

AMENDED AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE



MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

Date and Time: Tuesday, November 14, 2017 **6:00 P.M.**
Location: Council Chambers, 135 4th Street, Baraboo
Members Noticed: Joel Petty, Scott Sloan, Dennis Thurow
Others Noticed: Department Heads (*agenda only*), E. Geick, C. Giese, M. Palm, P. Wedekind, John Alt, Post at Library, & Media, Dan Lewison(DonRick)

1. **Call to Order –**
 - Note compliance with Open Meeting Law.
 - Approve agenda.
 - Approve October 24, 2017 minutes.
2. **Accounts Payable –** Review and recommendation on paying **\$801,721.03** *
3. **3rd Quarter Budget Amendments –** Review and recommendation of 2017 3rd quarter budget amendments for City and Utility. *
4. **2018 BID Budget –** Review and recommendation of BID operating plan, preliminary assessment and set public hearing. *
5. **Property Insurance –** Review and recommendation of property insurance coverage for 2018. *
6. **2018 Pay Plan –** Review and recommendation of pay plan update and job position changes in the 2018 Pay Plan.
7. **Alma Waite Budget –** Review and recommendation of the Alma Waite Budget and consideration of an additional application for funds. *
8. **Proposed Line of Credit –** Review and recommendation of a proposed line of credit for operating lease payment obligation for the new City Hall/Public Safety Building.
9. **Status Report** on City Hall/Public Safety Building construction funds.
10. **MSA Contract –** Review and recommendation of contract with MSA Professional Service for the Administration of the Lead Service Line grant for a lump sum total of \$8,000. *
11. **Committee Comments**
12. **Adjournment**

Joel Petty, Chairperson

*** Item on next regularly scheduled Common Council Meeting Agenda**

AMENDED Agenda prepared by D. Munz & posted on 11/10/2017

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 135 4th Street, or phone 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council, committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, M. Hardy, W. Peterson, T. Pinion, B. Zeman

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, seconded by Thurow to approve the minutes of October 10, 2017. Motion carried unanimously.

Accounts Payable – Moved by Thurow seconded by Sloan to recommend to Council approval of the accounts payable for **\$227,310.28**. Motion carried unanimously.

School Forestry Property – The sale of the property known as the City Forest to the Village of West Baraboo in the amount of \$133,000 with a contingency that the property will be subject to a deed restriction that will limit the use of the property to recreation and park purposes. Att. Emily Truman advised that the Plan Commission must approve the sale of City land as well. Moved by Sloan, seconded by Thurow to recommend to Plan Commission and Council for action.

FY 2018 Utilities Budget – W. Peterson reported that there is no rate increase planned for the Water Utility. As of now, he is hopeful that they can maintain the Water budget for the next few years, holding off with a rate increase until the next full review, which he expects to be 2021 or 2022. Included in the 2018 Water budget is the rehabilitation of Well 2, three towers are due for inspection, Inventory software, replacement of some fire hydrants by High School, and lead service repairs. The Sewer budget includes a 5.4% increase for 2018. Included in the Sewer budget is replacing the Jet Vac and replacing 1937 bldg with a pole shed. Moved by Sloan, seconded by Thurow to accept the 2018 Utilites Budget.

Discover Wisconsin – City Administrator Geick reported on a 3-year contract with Discover Wisconsin Media Network and addendum for the purpose of producing a Discover Wisconsin program for the Baraboo area. Moved by Sloan, seconded by Thurow to recommend to Council for action.

Taxi Services – The WisDOT has recommended that the City of Baraboo update their Title VI Plan and create a Safety Management Policy and Procedural memorandum regarding Debarment and/or Suspension of Service to Taxi Services. Moved by Sloan, seconded by Thurow to recommend to Council for action.

Comments: none

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:35 p.m.

Brenda Zeman, Deputy Clerk

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
182022						
11/10/2017	ALLIANT ENERGY	036982-1030	10/30/2017	PK - STATZ PARK ELECTRIC	100-52-55200-222-000	30.18
11/10/2017	ALLIANT ENERGY	056281-1017	10/17/2017	FD - SIREN 11TH AT WASHINGTON	100-21-52500-222-000	1.39
11/10/2017	ALLIANT ENERGY	069314 10-3	10/30/2017	LIB-EAST HEAT OCTOBER	851-51-55110-223-000	17.84
11/10/2017	ALLIANT ENERGY	091971-1026	10/26/2017	PK - PIERCE PARK ELECTRIC	100-52-55200-222-000	164.87
11/10/2017	ALLIANT ENERGY	181253-1019	10/19/2017	PK - STEINHORST PARK ELECTRIC	100-52-55200-222-000	29.04
11/10/2017	ALLIANT ENERGY	194213-1027	10/27/2017	PK - TENNIS COURT ELECTRIC	100-52-55200-222-000	26.80
11/10/2017	ALLIANT ENERGY	207822-1026	10/26/2017	FD - SIREN LANGE COURT	100-21-52500-222-000	1.31
11/10/2017	ALLIANT ENERGY	241524-1025	10/25/2017	FD - SIREN ELLIS AVENUE	100-21-52500-222-000	1.31
11/10/2017	ALLIANT ENERGY	256545-1019	10/19/2017	PK - CITY VIEW PARK ELECTRIC	100-52-55200-222-000	17.27
11/10/2017	ALLIANT ENERGY	313575-1030	10/30/2017	PD- GAS WAITE BUILDING	100-20-52110-223-000	20.47
11/10/2017	ALLIANT ENERGY	327563-1111	11/01/2017	PK - LANGER ELECTRIC	100-52-55200-222-000	38.68
11/10/2017	ALLIANT ENERGY	327563-1111	11/01/2017	PK - LANGER HEAT	100-52-55200-223-000	22.21
11/10/2017	ALLIANT ENERGY	576613-1013	10/13/2017	PK-MRE FIELD ELECTRIC	100-52-55200-222-000	40.80
11/10/2017	ALLIANT ENERGY	622926-1111	11/01/2017	PK - LANGER PARK ELECTRIC	100-52-55200-222-000	26.21
11/10/2017	ALLIANT ENERGY	678504-1013	10/13/2017	PK - MRE PARK ELECTRIC	100-52-55200-222-000	25.39
11/10/2017	ALLIANT ENERGY	731683-1023	10/23/2017	FD - SIREN MADISON ST	100-21-52500-222-000	1.39
11/10/2017	ALLIANT ENERGY	761834 10-3	10/30/2017	LIB EAST HEAT OCTOBER	851-51-55110-223-000	17.84
11/10/2017	ALLIANT ENERGY	761834 10-3	10/30/2017	LIB EAST ELECTRIC OCTOBER	851-51-55110-222-000	296.01
11/10/2017	ALLIANT ENERGY	797263-1025	10/30/2017	PK - WEBER PARK ELECTRIC	100-52-55200-222-000	17.27
11/10/2017	ALLIANT ENERGY	8289626734-	10/13/2017	ZOO - OFFICE HEAT	100-52-55410-223-000	17.54
11/10/2017	ALLIANT ENERGY	837782-1013	10/13/2017	ZOO - ELECTRIC	100-52-55410-222-000	406.10
11/10/2017	ALLIANT ENERGY	837782-1013	10/13/2017	ZOO - GAS	100-52-55410-223-000	18.43
11/10/2017	ALLIANT ENERGY	879382-1013	10/13/2017	PK - RIDGE ST SHELTER ELECTRIC	100-52-55200-222-000	47.85
11/10/2017	ALLIANT ENERGY	912024-1026	10/26/2017	PK - PIERCE PARK FIELD ELECTRIC	100-52-55200-222-000	21.86
11/10/2017	ALLIANT ENERGY	981964-1013	10/13/2017	ZOO - AVIARY ELECTRIC	100-52-55410-222-000	25.63
11/10/2017	ALLIANT ENERGY	NOVEMBER	10/19/2017	PW-OCT 2017 TRAFFIC LIGHTS	100-31-53300-222-000	78.05
11/10/2017	ALLIANT ENERGY	NOVEMBER	10/19/2017	PW-OCT 2017 STREET LIGHTS	100-31-53420-222-000	944.33
11/10/2017	ALLIANT ENERGY	PW BDG-908	10/17/2017	PW-407 BRIAR ELECT OCT 2017	100-31-51630-222-000	102.92
11/10/2017	ALLIANT ENERGY	PW BDG-908	10/17/2017	PW-407 BRIAR GAS OCT 2017	100-31-51630-223-000	25.71
11/10/2017	ALLIANT ENERGY	PW BDG-908	10/17/2017	PW-450 LYNN ST ELECT OCT 2017	100-31-53270-222-000	2,078.67
11/10/2017	ALLIANT ENERGY	PW BDG-908	10/17/2017	PW-450 LYNN ST GAS OCT 2017	100-31-53270-223-000	124.10
11/10/2017	ALLIANT ENERGY	PW BDG-908	10/17/2017	PW-POTTER ST ELECT OCT 2017	100-31-51630-222-000	21.48
Total 182022:						4,708.95
182023						
11/10/2017	ALLIANT ENERGY-BARABOO				ME 100-52-55410-260-000	3,528.44
Total 182023:						3,528.44
182024						
11/10/2017	AMERIGAS - BARABOO				100-52-55410-223-000	322.86
11/10/2017	AMERIGAS - BARABOO				DR 100-31-53300-376-000	274.50
11/10/2017	AMERIGAS - BARABOO				100-31-53300-376-000	274.50
Total 182024:						871.86
182025						
11/10/2017	Animal House Pet Supplies				100-52-55410-342-000	31.29
Total 182025:						31.29
182026						
11/10/2017	BARABOO POWER EQUIPMENT				100-52-55200-348-000	31.95

310,166.71 +
 142,034.18 +
 214.84 +
 344,862.48 +
 120.26 +
 4,322.56 +
 801,721.036 +

M = Manual Check, V = Void Check

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 182026:						31.95
182027						
11/10/2017	BARABOO SCHOOL DISTRICT	3RD QTR 20	10/31/2017	TRE-3RD QTR MOBILE HOME	100-00-24610-000	12,071.65
Total 182027:						12,071.65
182028						
11/10/2017	BAYCOM INC.	EQUIPINV_0	10/26/2017	PD-BODY CAMERA (2)	100-00-34211-000	2,116.00
11/10/2017	BAYCOM INC.	SRVCE0000	10/23/2017	PD- PLUGGED IN STALKER UNIT & TE	100-20-52110-250-000	37.50
Total 182028:						2,153.50
182029						
11/10/2017	BEAVER OF WISCONSIN INC	095359	10/06/2017	PW - WASH BAY SUPPLIES	100-31-53270-340-000	549.50
Total 182029:						549.50
182030						
11/10/2017	BELCO VEHICLE SOLUTIONS L	2717	06/05/2017	PD-SQUAD CHANGEOVER/ GRAPHIC	100-20-52110-250-000	4,099.19
11/10/2017	BELCO VEHICLE SOLUTIONS L	2720	06/05/2017	PD-4 MAG MIC MICRO CLIPS	100-20-52110-340-000	156.00
Total 182030:						4,255.19
182031						
11/10/2017	BENTILLA, TRENT	REIMB22811	11/01/2017	PD- BENTILLA CONTACT PURCHASE	100-20-52110-346-000	100.00
Total 182031:						100.00
182032						
11/10/2017	BILLER PRESS & MFG. INC.	BP-7345	10/30/2017	PK - DOG PARK ENVELOPES	100-52-55200-340-000	370.17
Total 182032:						370.17
182033						
11/10/2017	BJ CLEANING INC	7388	10/31/2017	LIB EAST-CLEANING OCTOBER	851-51-55110-260-000	55.00
Total 182033:						55.00
182034						
11/10/2017	BOND TRUST SERVICES CORP	37737	10/04/2017	CITY-1,690 BOND ISSUE P&I	300-10-58210-620-000	19,515.00
11/10/2017	BOND TRUST SERVICES CORP	37737	10/04/2017	CITY-1,690 BOND ISSUE P&I	300-10-58110-610-000	40,000.00
11/10/2017	BOND TRUST SERVICES CORP	37737	10/04/2017	CITY-1,690 BOND ISSUE P&I	380-10-58210-620-000	16,052.50
11/10/2017	BOND TRUST SERVICES CORP	37737	10/04/2017	CITY-1,690 BOND ISSUE P&I	380-10-58110-610-000	35,000.00
11/10/2017	BOND TRUST SERVICES CORP	37737	10/04/2017	CITY-1,690 BOND ISSUE P&I	380-00-11400-000	51,052.50
11/10/2017	BOND TRUST SERVICES CORP	37737	10/04/2017	CITY-1,690 BOND ISSUE P&I	380-00-11110-000	51,052.50
Total 182034:						110,567.50
182035						
11/10/2017	BREAKTHROUGH SERVICES LL	5613	10/07/2017	LIB EAST - MOW, TRIM WEEDS	851-51-55110-260-000	106.00
Total 182035:						106.00

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Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
182036						
11/10/2017	BROOKS TRACTOR INC.	S72214	10/23/2017	PW-COUPPLERS;VALVES LOADER #25	100-31-53240-350-000	1,251.46
11/10/2017	BROOKS TRACTOR INC.	S72264	10/24/2017	PW-#26 MALE/FEMALE COUPLER TR	100-31-53240-350-000	508.82
Total 182036:						1,760.28
182037						
11/10/2017	CANNON, PATRICK	2017-10B	10/30/2017	CDA-SERVICES	100-67-56710-290-000	3,000.00
Total 182037:						3,000.00
182038						
11/10/2017	CARPENTER GLASS INC.	93018	10/24/2017	CSC-REPLACE BROKEN TWILIGHT G	100-31-53270-260-000	514.74
Total 182038:						514.74
182039						
11/10/2017	CENTURYLINK	301217859-1	10/17/2017	CC - PHONE	100-52-55130-220-000	86.01
11/10/2017	CENTURYLINK	301217859-1	10/17/2017	PK - PHONE	100-52-55200-220-000	47.78
11/10/2017	CENTURYLINK	301217859-1	10/17/2017	ZOO - PHONE	100-52-55410-220-000	13.12
11/10/2017	CENTURYLINK	301217859-1	10/17/2017	REC - PHONE	100-53-55300-220-000	32.24
11/10/2017	CENTURYLINK	301217859-1	10/17/2017	POOL - PHONE	100-53-55420-220-000	43.67
11/10/2017	CENTURYLINK	301300963-1	10/17/2017	AIR-OCT 2017 PHONE	630-35-53510-220-000	63.35
Total 182039:						286.17
182040						
11/10/2017	CHAMBER OF COMMERCE BAR	13860	10/24/2017	REC - VOLLEYBALL AWARDS	100-53-46751-111	180.00
Total 182040:						180.00
182041						
11/10/2017	CHARTER COMMUNICATIONS	0168069102	10/27/2017	CC - WIFI	100-52-55130-260-000	86.25
Total 182041:						86.25
182042						
11/10/2017	CITY OF MINNEAPOLIS	4004510014	10/18/2017	PD- APS FEES FOR SEPT 2017	100-20-52110-270-000	245.70
Total 182042:						245.70
182043						
11/10/2017	COMPLETE OFFICE OF WISCO	185041	11/06/2017	CLK-2018 CALENDARS	100-11-51420-310-000	49.70
11/10/2017	COMPLETE OFFICE OF WISCO	185041	11/06/2017	CLK-PAPER	100-11-51420-340-000	25.99
Total 182043:						75.69
182044						
11/10/2017	CORE & MAIN LP	H847735	09/29/2017	REPAIR COUPLINGS, STORMWATER	950-36-83100-422-000	1,683.92
Total 182044:						1,683.92
182045						
11/10/2017	CTW CORPORATION	24808	07/19/2017	POOL - PUMP REPAIRS	100-53-55420-250-000	2,378.40

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 182045:						2,378.40
182046						
11/10/2017	D.L. GASSER CONSTRUCTION I	5000018420	10/05/2017	PK - CITY VIEW BB COURT	250-52-55200-861-000	4,866.24
11/10/2017	D.L. GASSER CONSTRUCTION I	5000018459	10/11/2017	PW-HOT MIX	100-31-53300-371-000	53.38
11/10/2017	D.L. GASSER CONSTRUCTION I	5000018535	10/19/2017	PW-COLD MIX	100-31-53300-379-000	121.54
11/10/2017	D.L. GASSER CONSTRUCTION I	5000018562	10/23/2017	PW-COLD MIX	100-31-53300-379-000	118.00
Total 182046:						5,159.16
182047						
11/10/2017	DANA INVESTMENTS	58434	10/14/2017	TRE-INVESTMENT SERVICES 4TH QT	100-00-11710-000	1,970.90
Total 182047:						1,970.90
182048						
11/10/2017	DELL MARKETING LP	1019782856	10/21/2017	IT - DELL SERVER POWEREDGE R740	100-10-51450-814-000	12,917.11
Total 182048:						12,917.11
182049						
11/10/2017	DOG WASTE DEPOT	183193	11/02/2017	PK - DOG WASTE BAGS	100-52-55200-340-000	117.99
Total 182049:						117.99
182050						
11/10/2017	ENVIROTECH EQUIPMENT CO	102917-1A	10/29/2017	PW-#54 KEYPAD, DOOR CONTROLLE	950-36-81000-350-000	431.22
Total 182050:						431.22
182051						
11/10/2017	FASTENAL COMPANY	WIBAR19813	10/13/2017	PW-12-13X1-1/2 FHSCS #81	100-31-53635-350-000	9.91
11/10/2017	FASTENAL COMPANY	WIBAR19814	10/13/2017	PK - CABLE TIES	100-52-55200-350-000	59.17
11/10/2017	FASTENAL COMPANY	WIBAR19820	10/17/2017	PW-WSS F/W 1"Z (SIGNS)	100-31-53300-364-000	4.94
11/10/2017	FASTENAL COMPANY	WIBAR19840	10/25/2017	PK - REPAIR SUPPLIES	100-52-55200-350-000	37.35
Total 182051:						111.37
182052						
11/10/2017	G & K SERVICES WIS RAPIDS	6016611173	10/18/2017	PW-UNIFORMS; RUGS; TOWEL	100-31-53270-340-000	141.99
11/10/2017	G & K SERVICES WIS RAPIDS	6016613926	10/25/2017	PW-MATS, UNIFORMS	100-31-53270-340-000	50.08
11/10/2017	G & K SERVICES WIS RAPIDS	6016613927	10/25/2017	CITY-MATS	100-11-51610-260-000	37.51
11/10/2017	G & K SERVICES WIS RAPIDS	6016616693	11/01/2017	PW-UNIFORMS, RUGS	100-31-53270-340-000	141.99
11/10/2017	G & K SERVICES WIS RAPIDS	6016616694	11/01/2017	CITY HALL-MATS	100-11-51610-260-000	68.86
Total 182052:						440.43
182053						
11/10/2017	Gadget Central	10000767	10/30/2017	PK - SCOREBOARD PARTS	100-52-55200-350-000	39.98
Total 182053:						39.98
182054						
11/10/2017	GALLAGHER, ELLEN	102017	10/26/2017	POOL - MILEAGE TO STEVENS PT	100-53-55420-320-000	100.05
11/10/2017	GALLAGHER, ELLEN	20398366	10/18/2017	POOL - GALLAGHER LIFEGUARD INS	100-53-55420-320-000	35.00

M = Manual Check, V = Void Check

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 182054:						135.05
182055						
11/10/2017	GENERAL COMMUNICATIONS I	246798	10/26/2017	PW - MOVE 2-WAY RADIO PLOW TRU	100-31-53240-240-000	200.00
11/10/2017	GENERAL COMMUNICATIONS I	246798	10/26/2017	PW - 2-WAY RADIOS BASE	100-31-53230-340-000	727.56
11/10/2017	GENERAL COMMUNICATIONS I	246798	10/26/2017	PW - 2-WAY RADIO GARBAGE TRUCK	100-31-53620-240-000	607.56
Total 182055:						1,535.12
182056						
11/10/2017	GILBERT, JORDAN	REIMB23511	11/02/2017	PD- KOHLS/CLARKS PANTS & SHOES	100-20-52120-346-000	253.15
Total 182056:						253.15
182057						
11/10/2017	HARTJE TIRE & SERVICE	40-49087	10/25/2017	PW-#81 TIRES	100-31-53635-341-000	183.09
11/10/2017	HARTJE TIRE & SERVICE	40-49092	10/25/2017	PD- TIRES FOR SQUAD CARS (16)	100-20-52110-341-000	2,204.80
11/10/2017	HARTJE TIRE & SERVICE	40-49093	10/25/2017	PW-LOOSE TIRES TRUCK #11	100-31-53240-341-000	940.00
Total 182057:						3,327.89
182058						
11/10/2017	HORN PLASTICS INC	110455	07/13/2017	TRUCK #19 REPAIRS	100-31-53240-240-000	3,738.00
Total 182058:						3,738.00
182059						
11/10/2017	JEFFERSON FIRE & SAFETY IN	241879	10/27/2017	FD - REPAIR SCBA BOTTLE	100-21-52200-250-000	46.00
11/10/2017	JEFFERSON FIRE & SAFETY IN	242064	10/31/2017	FD - NOZZLES FOR NEW ENGINE (CA	420-21-52200-810-000	780.00
11/10/2017	JEFFERSON FIRE & SAFETY IN	242080	10/31/2017	FD - WASH / WAX FOR APPARATUS	100-21-52200-340-000	89.00
Total 182059:						915.00
182060						
11/10/2017	JOHN DEERE FINANCIAL	14808-10/25/	10/25/2017	AIR-LPD DRVLN - LANDPRIDE	630-35-53510-350-000	1,045.44
11/10/2017	JOHN DEERE FINANCIAL	14808-10/25/	10/25/2017	AIR-DIESEL	630-35-53510-348-000	29.88
11/10/2017	JOHN DEERE FINANCIAL	7010727469-	10/20/2017	PK - MID-STATE MOWER REPAIR K21	100-52-55200-250-000	741.05
Total 182060:						1,816.37
182061						
11/10/2017	KRAEMER COMPANY LLC	117778	10/12/2017	PW-2017 GRAVEL CRUSHING	100-31-53300-374-000	42,982.50
Total 182061:						42,982.50
182062						
11/10/2017	KRIETE TRUCK CENTER-MADIS	314255A	10/10/2017	AIR-TRUCK BATTERY	630-35-53510-350-000	139.66
11/10/2017	KRIETE TRUCK CENTER-MADIS	314255A	10/10/2017	PW-MACHINERY REPAIR-BATTERY	100-31-53240-350-000	198.80
11/10/2017	KRIETE TRUCK CENTER-MADIS	314255A	10/10/2017	PW-#81 SWITCH	100-31-53635-350-000	80.42
11/10/2017	KRIETE TRUCK CENTER-MADIS	314333A	10/11/2017	PW-#81 SPARK PLUG	100-31-53635-350-000	108.66
11/10/2017	KRIETE TRUCK CENTER-MADIS	315172A	10/20/2017	PW-#83 AY-BRACKETS	100-31-53620-350-000	248.72
Total 182062:						776.26

