	-	-	-	-	N/A
General Fund - Fire	Donations - Designated	-	4,970	4,970	4,939	99.38	
Capital Projects - Fire	Transfer from PS Impact	-	-	-	-	-	N/A
<b>Fire Department Total</b>		<b>299,471</b>	<b>5,495</b>	<b>304,966</b>	<b>178,335</b>	<b>58.48</b>	

**Inspection & Zoning**

General Fund - Inspection & Zoning	Building Permit	60,000	-	60,000	102,589	170.98	Includes 3 Amigos apartment complex
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3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
Function							
General Fund - Inspection & Zoning	Zoning/Cond Use/Variance	-	-	-	3,150	100.00	
General Fund - Inspection & Zoning	Inspection Fees	-	-	-	-	-	N/A
<b>Inspection &amp; Zoning Total</b>		<b>60,000</b>	<b>-</b>	<b>60,000</b>	<b>105,739</b>	<b>176.23</b>	
<b><u>Engineering</u></b>							
General Fund - Engineering	Local Road Improvements	-	-	-	-	-	N/A
General Fund - Engineering	Excavating Permit	5,000	-	5,000	6,000	120.00	Activity is not realized until summer months.
General Fund - Engineering	Sale of Maps & Supplies	-	-	-	10	100.00	
General Fund - Engineering	Engineering Fees	2,500	-	2,500	-	-	Airport revenue is a reduction in Tom's wages
Capital Projects - Engineering	Local Road Improvements	-	-	-	-	-	N/A
Special Assessment Projects - Engineering	Curb & Gutter Assessment	41,739	-	41,739	49,122	117.69	Amount of full payoffs is higher than expected
Special Assessment Projects - Engineering	Urban Development	-	-	-	-	-	N/A
<b>Engineering Total</b>		<b>49,239</b>	<b>-</b>	<b>49,239</b>	<b>55,132</b>	<b>111.97</b>	
<b><u>Public Works</u></b>							
General Fund - Street Department	Recycling Grant	35,000	-	35,000	35,251	100.72	
General Fund - Street Department	Vehicle Registration Fee	222,000	-	222,000	149,846	67.50	For the 2nd Quarter, we have collected five (8) months of fees (January - August). 67% is reasonable.
General Fund - Street Department	Public Works Maint Charges	4,000	2,300	6,300	10,723	170.21	
General Fund - Street Department	Sale of Garbage Carts	6,000	-	6,000	6,593	109.89	
General Fund - Street Department	Sale of Assets	10,000	-	10,000	-	-	Journal entry at year end
General Fund - Street Department	Sale of Recyclables	1,000	-	1,000	2,863	286.26	
General Fund - Street Department	Transfer from Capital Projects	-	-	-	-	-	N/A
Capital Projects - Public Works	Sale of Assets	-	-	-	-	-	N/A
<b>Public Works Total</b>		<b>278,000</b>	<b>2,300</b>	<b>280,300</b>	<b>205,277</b>	<b>73.23</b>	
<b><u>Library</u></b>							
General Fund - Library	Library Grant	525	400	925	400	43.24	Summer reading program.grant hasn't been received.

City of Baraboo

3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund - Library	Sauk County Library Aid	320,523	-	320,523	320,523	100.00	
General Fund - Library	Library	17,000	-	17,000	7,601	44.71	The Library eliminated late fees. We are not antipating collecting the budgeted amount.
General Fund - Library	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Library	Transfer from Lib Seg	-	-	-	-	-	N/A
General Fund - Library	Fund Balance Applied-Surplus	17,520	-	17,520	-	-	Applied at year end
<b>Library Total</b>		<b>355,568</b>	<b>400</b>	<b>355,968</b>	<b>328,524</b>	<b>92.29</b>	

