

**FRIENDS OF THE CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY OF
BARABOO**

ADVOCACY, FUNDRAISING, VOLUNTEERISM

BOARD MEETING MINUTES

Tuesday, October 5th, 2021 - 6:00pm

Location: Zoom

- I. Call to order**-Meeting was called to order at 6:00 p.m. by Board President Emily Olson with Pat Shear as Recording Secretary. Others attending were Tut Gramling, Anne Horjus, Barbara Lund and John Ellington. Aimee Schulz and Jessica Bergin were absent.
- II. Review of agenda**-Motion to approve the minutes made by John Ellington, seconded by Tut Gramling. Motion passed.
- III. Approval of September 14th, 2021 minutes**-Motion to approve the minutes made by Anne Horjus, seconded by Barbara Lund. Motion passed.
- IV. Treasurer's Report**-Not available.
- V. Correspondence and new memberships**-None
- VI. Director's report**-A public meeting to show support for the library expansion, and requested by the USDA, is set for 7:00 p.m. on Thursday October 14, 2021 at the Baraboo City Building.
- VII. Special committee reports**
- A. Music with Friends**- No events scheduled at this time.
 - B. Book Sale**
 - 1. Book cart donations**-Jessica will post a request for donations on the Social Media sites. Pat will create posters to display at the library. There was a suggestion by a library staff member that we consider offering mystery books for sale during the city's Mystery Weekend events.
 - C. Books for Newborns**-The last 30 books have arrived. Pat will pick them up and work with Barbara to show her how to process them.
 - D. Social Media**-Jessica will do the posting on the Friends' Facebook and Instagram accounts.
- VIII. Unfinished Business**
- A. Non-executive board positions**-Pam Gjersvig has declined to join the board. We will continue to look for another person to join.
 - 1. Special Committees**-Nothing new to add.
 - B. Ground Breaking Ceremony**-Event is still on hold.
 - C. Online memberships**-Emily will contact the new city financial officer to discuss a way to implement this.

D. Name & Logo change-Pat sent an email to Jessica with the new logo design.
1. Email address change- Emily will follow up with Jessica on the best way change our email address without losing previous correspondence.

E. Annual newsletter-Pat will provide Emily with information regarding Friends activities and accomplishments for possible inclusion.

F. Member spreadsheet-Pat will send a brief updated copy to Emily and Jessica. A printed copy will be in the Friends drawer at the library. Board members should review at their convenience and note any corrections that should be made.

IX. New business

A. Approval of disbursement requests-

\$568.50 BookPage Yearly subscription renewal for 100 copies

B. Turkey Bingo-Event is scheduled for Monday November 22, 2021 at the Civic Center. At Anne's suggestion, Tut Gramling volunteered to speak about the Friends at the event. Volunteers may be needed to help with set up. Motion made to provide up to \$150.00 for supplies made by Pat Shear, seconded by John Ellington. Motion passed.

C. New brochures-Emily will contact Minuteman Press to get a quote on printing brochures. We will continue to use the older ones until they are gone.

D. Annual Meeting- Meeting is set for Tuesday January 11, 2022.

E. Holiday Décor- Motion made to spend up to \$200 for two wreaths and a planter for the library, made by Anne Horjus, seconded by Tut Gramling. Motion passed. Tut will contact Jennifer Fox regarding the decorations.

F. Next meeting: November 9, 2021 6:00pm

X. Adjournment-Motion to adjourn made by John Ellington, seconded by Tut Gramling. Motion passed. Meeting adjourned at 6:52 p.m.

Pat Shear - Meeting Minutes Recorder
October 5, 2021