M = Manual Check, V = Void Check

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
182063						
11/10/2017	KUJAK LAW	CLASS B RE	11/07/2017	CLK-REFUND PARTIAL CLASS "B" LIC	100-10-44110-000	6.67
Total 182063:						6.67
182064						
11/10/2017	LA MASNEY, LOGAN	LLAMASNEY	10/19/2017	FD - MILEAGE FOR CLASS	100-21-52200-330-000	48.15
Total 182064:						48.15
182065						
11/10/2017	LANDSCAPE TECHNIQUES LLC	16909	10/18/2017	PK - TREE PLANTING MWA DONATIO	870-52-55200-300-000	456.50
Total 182065:						456.50
182066						
11/10/2017	LIFEWORCS US INC	29678	11/01/2017	CITY-LIFEWORCS 11/2017-1/31/2018	100-14-51430-215-000	500.00
11/10/2017	LIFEWORCS US INC	29678	11/01/2017	CITY-LIFEWORCS 11/2017-1/31/2018	100-00-16200-000	250.00
Total 182066:						750.00
182067						
11/10/2017	LODI VETERINARY HOSPITAL	117660 11/1/	10/30/2017	ZOO - VET SERVICES, BEAR,LYNX	100-52-55410-211-000	285.80
Total 182067:						285.80
182068						
11/10/2017	LYCON INC.	082910-IN	10/31/2017	PW-CONCRETE-1401 CRAWFORD ST	950-36-83100-410-000	466.00
Total 182068:						466.00
182069						
11/10/2017	MAXR RECOVERY DBA	202814	10/23/2017	PW-ON-SITE GRINDING W/ MORBARK	100-31-53370-270-000	7,550.00
Total 182069:						7,550.00
182070						
11/10/2017	MTS SAFETY PRODUCTS INC	5879800	10/11/2017	PD-RINGLESETTER WINTER JACKET	100-20-52110-346-000	97.79
11/10/2017	MTS SAFETY PRODUCTS INC	5879800	10/11/2017	PD-CREDIT RINGELSTETTER JACKET	100-20-52110-346-000	75.00
11/10/2017	MTS SAFETY PRODUCTS INC	5887400	11/02/2017	PD- RINGELSTETTER WINTER JACKE	100-20-52110-346-000	99.71
11/10/2017	MTS SAFETY PRODUCTS INC	5889700	10/23/2017	PD- 18" CROSSING GUARD STOP SIG	100-20-52110-340-000	116.66
Total 182070:						239.16
182071						
11/10/2017	NAPA AUTO PARTS	296957	10/12/2017	PW-LAMP #81	100-31-53635-350-000	14.66
11/10/2017	NAPA AUTO PARTS	297012	10/12/2017	CC - BOILER REPAIR	100-52-55130-250-000	9.86
11/10/2017	NAPA AUTO PARTS	297020	10/12/2017	PW-OIL FILTER; FUEL FILTERS (STOC	100-31-53240-350-000	61.96
11/10/2017	NAPA AUTO PARTS	297121	10/13/2017	PW-OIL FILTER #16	100-31-53240-350-000	8.21
11/10/2017	NAPA AUTO PARTS	297669	10/19/2017	PW-#10 ELBOW	100-31-53240-350-000	42.39
11/10/2017	NAPA AUTO PARTS	298061	10/24/2017	PW-GREASE GUN NEEDLE ADAPTER	100-31-53240-340-000	14.52
11/10/2017	NAPA AUTO PARTS	298690	10/31/2017	PW-AIR/FUEL FILTERS STOCK	100-31-53240-350-000	397.26
Total 182071:						548.86

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182072						
11/10/2017	OFFICE DEPOT INC	9713698640	10/16/2017	ADMIN-LEGAL FILE LABELS	100-13-51300-310-000	6.69
11/10/2017	OFFICE DEPOT INC	9713700890	10/16/2017	ADMIN-OFFICE SUPPLIES	100-14-51400-310-000	24.01
11/10/2017	OFFICE DEPOT INC	9713700890	10/16/2017	ENG-OFFICE SUPPLIES	100-30-53100-310-000	40.58
11/10/2017	OFFICE DEPOT INC	9727718200	10/19/2017	PD-INK CARTRIDGE/TAPE	100-20-52130-310-000	56.12
11/10/2017	OFFICE DEPOT INC	9750456450	10/27/2017	PD- DVD SLEEVES	100-20-52130-310-000	42.45
11/10/2017	OFFICE DEPOT INC	9750456460	10/27/2017	PD- STAPLE PULLER FOR OFFICE	100-20-52130-310-000	1.11
11/10/2017	OFFICE DEPOT INC	9750456470	10/27/2017	PD- SCISSORS FOR OFFICE	100-20-52130-310-000	2.41
Total 182072:						173.37
182073						
11/10/2017	PALM, MICHAEL	10202017	10/20/2017	MYR-MILEAGE SENATE COMM & LEA	100-10-51410-330-000	181.32
Total 182073:						181.32
182074						
11/10/2017	PERKINS OIL CO INC	0536395-IN	10/02/2017	PW-BULK OIL/DIESEL KLEEN/PICK UP	100-31-53240-348-000	3,020.42
Total 182074:						3,020.42
182075						
11/10/2017	PETERSON AUTO PARTS	5586-193365	10/18/2017	PW-OIL DRY/FLOOR DRY	100-31-53270-340-000	499.50
11/10/2017	PETERSON AUTO PARTS	5586-193365	10/18/2017	PW-CYCLO BREAKAWAY SPRA	100-31-53240-340-000	60.72
Total 182075:						560.22
182076						
11/10/2017	PINION, TOM	MARCH-OCT	10/31/2017	ENG-MILEAGE MARCH-OCT	100-30-53100-330-000	253.05
11/10/2017	PINION, TOM	MARCH-OCT	10/31/2017	ENG-ST SUPR MILEAGE MARCH-OCT	100-31-53230-330-000	189.93
Total 182076:						442.98
182077						
11/10/2017	PKK LIGHTING INC.	R082498-IN	10/20/2017	CITY-RECYCLE LIGHT BULBS	100-11-51610-260-000	106.39
11/10/2017	PKK LIGHTING INC.	R082499-IN	10/20/2017	PK-RECYCLE LIGHT BULBS	100-11-51610-260-000	51.92
Total 182077:						158.31
182078						
11/10/2017	POINTON HEATING & AIR	0007175600	10/19/2017	CHALL- LEAKING BOILER PIPE GARA	100-11-51610-260-000	508.69
Total 182078:						508.69
182079						
11/10/2017	QUILL CORPORATION	2020954	10/27/2017	CC - TOILET PAPER	100-52-55130-340-000	154.76
11/10/2017	QUILL CORPORATION	2020954	10/27/2017	CC - PENS	100-52-55130-310-000	9.08
11/10/2017	QUILL CORPORATION	2038319	10/30/2017	CC - DESKPAD	100-52-55130-340-000	22.32
Total 182079:						186.16
182080						
11/10/2017	REEDSBURG UTILITY COMMIS	26578-10202	10/20/2017	CITY-OCT 2017 INTERNET	100-10-51450-250-000	279.95
Total 182080:						279.95

M = Manual Check, V = Void Check

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182081						
11/10/2017	REINDERS INC.	2259068-00	10/17/2017	PK - HERBICIDE	100-52-55200-345-000	169.00
Total 182081:						169.00
182082						
11/10/2017	RODENT PRO	307988	10/23/2017	ZOO - ANIMAL FEED	100-52-55410-342-000	814.00
Total 182082:						814.00
182083						
11/10/2017	RUNNING INC	17592	11/07/2017	TAXI - OCT SHARED RIDE	230-11-53500-290-000	39,971.51
11/10/2017	RUNNING INC	17592	11/07/2017	TAXI - OCT SHARED RIDE	230-11-46399-000	22,222.50
Total 182083:						17,749.01
182084						
11/10/2017	SAFETY FIRST INC.	26082	11/01/2017	FD - GAS METER CALIBRATION TESTI	100-21-52200-270-000	355.00
Total 182084:						355.00
182085						
11/10/2017	SAUK COUNTY MIS	2017-02/03	11/03/2017	IT-2ND/3RD QTR HELPDESK	100-10-51450-250-000	6,899.61
11/10/2017	SAUK COUNTY MIS	2017-02/03	11/03/2017	IT - WORKSTATION SETUP	100-10-51450-392-000	662.50
11/10/2017	SAUK COUNTY MIS	2017-02/03	11/03/2017	IT - FIRE APPLICATION UPDATE	100-21-52200-250-000	73.08
Total 182085:						7,635.19
182086						
11/10/2017	SAUK COUNTY TREASURER	11/9/17	11/09/2017	TRE-DOG TAG 2017 FINAL	100-11-44220-000	1,376.50
Total 182086:						1,376.50
182087						
11/10/2017	SCHULTZ SMALL ENGINE	11349	10/24/2017	PK - MOWER MAINT	100-52-55200-250-000	163.84
Total 182087:						163.84
182088						
11/10/2017	SECURIAN FINANCIAL GROUP I	002832L-12/	11/07/2017	CLK-DECEMBER 2017 LIFE INSURAN	100-00-21533-000	1,807.83
Total 182088:						1,807.83
182089						
11/10/2017	SHERWIN-WILLIAMS CO	9379-3	10/24/2017	PW-PAINT MACHINE WINTERINZING	100-31-53240-350-000	40.18
Total 182089:						40.18
182090						
11/10/2017	Skwor, Phil	101317	10/13/2017	PK - MRE SCOREBOARD PARTS (GAD	100-52-55200-280-000	42.18
Total 182090:						42.18
182091						
11/10/2017	STAPLES ADVANTAGE	8046891385	10/14/2017	CC - PAPER,CALENDAR & OFFICE SU	100-52-55130-310-000	67.13

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Total 182091:						67.13
182092						
11/10/2017	TASC	IN1119706	10/17/2017	PK-ADMIN FEE, DEC 2017	100-52-55200-136-000	20.12
11/10/2017	TASC	IN1119706	10/17/2017	CLRK-ADMIN FEE, DEC 2017	100-11-51420-136-000	10.06
11/10/2017	TASC	IN1119706	10/17/2017	TREAS-ADMIN FEE, DEC 2017	100-11-51520-136-000	5.03
11/10/2017	TASC	IN1119706	10/17/2017	ADMIN-ADMIN FEE, DEC 2017	100-14-51400-136-000	10.06
11/10/2017	TASC	IN1119706	10/17/2017	PD-ADMIN FEE, DEC 2017	100-20-52110-136-000	30.18
11/10/2017	TASC	IN1119706	10/17/2017	PD-ADMIN FEE, DEC 2017	100-20-52120-136-000	5.03
11/10/2017	TASC	IN1119706	10/17/2017	LIB-ADMIN FEE, DEC 2017	100-51-55110-136-000	25.15
11/10/2017	TASC	IN1119706	10/17/2017	PW-ADMIN FEE, DEC 2017	100-31-53230-136-000	25.15
11/10/2017	TASC	IN1119706	10/17/2017	ENG-ADMIN FEE, DEC 2017	100-30-53100-136-000	5.03
11/10/2017	TASC	IN1119706	10/17/2017	SEWER-ADMIN FEE, DEC 2017	100-00-15610-000	4.19
11/10/2017	TASC	IN1119706	10/17/2017	WATER-ADMIN FEE, DEC 2017	100-00-15640-000	9.23
11/10/2017	TASC	IN1119706	10/17/2017	SW-ADMIN FEE, NOV 2017	950-36-84000-136-000	1.67
Total 182092:						150.90
182093						
11/10/2017	THE SHOE BOX	68228	10/07/2017	PW-GREENWOOD SAFETY SHOES	100-31-53230-319-000	150.00
11/10/2017	THE SHOE BOX	68294	10/16/2017	PW-ANSTETT SAFETY SHOES RED W	100-31-53230-319-000	150.00
Total 182093:						300.00
182094						
11/10/2017	TURNER OIL CO INC	7672	10/20/2017	PW-PALLET SOLAR SALT (PRESSURE	100-31-53270-340-000	293.51
Total 182094:						293.51
182095						
11/10/2017	ULINE	91595144	10/23/2017	CC - FLAGS	100-52-55130-340-000	62.69
11/10/2017	ULINE	91595144	10/23/2017	ZOO - FLAG	100-52-55410-340-000	35.00
Total 182095:						97.69
182096						
11/10/2017	VANDERVART CONCRETE PRO	176516	10/14/2017	PK - MRE BLEACHERS	870-52-55200-861-000	4,930.06
Total 182096:						4,930.06
182097						
11/10/2017	VERIZON WIRELESS	9795063001	10/23/2017	FORESTRY - TABLET WIFI	100-52-56110-250-000	40.01
11/10/2017	VERIZON WIRELESS	9795063001	10/23/2017	ZOO - INTERNET SERVICE	100-52-55410-260-000	40.01
11/10/2017	VERIZON WIRELESS	9795087448	10/23/2017	PD- SQUAD MODEMS (12)	100-20-52110-270-000	480.20
11/10/2017	VERIZON WIRELESS	9795087448	10/23/2017	PD- SQUAD PARKING/CELL PHONES (100-20-52110-220-000	527.04
Total 182097:						1,087.26
182098						
11/10/2017	VILLAGE OF WEST BARABOO	JULY-SEPT	10/18/2017	PW-JULY -SEPT. 2017 HIGH 12 BRIDG	100-31-53420-222-000	260.51
Total 182098:						260.51
182099						
11/10/2017	WALMART	2601-10/17	10/16/2017	PD- WIPER BLADES FOR SQUADS	100-20-52110-240-000	23.94

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11/10/2017	WALMART	7289-102217	10/22/2017	ZOO - ANIMAL FOOD	100-52-55410-342-000	76.06
11/10/2017	WALMART	7289-102217	10/22/2017	ZOO - SUPPLIES	100-52-55410-340-000	31.81
Total 182099:						131.81
182100						
11/10/2017	WASTEBUILT ENVIRONMENTA	3185184	10/31/2017	PW-L2-HYV08110 VALVE SEQ.	100-31-53620-350-000	362.60
Total 182100:						362.60
182101						
11/10/2017	WAUKESHA COUNTY TECHNIC	4007	10/03/2017	PD- OAKESON BASIC NARCOTIC INV	100-20-52110-320-000	170.00
Total 182101:						170.00
182102						
11/10/2017	WEAVER AUTO PARTS-BARAB	10IN029292	10/13/2017	PW=#16 2011 F550 TRANS FILTER KIT	100-31-53240-350-000	52.75
11/10/2017	WEAVER AUTO PARTS-BARAB	10IN029297	10/13/2017	PW-#16 #14 #3 -SYNTHETIC TRANS F	100-31-53240-348-000	145.20
11/10/2017	WEAVER AUTO PARTS-BARAB	10IN029893	11/02/2017	FD - SHOT MALLET	100-21-52200-340-000	153.00
Total 182102:						350.95
182103						
11/10/2017	WERNER, RYAN	REIMB24910	10/24/2017	PD- EMBROIDERED TRAINING SHIRT	100-20-52110-346-000	139.00
Total 182103:						139.00
182104						
11/10/2017	WIS DEPT OF AGRICULTURE-A	GOETZ2017	10/03/2017	PD- RABIES CONTROL RECERT-GOE	100-20-52140-320-000	35.00
Total 182104:						35.00
182105						
11/10/2017	WIS DEPT OF NATL RESOURC	OCTOBER 2	10/26/2017	PW-ENVIRONMENTAL FEE RECYCLIN	100-31-53630-390-000	341.00
Total 182105:						341.00
182106						
11/10/2017	WIS DEPT OF SAFETY - DSPTS-I	453344	10/26/2017	CITY HALL-ELEVATOR PERMIT	100-11-51610-260-000	50.00
Total 182106:						50.00
182107						
11/10/2017	Wolscale, Lisa	11/08/2017	11/08/2017	PW-RECYCLE CART REFUND	100-31-46391-000	47.00
Total 182107:						47.00
182108						
11/10/2017	ZARNOTH BRUSH WORKS INC.	0167202-IN	10/18/2017	STM-JOHNSTON VT651/801 STAR STA	950-36-81000-340-000	1,508.00
Total 182108:						1,508.00
7001566						
11/10/2017	ADVANCED DISPOSAL	A200003927	09/30/2017	LIB EAST TRASH PICKUP	851-51-55110-260-000	92.78
11/10/2017	ADVANCED DISPOSAL	A200003964	10/31/2017	LIB EAST TRASH PICKUP	851-51-55110-260-000	92.83

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Total 7001566:						185.61
7001567						
11/10/2017	BRUCE MUNICIPAL EQUIPMEN	P04878	10/16/2017	PW-SWITCH, CHAIN, PELICAN	950-36-81000-350-000	88.83
Total 7001567:						88.83
7001568						
11/10/2017	CAPITAL NEWSPAPERS	1500311	09/29/2017	CITY-8-22-17 MEETING MINUTES PUB	100-10-51100-210-000	12.76
11/10/2017	CAPITAL NEWSPAPERS	1500327	09/29/2017	CITY- ORDINANCE 2464 PUBLICATIO	100-10-51100-210-000	9.55
11/10/2017	CAPITAL NEWSPAPERS	1506243	10/19/2017	CITY-ORDINANCE 2469 PUBLICATION	100-10-51100-210-000	10.62
11/10/2017	CAPITAL NEWSPAPERS	1506250	10/19/2017	CITY-9-26-17 MEETING MINUTES	100-10-51100-210-000	20.78
11/10/2017	CAPITAL NEWSPAPERS	1507054	10/25/2017	CITY-NOTICE FOR 2012 DODGE CARA	230-11-53500-210-000	20.24
Total 7001568:						73.95
7001569						
11/10/2017	CROELL REDI-MIX INC	236947	10/10/2017	PW-7TH & BIRCH CB REPAIR	950-36-83100-410-000	121.00
11/10/2017	CROELL REDI-MIX INC	239701	10/18/2017	PW-3000 PSI SCHOOL CROSSING	100-31-53300-364-000	166.50
11/10/2017	CROELL REDI-MIX INC	241758	10/25/2017	STORM-ELIZABETH & WATER	950-36-83100-410-000	517.50
Total 7001569:						805.00
7001570						
11/10/2017	GLACIER VALLEY FORD INC	82300	09/29/2017	PD- SQUAD 47 BATTERY CHECK	100-20-52110-240-000	51.75
11/10/2017	GLACIER VALLEY FORD INC	82363	10/03/2017	PD- #55 OIL CHANGE, WASHER TANK,	100-20-52110-240-000	357.02
11/10/2017	GLACIER VALLEY FORD INC	82589	10/13/2017	PD- SQUAD 48 OIL CHANGE & INSPE	100-20-52110-240-000	23.11
11/10/2017	GLACIER VALLEY FORD INC	82591	10/13/2017	PD- #43 ALTERNATOR REPLACEMEN	100-20-52110-240-000	663.28
11/10/2017	GLACIER VALLEY FORD INC	82593	10/13/2017	PD- SQUAD 54 OIL CHANGE & INSPE	100-20-52110-240-000	24.98
Total 7001570:						1,120.14
7001571						
11/10/2017	HILLS WIRING INC	70471	08/24/2017	REVIEW UNDERGROUND CONNECTI	100-31-53420-270-000	5,824.80
11/10/2017	HILLS WIRING INC	70581	09/12/2017	PW-REPAIR LIGHTS ON HIGHWAY 12	100-31-53420-270-000	1,042.02
11/10/2017	HILLS WIRING INC	70783	10/18/2017	AIR-POWERED GATE REPAIR	630-35-53510-280-000	1,890.00
Total 7001571:						8,756.82
7001572						
11/10/2017	LAWSON PRODUCTS INC	9305189511	08/25/2017	PW-PARTS & SUPPLIES	100-31-53240-350-000	732.28
11/10/2017	LAWSON PRODUCTS INC	9305189511	08/25/2017	PW-PARTS & SUPPLIES	100-31-53300-364-000	967.79
11/10/2017	LAWSON PRODUCTS INC	930524811	09/20/2017	PW-PARTS & MAINT SUPPLIES	100-31-53240-350-000	826.52
11/10/2017	LAWSON PRODUCTS INC	9305318562	10/18/2017	PW - EAR PLUGS	100-31-53230-319-000	49.72
11/10/2017	LAWSON PRODUCTS INC	9305318562	10/18/2017	PW - PARTS & SUPPLIES	100-31-53240-350-000	1,766.36
Total 7001572:						4,342.67
7001573						
11/10/2017	MENARDS - BARABOO	62495-31900	10/14/2017	CC - STORAGE SUPPLY	100-52-55130-340-000	32.40
11/10/2017	MENARDS - BARABOO	62498 - 3190	10/14/2017	PW-MAGNIFIER LAMP; BLADES; SATI	100-31-53300-364-000	18.53
11/10/2017	MENARDS - BARABOO	62679-31900	10/16/2017	CC - FURNACE FILTERS	100-52-55130-340-000	92.16
11/10/2017	MENARDS - BARABOO	62718 - 3190	10/17/2017	PW-CONCRETE MIX; TURBO DIAMON	950-36-83100-410-000	318.20
11/10/2017	MENARDS - BARABOO	62721-31900	10/17/2017	ZOO - SUPPLIES	100-52-55410-340-000	12.51
11/10/2017	MENARDS - BARABOO	62721-31900	10/17/2017	ZOO - ANIMAL FEED	100-52-55410-342-000	224.86