**Parks**

General Fund - Parks	Forestry Grant	-	-	-	-	-	N/A
General Fund - Parks	DNR Grant	-	-	-	-	-	N/A
General Fund - Parks	Parks	9,250	-	9,250	11,072	119.70	
General Fund - Parks	Dog Park Fees	4,500	-	4,500	5,312	118.04	
General Fund - Parks	Zoo Concessions	14,800	-	14,800	16,684	112.73	
General Fund - Parks	Timber Sales	3,000	-	3,000	3,293	109.78	
General Fund - Parks	Rents and Leases	61,500	-	61,500	46,410	75.46	
General Fund - Parks	Sale of Assets	5,000	-	5,000	-	-	Anticipated lower amount by year end.
General Fund - Parks	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Parks	Transfer from Park Dev/Impact	16,000	-	16,000	-	-	Year-end transfers
General Fund - Parks	Transfer from Capital Equip	12,000	591	12,591	-	-	Year-end transfers
General Fund - Parks	Transfer from Alma Waite	4,000	-	4,000	-	-	Year-end transfers
General Fund - Parks	Transfer from Park Segregated	-	-	-	-	-	N/A
Capital Projects - Parks	DNR Grant	-	-	-	-	-	N/A
Capital Projects - Parks	Sale of Assets	-	-	-	-	-	N/A
Capital Projects - Parks	Donations and Contributions	-	-	-	-	-	N/A
Capital Projects - Parks	Fund Balance Applied	-	-	-	-	-	N/A
<b>Parks Total</b>		<b>130,050</b>	<b>591</b>	<b>130,641</b>	<b>82,771</b>	<b>63.36</b>	

**Recreation**

General Fund - Recreation	Contributions - Senior program	-	-	-	-	-	N/A
General Fund - Recreation	Swimming Pool	60,750	-	60,750	63,417	104.39	
General Fund - Recreation	Recreation	51,195	-	51,195	34,126	66.66	Less programing this year

City of Baraboo

3rd Quarter Financial Report Revenues

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund - Recreation	Weight Room	10,250	-	10,250	8,419	82.14	
General Fund - Recreation	Vending Machines	750	-	750	515	68.70	Under anticipated amount
	<b>Recreation Total</b>	<b>122,945</b>	<b>-</b>	<b>122,945</b>	<b>106,477</b>	<b>86.61</b>	
	<b>Total Revenues</b>	<b>17,220,084</b>	<b>1,310,683</b>	<b>18,530,767</b>	<b>11,956,193</b>	<b>64.52</b>	

3rd Quarter Financial Report Expenditures  
September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
<b>General Government</b>							
General Fund	General Fund - Council - General Gov	39,473	-	39,473	28,016	70.97	
General Fund	General Fund - Mayor - General Gove	14,345	-	14,345	8,730	60.86	
General Fund	General Fund - Data Processing - Ger	79,421	52,344	131,765	107,713	81.75	Purchased capital equipment early in the year
General Fund	General Fund - Ambulance - General	360,240	-	360,240	360,240	100.00	The City made two (2) installments.
General Fund	General Fund - Airport - General Gove	40,000	-	40,000	40,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Cemetery - General G	29,000	-	29,000	29,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Cultural Expense - Ge	-	-	-	-	-	
General Fund	General Fund - Celebrations & Entert	1,325	-	1,325	1,042	78.67	Memorial day flags are paid in May.
General Fund	General Fund - Cable TV - General G	25,000	-	25,000	16,667	66.67	
General Fund	General Fund - UW Campus - Genera	60,000	-	60,000	60,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - General Government -	662	-	662	183	27.65	
General Fund	General Fund - Sauk County Develop	10,000	-	10,000	10,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Pink Lady Rail Commi	500	-	500	-	-	
General Fund	General Fund - Contingency - Genera	438,288	-	438,288	-	-	
General Fund	General Fund - Transfer to Debt Servi	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
General Fund	General Fund - Transfer to Capital Pr	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
Debt Service	Capital Projects - Principal on Notes -	3,146,230	3,000	3,149,230	1,769,097	56.18	Roughly 36% of all debt principal and interest payments are paid during 1st Quarter. Roughly 36% is reasonable.
Capital Projects	Capital Projects - Principal on Notes -	-	-	-	-	-	
Capital Projects	Capital Projects - General Governmen	-	-	-	-	-	
Capital Projects	Capital Projects - General Governmen	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Genera	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Genera	-	-	-	-	-	
<b>General Government Total</b>		<b>4,244,484</b>	<b>55,344</b>	<b>4,299,828</b>	<b>2,430,688</b>	<b>56.53</b>	

