

BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913
TEL. 608-356-4822 FAX 608-356-3415

Carolyn Wastlund, Chair
Joan Fordham, Vice Chair
Stuart Koehler, Treasurer

Cliff Bobholz
Bryant Hazard
Joel Petty
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

Agenda for the Regular Meeting of the Board of Commissioners of the Baraboo CDA

Tuesday October 4, 2022 7:00 PM
Room 205, Baraboo Municipal Building 101 South Blvd.
Baraboo WI 53913

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| I. <u>Call to Order</u> | Wastlund |
| II. <u>Roll Call</u> | Cannon |
| III. <u>Note Compliance with the Open Meeting Law</u> | Wastlund |
| IV. <u>Approval of Agenda</u> | Action |
| V. <u>Approval of Minutes</u> | |
| 1. Meeting of September 6, 2022 | Action |
| VI. <u>Presentation – Public Hearing</u> | |
| VII. <u>Announcement of Public Events</u> | |
| VIII. <u>Public Comment</u> | |
| No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time. | |
| IX. <u>Receipt of Financial Statements and Approve Vouchers and Journal Entries</u> | |
| 1. September 1, 2022 through September 30, 2022 Vouchers | |
| 2. Financial Statements August, 2022 | |
| 3. Vacancy Report | |
| 4. Outstanding Loan Report | |
| 5. Bank Balances | |
| X. <u>Executive Director's Report</u> | |
| Update on City Projects | |
| XI. <u>Committee Reports</u> – Action by the CDA Board may be taken on any and all of the Committee Report items: | |
| 1. BEDC | Koehler |
| 2. Executive Committee | Wastlund |
| • Section 18 Conversion | |
| • Construction Invoices | |

3. Finance Committee

Wastlund

- 2023 Budget overview
- Snow Plow Agreement
- Card Reader System for Corson Square

4. Loan Review Committee

Fordham

- Loan Request

XII. Old Business

1. Update on CDA Projects
 - a) Web site
 - b) Solar Energy
2. Library Project Update
3. Fire/EMS Project Update
4. Update on Section 18 conversion process for Corson Square

XIII. New Business

1. Consideration and discussion of authorizing the Executive Director to file necessary application for a conversion of Corson Square utilizing the HUD Section 18 process.
2. Consideration and discussion of authorizing an Agreement with Baker Tilly for preparation of Section 18 conversion for Corson Square.
3. Consideration and discussion of authorizing the Executive Director to develop Requests for Proposals (RFP) for:
 1. Legal Services
 2. Developer
 3. Property Appraisal
 4. Environmental Services

In conjunction with the Corson Square Section 18 conversion

4. Consideration and discussion of authorizing the 2022-2023 Snow Plowing agreement
5. Consideration and discussion of authorizing the purchase of a card reader system for Corson Square

XIV. Board Member Referrals

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

XIIV. Public Comment

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XV. Adjournment

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.