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11/10/2017	MENARDS - BARABOO	62811-31900	10/18/2017	CC - OFFICE BLINDS	100-52-55130-340-000	122.34
11/10/2017	MENARDS - BARABOO	62880-31900	10/18/2017	CC - OFFICE BLIND & STORAGE	100-52-55130-340-000	19.88
11/10/2017	MENARDS - BARABOO	62916-31900	10/19/2017	PK - MRE SCOREBOARD REPAIR	100-52-55200-280-000	26.97
11/10/2017	MENARDS - BARABOO	63251-31900	10/23/2017	PK - MRE RETAINING WALL	100-52-55200-280-000	132.16
11/10/2017	MENARDS - BARABOO	63345-31900	10/24/2017	PK - MRE LEAKSEAL REPAIR	100-52-55200-350-000	35.96
11/10/2017	MENARDS - BARABOO	63408-31900	10/24/2017	CC - WASHER	100-52-55130-350-000	1.98
11/10/2017	MENARDS - BARABOO	63448 - 3190	10/25/2017	PW-48" 32W 6500K T8 12PK	100-31-53270-350-000	139.92
11/10/2017	MENARDS - BARABOO	63477-31900	10/25/2017	ZOO - SUPPLIES	100-52-55410-340-000	18.66
11/10/2017	MENARDS - BARABOO	63533-31900	10/26/2017	PK - ANTIFREEZE	100-52-55200-350-000	59.52
11/10/2017	MENARDS - BARABOO	63594-31900	10/26/2017	CC - TRIM BOARDS	100-52-55130-350-000	4.39
11/10/2017	MENARDS - BARABOO	63779-31900	10/29/2017	ZOO - SUPPLIES	100-52-55410-340-000	42.61
11/10/2017	MENARDS - BARABOO	63779-31900	10/29/2017	ZOO - ANIMAL FEED	100-52-55410-342-000	211.13
11/10/2017	MENARDS - BARABOO	63841-31900	10/30/2017	PK - GLOVES,BAGS,WRENCH	100-52-55200-340-000	72.92
11/10/2017	MENARDS - BARABOO	63894-31900	10/30/2017	PD- REFLECTIVE TAPE & DUCT TAPE	100-20-52110-340-000	20.13
11/10/2017	MENARDS - BARABOO	64246 - 3190	11/03/2017	CSC-FURNACE FILTERS	100-31-53270-340-000	216.38
11/10/2017	MENARDS - BARABOO	64285-31900	11/03/2017	ZOO - SAND	100-52-55410-340-000	10.96
Total 7001573:						1,834.57
7001574						
11/10/2017	TAPCO TRAFFIC & PARKING	1580152	10/04/2017	PW-PED CROSSING (BARABOO SCH	100-31-53300-364-000	7,301.94
11/10/2017	TAPCO TRAFFIC & PARKING	158282	10/30/2017	PW-HERE TO CORNER SIGN	100-31-53300-364-000	70.88
Total 7001574:						7,372.82
7001575						
11/10/2017	V&H INC.	2438838 RI	09/18/2017	PW-#18 FUEL TANK/VALVE	100-31-53240-350-000	1,272.19
11/10/2017	V&H INC.	2446684 RI	10/11/2017	PW-CORE CREDIT	100-31-53240-350-000	20.00-
11/10/2017	V&H INC.	2446719 RI	10/11/2017	PW-MOTOR MOUNT #9	100-31-53240-350-000	72.46
11/10/2017	V&H INC.	2449875 RI	10/20/2017	PW-#10 PIPE-EXHAUST MUFFLER OU	100-31-53240-350-000	984.94
11/10/2017	V&H INC.	2450383 RI	10/23/2017	PW-TRK #83 DESIK CART; COMBO BU	100-31-53620-350-000	166.21
11/10/2017	V&H INC.	2450383 RI	10/23/2017	PW-STOCK (CLAMPS,CLEVIS KIT; SS	100-31-53240-350-000	418.74
11/10/2017	V&H INC.	2451162 RI	10/25/2017	PW-#24 PIGTAIL 3-WAY PLUG	100-31-53240-350-000	4.78
11/10/2017	V&H INC.	2451881 RI	10/27/2017	PW-#24 LAMPS STOP/TAIL/TURN L; PI	100-31-53240-350-000	69.62
Total 7001575:						2,968.94
Grand Totals:						310,166.71

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Register - Payroll Remittance Checks

October 2017

Check Date	Payee	Description	Amount	
10/4/2017	24201	EFTPS	SOCIAL SECURITY Pay	13,448.19
10/4/2017	24201	EFTPS	SOCIAL SECURITY Pay	13,448.19
10/4/2017	24201	EFTPS	MEDICARE Pay Period:	3,145.23
10/4/2017	24201	EFTPS	MEDICARE Pay Period:	3,145.23
10/4/2017	24201	EFTPS	FEDERAL WITHHOLDING	22,490.32
EFTPS Total			55,677.16	
10/16/2017	24202	WI DEPT OF REVENUE	STATE TAXES WITHHELD	10,040.98
10/18/2017	24381	EFTPS	SOCIAL SECURITY Pay	14,240.07
10/18/2017	24381	EFTPS	SOCIAL SECURITY Pay	14,240.07
10/18/2017	24381	EFTPS	MEDICARE Pay Period:	3,330.40
10/18/2017	24381	EFTPS	MEDICARE Pay Period:	3,330.40
10/18/2017	24381	EFTPS	FEDERAL WITHHOLDING	22,770.30
EFTPS Total			57,911.24	
10/31/2017	24382	WI DEPT OF REVENUE	STATE TAXES WITHHELD	10,314.58
10/31/2017	24384	WISCONSIN RETIREMENT	RETIREMENT	65,769.24
10/24/2017	24545	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE	142,034.18

FINANCE COMMITTEE APPROVAL:

_____ (Chairman)

_____ (Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	GL Period	Description	Invoice GL Account	Check Amount
1148							
10/31/2017	PACE PAYMENT SYSTEMS	SEPT2017	10/03/2017	1017	REC - SEPT PAYMENT SERVICES	100-53-55300-270-000	39.00
Total 1148:							39.00
1149							
10/31/2017	PAYMENT SERVICE NETWORK	160486	10/04/2017	1017	TRE - SEPT ONLINE PAYMENT PROC	100-11-51520-290-000	62.45
Total 1149:							62.45
1150							
10/31/2017	WIS DEPT OF REVENUE	SEPTEMBE	10/12/2017	1017	WI SALES & USE TAX RETURNS	100-00-24213-000	109.90
10/31/2017	WIS DEPT OF REVENUE	SEPTEMBE	10/12/2017	1017	WI SALES & USE TAX RETURNS	940-00-24213-000	3.49
Total 1150:							113.39
Grand Totals:							214.84

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

Please incl. the
 Utility A/P total of
 \$344,862.48 with
 your amtes for the
 11/14 mtg(s)

Thank,



Check	Description	Invoice GL Account	Check Amount
17	WATER-REFUND OVERPAYMENT	999-00-10005-000	10.53- V
			10.53-
17	STW-PATCHES@HILL/MILLRACE+WA	950-36-83100-236-000	4,327.83
17	WA-PATCHES@HITCHCOCK+MAPLE/	970-37-67300-236-000	1,990.17
			6,318.00
17	SEWER-CWL INTEREST DUE 11/1/201	960-36-42700-620-000	17,543.71
			17,543.71

Total 15222:

15223

10/23/2017	US POSTAL SERVICE	U10/2017	10/23/2017	UTIL-PAST DUES-QTR #3, 2017	950-36-84000-343-000	216.50
10/23/2017	US POSTAL SERVICE	U10/2017	10/23/2017	UTIL-PAST DUES-QTR #3, 2017	960-36-85100-343-000	155.79
10/23/2017	US POSTAL SERVICE	U10/2017	10/23/2017	UTIL-PAST DUES-QTR #3, 2017	970-37-90300-343-000	155.79

Total 15223:

528.08

15224

10/31/2017	ALLIANT ENERGY	S193345OC	10/17/2017	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	15.17
10/31/2017	ALLIANT ENERGY	S212453OC	10/17/2017	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	31.99
10/31/2017	ALLIANT ENERGY	S295931OC	10/23/2017	SEWER-8TH ST GRINDER PUMP	960-36-83200-222-000	19.13
10/31/2017	ALLIANT ENERGY	S608212OC	10/12/2017	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	7,162.95
10/31/2017	ALLIANT ENERGY	S608212OC	10/12/2017	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	387.97
10/31/2017	ALLIANT ENERGY	S871720OC	10/17/2017	SEWER-HEADWORKS BLDG	960-36-82200-222-000	16.01
10/31/2017	ALLIANT ENERGY	S906253OC	10/23/2017	SEWER-ST RD 33 LIFTSTATION	960-36-83200-222-000	67.51
10/31/2017	ALLIANT ENERGY	W379642OC	10/13/2017	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	2,954.43
10/31/2017	ALLIANT ENERGY	W379642OC	10/13/2017	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	14.22
10/31/2017	ALLIANT ENERGY	W406031OC	10/12/2017	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	2,107.55
10/31/2017	ALLIANT ENERGY	W406031OC	10/12/2017	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	16.32
10/31/2017	ALLIANT ENERGY	W430251OC	10/11/2017	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,753.75
10/31/2017	ALLIANT ENERGY	W430251OC	10/11/2017	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	14.22
10/31/2017	ALLIANT ENERGY	W681563OC	10/12/2017	WATER-MINE RD TOWER	970-37-66500-222-000	106.08
10/31/2017	ALLIANT ENERGY	W694255OC	10/24/2017	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	548.90
10/31/2017	ALLIANT ENERGY	W694255OC	10/24/2017	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	24.69
10/31/2017	ALLIANT ENERGY	W978710OC	10/13/2017	WATER-WELL NO. 2-722 HILL ST	970-37-62300-222-000	1,342.85

Total 15224:

17,583.74

15225

10/31/2017	ASTI SAWING INC	W47197	10/15/2017	WA-SAWCUT@795 HWY 136 MAIN	970-37-67300-236-000	210.13
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Total 15225:

210.13

15226

10/31/2017	BARABOO FLORAL INC	U24535	10/17/2017	UTIL-MEMORIAL: RODNEY PETERSO	960-36-85600-390-000	28.00
10/31/2017	BARABOO FLORAL INC	U24535	10/17/2017	UTIL-MEMORIAL: RODNEY PETERSO	970-37-93000-340-000	28.00

Total 15226:

56.00

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
15227						
10/31/2017	CAFLISCH, THOMAS C	U103117	10/31/2017	UTIL-REFUND STW DOUBLE BILLING	999-00-10005-000	168.24
Total 15227:						168.24
15228						
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	UTIL-DNR SAMPLES/STPS/PHONE SU	970-37-64300-343-000	95.18
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	UTIL-DNR SAMPLES/STPS/PHONE SU	970-37-90300-343-000	196.00
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	UTIL-DNR SAMPLES/STPS/PHONE SU	980-36-85100-343-000	196.00
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	UTIL-DNR SAMPLES/STPS/PHONE SU	950-36-84000-343-000	196.00
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	UTIL-DNR SAMPLES/STPS/PHONE SU	960-36-85100-220-000	20.97
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	UTIL-DNR SAMPLES/STPS/PHONE SU	970-37-92100-220-000	20.98
10/31/2017	CARDMEMBER SERVICE	U10132017	10/13/2017	SEWER-WWOA CONF/WORKSHOPS	960-36-85100-320-000	530.00
Total 15228:						1,255.13
15229						
10/31/2017	CENTURY SPRINGS	S4779713	10/09/2017	SE-LAB DISTILLED WATER #13998	960-36-82700-340-000	45.50
Total 15229:						45.50
15230						
10/31/2017	CENTURYLINK	S301299619	10/17/2017	SE-PHONE/INTERNET#301299619	960-36-85100-220-000	43.72
10/31/2017	CENTURYLINK	S301299619	10/17/2017	SE-PHONE/INTERNET#301299619	960-36-85100-250-000	63.94
10/31/2017	CENTURYLINK	W301217861	10/17/2017	WATER-PHONE-ACCT 301217861	960-36-85100-220-000	78.07
10/31/2017	CENTURYLINK	W301217861	10/17/2017	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	39.04
10/31/2017	CENTURYLINK	W301217861	10/17/2017	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	39.04
Total 15230:						263.81
15231						
10/31/2017	CITY OF BARABOO-STORMWA	STOCT2017	10/31/2017	STORMWATER-OCT 2017 RECEIPTS	999-00-10005-000	155,421.12
10/31/2017	CITY OF BARABOO-STORMWA	STOCT2017	10/31/2017	STORMWATER-OCT 2017 RECEIPTS	970-37-40419-001	2.79
Total 15231:						155,423.91
15232						
10/31/2017	CORE & MAIN LP	U-H899712	10/06/2017	WATER-INVENTORY-ACCT 97801	970-96-10154-001	1,971.50
10/31/2017	CORE & MAIN LP	U-H899712	10/06/2017	SEWER-INVENTORY-ACCT 97801	960-96-10154-001	30.20
10/31/2017	CORE & MAIN LP	U-H899712	10/06/2017	WATER-METER WIRE-ACT 97801	970-96-10346-101	230.00
10/31/2017	CORE & MAIN LP	W-H909439	10/06/2017	WATER-2" METER-100 CF	970-96-10346-101	1,296.50
10/31/2017	CORE & MAIN LP	W-H909439	10/06/2017	WA-MXU TRANSMITTERS-SINGLEPO	970-96-10346-201	1,875.00
10/31/2017	CORE & MAIN LP	W-H910549	10/17/2017	WA-10" STEM MAIN REPAIR KIT	970-37-67300-236-000	795.00
10/31/2017	CORE & MAIN LP	W-H917103	10/06/2017	WATER-INVENTORY-ACCT 97801	970-96-10154-001	4,500.00
10/31/2017	CORE & MAIN LP	W-H922517	10/09/2017	WA-4" MJ CONDUCTIVE GASKETS	970-37-67300-236-000	58.41
10/31/2017	CORE & MAIN LP	W-I008399	10/27/2017	WA-METERS: 5/8" (8) + SCREWS	970-96-10346-101	935.53
Total 15232:						11,692.14
15233						
10/31/2017	CROELL REDI-MIX INC	W227751	09/13/2017	WA-SERVICE@HITCHCOCK/SO BLVD	970-96-10345-001	345.00
10/31/2017	CROELL REDI-MIX INC	W238544	10/13/2017	WATER-VALVE @ 795 HWY 136	970-37-67300-236-000	1,253.75
Total 15233:						1,598.75

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
15234						
10/31/2017	CT LABORATORIES LLC	S131593	10/13/2017	SE-4TH QTR SLUDGE TESTS-CLASS	960-36-82700-217-000	496.00
10/31/2017	CT LABORATORIES LLC	S131856	10/20/2017	SEWER-EFFLUENT: NITROGEN	960-36-82700-217-000	34.00
10/31/2017	CT LABORATORIES LLC	W131854	10/19/2017	WA-LEAD/COPPER TESTS@403 4TH	970-37-64200-217-000	30.00
10/31/2017	CT LABORATORIES LLC	W132093	10/20/2017	WA-NITROGEN @ WELL NO. 2	970-37-64200-217-000	10.00
10/31/2017	CT LABORATORIES LLC	W132197	10/23/2017	WA-COLIFORM/CHLORINE/FLUORIDE	970-37-64200-217-000	18.00
Total 15234:						588.00
15235						
10/31/2017	DORO, EUGENE	S101817	10/18/2017	SE-MILEAGE-WWOA@MIDDLETON,	960-36-85100-330-000	81.32
Total 15235:						81.32
15236						
10/31/2017	FASTENAL COMPANY	W-WIBAR19	10/09/2017	WA-REDHEAD CARTRIDGE/NOZZLE+	970-37-67300-236-000	226.76
Total 15236:						226.76
15237						
10/31/2017	HANLEY, WENDY	S10192017	10/19/2017	SE-MILEAGE: WWOA@MIDDLETON,	960-36-85100-330-000	40.66
Total 15237:						40.66
15238						
10/31/2017	HILLS WIRING INC	W70738	10/09/2017	WA-LIMIT SWITCH@BIRCH ST RESER	970-37-67200-239-000	284.90
Total 15238:						284.90
15239						
10/31/2017	KAWS LLC	W10012017	10/01/2017	WATER-REFUND OVERPAYMENT	999-00-10005-000	10.53
Total 15239:						10.53
15240						
10/31/2017	LEATHERBERRY FARMS	W7139	10/19/2017	WATER-SAND STOCKPILE	970-37-67300-236-000	175.00
10/31/2017	LEATHERBERRY FARMS	W7139	10/19/2017	WATER-SAND STOCKPILE	970-37-67500-238-000	175.00
Total 15240:						350.00
15241						
10/31/2017	MAILBOXES PACK N SHIP LLC	S48391	10/02/2017	SE-ACUTE/CHRONIC TESTS-CUST 14	960-36-82700-217-000	91.77
10/31/2017	MAILBOXES PACK N SHIP LLC	S48457	10/04/2017	SE-ACUTE/CHRONIC TESTS-CUST 14	960-36-82700-217-000	38.30
10/31/2017	MAILBOXES PACK N SHIP LLC	S48498	10/06/2017	SE-ACUTE/CHRONIC TESTS-CUST 14	960-36-82700-217-000	180.12
10/31/2017	MAILBOXES PACK N SHIP LLC	S48780	10/23/2017	SEWER-MERCURY TEST SAMPLE	960-36-82700-217-000	11.39
10/31/2017	MAILBOXES PACK N SHIP LLC	S48896	10/27/2017	SE-MAIL WARRANTY ORP SENSOR	960-36-82700-340-000	76.23
Total 15241:						397.81
15242						
10/31/2017	MENARDS - BARABOO	S63577	10/26/2017	SE-GLOVES/DEGREASER/SPONGES	960-36-85600-390-000	26.27
10/31/2017	MENARDS - BARABOO	W62638	10/16/2017	WATER-TAPE-ACCT 31900285	970-37-66500-340-000	31.82
10/31/2017	MENARDS - BARABOO	W62935	10/19/2017	WATER-SERVICE PARTS	970-37-67500-238-000	56.12
10/31/2017	MENARDS - BARABOO	W62935	10/19/2017	WATER-GLOVES-ACCT 31900285	970-37-66500-340-000	12.99
10/31/2017	MENARDS - BARABOO	W63048	10/20/2017	WA-2017 F650 SIDERAILS/SUPPLIES	970-37-66200-240-000	36.94
10/31/2017	MENARDS - BARABOO	W63290	10/23/2017	WA-WELL FILTERS #31900285	970-37-63300-250-000	34.49