3rd Quarter Financial Report Expenditures  
September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
<b><u>Finance Department</u></b>							
General Fund	General Fund - City Clerk - Finance	106,105	(368)	105,737	63,622	60.17	
General Fund	General Fund - Elections - Finance	42,931	-	42,931	29,507	68.73	There are no more elections this year, so most expenses have already been incurred.
General Fund	General Fund - Finance - Finance	310,429	368	310,797	206,288	66.37	
General Fund	General Fund - Independent Auditing	38,950	-	38,950	24,000	61.62	
General Fund	General Fund - Finance - City Treasur	105,705	-	105,705	82,405	77.96	Budgeted 50% Treasurer, 50% Finance
General Fund	General Fund - Finance - Assessment	124,716	-	124,716	107,625	86.30	Revaluation services was fully paid by September
General Fund	General Fund - Municipal Bldg - Finan	-	-	-	-	-	
General Fund	General Fund - Municipal Building - Fi	184,668	-	184,668	130,319	70.57	
General Fund	General Fund - Other General Govern	3,326	-	3,326	3,325	99.98	League of Wisconsin membership dues paid in lump sum during the 1st quarter. 100% is reasonable.
General Fund	General Fund - Illegal Taxes, Tax Refi	863	-	863	363	42.05	
General Fund	General Fund - Property Insurance - F	3,656	3,650	7,306	10,279	140.70	Property insurance is paid from this account during 1st quarter and is allocated to respective departments by 3rd Quarter.
General Fund	General Fund - Liability Insurance - Fi	15,005	-	15,005	4,552	30.34	
General Fund	General Fund - Worker's Compensatic	26,077	25,000	51,077	56,693	111.00	Workers Comp insurance is paid from this account during 1st Quarter and is allocated to respective departments by 3rd Quarter.
General Fund	General Fund - Sealer of Weights & M	4,400	-	4,400	4,400	100.00	Paid in full
General Fund	General Fund - Taxi Transportation - f	5,000	-	5,000	-	-	
Capital Projects	Capital Projects - PS/Admin Building -	553,501	-	553,501	556,159	100.48	USDA principal payment to CDA is during 1st quarter.
Capital Projects	Capital Projects - PS/Admin Building -	-	-	-	-	-	
<b>Finance Department Total</b>		<b>1,525,332</b>	<b>28,650</b>	<b>1,553,982</b>	<b>1,279,539</b>	<b>82.34</b>	
<b><u>City Attorney</u></b>							
General Fund	General Fund - City Attorney - City Att	138,696	(10,000)	128,696	27,744	21.56	
<b>City Attorney Total</b>		<b>138,696</b>	<b>(10,000)</b>	<b>128,696</b>	<b>27,744</b>	<b>21.56</b>	

3rd Quarter Financial Report Expenditures  
September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
<b><u>City Administrator</u></b>							
General Fund	General Fund - City Administrator - Ac	214,259	-	214,259	169,250	78.99	Anticipated wages are higher than budget
General Fund	General Fund - Personnel/Safety - Cit	6,850	10,000	16,850	15,132	89.80	Recruitment services are trending higher
General Fund	General Fund - Planning - City Admini	54,407	-	54,407	918	1.69	
<b>City Administrator Total</b>		<b>275,516</b>	<b>10,000</b>	<b>285,516</b>	<b>185,300</b>	<b>64.90</b>	
<b><u>Economic Development</u></b>							
General Fund	General Fund - Economic Developme	44,464	14,650	59,114	27,486	46.50	
<b>Economic Development Total</b>		<b>44,464</b>	<b>14,650</b>	<b>59,114</b>	<b>27,486</b>	<b>46.50</b>	
<b><u>Police Department</u></b>							
General Fund	General Fund - Police Department - P	3,043,006	39,325	3,082,331	2,235,044	72.51	
General Fund	General Fund - Departmental Services	609,813	(1,000)	608,813	406,977	66.85	
General Fund	General Fund - Records & Support - F	305,981	-	305,981	176,649	57.73	
General Fund	General Fund - Canine Unit - Police	-	-	-	-	-	
General Fund	General Fund - Animal Control - Polic	2,400	-	2,400	983	40.97	
Capital Projects	Capital Projects - Police Department	-	-	-	-	-	
Capital Projects	Capital Projects - Public Safety Buildin	-	-	-	-	-	
<b>Police Department Total</b>		<b>3,961,200</b>	<b>38,325</b>	<b>3,999,525</b>	<b>2,819,654</b>	<b>70.50</b>	
<b><u>Fire Department</u></b>							
General Fund	General Fund - Fire - Fire Station	45,494	(21,379)	24,115	35,656	147.86	Decrease in original budget to account for cost recovery from BDAS. Over budget because of labor for building renovations. Will need to move wages to project account
General Fund	General Fund - Alma Waite Annex - Fi	2,000	3,135	5,135	3,077	59.92	
General Fund	General Fund - Fire Protection - Fire	708,816	23,344	732,160	495,219	67.64	
General Fund	General Fund - Hydrant Rental - Fire	289,307	-	289,307	-	-	
General Fund	General Fund - Emergency Managem	2,729	-	2,729	42	1.56	
General Fund	General Fund - Transfer to Capital Fu	-	-	-	-	-	
Capital Projects	Capital Projects - Fire Protection - Fire	-	-	-	-	-	
Capital Projects	Capital Projects - Fire - Fire Station	-	411,879	411,879	162,172	39.37	
Capital Projects	Capital Projects - Public Safety Buildin	-	570,470	570,470	24,894	4.36	

