

Minutes
Baraboo District Ambulance Service Commission Meeting
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, October 26, 2022 at 7:00pm

Commissioners Present: Ed Geick, Dave Kitkowski, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stone, Terry Turnquist

Commissioners Excused: Karl Berna, Heather Kierzek

Commissioners Absent: Robin Meier, Mike Arndt

Others Present: Caleb Johnson, Josh Hecht, Megan Marshall

1. **Call to Order:** Commission President Joel Petty called the meeting to order at 7:00pm, noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Tim Stone, seconded by Terry Turnquist to adopt agenda. Voice vote, motion carried unanimously.
3. **Approval of Previous Minutes:** Motion by Scott Sloan, seconded by Ed Geick to approve previous minutes from September 28, 2022. Voice vote, motion carried unanimously.
4. **Public Comments:** None.

Reports

- Legal Counsel Report – None.
- President’s Report – **Station 2 has a successful land agreement, on November 4 Station 1 will have a condemnation site visit and hearing.**
- Treasurer/Financial Report – None.
- Chief’s Report – **Medicare/Medicaid will increase payments by 8.7%; EMS Flex grant budget has been updated; all full time staff positions filled, sent out conditional offers to 4 EMT basic applicants for part time; IGA adopted by Towns of Fairfield, Greefield, Baraboo, Village of West Baraboo and City of Baraboo, no response to date for Town of Sumpter and Excelsior for payout or 1 year of service; Consolidation meetings underway with joint officers meetings and chiefs meetings; data report was presented; 574 turbo was blown but covered under warranty; Manikins received and Asst. Chief Hecht is working on training.**

Consent Agenda

Discussion and possible action regarding the following items:

1. Approve check details and online payments for September 16, 2022 – October 15, 2022 in the amount of \$344,933.72. **Motion by Scott Sloan, seconded by Tim Stone to approve. Voice vote, motion carried unanimously.**
2. Write off of patient accounts in the amount of \$75,700.77, per AMB recommendation. **Motion by Tim Stone, seconded by Terry Turnquist to approve. Voice vote, motion carried unanimously.**

New Business

Discussion and possible action regarding the following items:

1. Resolution 2022-07 Renewing Line of Credit with Community First Bank **Motion by Scott Sloan, seconded by Tim Stone to approve. Roll call vote, all ayes. Motion carried unanimously.**

Approved: 12-14-22

Minutes
Baraboo District Ambulance Service Commission Meeting
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, October 26, 2022 at 7:00pm

2. ESO Records Management Software Subscription Agreement **Motion by Scott Sloan, seconded by Ed Geick to approve 5-year contract contingent upon legal reviewing agreement. Voice vote, motion carried unanimously.**
3. Consolidation Committee Appointments & Future Meetings **Motion by Joel Petty, seconded by Scott Sloan to disband Consolidation Committee Appointments and have no future meetings. Voice vote, motion carried unanimously. Randy Puttkamer would also like to thank all that served on this committee.**
4. WI-DHS Ventilator Strategic Loan Stewardship Agreement **Motion by Scott Sloan, seconded by Terry Turnquist to approve contingent upon legal reviewing agreement. Voice vote, motion carried unanimously.**
5. Chief / EMS Director Salary Increase (Effective Date) **Motion by Randy Puttkamer, seconded by Ed Geick to approve effective date retroactive to October 5, 2022. Voice vote, motion carried unanimously.**
6. Chief / EMS Director 2022-2023 Performance Goals **Goals were presented, accepted.**

Commissioner Comments & Future Agenda Items

- Next Meeting Date: December 14, 2022, at 7:00pm
- Future Agenda Item: Resolve intent from Towns of Sumpter/Excelsior / December Meeting

Adjournment – Motion by Scott Sloan, seconded by Ed Geick to adjourn at 8:13pm. Voice vote, motion carried unanimously.

Respectfully submitted, Megan Marshall, Administrative Assistant