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
10/31/2017	MENARDS - BARABOO	W63437	10/25/2017	WA-RESERVOIR KNOCKOUT SEAL	970-37-67200-250-000	6.96
Total 15242:						205.59
15243						
10/31/2017	MONROE TRUCK EQUIPMENT I	W52851	10/12/2017	WATER - DUMP BODY 2017 FORD F-6	970-96-10392-001	19,933.00
Total 15243:						19,933.00
15244						
10/31/2017	MSA PROFESSIONAL SERVICE	S35093#5	09/29/2017	SE-WTP SOLIDS PROCESS UPGRA	960-96-10107-001	35,432.66
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#1	07/07/2017	WA-LEAD SERVICE APPLIC FY2018	970-96-10145-001	2,611.07
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#1	07/07/2017	WA-LEAD SERVICE APPLIC FY2018	261-37-53700-215-000	2,611.07
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#1	07/07/2017	WA-LEAD SERVICE APPLIC FY2018	261-00-25640-000	2,611.07
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#2	08/10/2017	WA-LEAD SERVICE APPLIC F72018	970-96-10145-001	86.25
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#2	08/10/2017	WA-LEAD SERVICE APPLIC F72018	261-37-53700-215-000	86.25
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#2	08/10/2017	WA-LEAD SERVICE APPLIC F72018	261-00-25640-000	86.25
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#3	09/29/2017	WA-LEAD SERVICE APPLIC FY2018	970-96-10145-001	140.00
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#3	09/29/2017	WA-LEAD SERVICE APPLIC FY2018	261-37-53700-215-000	140.00
10/31/2017	MSA PROFESSIONAL SERVICE	W35098#3	09/29/2017	WA-LEAD SERVICE APPLIC FY2018	261-00-25640-000	140.00
Total 15244:						38,269.98
15245						
10/31/2017	MURRAY, M DEAN	U103117	10/31/2017	UTIL-OVERPAYMENT REFUND	999-00-10005-000	72.75
Total 15245:						72.75
15246						
10/31/2017	NAPA AUTO PARTS	W296117	10/04/2017	WA-BLUE DUMPTRUCK SIGNAL BULB	970-37-66200-240-000	95
10/31/2017	NAPA AUTO PARTS	W296558	10/09/2017	WA-OIL: TOWER GENERATORS #1095	970-37-67200-250-000	16.09
10/31/2017	NAPA AUTO PARTS	W297966	10/23/2017	WA-GENERATOR BATTERY@WELL N	970-37-63300-250-000	38.49
Total 15246:						55.53
15247						
10/31/2017	NCL OF WISCONSIN INC	S396443	10/04/2017	SE-PRO PLUS METER: ORP/PH/DO	960-36-82700-340-000	2,013.78
Total 15247:						2,013.78
15248						
10/31/2017	NORTHERN LAKE SERVICE INC	W323184	10/09/2017	WA-3 YR PERMIT TESTS-NONWAIVER	970-37-64200-217-000	4,892.00
Total 15248:						4,892.00
15249						
10/31/2017	OLSEN SAFETY EQUIPMENT C	U347918-IN	10/06/2017	UTIL-GAS CALIBRATION MIX	950-36-83100-340-000	66.50
10/31/2017	OLSEN SAFETY EQUIPMENT C	U347918-IN	10/06/2017	UTIL-GAS CALIBRATION MIX	960-36-83100-340-000	66.50
10/31/2017	OLSEN SAFETY EQUIPMENT C	U347918-IN	10/06/2017	UTIL-GAS CALIBRATION MIX	970-37-66500-340-000	66.51
10/31/2017	OLSEN SAFETY EQUIPMENT C	W348045-IN	10/11/2017	WA-STORAGE CABINET FOR GAS CA	970-37-66500-340-000	881.28
Total 15249:						1,080.79
15250						
10/31/2017	OMNI MATERIALS INC	S335652	09/24/2017	SEWER - KILNDUST - ACCT BAR	960-36-82710-345-000	2,718.69
10/31/2017	OMNI MATERIALS INC	S335714	10/08/2017	SEWER - KILNDUST - ACCT BAR	960-36-82710-345-000	1,383.81

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 15250:						4,102.50
15251						
10/31/2017	PETERSON, WADE D	U10/2017MI	10/31/2017	UTIL-OCTOBER 2017 MILEAGE	960-36-85100-330-000	74.63
10/31/2017	PETERSON, WADE D	U10/2017MI	10/31/2017	UTIL-OCTOBER 2017 MILEAGE	970-37-93000-330-000	74.64
Total 15251:						149.27
15252						
10/31/2017	SEILER INSTRUMENT & MFG C	U-INV357820	10/10/2017	UTIL-GPS SOFTWARE MAINT-1 YR	950-36-83100-250-000	196.67
10/31/2017	SEILER INSTRUMENT & MFG C	U-INV357820	10/10/2017	UTIL-GPS SOFTWARE MAINT-1 YR	960-36-83100-250-000	196.66
10/31/2017	SEILER INSTRUMENT & MFG C	U-INV357820	10/10/2017	UTIL-GPS SOFTWARE MAINT-1 YR	970-37-93200-250-000	196.67
Total 15252:						590.00
15253						
10/31/2017	V&H AUTOMOTIVE	W10202017	10/20/2017	WATER - CHASSIS 2017 FORD F-650	970-96-10392-001	58,293.50
Total 15253:						58,293.50
15254						
10/31/2017	WIESER CONCRETE PRODUCT	S-INV137623	10/12/2017	SEWER-INVENTORY-CUST X-0080	960-96-10154-001	502.20
Total 15254:						502.20
15255						
10/31/2017	WIS DEPT OF NATURAL RESO	W34494-201	09/22/2017	WATER-SCHWARZ '17 CERT #34494	970-37-93000-320-000	45.00
Total 15255:						45.00
Grand Totals:						344,862.48

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	GL Period	Description	Invoice GL Account	Check Amount
182020							
11/02/2017	BLAINS FARM & FLEET- AIRPO	0200-0670-1	10/05/2017	1117	AIR-GREAT STUFF, PLASTIC & NUMB	630-35-53510-360-000	15.2
Total 182020:							15.2
182021							
11/02/2017	SAUK COUNTY DEVELOPMENT	103117-01	11/01/2017	1117	MAYOR-FALL FORUM REG.	100-10-51410-320-000	35.0
11/02/2017	SAUK COUNTY DEVELOPMENT	103117-01	11/01/2017	1117	COU-J ELLINGTON FALL FORUM REG	100-10-51100-320-000	35.0
11/02/2017	SAUK COUNTY DEVELOPMENT	103117-01	11/01/2017	1117	ADMIN-FALL FORUM REG	100-14-51400-320-000	35.0
Total 182021:							105.0
Grand Totals:							120.2

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

Check Issue Date	Payee	Invoice Number	Invoice Date	GL Period	Description	Invoice GL Account	Check Amount
1147							
10/26/2017	US BANK	0002-8979 0	09/25/2017	1017	LIB-ILL POSTAGE	100-51-55110-343-000	53.61
10/26/2017	US BANK	0002-8979 0	09/25/2017	1017	LIB-ADULT SERVICES MUSIC CD ORD	100-51-55110-328-000	244.71
10/26/2017	US BANK	0847-9/25/17	09/25/2017	1017	CLK- NOTARY APPLICATION FILING A	100-11-51420-520-000	20.00
10/26/2017	US BANK	0847-9/25/17	09/25/2017	1017	CLK-BACKGROUND CHECK	100-11-51420-320-000	14.00
10/26/2017	US BANK	09252017	09/29/2017	1017	CC - TRAMPOLINE REPAIRS	100-52-55130-350-000	114.00
10/26/2017	US BANK	09252017	09/29/2017	1017	ZOO - ANIMAL FEED	100-52-55410-342-000	392.79
10/26/2017	US BANK	09252017	09/29/2017	1017	POOL - STAFF LUNCH	870-53-55300-300-000	4.00
10/26/2017	US BANK	09252017	09/29/2017	1017	REC - TAI CHI SUPPLIES	100-53-55300-340-075	195.75
10/26/2017	US BANK	09252017	09/29/2017	1017	PK - WPRA TICKET RETURNS	100-52-55200-343-000	15.72
10/26/2017	US BANK	09252017	09/29/2017	1017	PK - RIVERWALK SIGNAGE	100-52-55200-280-000	282.50
10/26/2017	US BANK	09252017	09/29/2017	1017	PK - SOCCER GOAL ANCHORS	100-52-55200-280-000	316.80
10/26/2017	US BANK	09252017	09/29/2017	1017	ZOO- ANIMAL FEED	100-52-55410-342-000	103.98
10/26/2017	US BANK	09252017	09/29/2017	1017	ZOO- RX	100-52-55410-211-000	38.98
10/26/2017	US BANK	67792534	09/22/2017	1017	FD - HOTEL WFCEA CONF FDL	100-21-52200-320-000	164.00
10/26/2017	US BANK	7925-9/25/17	09/25/2017	1017	CDA-POSTAGE	100-00-15980-000	100.00
10/26/2017	US BANK	7925-9/25/17	09/25/2017	1017	CDA-WALMART	100-00-15980-000	10.39
10/26/2017	US BANK	8023-0497 9/	09/25/2017	1017	LIB-TEEN DVDS	100-51-55110-328-000	78.90
10/26/2017	US BANK	8023-0497 9/	09/25/2017	1017	LIB-MOBILE HOTSPOT	100-51-55110-311-000	22.50
10/26/2017	US BANK	8023-0497 9/	09/25/2017	1017	LIB-TEEN PROGRAM SUPPLIES	100-51-55110-391-000	9.47
10/26/2017	US BANK	8023-0497 9/	09/25/2017	1017	LIB-TEEN PROGRAM SUPPLIES	100-51-55110-391-000	27.61
10/26/2017	US BANK	8023-0497 9/	09/25/2017	1017	LIB-TEEN BOOKS	100-51-55110-327-000	24.02
10/26/2017	US BANK	8023-0497 9/	09/25/2017	1017	LIB-TEEN DVDS	100-51-55110-328-000	40.58
10/26/2017	US BANK	8024-0601 0	09/25/2017	1017	LIB-DONOR DATABASE SOFTWARE	100-51-55110-311-000	39.00
10/26/2017	US BANK	8895-0917	09/25/2017	917	PD- LEXIS NEXIS CRIMINAL SEARCHE	100-20-52110-270-000	53.85
10/26/2017	US BANK	8895-0917	09/25/2017	917	PD- WALGREENS PHOTOS FOR WALL	100-20-52130-310-000	1.17
10/26/2017	US BANK	aldisaletax9	09/10/2017	1017	SALES TAX CREDIT	100-51-55110-391-000	.63
10/26/2017	US BANK	amazon-09-0	09/05/2017	1017	LIB-PLAY KITCHEN SUPPLIES	100-51-55110-340-000	87.31
10/26/2017	US BANK	amazon-09-2	09/21/2017	1017	LIB-IPAD BUMPER CASES (15). GALA	850-51-55110-300-000	299.85
10/26/2017	US BANK	FALL2017	09/08/2017	1017	FD - WFCEA FALL CONFERENCE RE	100-21-52200-320-000	200.00
10/26/2017	US BANK	findaway-08-	08/30/2017	1017	LIB-LAUNCHPAD SECURITY	100-51-55110-340-000	89.94
10/26/2017	US BANK	findaway-08-	08/30/2017	1017	LIB-PLAYAWAY	100-51-55110-328-000	44.99
10/26/2017	US BANK	findaway-08-	08/30/2017	1017	LIB-LAUNCHPADS, TECH FUNDS	100-51-55110-328-000	609.95
10/26/2017	US BANK	hobby lobby-	09/16/2017	1017	LIB-DVD SIGNAGE	100-51-55110-340-000	32.96
10/26/2017	US BANK	hobby lobby-	09/16/2017	1017	LIB-PUMPKIN SUPPLY	100-51-55110-391-000	4.99
10/26/2017	US BANK	joann-09-14-	09/14/2017	1017	LIB-BURLAP	100-51-55110-391-000	59.70
10/26/2017	US BANK	qualitylogo-0	09/28/2017	1017	LIB-YELLOW TOTE BAGS	100-51-55110-391-000	158.34
10/26/2017	US BANK	qualitylogo-0	09/28/2017	1017	LIB-YELLOW TOTE BAGS, ELKS	850-51-55110-300-000	34.32
10/26/2017	US BANK	Residence In	08/31/2017	1017	LIB-ALA HOTEL - IL TAXES	100-51-55110-330-000	103.89
10/26/2017	US BANK	USPS091520	09/15/2017	1017	FD - MAIL PAGER FOR REPAIR DUBU	100-21-52200-343-000	3.48
10/26/2017	US BANK	walmart 08-1	08/11/2017	1017	LIB-PALOOZA SUPPLIES. FRIENDS	850-51-55110-300-000	34.37
10/26/2017	US BANK	walmart-09-0	09/05/2017	1017	LIB-HOMESCHOOLING SUPPLIES	100-51-55110-391-000	47.27
10/26/2017	US BANK	walmart-09-1	09/11/2017	1017	LIB-DVDS-LUCKY DAY, GALA	850-51-55110-300-000	64.84
10/26/2017	US BANK	walmart-09-1	09/11/2017	1017	LIB-DVDS	100-51-55110-328-000	64.84
10/26/2017	US BANK	walmart-09-1	09/14/2017	1017	LIB-STORAGE CONTAINER FOR PLAY	100-51-55110-340-000	5.87
10/26/2017	US BANK	WI Taxp Alli	09/18/2017	1017	LIB-TEEN - TEXTBOOK WI GOVNM	100-51-55110-327-000	15.95
Total 1147:							4,322.56
Grand Totals:							4,322.56

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

The City of Baraboo, Wisconsin

Background: The City is required by State Statute to notify the citizenry through publication in the official newspaper whenever budget amendments are approved within 10 days of the amendment. Our practice is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting.

To satisfy the legal requirement, we publish budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [x] Budgeted Expenditure [] Not Budgeted
Comments: The 2017 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized for the year end, 2017:

See attached listing.

Offered by: Finance/Personnel Comm. **Approved:** _____

Motion:

Second:

Attest: _____

2017 BUDGET AMENDMENTS
3rd Quarter, 2017

Account Number	Department	Account	BA# - Dept - Type - Description	Budget	Amount to Amend	Amount added to Budget	Amended Budget
100-31-53420-270-000	Street Lighting	Special Services	BA 17-15 PW-Approp Ins proceeds to replace streetlight/pole	17500.00	9500.00		27000.00
100-10-48400-000	General Government	Insurance Recoveries	BA 17-15 PW-Approp Ins proceeds to replace streetlight/pole	17261.00	-9500.00	9500.00	26761.00
100-20-52110-240-000	Police Department	Repair & Maint Service-Ve	BA 17-21 PD-Approp Ins proceeds for squad repair	21000.00	2697.00		23697.00
100-10-48400-000	General Government	#NULMI	BA 17-21 PD-Approp Ins proceeds for squad repair	17261.00	-2697.00	2697.00	19958.00
100-51-55110-270-000	Library	Special Services	BA 17-28 LIB-Approp 2017 Technology funds	52758.00	939.00		53697.00
100-51-55110-328-000	Library	Audio Visual	BA 17-28 LIB-Approp 2017 Technology funds	18666.00	1283.00		19949.00
100-51-43720-000	Library	SCLS Library Aid	BA 17-28 LIB-Approp 2017 Technology funds	260153.00	-2222.00	2222.00	262375.00
100-51-55110-311-000	Library	Automation Software & Su	BA 17-29 LIB-Approp Library Surplus for collection	5000.00	5000.00		10000.00
100-51-55110-322-000	Library	Lib Mat-Adult Non-Fiction	BA 17-29 LIB-Approp Library Surplus for collection	9000.00	1000.00		10000.00
100-51-55110-323-000	Library	Lib Mat-Adult Fiction	BA 17-29 LIB-Approp Library Surplus for collection	13700.00	1050.00		14750.00
100-51-55110-340-000	Library	Operating Supplies	BA 17-29 LIB-Approp Library Surplus for collection	6000.00	300.00		6300.00
100-51-49300-000	Library	Fund Balance Applied	BA 17-29 LIB-Approp Library Surplus for collection	1270.00	-7350.00	7350.00	86200.00
100-53-46751-160	Recreation	Recreation - Visual Arts	BA 17-34 Transfer to cover purchases	4000.00	-532.00		3468.00
100-53-55300-215-160	Recreation	Prof Services - Visual Arts	BA 17-34 Transfer to cover purchases	1400.00	343.00		1743.00
100-53-55300-340-160	Recreation	Operating - Visual Arts	BA 17-34 Transfer to cover purchases	0.00	189.00		189.00
100-20-52110-240-000	Police Department	Repair & Maint Service-Ve	BA-17-40 PD-Approp Ins proceeds for squad repair	23697.00	986.00		24683.00
100-10-48400-000	General Government	Insurance Recoveries	BA-17-40 PD-Approp Ins proceeds for squad repair	10458.00	-986.00		11444.00
TOTAL NEW APPROPRIATIONS						21769.00	

The of

2017 BUDGET AMENDMENTS
3rd Quarter, 2017

Account Number	Department	Account	BA# - Dept - Type - Description	Budget	Amount to Amend	Amount added to Budget	Amended Budget
100-53-55420-320-000	Pool	Publications, Training, Dues	BA 17-16 PK-Transfer Lifeguard wages for training	350.00	150.00		500.00
100-53-55420-120-210	Pool	Wages-Lifeguard	BA 17-16 PK-Transfer Lifeguard wages for training	48430.00	-150.00		48280.00
100-52-55410-211-000	Zoo	Veterinary Services	BA 17-17 PK-Transfer funds for Vet services	3200.00	800.00		4000.00
100-52-55410-340-000	Zoo	Operating Supplies	BA 17-17 PK-Transfer funds for Vet services	10111.00	-800.00		9311.00
100-20-52120-270-000	Departmental Services	Special Services	BA 17-18 PD-Transfers for budget overages	1000.00	600.00		1600.00
100-20-54110-320-000	Animal Control	Publications, Training, Dues	BA 17-18 PD-Transfers for budget overages	100.00	150.00		250.00
100-20-52140-392-000	Canine Unit	Small Equipment Purchase	BA 17-18 PD-Transfers for budget overages	250.00	444.00		694.00
100-20-52120-392-000	Departmental Services	Small Equipment Purchase	BA 17-18 PD-Transfers for budget overages	2699.00	-600.00		2099.00
100-20-52110-320-000	Police Department	Publications, Training, Dues	BA 17-18 PD-Transfers for budget overages	18000.00	-150.00		17850.00
100-20-52140-340-000	Canine Unit	Operating Supplies	BA 17-18 PD-Transfers for budget overages	600.00	-444.00		156.00
100-53-55420-250-000	Pool	Repair & Maint Serv-Equipmen	BA 17-19 PK-Transfer for pool pump replacement	3500.00	6350.00		9850.00
100-53-55420-280-000	Pool	Repair & Maint Serv-Facilities	BA 17-19 PK-Transfer for pool pump replacement	7000.00	-3000.00		4000.00
100-53-55420-340-000	Pool	Operating Supplies	BA 17-19 PK-Transfer for pool pump replacement	2300.00	-900.00		1400.00
100-52-55200-280-000	Parks	Repair & Maint Serv-Facilities	BA 17-19 PK-Transfer for pool pump replacement	19750.00	-2450.00		17300.00
100-11-51440-250-000	Elections	R&M Service- Equipment	BA 17-20 ELEC-Transfer to purchase maint agreement	0.00	535.00		535.00
100-11-51440-340-000	Elections	Operating Supplies	BA 17-20 ELEC-Transfer to purchase maint agreement	2525.00	-535.00		1990.00
100-52-55200-530-000	Parks	Rents and Leases	BA 17-22 PK-Transfer for skidsteer track rental (#3388)	250.00	1304.00		1554.00
100-52-55200-280-000	Parks	Repair & Maint Serv-Facilities	BA 17-22 PK-Transfer for skidsteer track rental (#3388)	19750.00	-1304.00		18446.00
100-52-55200-392-000	Parks	Small Equipment Purchase	BA 17-23 PK-Transfer for mower purchase	500.00	1349.00		1849.00
100-52-55200-814-000	Parks	Equipment Purchases	BA 17-23 PK-Transfer for mower purchase	38000.00	-1349.00		36651.00
100-52-56110-320-000	Forestry	Publications, Training, Dues	BA 17-24 PK-Transfer for Wis Arborist workshop	750.00	125.00		875.00
100-52-56110-250-000	Forestry	Repair & Maint Serv-Equipmen	BA 17-24 PK-Transfer for Wis Arborist workshop	3250.00	-125.00		3125.00
100-31-53240-814-000	Machinery & Equipment	Equipment Purchases	BA 17-25 PW-Transfer for 2008 Freightliner	0.00	43063.00		43063.00
100-31-53240-240-000	Machinery & Equipment	Repair & Maint Service-Vehicle	BA 17-25 PW-Transfer for 2008 Freightliner	27278.00	-2063.00		25215.00
100-31-53240-250-000	Machinery & Equipment	Repair & Maint Serv-Equipmen	BA 17-25 PW-Transfer for 2008 Freightliner	47641.00	-28000.00		19641.00
100-31-53240-350-000	Machinery & Equipment	Repair & Maint Materials	BA 17-25 PW-Transfer for 2008 Freightliner	66601.00	-6000.00		62601.00
100-31-53350-250-000	Snow & Ice	Repair & Maint Serv-Equipmen	BA 17-25 PW-Transfer for 2008 Freightliner	5000.00	-3500.00		1500.00
100-31-53350-350-000	Snow & Ice	Repair & Maint Materials	BA 17-25 PW-Transfer for 2008 Freightliner	6576.00	-3500.00		3076.00
100-31-53620-350-000	Garbage & Refuse	Repair & Maint Materials	BA 17-26 PW-Transfer from Other Garbage expense	2500.00	1000.00		3500.00
100-31-53620-390-000	Garbage & Refuse	Other Supplies & Expense	BA 17-26 PW-Transfer from Other Garbage expense	1000.00	-1000.00		0.00
100-51-55110-323-000	Library	Lib Mat-Adult Fiction	BA 17-27 LIB-Transfer to cover budget overages	13700.00	250.00		13950.00
100-51-55110-391-000	Library	Programming	BA 17-27 LIB-Transfer to cover budget overages	5940.00	1200.00		7140.00
100-51-55110-324-000	Library	Lib Mat-Juvenile	BA 17-27 LIB-Transfer to cover budget overages	15400.00	-500.00		14900.00
100-51-55110-328-000	Library	Audio Visual	BA 17-27 LIB-Transfer to cover budget overages	18666.00	-950.00		17716.00