City of Baraboo  
3rd Quarter Financial Report Expenditures  
September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
<b>Fire Department Total</b>		<b>1,048,346</b>	<b>987,449</b>	<b>2,035,795</b>	<b>721,060</b>	<b>35.42</b>	
<b><u>Inspection &amp; Zoning</u></b>							
General Fund	General Fund - Building Inspection - Ir	85,822	(250)	85,572	55,376	64.71	
General Fund	General Fund - Zoning - Inspection &	802	-	802	391	48.72	
<b>Inspection &amp; Zoning Total</b>		<b>86,624</b>	<b>(250)</b>	<b>86,374</b>	<b>55,767</b>	<b>64.56</b>	
<b><u>Engineering</u></b>							
General Fund	General Fund - Mapping & Engineerin	210,019	(700)	209,319	139,561	66.67	
General Fund	General Fund - Bridges - Engineering	1,500	-	1,500	-	-	
General Fund	General Fund - Sidewalk Repair - Eng	58,866	-	58,866	19,891	33.79	
General Fund	General Fund - Railroad Repairs - Eng	-	-	-	-	-	
General Fund	General Fund - New Streets - Aidable	32,331	-	32,331	23,258	71.94	
General Fund	General Fund - Engineering - New Sid	5,866	-	5,866	5,523	94.15	Will transfer wages here from Engineering, as necessary.
Capital Projects	Capital Projects - Bridges - Engineerin	-	-	-	-	-	
Capital Projects	Capital Projects - Railroad Repairs - E	-	-	-	-	-	
Capital Projects	Capital Projects - New Streets - Aidab	397,200	-	397,200	107,990	27.19	
Capital Projects	Capital Projects - Engineering - New S	-	-	-	-	-	
Capital Projects	Capital Projects - Engineering - Transl	18,000	-	18,000	-	-	
Special Assessment Projects	Special Assessment Projects - Sidewa	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - New St	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - New C	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Engine	65,000	-	65,000	29,367	45.18	
<b>Engineering Total</b>		<b>788,782</b>	<b>(700)</b>	<b>788,082</b>	<b>325,590</b>	<b>41.31</b>	
<b><u>Public Works</u></b>							
General Fund	General Fund - Street Department - S	16,081	14,500	30,581	7,976	26.08	
General Fund	General Fund - PW Operations - Stree	424,081	(3,100)	420,981	307,725	73.10	
General Fund	General Fund - Machinery & Equipme	462,096	77,564	539,660	348,510	64.58	
General Fund	General Fund - City Services Facility -	131,301	-	131,301	62,640	47.71	
General Fund	General Fund - Street Maintenance - S	367,720	41,247	408,967	167,233	40.89	

3rd Quarter Financial Report Expenditures  
September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund	General Fund - Alleys - Street Depart	84,704	-	84,704	30,167	35.61	
General Fund	General Fund - Snow & Ice - Street De	304,796	4,216	309,012	170,695	55.24	
General Fund	General Fund - Trees and Brush - Stre	57,431	3,000	60,431	71,056	117.58	Brush grinding is already done. Wages are ahead of budget, but we will transfer \$ from other PW functions if necessary
General Fund	General Fund - Street Department - S	-	-	-	-	-	
General Fund	General Fund - Parking Lots - Street L	5,465	703	6,168	1,340	21.72	
General Fund	General Fund - Garbage & Refuse - S	135,495	(2,200)	133,295	80,550	60.43	
General Fund	General Fund - Solid Waste Disposal -	205,000	-	205,000	162,263	79.15	Whole year of Landfill monitoring is paid
General Fund	General Fund - Recycling - Street Dep	122,115	22,594	144,709	68,060	47.03	
General Fund	General Fund - Weeds - Street Depart	11,160	-	11,160	5,572	49.93	
General Fund	General Fund - Compost - Street Depi	47,735	-	47,735	44,471	93.16	Screening completed for year.
General Fund	General Fund - Street Department - Ti	100,000	-	100,000	-	-	
Capital Projects	Capital Projects - PW-Machinery & Eq	-	-	-	-	-	
Capital Projects	Capital Projects - City Services Center	-	-	-	-	-	
Capital Projects	Capital Projects - Street Maintenance	-	-	-	-	-	
Capital Projects	Capital Projects - Public Works	-	-	-	-	-	
Capital Projects	Capital Projects - Parking Lots - Public	-	-	-	-	-	
<b>Public Works Total</b>		<b>2,475,180</b>	<b>158,524</b>	<b>2,633,704</b>	<b>1,528,259</b>	<b>58.03</b>	

