

Minutes
Baraboo District Ambulance Service
Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, October 27, 2021 at 6:30pm

Members Present: Robin Meier, Scott Sloan, Karl Berna

Others Present: Caleb Johnson, Betsy Larsen, Joel Petty, Mike Arndt, Ed Geick, Tim Stone, Terry Turnquist, Mayor Nelson, Casey Bradley

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Robin Meier on October 27th, 2021, at 6:30 p.m., noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Scott Sloan, seconded by Karl Berna to adopt agenda. Motion carried unanimously.
3. **Approval of Previous Minutes:** Motion by Scott Sloan, seconded by Karl Berna to approve previous minutes from September 22nd, 2021. Motion carried unanimously.
4. **Public Comments:** Robin Meier reported no public comments were received.

Old Business

1. **Proposed 2022 Budget-Population Updated.** Motion by Karl Berna, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
2. **Draft Policy: Employee Performance Review & Pay Implementation Plan.** Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
3. **Proposed Wage Ranges, Wage Rates.** Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.

New Business

1. **Approve check details and online payments for September 16, 2021 – October 15, 2021 in the amount of \$181,936.07.** Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.
2. **No write-off of patient accounts, per AMB recommendation.**

Additional Comments & Future Agenda Items

- **Schedule date of next meeting.** Robin Meier would like to postpone the scheduled date of the next meeting due to it being around Thanksgiving. Will be discussed at full commission meeting.

Adjournment – Motion by Karl Berna, seconded by Scott Sloan to adjourn. Voice vote, motion carried unanimously.

Respectfully submitted, Megan Marshall, Administrative Assistant