2017 BUDGET AMENDMENTS
3rd Quarter, 2017

Account Number	Department	Account	BA# - Dept - Type - Description	Budget	Amount to Amend	Amount added to Budget	Amended Budget
100-52-55410-260-000	Zoo	Repair & Maint Serv-Buildings	BA 17-28 ZOO-Transfer to cover electric service upgrade 3412	5922.00	900.00	6822.00	6822.00
100-52-55200-260-000	Parks	Repair & Maint Serv-Buildings	BA 17-28 ZOO-Transfer to cover electric service upgrade 3412	23938.00	-900.00	23038.00	23038.00
100-52-55200-530-000	Parks	Rents and Leases	BA 17-29 Parks-Transfer to cover skid steer rental 3399	1554.00	1102.00	2656.00	2656.00
100-52-55200-821-000	Parks	Land or Land Improvements	BA 17-29 Parks-Transfer to cover skid steer rental 3399	15000.00	-1102.00	13898.00	13898.00
100-52-55410-280-000	Zoo	Repair & Maint Serv-Facilities	BA 17-30 ZOO-Transfer to cover electric upgrades 3411	11000.00	708.00	11708.00	11708.00
100-52-55200-280-000	Parks	Repair & Maint Serv-Facilities	BA 17-30 ZOO-Transfer to cover electric upgrades 3411	15996.00	-708.00	15288.00	15288.00
100-53-55300-340-075	Recreation	Operating - Mini Camp	BA 17-31 REC-Transfer to cover mini camp expenses	50.00	520.00	570.00	570.00
100-53-55300-340-150	Recreation	Operating - Adventure Camp	BA 17-31 REC-Transfer to cover mini camp expenses	600.00	-220.00	380.00	380.00
100-53-55300-150-000	Recreation	Expense Allowance	BA 17-31 REC-Transfer to cover mini camp expenses	1100.00	-300.00	800.00	800.00
100-52-55200-341-000	Parks	Tires	BA 17-32 PK-Transfer to cover tire purchase	1200.00	155.00	1355.00	1355.00
100-52-55200-250-000	Parks	Repair & Maint Serv-Equipmen	BA 17-32 PK-Transfer to cover tire purchase	8500.00	-155.00	8345.00	8345.00
100-11-51420-814-000	City Clerk	Equipment Purchases	BA 17-33 CLK-Transfer to cover prorated support new software	62000.00	-6600.00	55400.00	55400.00
100-11-51420-250-000	City Clerk	Repair & Maint Serv-Equipmen	BA 17-33 CLK-Transfer to cover prorated support new software	9000.00	6600.00	15600.00	15600.00
100-52-55130-320-000	Civic Center	Publications, Training, Dues	BA 17-34 Transfer to cover purchases	300.00	40.00	340.00	340.00
100-52-55130-340-000	Civic Center	Operating Supplies	BA 17-34 Transfer to cover purchases	7920.00	-40.00	7880.00	7880.00
100-52-55200-375-000	Parks	Sand	BA 17-34 Transfer to cover purchases	0.00	202.00	202.00	202.00
100-52-55200-350-000	Parks	Repair & Maint Materials	BA 17-34 Transfer to cover purchases	5500.00	-202.00	5298.00	5298.00
100-52-55410-346-000	Zoo	Uniforms	BA 17-34 Transfer to cover purchases	250.00	112.00	362.00	362.00
100-52-55410-340-000	Zoo	Operating Supplies	BA 17-34 Transfer to cover purchases	9311.00	-112.00	9199.00	9199.00
100-53-55300-215-170	Recreation	Professional Serv - Zumba	BA 17-34 Transfer to cover purchases	0.00	180.00	180.00	180.00
100-53-55300-215-150	Recreation	Prof Services - Summer Camp:	BA 17-34 Transfer to cover purchases	1570.00	-180.00	1390.00	1390.00
100-53-55300-250-000	Recreation	Repair & Maint Serv-Equipmen	BA 17-34 Transfer to cover purchases	3250.00	230.00	3480.00	3480.00
100-53-55300-320-000	Recreation	Publications, Training, Dues	BA 17-34 Transfer to cover purchases	600.00	-230.00	370.00	370.00
100-53-55300-310-000	Recreation	Office Supplies	BA 17-34 Transfer to cover purchases	650.00	-230.00	420.00	420.00
100-53-55300-319-000	Recreation	Safety	BA 17-34 Transfer to cover purchases	250.00	71.00	321.00	321.00
100-53-55300-340-000	Recreation	Operating Supplies	BA 17-34 Transfer to cover purchases	100.00	13.00	113.00	113.00
100-53-55300-340-010	Recreation	Operating - Teeball	BA 17-34 Transfer to cover purchases	100.00	-13.00	87.00	87.00
100-53-55300-340-171	Recreation	Operating - Aerobics	BA 17-34 Transfer to cover purchases	0.00	173.00	173.00	173.00
100-53-55300-340-150	Recreation	Prof Services - Summer Camp:	BA 17-34 Transfer to cover purchases	1570.00	-173.00	1397.00	1397.00
100-53-55300-390-000	Recreation	Other Supplies & Expense	BA 17-34 Transfer to cover purchases	0.00	30.00	30.00	30.00
100-53-55300-320-100	Recreation	Operating - Tennis	BA 17-34 Transfer to cover purchases	100.00	-30.00	70.00	70.00
100-53-55420-340-100	Pool	Publications, Training, Dues	BA 17-34 Transfer to cover purchases	350.00	540.00	890.00	890.00
100-53-55420-345-000	Pool	Chemicals	BA 17-34 Transfer to cover purchases	8500.00	-540.00	7960.00	7960.00
100-53-55420-350-000	Pool	Repair & Maint Materials	BA 17-34 Transfer to cover purchases	700.00	499.00	1199.00	1199.00
100-53-55420-345-000	Pool	Chemicals	BA 17-34 Transfer to cover purchases	8500.00	-499.00	8001.00	8001.00
100-53-55300-346-030	Recreation	Uniforms - Basketball	BA 17-35 Transfer to cover purchase PO 3415	280.00	270.00	550.00	550.00
100-53-55300-346-080	Recreation	Uniforms - Soccer	BA 17-35 Transfer to cover purchase PO 3415	1000.00	-270.00	730.00	730.00
100-11-51420-210-000	City Clerk	Publishing	BA 17-36 Transfer to cover purchases	300.00	675.00	975.00	975.00
100-11-51420-310-000	City Clerk	Office Supplies	BA 17-36 Transfer to cover purchases	650.00	300.00	950.00	950.00
100-11-51420-320-000	City Clerk	Publications, Training, Dues	BA 17-36 Transfer to cover purchases	1650.00	216.00	1866.00	1866.00
100-11-51420-330-000	City Clerk	Travel	BA 17-36 Transfer to cover purchases	100.00	483.00	583.00	583.00
100-11-51420-390-000	City Clerk	Other Supplies & Expense	BA 17-36 Transfer to cover purchases	0.00	246.00	246.00	246.00

2017 BUDGET AMENDMENTS
3rd Quarter, 2017

Account Number	Department	Account	BA# - Dept - Type - Description	Budget	Amount to Amend	Amount added to Budget	Amended Budget
100-11-51420-392-000	City Clerk	Small Equipment Purchase	BA 17-36 Transfer to cover purchases	500.00	-500.00		0.00
100-11-51420-340-000	City Clerk	Operating Supplies	BA 17-36 Transfer to cover purchases	3150.00	-1422.00		1728.00
100-52-53370-530-000	ROW - Trees	Rents and Leases	BA 17-37 Transfer to cover purchases	16500.00	1310.00		17810.00
100-52-56110-215-000	Forestry	Professional Services	BA 17-37 Transfer to cover purchases	15500.00	-1310.00		14190.00
100-52-55410-211-000	Zoo	Veterinary Services	BA 17-37 Transfer to cover purchases	4000.00	1104.00		5104.00
100-52-55410-342-000	Zoo	Animal Feed	BA 17-37 Transfer to cover purchases	18500.00	-1104.00		17396.00
100-52-55410-350-000	Zoo	Facilities Improvements	BA 17-37 Transfer to cover purchases	0.00	118.00		118.00
100-52-55410-861-000	Zoo	Repair & Maint Materials	BA 17-37 Transfer to cover purchases	1500.00	-118.00		1382.00
100-53-55420-210-000	Pool	Publishing	BA 17-37 Transfer to cover purchases	0.00	395.00		395.00
100-53-55420-250-000	Pool	Repair & Maint Equipmen	BA 17-37 Transfer to cover purchases	9850.00	-395.00		9455.00
100-53-55420-215-231	Pool	Prof Services - Water Aerobics	BA 17-37 Transfer to cover purchases	1250.00	103.00		1353.00
100-53-55300-215-075	Recreation	Prof Services - Mini Camp	BA 17-37 Transfer to cover purchases	250.00	-103.00		147.00
100-53-55420-280-000	Pool	Repair & Maint Serv-Facilities	BA 17-37 Transfer to cover purchases	4000.00	6477.00		10477.00
100-53-55420-250-000	Pool	Repair & Maint Serv-Equipmen	BA 17-37 Transfer to cover purchases	9850.00	-6477.00		3373.00
100-53-55420-321-000	Pool	License & Fees	BA 17-37 Transfer to cover purchases	500.00	540.00		1040.00
100-53-55300-215-181	Recreation	Prof Service - Adult Run	BA 17-37 Transfer to cover purchases	600.00	-540.00		60.00
100-53-55440-350-000	Winter Recreation	Repair & Maint Materials	BA 17-37 Transfer to cover purchases	0.00	32.00		32.00
100-53-55440-223-000	Winter Recreation	Heat	BA 17-37 Transfer to cover purchases	200.00	-32.00		168.00
100-53-55300-346-000	Recreation	Uniforms	BA 17-38 Transfer to cover purchases	250.00	329.00		579.00
100-53-55300-346-010	Recreation	Uniforms - Teeball	BA 17-38 Transfer to cover purchases	1500.00	-329.00		1171.00
100-53-55420-390-000	Pool	Other Supplies & Expense	BA 17-38 Transfer to cover purchases	0.00	30.00		30.00
100-53-55420-345-000	Pool	Chemicals	BA 17-38 Transfer to cover purchases	7461.00	-30.00		7431.00
100-31-53230-210-000	PW Operations	Publishing	BA 17-39 Transfer to cover purchases	0.00	922.72		922.72
100-31-53230-392-000	PW Operations	Small Equipment Purchase	BA 17-39 Transfer to cover purchases	0.00	329.00		329.00
100-31-53230-340-000	City Services	Operating Supplies	BA 17-39 Transfer to cover purchases	4200.00	-1251.72		2948.28
100-31-53270-260-000	City Services Facility	Repair & Maint Serv-Buildings	BA 17-39 Transfer to cover purchases	13447.00	351.83		13798.83
100-31-53270-390-000	City Services Facility	Other Supplies & Expense	BA 17-39 Transfer to cover purchases	0.00	19.99		19.99
100-31-53270-340-000	City Services Facility	Operating Supplies	BA 17-39 Transfer to cover purchases	16000.00	-371.82		15628.18
100-31-53300-410-000	Street Maintenance	Trees, Seed & Sod	BA 17-39 Transfer to cover purchases	2000.00	2556.50		4556.50
100-31-53300-376-000	Street Maintenance	Concrete & Clay Materials	BA 17-39 Transfer to cover purchases	1000.00	1363.92		2363.92
100-31-53300-376-000	Street Maintenance	Crack Filler	BA 17-39 Transfer to cover purchases	10000.00	6079.58		16079.58
100-31-53310-390-000	Alleys	Other Supplies & Expense	BA 17-39 Transfer to cover purchases	2000.00	398.75		2398.75
100-31-53310-374-000	Alleys	Gravel	BA 17-39 Transfer to cover purchases	9000.00	-398.75		8601.25
100-31-53420-270-000	Street Lighting	Special Services	BA 17-39 Transfer to cover purchases	17500.00	4000.00		21500.00
100-31-53450-374-000	Parking Lots	Gravel	BA 17-39 Transfer to cover purchases	10000.00	-4000.00		6000.00
100-31-53450-270-000	Parking Lots	Special Services	BA 17-39 Transfer to cover purchases	0.00	375.88		375.88
100-31-53450-371-000	Parking Lots	Bituminous Services	BA 17-39 Transfer to cover purchases	10000.00	-375.88		9624.12
100-31-53635-240-000	Recycling	Repair & Maint Service-Vehicle	BA 17-39 Transfer to cover purchases	9825.00	1500.00		11325.00
100-31-53635-350-000	Recycling	Repair & Maint Materials	BA 17-39 Transfer to cover purchases	7500.00	3500.00		11000.00
100-31-53450-371-000	Parking Lots	Bituminous Materials	BA 17-39 Transfer to cover purchases	10000.00	-5000.00		5000.00

OTHER FUNDS

950-36-81000-350-000	Sewer Street Cleaning	Repair & Maint Materials	SW BA 17-02 Transfer to repair #54	13500.00	4500.00		18000.00
950-36-81000-250-000	Sewer Street Cleaning	Repair & Maint Serv-Equipmen	SW BA 17-02 Transfer to repair #55	4500.00	-4500.00		0.00
950-36-83600-374-000	Storm Detention Basins	Gravel	SW BA 17-03 Transfer for Pierce basin	0.00	817.00		817.00
950-36-83100-374-000	Sewer Mains Maintenance	Gravel	SW BA 17-03 Transfer for Pierce basin	2000.00	-817.00		1183.00
950-36-81000-350-000	Sewer Street Cleaning	Repair & Maint Materials	SW BA 17-04 Transfer to cover tire for sweeper	18000.00	8000.00		26000.00
950-36-81000-340-000	Sewer Street Cleaning	Operating Supplies	SW BA 17-04 Transfer to cover tire for sweeper	10000.00	-5000.00		5000.00
950-36-81000-348-000	Sewer Street Cleaning	Gas, Diesel, Oil, Grease	SW BA 17-04 Transfer to cover tire for sweeper	10000.00	-3000.00		7000.00

2017 BUDGET AMENDMENTS
3rd Quarter, 2017

Account Number	Department	Account	BA# - Dept - Type - Description	Budget	Amount to Amend	Amount added to Budget	Amended Budget
630-35-53510-814-000	Airport	Equipment Purchases	AIR BA 17-01 Transfer for snowblower	0.00	14250.00		14250.00
630-35-53510-251-000	Airport	Fuel Station Maintenance	AIR BA 17-01 Transfer for snowblower	16400.00	-14250.00		2150.00
630-35-53510-280-000	Airport	Repair & Maint Serv-Facilities	AIR BA 17-02 Transfer for new sign and other overages	2800.00	8200.00		11000.00
630-35-53510-350-000	Airport	Repair & Maint Materials	AIR BA 17-02 Transfer for new sign and other overages	1500.00	500.00		2000.00
630-35-53510-250-000	Airport	Repair & Maint Serv-Equipment	AIR BA 17-02 Transfer for new sign and other overages	7000.00	-1500.00		5500.00
630-35-53510-260-000	Airport	Repair & Maint Serv-Buildings	AIR BA 17-02 Transfer for new sign and other overages	3500.00	-1500.00		2000.00
630-35-53510-282-000	Airport	Lighting Repairs	AIR BA 17-02 Transfer for new sign and other overages	1100.00	-200.00		900.00
630-35-53510-283-000	Airport	Runway & Taxi Repairs	AIR BA 17-02 Transfer for new sign and other overages	17500.00	-1000.00		16500.00
630-35-53510-348-000	Airport	Gas, Diesel, Oil, Grease	AIR BA 17-02 Transfer for new sign and other overages	4500.00	-1000.00		3500.00
630-35-53510-360-000	Airport	Repair & Maint - Buildings	AIR BA 17-02 Transfer for new sign and other overages	1800.00	-1000.00		800.00
630-35-53510-390-000	Airport	Other Supplies & Expense	AIR BA 17-02 Transfer for new sign and other overages	2500.00	-2000.00		500.00
630-35-53510-392-000	Airport	Small Equipment Purchase	AIR BA 17-02 Transfer for new sign and other overages	500.00	-500.00		0.00
800-80-55600-130-000	UW Campus	Social Security	UW BA 17-01 Transfer to cover purchases	0.00	120.00		120.00
800-80-55600-140-000	UW Campus	Commission Fees	UW BA 17-01 Transfer to cover purchases	1800.00	-120.00		1680.00
800-80-55600-260-000	UW Campus	Repair & Maint Serv-Buildings	UW BA 17-01 Transfer to cover purchases	9600.00	58400.00		68000.00
800-80-55600-350-000	UW Campus	Repair & Maint Materials	UW BA 17-01 Transfer to cover purchases	0.00	15000.00		15000.00
800-80-55600-390-000	UW Campus	Other Supplies & Expense	UW BA 17-01 Transfer to cover purchases	76000.00	-73400.00		2900.00

2017 BUDGET AMENDMENTS

3rd Quarter, 2017

ENTRY DATE: 10/5/17

	Account	Account Name	Original Budget	Amount to Amend	Added to Budget	Amended Budget
BA 17-01	Sewer Utility	Transfer funds to cover budget overages				
		960-36-82200-222-000	450	750		1200
		960-36-82200-260-000	1500	-750		750
		970-37-66400-320-000	500	850		1350
		970-37-67300-236-000	82000	-1000		81000
		970-37-67500-238-000	20000	-850		19150
		970-37-67800-250-000	1650	1000		2650
BA 17-01	Water Utility	Transfer funds to cover budget overages				

The City of Baraboo, Wisconsin

Background: The City is required to give notice of the anticipated BID assessments and pass a preliminary resolution identifying the assessment. A final resolution will appear on the November 28, 2017 Council agenda. This procedure is used each time a BID assessment is proposed and is required by law.

Fiscal Note: (check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted

Comments:

Whereas, the Common Council of the City of Baraboo has created a Business Improvement District (BID) for the City of Baraboo, and;

Whereas, the BID has submitted an operating plan for the BID for 2018 and;

Whereas, the Operating Plan for the BID proposes that the implementation of the Plan be funded through a special assessment upon all properties within the BID boundaries to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes. The assessment shall be based on the equalized value of property in the BID and the proposed assessment shall be \$1.5498855 of \$1000 of assessed value.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the BID operating plan is accepted.

That said Council intends to levy and collect an assessment upon all business, manufacturing and mixed business and residential property in the BID, as follows:

- The purpose of the assessment is to fund the BID Operating Plan for the calendar year 2018
- The limits of the proposed assessment district are as follows:
 “The centerline of 1st Street and 1st Avenue on the South; the centerline of Birch Street on the West, the centerline of the alley running East and West between 6th and 7th Avenue on the North; and a line running North and South through the center of Block 12,13,24,25,36 and 37 of the Plat of the City of Baraboo, formerly Adams, on the East.”
- The proposed assessment is for calendar year 2018.
- The proposed assessment shall be paid in one installment.
- The proposed assessment shall be on all properties within the BID boundaries to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes. The date for determining eligibility for exemption from this BID assessment shall be January 1 of the year of the adoption of the Final Resolution by the City Council.
- The amount of the proposed assessment is \$1.55 per \$1000 of value of said property based on the 2017 tax roll assessment.
- The proposed assessments shall be due the first day of March 2018, which is the first day of the second month following adoption by the City Council of a resolution levying assessments. Those assessments not paid by that date shall become delinquent as per Section 66.60(15) of the Wis. Stats.

BE IT FURTHER RESOLVED that a public hearing to hear public comment concerning BID Assessments will be held on November 28, 2017 at 7:00 p.m. in the Council Chambers. The City Clerk is directed to properly notice all property owners within the BID of the public hearing and proposed assessment.

Offered by: Finance Comm.

Approved: _____

Motion:

Second:

Attest: _____

BUSINESS IMPROVEMENT DISTRICT OPERATING PLAN

BARABOO, WISCONSIN

INTRODUCTION

This document is the Operating Plan for the Business Improvement District (BID). This Operating Plan has been prepared as a general guide for the purpose goals, projects and activities of the Business Improvement District (BID) for the BID area as delineated on the attached map. The Operating Plan was developed based on the needs identified by downtown property owners, merchants and service providers and complies with the requirements of §66.06 Wis. Stats.

PURPOSE OF THE BUSINESS IMPROVEMENT DISTRICT

The purpose of the Business Improvement District is to provide an organizational and funding mechanism to support the development, improvement and promotion of the downtown area for the economic benefit of all businesses within the District as well as the general, social and economic benefit of the people of the City of Baraboo and its thousands of annual visitors.