Library

General Fund	General Fund - Library - Library	960,405	400	960,805	659,226	68.61	
<b>Library Total</b>		<b>960,405</b>	<b>400</b>	<b>960,805</b>	<b>659,226</b>	<b>68.61</b>	

Parks

General Fund	General Fund - Parks - ROW - Trees	92,391	2,811	95,202	79,599	83.61	Most tree removals and pruning is done during winter months. 84% is reasonable in Q3.
General Fund	General Fund - Parks - Civic Center	257,307	-	257,307	172,314	66.97	
General Fund	General Fund - Parks - Parks	679,603	(5,455)	674,148	492,603	73.07	
General Fund	General Fund - Zoo - Parks	237,528	7,831	245,359	163,881	66.79	

3rd Quarter Financial Report Expenditures

September 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	09/30/2021 Actual	% of Budget Should be 75	Comment
General Fund	General Fund - Forestry - Parks	120,564	(1,896)	118,668	87,241	73.52	
Capital Projects	Capital Projects - Parks - Civic Center	-	-	-	-	-	
Capital Projects	Capital Projects - Parks - Parks	-	-	-	-	-	
Capital Projects	Capital Projects - Parks - Zoo	-	-	-	-	-	
	<b>Parks Total</b>	<b>1,387,393</b>	<b>3,291</b>	<b>1,390,684</b>	<b>995,637</b>	<b>71.59</b>	
<b>Recreation</b>							
General Fund	General Fund - Recreation - Recreatic	163,886	-	163,886	82,805	50.53	
General Fund	General Fund - Pool - Recreation	118,778	25,000	143,778	109,324	76.04	\$25K for waterline repair.
General Fund	General Fund - Winter Recreation - R	998	-	998	108	10.78	
Capital Projects	Capital Projects - Pool	-	-	-	-	-	
	<b>Recreation Total</b>	<b>283,662</b>	<b>25,000</b>	<b>308,662</b>	<b>192,237</b>	<b>62.28</b>	
<b>Community Development Authority (CDA)</b>							
General Fund	General Fund - Community Developm	-	-	-	-	-	
General Fund	General Fund - BEDC	-	-	-	-	-	
General Fund	General Fund	-	-	-	-	-	
	<b>CDA Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>Total Expenditures</b>	<b>17,220,084</b>	<b>1,310,683</b>	<b>18,530,767</b>	<b>11,248,187</b>	<b>60.70</b>	

**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, M. Hardy, L. Laux

**Call to Order** –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of September 28, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$417,369.15**. Motion carried unanimously.
- b) **2022 Parks, Recreation and Forestry Department Fees and Charges** – M. Hardy reviewed the proposed program fees for 2022 noting increases to several facilities and programs including shelter rental fees, pool fees, and some adult recreational fees. He also noted that Parks Commission is recommending a 2% increase for the Civic Center, which includes the long term lease rates. This increase is in part due to the increase in water charges. Moved by Petty, seconded by Kent to recommend to Council for approval of the 2022 Parks, Recreation and Forestry Department fees and Charges. Motion carried unanimously.
- c) **2022 Parks, Recreation and Forestry Department Seasonal Wages** – M. Hardy noted that one of our biggest challenges is getting employees without raising the wages. We do attempt to keep our wages in line with surrounding communities but at the same time knowing that any increase in wages has to be reflected on our fees. Changes for 2022 include a slight increase to life guards, adult volleyball, civic center weekend maintenance, parks maintenance, and zoo employees. In order to stay competitive, staff has been working to continue an incentive program for seasonal lifeguards by giving gift cards to area businesses. Moved by Petty, seconded by Kent to recommend to Council approval of the 2022 Parks, Recreation and Forestry Department Seasonal Wages. Motion carried unanimously.
- d) **Pierce Park Pavilion Lease** – M. Hardy explained that the Baraboo Thunderbird Youth Hockey Association has been with the City since about 1997 and during this time they have never been charged rent for the use of this pavilion. During the 6-month rental, they are responsible for all utilities. The Parks Commission is recommending the same stipulations of waiving the rent and requiring that they provide public skating on Sunday nights for 3 hrs, and free skating during the Winterfest Celebration. Moved by Kent, seconded by Petty to recommend to Council approving the lease of the Pierce Park Pavilion to the Baraboo Thunderbird Youth Hockey Association for October 15, 2021 to April 14, 2022. Motion carried unanimously.
- e) **2022 Boys & Girls Club of Baraboo-Sauk County Lease** – Other than the slight increase in the lease amount, no changes are proposed. Moved by Petty, seconded by Kent to recommend to Council for approval to continue subsidizing the Boys & Girls Club of Baraboo-Sauk County lease for 2022 by 80%. Motion carried unanimously.
- f) **2022 Baraboo Area Senior Citizens Organization Lease** – Other than the slight increase in the lease amount, no changes are proposed. Moved by Kent, seconded by Petty to recommend to Council for approval to continue subsidizing the Baraboo Area Senior Citizens Organization lease for 2022 by 80%. Motion carried unanimously.
- g) **Stage III Theater for Youth Lease**- Other than the slight increase in the lease amount, not changes are proposed. Moved by Petty, seconded by Kent to recommend to Council for approval to continue subsidizing the Stage III Theater for Youth lease for 2022 by 50%. Motion carried unanimously.

- h) **ARPA Funding** – Adm. Bradley reviewed the bond and approved project plan for the Jackson property. We were originally looking at \$4.8M in principal, the issuance of \$5,170,000. At the last Finance meeting, it was discussed that we would use \$1M of the COVID funds to be used towards the Water, Sewer and Stormwater at the Jackson property. Anticipating our costs will slightly increase, he estimated the new bond amount at \$3.9M. Under the original model, we will have to go until 2042 to get the full value recouped. Under the proposed, we would have enough money to close the TID in 2040. By doing so, we would then essentially save a net of \$1.6M in additional tax revenues. We would save \$728,000 in interest costs and \$135,000 in issuance costs, a net savings of \$863,000. When you add in the 1.5 years of tax revenue, your net savings by putting \$1M up front yields about \$2.5M on the back side. Mayor Nelson noted that we don't have a clear understanding of what we could spend this money on. We should consider that \$1M today might not be worth \$1M twenty years from now; trading today's dollars for future dollars. Finance Director J. Ostrander noted that by saving some room in our debt, we can always borrow for something else. Adm. Bradley noted that at this point, we are not showing a revenue loss which is restricting what this money can be used for. The committee also reviewed the use of COVID funds for the purchase of 22 portable and 5 mobile radios for a total commitment of up to \$109,000. Any remaining funds will be used for any COVID-19 related expenditures as needed. Moved by Petty, seconded by Kent to recommend to Council approving the resolution allocating of the American Rescue Plans Funding. Motion carried unanimously.
- i) **Litigation Opt In** – Adm. Bradley noted that we received a letter regarding a bankruptcy that was declared as of a result of the opioid litigation. It appears that the State of Wisconsin is involved in this and the Department of Justice has basically asked all municipalities if they would like to opt-in. Atty. Steve Zach is recommending that we register with the national settlement litigation which will allow him to receive and review any information relevant to the decision of whether to opt-in; no risk is involved at this time. Motion by Petty, seconded by Kent to recommend the Council approve the City register with the national settlement class action litigation. Motion carried unanimously.

### **Discussion Items**

- a. Adm. Bradley, Finance Director J. Ostrander, and City Treasurer L. Laux presented the preliminary draft of the 2022 Budget.

**Adjournment** – Moved by Petty, seconded by Kent and carried to adjourn at 6:52pm.

Brenda Zeman, City Clerk

**Meeting Minutes  
September 2, 2021**

**I. Call Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Cafilisch called the meeting to order at 5:45 PM at the Baraboo Municipal Building, Council Chambers, 101 South Blvd., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statues regarding open meetings.

**II. Roll Call of Membership**

Present: Cafilisch, Steinhorst, Johnson, Koenig, Nelson, Persche, Vera  
Absent: Briggs, Kathbauer, Kent, Walczak, Wastlund  
Other: Patrick Cannon

**III. Approve Minutes**

Motion to approve the minutes for August 5, 2021

Steinhorst (1); Nelson (2)

Aye: All via voice vote

Nay: None

**IV. Approve Agenda**

Motion to approve the agenda with placement of item #7 (Presentation by Matt Kures before item #6 as agenda item #5

Johnson (1); Steinhorst (2)

Aye: All via voice vote

Nay: None

**V. Presentation**

Matt Kures, Extension Community Development Specialist provided an overview of the current economic status for Baraboo and Sauk County. The presentation outlines a variety of economic indicators and how the area ranks both statewide and nationally.