The Baraboo Business Improvement District is also created to further the aims of the City's Master Plan. The central business district is integral to the total economic well being of the City of Baraboo. As such, it must guarantee the mix of service and retail shops necessary to meet the need of present and future residents of the City. As the governmental center for both the City and the County, and the location of numerous retail and service oriented establishments, Baraboo's BID must continue to maintain its vitality and solvency. The creation of a BID will guarantee that the additional funding necessary for focused developments, improvements, renovation, promotion and economic restructuring of the downtown are available, without depleting the present supply of funding necessary for other city-wide maintenance and improvements projects and programs.

GOALS OF THE BUSINESS IMPROVEMENT DISTRICT

The goals of the BID are to:

1. Work with the City and County for increased parking areas and better parking enforcement.
2. Carry out marketing and promotional strategies which present a unified image for the downtown Baraboo "Shopping Center" to the existing trade area and tourists.
3. Coordinate planning and development efforts for bringing new businesses and projects into the downtown area.
4. Encourage improving the appearance of the downtown by promoting private investment in buildings and working to maintain or increase expenditures on public areas of the City, County and through use of the BID funds.

5. Coordinate downtown development, promotional events, and maintenance efforts between the City, downtown merchants, service providers and land owners, Downtown Baraboo, Inc., the Baraboo Area Chamber of Commerce and the other public and private entities.
6. Activate the annual BID programs as defined in the BID Budget and maintain compliance with the strong BID Law.

DESCRIPTION OF BUSINESS IMPROVEMENT DISTRICT

All properties shown within the boundary of the attached map shall be deemed to be part of and within the Baraboo Business Improvement District to the extent that those properties are not exempt from the general property tax, except real property used exclusively for residential purposes.

ANNUAL BUDGET AND METHOD OF FINANCING

The current year annual BID Budget as approved by the Common Council shall be deemed to be incorporated by reference and made a part of the Operating Plan. The budget shall specify the kind, number, and location of proposed expenditures. (See §66.608(1) (f) Wis. Stats).

The Operating Plan shall be funded through special assessments. The assessment will be based on the equalized value of all of the non-exempt properties in the BID properties as assessed.

All special assessments received for the BID or other monies received by the BID shall be placed in a segregated account in the City Treasury. No disbursements from that account may be made except to reimburse the City for appropriations other than special assessments, to pay the costs of audits required by the State law, or on order of the BID Board for the purpose of implementing this Operating Plan. If the BID is terminated, the City Common Council shall be authorized to continue to levy and collect special assessments against properties within the District until all contractual obligations of the BID have been paid in full. On termination of the BID, all monies collected by special assessment remaining in the BID account shall first be used to fulfill contractual obligations of the BID and any remaining balance shall be disbursed to the owners of specially assessed property in the BID in the same proportion as the last collected special assessment (See §66.608(4) Wis. Stats). The City shall obtain an additional independent certified audit upon termination of the BID.

The BID Board shall prepare and make available to the public, annual reports describing the current status of the BID, including expenditures and revenues. The report shall include an independent certified audit of the implementation of the Operating Plan obtained by the City. (See §66.608(3) (c) Wis. Stats).

BOARD OF DIRECTORS

The Mayor shall appoint nine (9) members to the BID Board of Directors to implement this plan. This appointment of Board members shall be subject to confirmation by the Common Council and the members shall serve staggered terms as designated by the Council. A majority of the Board members shall own or occupy real property in the BID.

THE BOARD SHALL CONSIST OF THE FOLLOWING:

- 4 OWNER-OCCUPANTS
- 2 RETAIL-TENANTS
- 2 SERVICE PROVIDERS
- 1 COMMON COUNCIL MEMBER

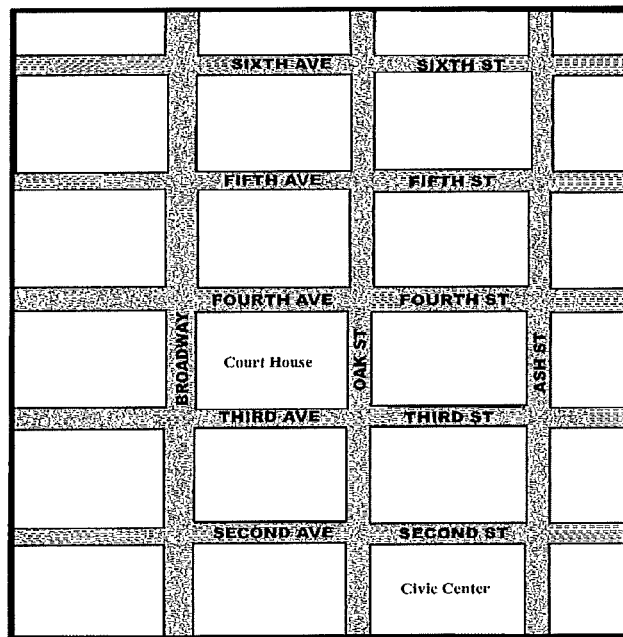
The term of office for BID Board Members shall be three (3) years, except the Common Council Member shall serve one (1) year term. Terms shall begin on May 1, of each year.

When a BID Board Member is no longer qualified for membership on the BID Board, said Board Member shall be disqualified upon the appointment of a successor by the Mayor, who shall make such an appointment within sixty (60) days after the Board Member is no longer qualified. A Board Member shall not be qualified if he/she is not an owner of property in the BID, or an owner occupant of property in the BID, or a retail tenant of property in the BID, or a service provider of property in the BID, or a Common Council Member.

SPECIAL POWERS OF THE BID BOARD

The BID Board shall have all powers necessary or convenient to implement this Operating Plan including the power to contract and to borrow money and the power to adopt By-Laws and Rules of Procedure. (See §66.608(3)(d) Wis. Stats.).

THE BOUNDARIES OF THE BUSINESS IMPROVEMENT DISTRICT are as follows:



The Boundaries of the District are as follows:

The Centerline of First Street and First Avenue on the South; the Centerline of Birch Street on the West; the Centerline of the alley running East and West between Sixth and Seventh Streets and Sixth and Seventh Avenue on the North; and a line running North and South through the enter of Bloxks 12, 13, 24, 25, 36, and 37 of the Plat of the City of Baraboo, formerly Adams, on the East.

The BID Board shall be authorized by a two-thirds vote of its members to transfer expenditures from one sub-account to another within the BID budget, except that transfers from the contingency account may be made by a majority vote of all the Board members, provided that such expenditures are for any of the same purposes itemized in the current budget. BID budgetary income received during a fiscal year shall be allocated to the contingenc fund. Any expenditures made from the contingency fund for new pruposes shall require a three-fourths vote of the members of the Board pursuant to §65.06 (7) Wis Stats.

The Board shall be authorized to establish in its annual budget a non-lapsing reserve account to be used exclusively for future capital improvements within the BID, such as, the acquisition of land for public parking purposes, lighting, marking, signage, landscaping, sidewalk construction and garbage recepraclcs. The projected carryover balance in this account at the end of each fiscal year (December 31) shall be shown in the annual BID budget. This reserve account shall further be maintained in accordance with the City's account practices and auditing requirements.

This Plan shall be effective on the date of adoption by the Baraboo Common Council.

Approved by the BID Board on _____

Approved by the Baraboo Common Council on _____

The City of Baraboo, Wisconsin

Background: Don-Rick provided a property insurance renewal for 2018 as two options: a one year or three year term. The cost for one year is \$67,997 and for 3 years is \$69,827 for a difference of \$5490 over 3 years. The rates are very competitive and reduced from 2017 when the City paid \$69,239 for similar coverages. The cost difference between 2017 and 2018 is only \$588 of \$1764 over 3 years which makes the 3 year option more reasonable in an attempt to hold down future costs.

The replacement coverage lists a database of city owned property and includes a \$2500 deductible for property claims and \$1000 for contractor equipment claims. The police dog is covered by a separate rider for an additional \$665 per year.

The Don-Rick agency is located in Baraboo and the Cincinnati Insurance Company is based in Ohio. The City has purchased property insurance from Cincinnati Insurance, with Don-Rick as the local agent for past several years. Service has been excellent and Dan Lewison readily offers his expertise to ensure that the City is adequately protected.

Recommendation: The Finance/Personnel Committee considered the Insurance costs at their November 14, 2017 meeting and will report their findings.

Fiscal Note: (one) [Not Required] [Budgeted Expenditure] [Not Budgeted]
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City accept the proposal from Don-Rick Agency for property insurance coverage with Cincinnati Insurance Company for the years 2018, 2019 and 2020 at \$69,827 per year.

Offered by: Finance Comt. **Approved:** _____
Motion: _____
Second: _____ **Attest:** _____



CITY OF BARABOO
A Great Place to Live, Work and Play

Coverage	Limits of Insurance
Property Covered	
Blanket Building Limit	\$61,690,284
Property in the Open	\$10,828,175
Blanket Personal Property Limit	\$7,578,032
Deductible	\$2,500
Scheduled Equipment (Under \$5,000) Replacement Cost	\$5,000 Max per Item/\$40,000 \$1,000 Deductible
Scheduled Equipment (Over \$5,000) Replacement Cost	\$4,311,678 \$1,000 Deductible
Perils Covered	Special Form

Property Premium	\$51,247
Building Rate	\$.063
Personal Property Rate	\$.063
Property In Open Rate	\$.07

Scheduled Equipment Premium & Tools	\$9,486
Misc Tools Rate	\$500
Scheduled Equipment Rate	\$.22

Terrorism Coverage	\$502
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Total BASE Premium	\$61,745
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OPTIONS CURRENTLY PROVIDED

Cincipus Commercial Property XC+	\$3,488
Newly Acquired Contractors Equipment (Deposit)	\$1,342
Electronic Data Processing Equipment	\$767
\$275,000 Blanket Coverage Across All locations See Attached Brochure	

Animal Mortality \$9,500 Whelen (This premium is estimated)	\$665
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Total—1 Year Policy (w/ coverage for K-9)	\$67,997
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Optional 3 Year Policy (w/o coverage for K-9)	\$69,827
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Memo City Administrator



To: Mayor and City Council
From: Ed Geick
Subject: Pay and Classification Plan Update
Date: November 12, 2017
CC: Department Directors

Attached is the report from GovHR with recommendations for updating our pay plan and making changes in a few positions within that plan. Based on the survey that GovHR conducted of 16 other communities comparable to Baraboo, they have made changes in our pay plan to keep the City employee pay within marked range. Some positions were not changed or they were reduced in scale based on the survey data.

On page 7 of the report is a list of positions that were reviewed by the consultant based on changes in their job duties. The changes in the Finance Department were previously reviewed and approved by Council. Mike Hardy's position as Park & Recreation Director, the Utilities Office Manager and the Recreation & Aquatics Supervisor were reviewed based on changes in duties and responsibilities. The changes will go into effect after City Council approval and in the case of the City Clerk, when a new appointment to that position is made next year. Changes in the pay plan will take effect in next year's budget and in conjunction with standard performance reviews that are conducted on an employee's anniversary date.

GovHR will not be able to have a representative present at the Finance Committee to answer questions because of scheduling conflicts. If you have questions please let me know before the meeting and I will try to get answers for you before we meet.

A handwritten signature in blue ink that reads "Ed Geick".

Ed Geick



CITY OF BARABOO

CLASSIFICATION AND COMPENSATION PLAN UPDATE

FINAL REPORT

OCTOBER 2017



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- Future Administration of the Pay Plan – Page 8

TABLES

Table 1 – Comprehensive Tables

Table 2 – Proposed Pay Ranges

APPENDIX

Appendix A – Detailed Salary Survey Data

I. INTRODUCTION

GovHR USA (GovHR) is pleased to have had the opportunity to work with the City of Baraboo to update its Classification and Compensation Plan. Human resource management is a significant concern as governmental services continue to increase in cost and complexity, and the resources to fund public agencies are restrained. The day-to-day governing of the City of Baraboo presents challenging administrative problems in planning, organizing, and directing human resource functions in order to achieve maximum efficiency and effectiveness in the delivery of services. A properly developed and administered pay plan forms the foundation for meeting these challenges. It also helps to ensure that the City can recruit and retain the best and brightest employees to complete its mission.

In 2012, GovHR (formerly known as Voorhees Associates) conducted a Study to craft a Classification and Compensation Plan for the City of Baraboo that reflected its high expectations for service delivery to constituents as well as the prevailing wages of the labor market from which it recruits talent. In 2014, GovHR expanded the Classification and Compensation Plan to include additional positions from the Public Works, Utilities and Parks Departments. In 2017, the City requested that GovHR conduct an analysis of the current market wage rates and update the City's Classification and Compensation Plan as needed to ensure its competitive position in the labor market. GovHR has completed its analysis on behalf of the City and is pleased to present the results of our findings and to make recommendations for consideration by City officials.

Scope of Work

The scope of work called for GovHR to carry out the following tasks:

I. Salary Survey

- Prepared and sent out the compensation survey. Designed and sent out the salary survey on behalf of the City for the Study's benchmark classifications.

II. Salary Analysis

- Tabulated, summarized, and analyzed comparative compensation information obtained through the salary survey. Our pay tabulations compared the City's current minimum and maximum salaries for the surveyed positions at the average, 50th, 60th, 63rd, 75th and 80th percentiles for both the minimum and the maximum of the survey data for each classification. Data have been

displayed for each responding municipality and each benchmark classification and summarized in an overall table.

- Based on the above data, developed and recommended new pay ranges at the 63rd percentile.

III. Review of Revised Classifications

- Several positions which had experienced substantial changes in the nature and complexity of the duties performed were evaluated using GovHR's Job Analysis Questionnaire and Job Factor Analysis process. As a result, these positions were recommended for reassignment to new salary grades.

III. Draft and Final Report Preparation

- This draft report has been prepared by the Consultant and sent electronically to the City.
- Once review comments are returned by City, a final report will be prepared and the Consultant and returned to the City.

II. SALARY SURVEY

The City of Baraboo initiated this study with the objective of assuring that its pay plan is externally competitive. In order to achieve external competitiveness, a salary survey of comparable jurisdictions was conducted.

Selection of Comparable Jurisdictions for Survey Purposes

When selecting jurisdictions to serve as comparable entities, it is important to use criteria to evaluate the other jurisdictions to assure that those chosen as comparables will be the most similar to Baraboo. As part of the 2012 Study, a comprehensive analysis of the communities within 100 miles of Baraboo and with populations between 4,000 and 30,000 was performed according to the following criteria: population; property tax levy; equalized assessed value; spending per capita; general obligation debt; property tax rate; shared revenues; and proximity to Baraboo. The communities that were identified as most similar to the City of Baraboo according to those criteria were selected as comparables. Additionally, the communities of Marinette, Sturgeon Bay and Wisconsin Dells were added to the list of comparable communities at the request of the City. The complete list of comparables established in the 2012 Study is as follows; these same communities were surveyed as comparables for the 2017 plan update, as well:

COMPARABLE COMMUNITIES

Beaver Dam	Sparta
DeForest	Stoughton
Fort Atkinson	Sturgeon Bay
Marinette	Verona
McFarland	Wausaukee
Monroe	Whitewater
Portage	Wisconsin Dells
Reedsburg	Wisconsin Rapids

Selection of Benchmark Classifications for Survey Purposes

When developing the salary survey, it is important to select positions that are likely to have data available from the surveyed municipalities. These positions are generally referred to as benchmark

classifications. Based on the size of the study and number of positions in Baraboo, the Consultants recommended limiting the benchmark positions in the survey to approximately 30 classifications. This is because as the number of positions surveyed increases there tends to be a decline the number of organizations responding to the survey. This decline in response rates is thought to be due to the amount of work comparable organizations need to devote to completing a lengthier survey. Classifications recommended as benchmarks are those that:

1. Are representative of each occupational grouping; i.e., Public Works, Police, and Finance;
2. Include multiple numbers of City employees, when possible;
3. Can be described in a concise manner that accurately identifies the nature of work and level of difficulty;
4. Are known to commonly exist in other municipalities.

Thirty-one classifications were selected as benchmark positions for the survey. They are listed below:

Account Clerk	Parks, Recreation & Forestry Director
Administrative Assistant	Police Chief
Building & Grounds Maintenance Tech.	Police Lieutenant
Circulation Assistant	Police Sergeant
Circulation Supervisor	Public Works Director/City Engineer
City Administrator	Recreation Coordinator
City Clerk	Shelver
City Treasurer	Streets Semi-skilled Crewman
Community Service Officer	Streets Skilled Crewman
Engineering Technician	Streets Superintendent
Executive Assistant	Utilities Superintendent
Finance Director	Utility Billing Technician
Fire Chief	Wastewater Treatment Plant Foreman
Fire Inspector	Wastewater Treatment Plant Operator
Library Director	Youth Services Librarian
Office/Facility Manager	

The Salary Survey

After selecting the municipalities for the source of survey data and identifying the benchmark positions, the Consultants then prepared and distributed a salary survey to the sixteen comparable communities listed above. Twelve of the communities responded to the survey. Table 1 contains a summary of the benchmark salary survey data grouped according to the three pay plans the City maintains (Municipal;

Library; and Public Works, Utilities and Parks). The detailed salary survey data for each position is contained in Appendix A.

It is important to make a few of observations regarding Table 1 and Appendix A.

1. The salary data is information that was available as of July – August 2017. The new recommended salary ranges for the City were developed using this salary data from the comparables.
2. Some of the comparable municipalities provided salary range minimums and maximums for comparison purposes, while others (those that don't utilize salary ranges as part of their pay plans) provided actual salaries for surveyed positions. The salary range minimums and maximums were analyzed to determine the 50th, 60th, 63rd, 75th and 80th percentiles to identify wage ranges for "average" and "above average" payers. Any actual salaries provided by the comparable municipalities were not analyzed simply because there was abundant salary range information. Salary ranges are a better gauge of market salaries than an actual salary and are thus preferred to conduct analysis.
3. Salary ranges associated with positions that have been reclassified may not be consistent with other salary ranges in a particular Grade.
4. Data contained within Appendix A has been thoroughly reviewed. If the Consultants determined the data was not relevant, it was removed. Thus, if a specific position within the salary survey has two worksheets associated with it in Appendix A, then data were removed. The second data sheet will have the word "Edited" after the title of the position surveyed. If a specific data point was removed, it is highlighted on the first worksheet and then removed on the second worksheet associated with the position.

Appraisal and Use of Salary Survey Data

While comparing Baraboo's current salaries to those paid by other employers in the survey group, it must be noted that variations in compensation may be due to several factors, including:

1. Organizational size and economic conditions can have an impact on classifications. In smaller organizations, employees are often asked to "wear many hats" and therefore take on more duties and responsibilities than would normally be required of a certain position. In addition to

that, the recent economic downturn has forced organizations to "do more with less", compelling staff to take on more duties and responsibilities than they have in the past. Therefore, it becomes increasingly harder to compare "like" classifications within organizations. To try to avoid inaccurate comparisons, we always include a short job description of the classifications we are surveying in order to assure that we are comparing "like" positions.

2. Some employers place a different "relative worth" on certain groups of employees. For example, some employers are forced to place a higher value on certain employees or groups of employees because of the market, and therefore, pay them more. Overall, the policies and value judgments of different employers in compensating the same kind of work vary widely. There is rarely a single prevailing rate for any particular kind of work, even within the same labor market.
3. Exact comparisons among different employers of ostensibly similar jobs as to duties and responsibilities and related employment factors are sometimes difficult to make.

Nevertheless, comparative salary data generally is a good measure of the appropriate compensation rates with respect to the prevailing market. They are also useful as an indication of generally prevailing opinions concerning the pay relationships that should exist among different classes of work.

III. JOB EVALUATION

GovHR’s approach to job evaluation involves a quantitative “point and factor” comparison method, which “cross-compares” all jobs in the organization according to nine job factors:

1. Preparation and Training
2. Experience Required
3. Decision Making and Independent Judgment
4. Responsibility for Policy Development
5. Planning of Work
6. Contact with Others
7. Work of Others (Supervision Exercised)
8. Working Conditions
9. Use of Technology

The Job Factor Analysis process and tools are covered in detail in the original 2012 report to the City. A key element of the 2012 Study was a Job Factor Analysis of all the positions covered by the study and the development of a classification plan that grouped positions with similar Job Factor Analysis scores into salary grades.

Review of Revised Classifications

Over time, if the nature and complexity of a position’s duties change significantly the position should be re-evaluated according to the Job Factor Analysis (JFA) system to assess if the position’s JFA score has changed and re-assignment to a new salary grade is required. At the request of the City and as part of this 2017 plan update, several positions were re-evaluated. The results are as follows:

Current Title, JFA Score and Grade

City Clerk/Finance Director – 715 JFA/Grade 17

Parks, Rec. & Forestry Dtr. – 660 JFA/Grade 15

Rec. & Aquatics Supervisor – 425 JFA/Grade 8

Utilities Office Manager – 395 JFA/Grade 7

Proposed New Title, JFA Score and Grade

Finance Director – 745 JFA/Grade 17

AND

City Clerk – 610 JFA/Grade 14

Parks, Rec. & Forestry Dtr. – 685 JFA/Grade 16

Recreation Supervisor – 425 JFA/Grade 8

Utilities Office Manager – 450 JFA/Grade 9

IV. PAY PLAN UPDATE RECOMMENDATIONS

The City's Existing Pay Plan

As a result of the 2012 Study (and the 2014 plan expansion) by GovHR, the City adopted a pay plan with the following characteristics:

- **Three Salary Schedules:** one for Municipal positions; one for Library positions; and one for Public Works, Utilities and Parks positions;
- **A Blended Approach:** Lower grades are divided into “steps” through which employees advance from the minimum to the maximum of the salary range. Higher grades are “open range” with a salary minimum and maximum and no steps; employees advance through the range through increases of varying percentages depending upon performance reviews and the City’s financial resources;
- **An “Above-Market” Pay Philosophy:** The City’s elects to be an “above-market” payer with a pay plan that is designed to compensate employees at the 63rd percentile in comparison to its peer municipalities.