In general, the area is within the state and national averages. In some indicators, we are below and others slightly above. As with other areas, the shortage of available labor is a major concern.

**VI. Action Items**

**a. Consideration and discussion of Consulting Firm for EDA Grant**

As previously indicated to the Commission, the City had solicited proposals for consulting services regarding the EDA grant. Three proposals were received and the Interview Panel met with two firms.

The Interview Panel is recommending the firm of Redevelopment Resources to serve as the consultant at a price of \$128,575.

BEDC would serve as the Steering Committee for this project.

After careful discussion, the Commission moved to recommend to the City Council the approval of the contract with Redevelopment Resources for \$128,575.

Motion:

To recommend to the City Council the approval of a contract with Redevelopment Resources for \$128,575.00 for the EDA Grant project

Johnson (1); Persche (2)

Aye: All via voice vote

Nay: None

**VII. Information/Discussion Items**

- a. **Consideration and discussion of creating future goals and responsibilities for BEDC, including the grant from Economic Development Authority.**
  - i. **Work session facilitated by Jenny Erickson**
    - 1. **Discussion of possible agreement with UWEX for planning services**
  - ii. **Presentation by Matt Kures, Extension Community Development Specialist**
  - iii. **Update on Strategic Plan Process**
  - iv. **Consideration and possible adoption of BEDC Mission Statement**
    - a.i. No Action was taken due to overlapping tasks with EDA Grant information
    - a.iii. No action was taken
    - a.iv. The New Mission Statement was considered and the Commission moved to adopt the new Mission Statement.

Mission Statement:

*To provide vision, collect data, and recommend policies that promote a sustainable, diverse, and resilient local economy while maintaining the essential qualities that make Baraboo unique.*

Motion:

To approve the new Mission Statement as presented by the Ad Hoc Committee  
Steinhorst (1); Persche (2)

Aye: All via voice vote

Nay: None

**VIII. Adjournment**

Motion to adjourn the meeting was made at 6:47pm.

Johnson (1); Nelson (2)

Aye: All via voice vote

Nay: None

Nanci Cafilisch  
Chairperson

Patrick Cannon  
Recorder

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room, 1006 Connie Road, Baraboo, WI.

Thursday, September 16, 2021

**Members present:** Wedekind, Giese, Kolb, Hazard, Lohr and Miller

**Members Absent:** Bradley

Chair Wedekind called the meeting to order at 8:00 a.m. and Compliance with the Open Meeting Law was verified.

MOTION (Kolb/Hazard) to adopt the agenda. Motion carried unanimously.

MOTION (Hazard/Kolb) to approve the minutes of the regular meeting on August 19, 2021. Motion carried unanimously.

**Public comment:** None.

**Communications:** None.

**Facilities planning and maintenance report:**

Schara gave the committee an update (*report and list of invoices on file*).

**Financial report and approval of vouchers:**

Wedekind gave the committee an update (*report on file*).

MOTION (Miller/Hazard) to approve vouchers in the amount of \$48,829.10. Motion carried unanimously.

**Update from Student Housing Advisory Committee:**

Giese gave the committee a brief update.

**Deans' report:**

Compton gave the committee an update.

MOTION (Wedekind/Kolb) to adjourn at 8:35 a.m. until Thursday, October 21, 2021 at 8:00 a.m. Motion carried unanimously.

Respectfully Submitted,

Rebecca C. Evert  
Sauk County Clerk

## Minutes of Plan Commission Meeting September 14, 2021

**Call to Order** – Mike Palm called the meeting of the Commission to order at 5:15 PM.

**Roll Call** – Present were Mike Palm, Phil Wedekind, Roy Franzen, Jim O’Neill, Tom Kolb, Dee Marshall, and Matthew Boeggner.

Also in attendance were Tom Pinion, Casey Bradley, Mayor Rob Nelson, Dieter Maiwald, Luke Pelton, Cory Pelton, Beth Persche, Parchems, Pat Cannon, Barry Hartup, and James Cotter.

### **Call to Order**

- a. Note compliance with the Open Meeting Law. Mayor Designee Palm noted compliance with the Open Meeting Law.
- b. Agenda Approval: It was moved by Kolb, seconded by Marshall to approve the agenda as posted. Motion carried unanimously.
- c. Minutes Approval: It was stated that Jim O’Neill was present at the meeting and not absent. It was moved by Wedekind, seconded by Franzen to approve the corrected minutes of August 17, 2021 meeting. Motion carried unanimously.

**Public Invited to Speak** (*Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.*) – Barry Hartup, 402 Lincoln Avenue, spoke on behalf of Powered Up Baraboo, a non-profit group working to help Baraboo reach Economic, Environmental, and citizen health opportunities. He then spoke of the letter sent to the City of Baraboo from Cornerstone Village, LLC outlining the energy efficiencies that they would like to incorporate into the Jackson property development. He said Powered Up Baraboo applauds Cornerstone for being willing to take these measures. He said they would save money for renters, property owners and provide an excellent demonstration to the community of housing that is attractive, cost effective, and efficient. He encourages the City to work with Cornerstone Village, LLC. Powered Up Baraboo would be happy to assist if needed to seek any potential grants.

James Cotter, 907 2<sup>nd</sup> Street addressed the Commission, also representing Powered Up Baraboo. He said that he has some experience personally and worked for a company, which did energy retrofits. He said that he has looked at the information submitted by Cornerstone looks right on target. He said that the areas of concern that could be improved are in the wall and ceiling insulation. He said the other area of concern is air sealing, air sealing goes along with insulation, if air can go through the insulation, it is not working.

### **Public Hearing**

- a. Public Hearing to consider the request of Cave Enterprises Operations, LLC (Owner), and D&L Signs, Inc. (Applicant) for a Conditional Use Permit for an electronic variable message sign to be located at 800 State Road 136, in a B-3 Highway Oriented Business district, City of Baraboo, Sauk County, Wisconsin – There being no speakers, the hearing was declared closed.

### **New Business**

- a. Consider Cave Enterprises Operations, LLC’s (Owner), and D&L Signs, Inc.’s (Applicant) request for a Conditional Use Permit for an electronic variable message sign to be located at 800 State Road 136, in a B-3 Highway Oriented Business District, City of Baraboo, Sauk County, Wisconsin – Pinion presented the request to the Commission. Pinion suggested that because this sign is on a State Highway that the DOT standards take priority over the local standards. It was moved by Franzen to approve the request for a Conditional Use Permit for an electronic variable message sign conditioned upon it applying with DOT standards. O’Neill seconded the motion. On roll call for the motion, Ayes – Wedekind, Franzen, O’Neill, Kolb, Marshall, Boeggner, and Palm. Nays – 0, motion carried unanimously.

- b. Review and approve the proposed site plan for Phase 1 of Cornerstone Village LLC's residential development on the former Jackson Property that consists of four 16-unit multi-family residential apartment buildings on the 5.51-acre lot in the northwest corner of said Jackson property, being Lot 1 of CSM No. 7072, City of Baraboo, Sauk County, Wisconsin located at 1606 8<sup>th</sup> Street – Pinion presented the concept plan included in the packet to the Commission along with the CSM. He said that this meeting is the site plan review of Phase 1 of Greenfield Estates. He said this would consist of four 16-unit apartment buildings. It does meet all setbacks required for the zoning district. He said the stormwater management plan is a joint effort between the City and developer and will be presented later; it is not needed for Phase 1. Pelton said that they would like to use white windows with black trim instead of black with white trim. Wedekind asked what roads would be install, Pinion explained to the Commission. He said that the City is working with the DOT to finalize a cooperative agreement to memorialize forever the two public access points. Pinion said later this evening the Council would consider approving contracts for the installation of sanitary sewer and water main from the intersection of Highway T to serve this development. Kolb asked about the bike/pedestrian path to the development. Pinion said that he expects that to be part of the cooperative agreement with the DOT. He said that he does have permits from the DOT that prove installation of the underground utilities but nothing in form of a pedestrian or shared path yet. It was moved by Wedekind, seconded by Marshall to approve the proposed site plan for Phase 1. Palm asked for consideration into the motion that the ceiling will be R49 equipment loaded insulation. Wedekind made that part of his motion. Marshall also made the request part of her second. On roll call vote for the motion, Ayes – Franzen, O'Neill, Kolb, Marshall, Boeggner, Palm, and Wedekind. Nay – 0, motion carried unanimously.

Luke Pelton asked if the window and roof options changed if the Commission wanted that brought before them again. It was said that it did not need to come back to the Commission.

**Adjournment** - It was moved by Wedekind, seconded by O'Neill adjourn at 5:43 p.m. The motion carried unanimously.

Mike Palm  
Mayor Designee