Proposed Pay Plan

At the request of the City, GovHR calculated new salary range minimums and maximums at the 63rd percentile for the pay plan based on current market data collected from its comparable municipalities. The characteristics of the pay plan as described above remain the same. The spreads from range minimum to maximum and the percentage of separation between salary grades generally remained the same as well, unless the market data clearly indicated a change was necessary to remain on par with the comparables. A comprehensive display of each position’s JFA score, salary grade, salary survey data (if available) and current and recommended salary ranges are in Table 1. The proposed pay ranges are displayed in Table 2 of the report.

Future Administration of the Pay Plan

In order to maintain competitive salary levels and salary ranges, there should be an annual review of the City’s salary ranges. The jurisdictions used in the survey group for this Study have been determined to

be comparable to the City of Baraboo. Therefore, the City can continue to use these jurisdictions as a comparable salary survey group for annual salary comparison purposes. The salary levels for these jurisdictions are current as of July and August 2017. It is GovHR's recommendation that an annual "survey" of these jurisdictions be conducted each year, to determine what percentage increase each organization in the comparable group is granting as the basis for calculating an annual "across-the-board increase" to their employees. It is the further recommendation of the Consultant that the salary ranges for each position be increased by the average percentage increase of the like group to retain the relative market value of the pay plan. A type of system such as this would ensure that the pay plan remained at market value.

APPRECIATION

GovHR USA, LLC has appreciated the opportunity to work with the City of Baraboo in this most important classification and compensation plan update.

**CITY OF BARABOO
COMPREHENSIVE TABLE - MUNICIPAL**

Table 1a

Position Title	Total	Point Range	Grade	Salary Survey Data		Baraboo - 2017		Proposed 2017	
				63rd Percentile		Salary Range		Salary Range (63rd)	
City Administrator	800	800+	18	\$ 80,654	\$ 105,804	\$ 79,851	\$ 100,610	\$ 93,000	\$ 120,900
				\$ 106,404	\$ 138,325				
Executive Management 85 point spread									
Police Chief	795	795-710	17	\$ 80,382	\$ 93,969	\$ 69,202	\$ 92,019	\$ 72,500	\$ 94,250
Fire Chief	775			\$ 75,002	\$ 91,908	\$ 69,202	\$ 92,019		
Finance Director (new position)	745			\$ 76,744	\$ 92,493	\$ 69,202	\$ 92,019		
Public Works Director/City Engineer	740			\$ 82,167	\$ 96,194	\$ 69,202	\$ 92,019		
Attorney	720					\$ 69,202	\$ 92,019		
Management 35 point spread									
Police Captain	690	705-675	16			\$ 63,170	\$ 82,098	\$ 67,333	\$ 87,532
Parks, Rec. & For. Dtr. (new grade)	685			\$ 64,833	\$ 76,314	\$ 63,170	\$ 82,098		
Parks, Rec. & For. Dtr. (current grade)	660	670-635	15	\$ 64,833	\$ 76,314	\$ 63,170	\$ 82,098	\$ 65,690	\$ 85,397
Administrative Lieutenant	660			\$ 66,126	\$ 85,750	\$ 61,610	\$ 80,101		
Operations Lieutenant	640			\$ 66,126	\$ 85,750	\$ 61,610	\$ 80,101		
City Clerk (new position)	610	630-595	14	\$ 65,336	\$ 83,738	\$ 60,133	\$ 78,146	\$ 64,088	\$ 83,315
Utilities Superintendent	580	590-555	13	\$ 64,146	\$ 75,713	\$ 58,677	\$ 76,253	\$ 62,525	\$ 81,283
Street Superintendent	535	550-515	12	\$ 70,557	\$ 79,720	\$ 57,200	\$ 74,360	\$ 61,000	\$ 79,300
City Treasurer	515					\$ 57,200	\$ 74,360		
Technical/Professional/Supervisory 20 point spread									
No one in grade		510-490	11			\$ 56,264	\$ 71,781	\$ 58,986	\$ 75,283
Patrol Sergeant	485	485-465	10	\$ 61,273	\$ 77,159	\$ 52,562	\$ 67,101	\$ 55,127	\$ 70,357
Detective Sergeant	485			\$ 61,273	\$ 77,159	\$ 52,562	\$ 67,101		
Loss Control & Safety Training Coord.	485					\$ 52,562	\$ 67,101		

**CITY OF BARABOO
COMPREHENSIVE TABLE - MUNICIPAL**

Table 1a

Position Title	Total	Point Range	Grade	Salary Survey Data 63rd Percentile		Baraboo - 2017 Salary Range		Proposed 2017 Salary Range (63rd)	
Utilities Office Manager (new grade)	450	460-440	9			\$ 49,109	\$ 62,733	\$ 51,521	\$ 65,755
Recreation Supervisor	425	435-415	8	\$ 50,035	\$ 57,956	\$ 45,926	\$ 58,594	\$ 48,150	\$ 61,453
Fire Inspector	410	410-390	7			\$ 42,910	\$ 54,766	\$ 45,000	\$ 57,433
Community Housing Manager	405					\$ 42,910	\$ 54,766		
Engineering Technician	405					\$ 42,910	\$ 54,766		
Utilities Office Mgr. (current grade)	395					\$ 42,910	\$ 54,766		
Service/Administrative Support 20 point spread									
No one in grade		385-365	6			\$ 35,797	\$ 45,698	\$ 38,256	\$ 48,825
Deputy Treasurer/Office Assistant	355	360-340	5			\$ 34,757	\$ 44,346	\$ 37,142	\$ 47,403
Deputy Clerk	340					\$ 34,757	\$ 44,346		
Parks & Recreation Facility Coordinator	335	335-315	4	\$ 34,659	\$ 45,057	\$ 33,758	\$ 43,077	\$ 36,060	\$ 46,023
Executive Assistant	335			\$ 36,949	\$ 45,935	\$ 33,758	\$ 43,077		
Public Works Administrative Assistant	320					\$ 33,758	\$ 43,077		
Community Service Officer	315					\$ 33,758	\$ 43,077		
CDA Admin. Assistant - Receptionist	305	310-290	3			\$ 32,760	\$ 41,808	\$ 35,010	\$ 44,682
Utility Billing Technician	305			\$ 34,946	\$ 43,785	\$ 32,760	\$ 41,808		
Office Assistant -- Acct. Clerk	300			\$ 36,158	\$ 46,427	\$ 32,760	\$ 41,808		
Maintenance	295					\$ 32,760	\$ 41,808		
Police Records Assistant/Admin. Asst.	290			\$ 38,171	\$ 45,540	\$ 32,760	\$ 41,808		
Police Clerk/Receptionist	265	285-265	2			\$ 31,824	\$ 40,581	\$ 33,990	\$ 43,381
No one in grade		260-240	1			\$ 30,888	\$ 39,416	\$ 33,000	\$ 42,117

*Because the limited survey data for the City Administrator position was split evenly between ranges and actual salaries, the survey data for both ranges and actuals at the 63rd percentile were calculated and averaged to form the recommended 2017 range maximum for

CITY OF BARABOO
COMPREHENSIVE TABLE - PUBLIC WORKS, UTILITIES AND PARKS

Table 1b

Position Title	Total	Point Range	Grade	Salary Survey Data 63rd Percentile		Baraboo - 2017 Salary Range		Proposed 2017 Salary Range (63rd)	
Second Tier 55 point spread									
Wastewater Plant Foreman	510	515-460	FF	\$ 49,322	\$ 64,337	\$ 42,578	\$ 54,350	\$49,438	\$63,097
Water Utility Foreman	500					\$ 42,578	\$ 54,350		
Parks Foreman	430	455-400	EE			\$ 41,558	\$ 52,998	\$46,640	\$59,526
Wastewater Plant Lab. Technician	410					\$ 41,558	\$ 52,998		
Mechanic	375	395-340	DD			\$ 40,518	\$ 51,709	\$44,000	\$56,156
Wastewater Treatment Plant Operator	355			\$ 44,719	\$ 55,066	\$ 40,518	\$ 51,709		
Water Skilled Crewman	340					\$ 40,518	\$ 51,709		
First Tier 30 point spread									
Zoo Manager	315	335-305	CC			\$ 39,541	\$ 50,461	\$41,778	\$53,320
Parks Equipment Manager	310					\$ 39,541	\$ 50,461		
Streets Skilled Crewman	305			\$ 43,118	\$ 53,787	\$ 39,541	\$ 50,461		
Streets Semi-skilled Crewman	280	300-270	BB	\$ 40,357	\$ 48,329	\$ 38,584	\$ 49,234	\$40,365	\$51,517
Parks Maintenance Technician	280					\$ 38,584	\$ 49,234		
Forestry Specialist	280					\$ 38,584	\$ 49,234		
Zoo Technician	280					\$ 38,584	\$ 49,234		
Muni. Building & Grounds Maint. Tech	255	265-235	AA			\$ 37,627	\$ 48,048	\$39,000	\$49,775
Civic Center B & G Maint. Tech.	245					\$ 37,627	\$ 48,048		

**CITY OF BARABOO
COMPREHENSIVE TABLE - LIBRARY**

Table 1c

Position Title	Total	Point Range	Grade	Salary Survey Data		Baraboo - 2017		Proposed 2017	
				63rd Percentile		Salary Range		Salary Range (63rd)	
Library Director	700	700-650	K	\$ 65,301	\$ 83,602	\$ 64,730	\$ 74,422	\$65,000	\$84,500
Full-time Staff Classifications 50 point spread									
Adult Svcs. Librarian/Asst. Director		645-595	J			\$ 44,346	\$ 56,597	\$44,366	\$56,623
No one in grade		590-540	I			\$ 42,224	\$ 53,893	\$42,253	\$53,927
Youth Services Librarian	515	535-485	H	\$ 43,826	\$ 51,069	\$ 40,227	\$ 51,314	\$40,241	\$51,359
No one in grade		480-430	G			\$ 38,293	\$ 48,880	\$38,325	\$48,913
Circulation Supervisor	385	425-375	F	\$ 35,902	\$ 44,774	\$ 36,462	\$ 46,571	\$36,500	\$46,584
Part-time Staff Classifications 30 point spread									
Teen Programming Coordinator	370	370-340	E			\$ 16.80	\$ 21.44	\$16.84	\$21.49
Cataloging/Purchasing Coordinator	365					\$ 16.80	\$ 21.44		
Youth Services - Programin Coord.	365					\$ 16.80	\$ 21.44		
Marketing, Adult Prog. & ILL Coord.	360					\$ 16.80	\$ 21.44		
Youth Services - Programming Asst.	335	335-305	D			\$ 15.55	\$ 19.85	\$15.31	\$19.54
Circulation Assistant	320			\$ 14.49	\$ 19.10	\$ 15.55	\$ 19.85		
Substitute Desk Attendant	280	300-270	C			\$ 14.40	\$ 18.37	\$13.92	\$17.76
No one in grade		265-235	B			\$ 13.33	\$ 17.02	\$12.65	\$16.14
Shelver	210	230-200	A	\$ 8.81	\$ 10.77	\$ 12.35	\$ 15.75	\$11.50	\$14.68
Housekeeper	200					\$ 12.35	\$ 15.75		

**CITY OF BARABOO
PROPOSED PAY RANGES**

Table 2

MUNICIPAL									
63rd Percentile									
Service/Administrative Support									
3% between Ranges									
27.5% Range Spread/Five 5% Increments									
	Minimum	Prob.	A	B	C	Maximum		2%	4%
1	\$33,000	\$34,650	\$36,383	\$38,202	\$40,112	\$42,117		\$842	\$1,685
2	\$33,990	\$35,690	\$37,474	\$39,348	\$41,315	\$43,381		\$868	\$1,735
3	\$35,010	\$36,760	\$38,598	\$40,528	\$42,555	\$44,682		\$894	\$1,787
4	\$36,060	\$37,863	\$39,756	\$41,744	\$43,831	\$46,023		\$920	\$1,841
5	\$37,142	\$38,999	\$40,949	\$42,996	\$45,146	\$47,403		\$948	\$1,896
6	\$38,256	\$40,169	\$42,177	\$44,286	\$46,500	\$48,825		\$977	\$1,953

Technical/Professional/Supervisory									
7% between Ranges									
30% Range Spread/Five 5% Increments									
	Minimum	Prob.	A	B	C	Maximum		2%	4%
7	\$45,000.00	\$47,250.00	\$49,612.50	\$52,093.13	\$54,697.78	\$57,432.67		\$1,149	\$2,297
8	\$48,150.00	\$50,557.50	\$53,085.38	\$55,739.64	\$58,526.63	\$61,452.96		\$1,229	\$2,458
9	\$51,520.50	\$54,096.53	\$56,801.35	\$59,641.42	\$62,623.49	\$65,754.66		\$1,315	\$2,630
10	\$55,126.94	\$57,883.28	\$60,777.45	\$63,816.32	\$67,007.13	\$70,357.49		\$1,407	\$2,814
11	\$58,985.82	\$61,935.11	\$65,031.87	\$68,283.46	\$71,697.63	\$75,282.52		\$1,506	\$3,011

Management									
2.5% between Ranges									
30% Range Spread/Open Range									
	Minimum					Maximum		2%	4%
12	\$61,000					\$79,300		\$1,586	\$3,172
13	\$62,525					\$81,283		\$1,626	\$3,251
14	\$64,088					\$83,315		\$1,666	\$3,333
15	\$65,690					\$85,397		\$1,708	\$3,416
16	\$67,333					\$87,532		\$1,751	\$3,501

Executive Management									
30% Range Spread/Open Range									
	Minimum					Maximum		2%	4%
17	\$72,500					\$94,250		\$1,885	\$3,770

City Administrator									
30% Range Spread/Open Range									
	Minimum					Maximum		2%	4%
18	\$93,000					\$120,900		\$2,418	\$4,836

**CITY OF BARABOO
PROPOSED PAY RANGES**

Table 2

PUBLIC WORKS/UTILITIES/PARKS									
Tier 1									
3% between Ranges									
30% Range Spread/5 5% Increments									
	Minimum	Prob.	A	B	C	Maximum		2%	4%
AA	\$39,000	\$40,950	\$42,998	\$45,147	\$47,405	\$49,775		\$995	\$1,991
BB	\$40,365	\$42,383	\$44,502	\$46,728	\$49,064	\$51,517		\$1,030	\$2,061
CC	\$41,778	\$43,867	\$46,060	\$48,363	\$50,781	\$53,320		\$1,066	\$2,133

Tier 2									
6% between Ranges									
30% Range Spread/Five 5% Increments									
	Minimum	Prob.	A	B	C	Maximum		2%	4%
DD	\$44,000	\$46,200	\$48,510	\$50,936	\$53,482	\$56,156		\$1,123	\$2,246
EE	\$46,640	\$48,972	\$51,421	\$53,992	\$56,691	\$59,526		\$1,191	\$2,381
FF	\$49,438	\$51,910	\$54,506	\$57,231	\$60,093	\$63,097		\$1,262	\$2,524

LIBRARY									
Part-time Staff Positions									
10% between Ranges									
30% Range Spread/Five 5% Increments									
	Minimum	Prob.	A	B	C	Maximum			
A	\$11.50	\$12.08	\$12.68	\$13.31	\$13.98	\$14.68			
B	\$12.65	\$13.28	\$13.95	\$14.64	\$15.38	\$16.14			
C	\$13.92	\$14.61	\$15.34	\$16.11	\$16.91	\$17.76			
D	\$15.31	\$16.07	\$16.88	\$17.72	\$18.61	\$19.54			
E	\$16.84	\$17.68	\$18.56	\$19.49	\$20.47	\$21.49			
								Based on number of hours worked in a year; not full-time	

Full-time Staff Positions									
5% between Ranges									
30% Range Spread/Five 5% Increments									
	Minimum	Prob.	A	B	C	Maximum			
F	\$36,500	\$38,325	\$40,241	\$42,253	\$44,366	\$46,584		\$932	\$1,863
G	\$38,325	\$40,241	\$42,253	\$44,366	\$46,584	\$48,913		\$978	\$1,957
H	\$40,241	\$42,253	\$44,366	\$46,584	\$48,913	\$51,359		\$1,027	\$2,054
I	\$42,253	\$44,366	\$46,584	\$48,913	\$51,359	\$53,927		\$1,079	\$2,157
J	\$44,366	\$46,584	\$48,913	\$51,359	\$53,927	\$56,623		\$1,132	\$2,265

Library Director									
30% Range Spread/Open Range									
	Minimum					Maximum		2%	4%
K	\$65,000					\$84,500		\$1,690	\$3,380

APPENDIX A

**BARABOO
DETAILED SALARY DATA**

	City Administrator				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$98,364.00	Director of Admin.; City has FT Mayor	40+ hrs/wk
DeForest			\$133,889.00	Administrator/Finance Director	40 hrs/wk
Fort Atkinson	\$79,532.54	\$96,668.83		City Manager/Finance Director	40 hrs/wk
Marinette			\$52,095.00	Mayor - elected official, no set hours, but does work 40 hrs/w	
McFarland	\$83,844.80	\$108,888.00		Recently held Treasurer title, too, but was moved to Clerk	
Monroe					N/R
Portage	\$74,990.00	\$104,720.00			40+ hrs/wk
Reedsburg	\$45/hr	negotiated		PT position, no benefits	24 hrs/wk
Sparta			\$93,379.00	2 positions: Co-Administrator/Econ. Dev. & Co-Admin/Treas.	
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee			\$118,233.00	No min or max, separate contract w/ Village Board	
Whitewater			\$94,572.00	City Manager	
Wisconsin Dells				Duties done by City Clerk/Administrative Coordinator	
Wisconsin Rapids			\$66,178.00	Mayor	40 hrs/wk
Baraboo	\$79,851.00	\$100,610.00			
Average	\$79,455.78	\$103,425.61	\$93,815.71		
50th Percentile	\$79,532.54	\$104,720.00	\$94,572.00		
60th Percentile	\$80,395.00	\$105,553.60	\$96,847.20		
63rd Percentile	\$80,653.73	\$105,803.68	\$97,529.76		
75th Percentile	\$81,688.67	\$106,804.00	\$108,298.50		
80th Percentile	\$82,119.90	\$107,220.80	\$114,259.20		

**BARABOO
DETAILED SALARY DATA**

City Administrator (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam				Director of Admin.; City has FT Mayor	40+ hrs/wk
DeForest			\$133,889.00	Administrator/Finance Director	40 hrs/wk
Fort Atkinson	\$79,532.54	\$96,668.83		City Manager/Finance Director	40 hrs/wk
Marinette	k			Mayor - elected official, no set hours, but does work 40 hrs/w	
McFarland	\$83,844.80	\$108,888.00		Recently held Treasurer title, too, but was moved to Clerk	
Monroe					N/R
Portage	\$74,990.00	\$104,720.00			40+ hrs/wk
Reedsburg				PT position, no benefits	24 hrs/wk
Sparta				2 positions: Co-Administrator/Econ. Dev. & Co-Admin/Treas.	
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee			\$118,233.00	No min or max, separate contract w/ Village Board	
Whitewater			\$94,572.00	City Manager	
Wisconsin Dells				Duties done by City Clerk/Administrative Coordinator	
Wisconsin Rapids				Mayor	40 hrs/wk
Baraboo	\$79,851.00	\$100,610.00			
Average	\$79,455.78	\$103,425.61	\$115,564.67		
50th Percentile	\$79,532.54	\$104,720.00	\$118,233.00		
60th Percentile	\$80,395.00	\$105,553.60	\$121,364.20		
63rd Percentile	\$80,653.73	\$105,803.68	\$122,303.56		
75th Percentile	\$81,688.67	\$106,804.00	\$126,061.00		
80th Percentile	\$82,119.90	\$107,220.80	\$127,626.60		

**BARABOO
DETAILED SALARY DATA**

Executive Secretary					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam					N/A
DeForest					N/A
Fort Atkinson	\$35,804.70	\$39,668.93		Administrator Secretary	40 hrs/wk
Marinette	\$38,005.50	\$48,652.50		Mayor's Assistant	37.5 hrs/wk
McFarland	\$39,312.00	\$51,064.00		Dep. Clerk-not true comp, reports to C/T, but does some duties	
Monroe					N/R
Portage	\$30,347.20	\$44,699.20		Reception/Administrative Assistant	40 hrs/wk
Reedsburg					N/A
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$34,964.80	\$41,724.80		Executive Assistant	40 hrs/wk
Wisconsin Dells				Duties done by City Clerk/Administrative Coordinator	
Wisconsin Rapids	\$41,608.00	\$47,075.00		Executive Coordinator	40 hrs/wk
Baraboo	\$33,758.00	\$43,077.00			
Average	\$36,673.70	\$45,480.74	#DIV/0!		
50th Percentile	\$36,905.10	\$45,887.10	#NUM!		
60th Percentile	\$38,005.50	\$47,075.00	#NUM!		
63rd Percentile	\$38,201.48	\$47,311.63	#NUM!		
75th Percentile	\$38,985.38	\$48,258.13	#NUM!		
80th Percentile	\$39,312.00	\$48,652.50	#NUM!		

**BARABOO
DETAILED SALARY DATA**

Executive Secretary (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam					N/A
DeForest					N/A
Fort Atkinson	\$35,804.70	\$39,668.93		Administrator Secretary	40 hrs/wk
Marinette	\$38,005.50	\$48,652.50		Mayor's Assistant	37.5 hrs/wk
McFarland				Dep. Clerk-not true comp, reports to C/T, but does some duties	
Monroe					N/R
Portage	\$30,347.20	\$44,699.20		Reception/Administrative Assistant	40 hrs/wk
Reedsburg					N/A
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Wausaukee					N/A
Whitewater	\$34,964.80	\$41,724.80		Executive Assistant	40 hrs/wk
Wisconsin Dells				Duties done by City Clerk/Administrative Coordinator	
Wisconsin Rapids	\$41,608.00	\$47,075.00		Executive Coordinator	40 hrs/wk
Baraboo	\$33,758.00	\$43,077.00			
Average	\$36,146.04	\$44,364.09	#DIV/0!		
50th Percentile	\$35,804.70	\$44,699.20	#NUM!		
60th Percentile	\$36,685.02	\$45,649.52	#NUM!		
63rd Percentile	\$36,949.12	\$45,934.62	#NUM!		
75th Percentile	\$38,005.50	\$47,075.00	#NUM!		
80th Percentile	\$38,726.00	\$47,390.50	#NUM!		

**BARABOO
DETAILED SALARY DATA**

	Finance Director				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$98,364.00	Director of Admin.; City has FT Mayor/City Adm	40+ hrs/wk
DeForest				duties performed by Administrator/Finance Director	
Fort Atkinson				duties performed by City Manager/Finance Director	
Marinette	\$67,259.00	\$86,106.00		Finance Director/Treasurer	40 hrs/wk
McFarland	\$74,609.60	\$96,907.20		Incumbent retired, no plans to refill, but still in pay scale	
Monroe					N/R
Portage	\$61,512.00	\$86,377.00		Also City Treasurer	40+ hrs/wk
Reedsburg	\$66,580.80	negotiated for DH		City Clerk - Treasurer	40 hrs/wk
Sparta				functions performed by Co-Admin/Treasuer	N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$91,582.00	\$117,229.00			40 hrs/wk
Whitewater	\$77,346.00	\$91,714.00		Finance and Administrative Services Director	40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids	\$80,743.00	\$91,350.00			40 hrs/wk
Baraboo	\$69,202.00	\$92,019.00		Recommended grade 17 for new Finance Director position	
Average	\$74,233.20	\$94,947.20	\$98,364.00		
50th Percentile	\$74,609.60	\$91,532.00	\$98,364.00		
60th Percentile	\$76,251.44	\$91,714.00	\$98,364.00		
63rd Percentile	\$76,743.99	\$92,492.98	\$98,364.00		
75th Percentile	\$79,044.50	\$95,608.90	\$98,364.00		
80th Percentile	\$80,063.60	\$96,907.20	\$98,364.00		

**BARABOO
DETAILED SALARY DATA**

	City Clerk				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$52,092.00	Dep. City Clerk; DOA is statutory Clerk, Acct. Clerk does payro	
DeForest			\$77,500.00	Deputy Village Administrator/City Clerk	40 hrs/wk
Fort Atkinson	\$67,833.58	\$75,158.30		Clerk-Treasurer	40 hrs/wk
Marinette	\$58,372.00	\$74,693.00			40 hrs/wk
McFarland	\$66,414.40	\$86,257.60		Clerk-Treasurer; recently acq'd Treasurer duties (was Dep. T.)	
Monroe					N/R
Portage	\$61,512.00	\$86,377.00			40+ hrs/wk
Reedsburg	\$41,184.00	\$52,416.00		City Clerk/Deputy Treasurer I and II	40 hrs/wk
Sparta			\$53,127.00		40+ hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$67,305.00	\$86,158.00			40 hrs/wk
Whitewater	\$48,557.00	\$57,958.00			40 hrs/wk
Wisconsin Dells			\$97,479.00	City Clerk/Admin. Coord. (City Admin, HR, CDA, Court)	
Wisconsin Rapids			\$63,400.00		40 hrs/wk
Baraboo	\$60,133.00	\$78,146.00		Recommended grade 14 for City Clerk	
Average	\$58,739.71	\$74,145.41	\$68,719.60		
50th Percentile	\$61,512.00	\$75,158.30	\$63,400.00		
60th Percentile	\$64,453.44	\$81,758.12	\$69,040.00		
63rd Percentile	\$65,335.87	\$83,738.07	\$70,732.00		
75th Percentile	\$66,859.70	\$86,207.80	\$77,500.00		
80th Percentile	\$67,126.88	\$86,237.68	\$81,495.80		

**BARABOO
DETAILED SALARY DATA**

City Clerk (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam				Dep. City Clerk; DOA is statutory Clerk, Acct. Clerk does payro	
DeForest				Deputy Village Administrator/City Clerk	40 hrs/wk
Fort Atkinson	\$67,833.58	\$75,158.30		Clerk-Treasurer	40 hrs/wk
Marinette	\$58,372.00	\$74,693.00			40 hrs/wk
McFarland	\$66,414.40	\$86,257.60		Clerk-Treasurer; recently acq'd Treasurer duties (was Dep. T.)	
Monroe					N/R
Portage	\$61,512.00	\$86,377.00			40+ hrs/wk
Reedsburg	\$41,184.00	\$52,416.00		City Clerk/Deputy Treasurer I and II	40 hrs/wk
Sparta			\$53,127.00		40+ hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$67,305.00	\$86,158.00			40 hrs/wk
Whitewater	\$48,557.00	\$57,958.00			40 hrs/wk
Wisconsin Dells				City Clerk/Admin. Coord. (City Admin, HR, CDA, Court)	
Wisconsin Rapids			\$63,400.00		40 hrs/wk
Baraboo	\$60,133.00	\$78,146.00		Recommended grade 14 for City Clerk	
Average	\$58,739.71	\$74,145.41	\$58,263.50		
50th Percentile	\$61,512.00	\$75,158.30	\$58,263.50		
60th Percentile	\$64,453.44	\$81,758.12	\$59,290.80		
63rd Percentile	\$65,335.87	\$83,738.07	\$59,598.99		
75th Percentile	\$66,859.70	\$86,207.80	\$60,831.75		
80th Percentile	\$67,126.88	\$86,237.68	\$61,345.40		

**BARABOO
DETAILED SALARY DATA**

City Treasurer					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$54,408.00	Dep. Treasurer; DOA is stat. Clerk & does some of these duties	
DeForest			\$23.41	Accountant/Treasurer; also perform some of Acct. Clerk duties	
Fort Atkinson	\$67,833.58	\$75,158.30		Clerk-Treasurer	40 hrs/wk
Marinette				combined with Finance Director	
McFarland	\$66,414.40	\$86,257.60		Clerk-Treasurer	40 hrs/wk
Monroe					N/R
Portage				Finance Director is City Treasurer	N/A
Reedsburg				Combined with City Clerk	
Sparta				functions carried out by Co-Admin/Treasurer	
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$41,036.00	\$48,983.00		Finance Support Services Manager	40 hrs/wk
Wisconsin Dells			\$64,400.00	Will increase to 74400 on 1-1-18	40-45
Wisconsin Rapids	\$59,867.00	\$67,734.00		Senior Accountant	40 hrs/wk
Baraboo	\$57,200.00	\$74,360.00			
Average	\$58,787.75	\$69,533.23	\$39,610.47		
50th Percentile	\$63,140.70	\$71,446.15	\$54,408.00		
60th Percentile	\$65,104.92	\$73,673.44	\$56,406.40		
63rd Percentile	\$66,087.03	\$74,787.09	\$57,405.60		
75th Percentile	\$66,769.20	\$77,933.13	\$59,404.00		
80th Percentile	\$66,982.07	\$79,598.02	\$60,403.20		

**BARABOO
DETAILED SALARY DATA**

	Account Clerk				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$35,942.40	\$44,907.20		Acct. Clerk II; does not do voting processes	40 hrs/wk
DeForest			\$46,862.40	Data Entry; does payroll, A/P, utility billing	40 hrs/wk
Fort Atkinson					N/A
Marinette	\$29,120.00	\$38,001.60		2 positions: Dep. City Clerk and A/P Clerk	
McFarland	\$55,764.80	\$72,425.60		Dep. Treas./Acct.; replaced Fin. Dtr. With this position; 40	
Monroe					N/R
Portage	\$37,377.60	\$55,036.80		Utility Account Clerk	40 hrs/wk
Reedsburg					N/A
Sparta			\$46,168.00	City Accountant	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$43,035.20	\$67,225.60			40 hrs/wk
Whitewater	\$34,964.80	\$41,724.80		Accounting Technician II -- Utilities	40 hrs/wk
Wisconsin Dells	\$27,736.80	\$39,585.00		Deputy Clerk-Treasurer	35 hrs/wk
Wisconsin Rapids			\$45,198.40		40 hrs/wk
Baraboo	\$32,760.00	\$41,808.00			
Average	\$37,705.94	\$51,272.37	\$46,076.27		
50th Percentile	\$35,942.40	\$44,907.20	\$46,168.00		
60th Percentile	\$36,803.52	\$50,984.96	\$46,306.88		
63rd Percentile	\$37,061.86	\$52,808.29	\$46,348.54		
75th Percentile	\$40,206.40	\$61,131.20	\$46,515.20		
80th Percentile	\$41,903.68	\$64,787.84	\$46,584.64		

**BARABOO
DETAILED SALARY DATA**

Account Clerk (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$35,942.40	\$44,907.20		Acct. Clerk II; does not do voting processes	40 hrs/wk
DeForest			\$46,862.40	Data Entry; does payroll, A/P, utility billing	40 hrs/wk
Fort Atkinson					N/A
Marinette	\$29,120.00	\$38,001.60		2 positions: Dep. City Clerk and A/P Clerk	
McFarland				Dep. Treas./Acct.; replaced Fin. Dtr. With this position; 40	
Monroe					N/R
Portage	\$37,377.60	\$55,036.80		Utility Account Clerk	40 hrs/wk
Reedsburg					N/A
Sparta				City Accountant	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$43,035.20	\$67,225.60			40 hrs/wk
Whitewater	\$34,964.80	\$41,724.80		Accounting Technician II -- Utilities	40 hrs/wk
Wisconsin Dells	\$27,736.80	\$39,585.00		Deputy Clerk-Treasurer	35 hrs/wk
Wisconsin Rapids			\$45,198.40		40 hrs/wk
Baraboo	\$32,760.00	\$41,808.00			
Average	\$34,696.13	\$47,746.83	\$46,030.40		
50th Percentile	\$35,453.60	\$43,316.00	\$46,030.40		
60th Percentile	\$35,942.40	\$44,907.20	\$46,196.80		
63rd Percentile	\$36,157.68	\$46,426.64	\$46,246.72		
75th Percentile	\$37,018.80	\$52,504.40	\$46,446.40		
80th Percentile	\$37,377.60	\$55,036.80	\$46,529.60		

**BARABOO
DETAILED SALARY DATA**

	Fire Chief				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$87,171.00	2015 rate*	
DeForest				Fire Dept is separate entity & not included in Village payroll	
Fort Atkinson	\$70,560.46	\$78,181.79			40 hrs/wk
Marinette	\$67,259.00	\$86,106.00			40 hrs/wk
McFarland	\$79,102.40	\$102,731.20		Also includes EMC	40 hrs/wk
Monroe					N/R
Portage	\$65,818.00	\$92,423.00			40+ hrs/wk
Reedsburg	\$5,000.00			Call Fire Dpt. System. Fire dept is associated dept.	
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater				WW Fire is separate entity that City contracts w/ for service	
Wisconsin Dells			\$12,000.00	Volunteer Fire Dept.	
Wisconsin Rapids	\$80,743.00	\$91,350.00			40 hrs/wk
Baraboo	\$69,202.00	\$92,019.00			
Average	\$61,413.81	\$90,158.40	\$49,585.50		
50th Percentile	\$68,909.73	\$91,350.00	\$49,585.50		
60th Percentile	\$70,560.46	\$91,779.20	\$57,102.60		
63rd Percentile	\$71,841.75	\$91,907.96	\$59,357.73		
75th Percentile	\$76,966.92	\$92,423.00	\$68,378.25		
80th Percentile	\$79,102.40	\$94,484.64	\$72,136.80		
	*Beaver Dam: 2015 rates given. Fire Union contract has not been settled. Position is not Union but will be adjusted after contract settlement.				

**BARABOO
DETAILED SALARY DATA**

Fire Chief (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$87,171.00	2015 rate*	
DeForest				Fire Dept is separate entity & not included in Village payroll	
Fort Atkinson	\$70,560.46	\$78,181.79			40 hrs/wk
Marinette	\$67,259.00	\$86,106.00			40 hrs/wk
McFarland	\$79,102.40	\$102,731.20		Also includes EMC	40 hrs/wk
Monroe					N/R
Portage	\$65,818.00	\$92,423.00			40+ hrs/wk
Reedsburg				Call Fire Dpt. System. Fire dept is associated dept.	
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater				WW Fire is separate entity that City contracts w/ for service	
Wisconsin Dells				Volunteer Fire Dept.	
Wisconsin Rapids	\$80,743.00	\$91,350.00			40 hrs/wk
Baraboo	\$69,202.00	\$92,019.00			
Average	\$72,696.57	\$90,158.40	\$87,171.00		
50th Percentile	\$70,560.46	\$91,350.00	\$87,171.00		
60th Percentile	\$73,977.24	\$91,779.20	\$87,171.00		
63rd Percentile	\$75,002.27	\$91,907.96	\$87,171.00		
75th Percentile	\$79,102.40	\$92,423.00	\$87,171.00		
80th Percentile	\$79,430.52	\$94,484.64	\$87,171.00		
	*Beaver Dam: 2015 rates given. Fire Union contract has not been settled. Position is not Union but will be adjusted after contract settlement.				

**BARABOO
DETAILED SALARY DATA**

	Fire Inspector				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$46,486.00	\$62,284.00		Firefighter; does Inspections as part of duties; 2015 rate*	
DeForest				Fire Dept is separate entity & not included in Village payroll	
Fort Atkinson					N/A
Marinette	\$54,800.00	\$70,163.00		Assistant Fire Chief	56 hrs/wk
McFarland	\$49,628.80	\$64,459.20		Fire Inspector/Public Information Specialist	40 hrs/wk
Monroe					N/R
Portage	\$48,152.00	\$54,704.00		Represented by IAFF #2775	40 hrs/wk
Reedsburg	\$6,000.00			Call Fire Dpt. System. This is split bet. two positions	
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Wausaukee					N/A
Whitewater				WW Fire is separate entity that City contracts w/ for service	
Wisconsin Dells			\$40,000.00	Contracted Service	
Wisconsin Rapids	\$65,087.00	\$73,639.00		Captain of Operations	40 hrs/wk
Baraboo	\$42,910.00	\$54,766.00			
Average	\$45,025.63	\$65,049.84	\$40,000.00		
50th Percentile	\$48,890.40	\$64,459.20	\$40,000.00		
60th Percentile	\$49,628.80	\$66,740.72	\$40,000.00		
63rd Percentile	\$50,404.48	\$67,425.18	\$40,000.00		
75th Percentile	\$53,507.20	\$70,163.00	\$40,000.00		
80th Percentile	\$54,800.00	\$70,858.20	\$40,000.00		
	*Beaver Dam: 2015 rates given. Fire Union contract has not been settled.				

**BARABOO
DETAILED SALARY DATA**

Fire Inspector (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam				Firefighter; does Inspections as part of duties; 2015 rate*	
DeForest				Fire Dept is separate entity & not included in Village payroll	
Fort Atkinson					N/A
Marinette				Assistant Fire Chief	56 hrs/wk
McFarland	\$49,628.80	\$64,459.20		Fire Inspector/Public Information Specialist	40 hrs/wk
Monroe					N/R
Portage	\$48,152.00	\$54,704.00		Represented by IAFF #2775	40 hrs/wk
Reedsburg				Call Fire Dpt. System. This is split bet. two positions	
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater				WW Fire is separate entity that City contracts w/ for service	
Wisconsin Dells				Contracted Service	
Wisconsin Rapids				Captain of Operations	40 hrs/wk
Baraboo	\$42,910.00	\$54,766.00			
Average	\$48,890.40	\$59,581.60	#DIV/0!		
50th Percentile	\$48,890.40	\$59,581.60	#NUM!		
60th Percentile	\$49,038.08	\$60,557.12	#NUM!		
63rd Percentile	\$49,082.38	\$60,849.78	#NUM!		
75th Percentile	\$49,259.60	\$62,020.40	#NUM!		
80th Percentile	\$49,333.44	\$62,508.16	#NUM!		
*Beaver Dam: 2015 rates given. Fire Union contract has not been settled.					

**BARABOO
DETAILED SALARY DATA**

	Library Director				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$68,028.00	Library Administrator	40+ hrs/wk
DeForest			\$76,700.00		40 hrs/wk
Fort Atkinson	\$65,104.42	\$72,136.69		Library Director	40 hrs/wk
Marinette					N/A
McFarland	\$66,414.40	\$86,257.60			40 hrs/wk
Monroe					N/R
Portage	\$57,488.00	\$80,725.00			40+ hrs/wk
Reedsburg	\$64,292.80	negotiated for DH		Library is associated dept. under Lib. Trustees	40 hrs/wk
Sparta			\$59,440.00		40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$70,007.00	\$89,135.00			40 hrs/wk
Whitewater	\$62,635.00	\$74,764.00			40 hrs/wk
Wisconsin Dells			\$59,439.00		40-45 hrs/wk
Wisconsin Rapids					N/A
Baraboo	\$64,730.00	\$74,422.00			
Average	\$64,323.60	\$80,603.66	\$65,901.75		
50th Percentile	\$64,698.61	\$80,725.00	\$63,734.00		
60th Percentile	\$65,104.42	\$82,938.04	\$66,310.40		
63rd Percentile	\$65,300.91	\$83,601.95	\$67,083.32		
75th Percentile	\$66,086.90	\$86,257.60	\$70,196.00		
80th Percentile	\$66,414.40	\$86,833.08	\$71,496.80		

**BARABOO
DETAILED SALARY DATA**

	Youth Services Librarian				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$44,436.00	\$50,196.00			40+ hrs/wk
DeForest			\$42,515.20	Children's Librarian	40 hrs/wk
Fort Atkinson	\$46,954.54	\$50,530.27		Youth Librarian	
Marinette					N/A
McFarland	\$41,662.40	\$54,121.60			40 hrs/wk
Monroe					N/R
Portage	\$37,440.00	\$49,920.00			40 hrs/wk
Reedsburg	\$40,144.00	set by Lib. Brd.		Library is associated dept. under Lib. Trustees	40 hrs/wk
Sparta			\$41,800.00		40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$51,112.00	\$65,426.00			40 hrs/wk
Whitewater	\$37,998.00	\$45,354.00		Youth Education Services Librarian	40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids					N/A
Baraboo	\$40,227.00	\$51,314.00			
Average	\$42,820.99	\$52,591.31	\$42,157.60		
50th Percentile	\$41,662.40	\$50,363.14	\$42,157.60		
60th Percentile	\$43,326.56	\$50,530.27	\$42,229.12		
63rd Percentile	\$43,825.81	\$51,068.97	\$42,250.58		
75th Percentile	\$45,695.27	\$53,223.77	\$42,336.40		
80th Percentile	\$46,450.84	\$54,121.60	\$42,372.16		

**BARABOO
DETAILED SALARY DATA**

	Circulation Supervisor				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$44,136.00	\$50,196.00		Tech. & Public Services Librarian	40+ hrs/wk
DeForest			\$32,510.40	Circulation Manager	40 hrs/wk
Fort Atkinson					N/A
Marinette					N/A
McFarland	\$33,009.60	\$42,868.80		Library Assistant II	40 hrs/wk
Monroe					N/R
Portage	\$29,120.00	\$37,440.00			40 hrs/wk
Reedsburg			\$45,905.60	Falls under Assoc. Dtr.	40 hrs/wk
Sparta			\$42,853.00	Adult Services Librarian	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$12.90	\$21.50		Library Asst. I (PT) to IV	Varies
Whitewater	\$48,557.00	\$57,958.00		Assistant Library Director	40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids					N/A
Baraboo	\$36,462.00	\$46,571.00			
Average	\$30,967.10	\$37,696.86	\$40,423.00		
50th Percentile	\$33,009.60	\$42,868.80	\$42,853.00		
60th Percentile	\$37,460.16	\$45,799.68	\$43,463.52		
63rd Percentile	\$38,795.33	\$46,678.94	\$43,646.68		
75th Percentile	\$44,136.00	\$50,196.00	\$44,379.30		
80th Percentile	\$45,020.20	\$51,748.40	\$44,684.56		

**BARABOO
DETAILED SALARY DATA**

Circulation Supervisor (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$44,136.00	\$50,196.00		Tech. & Public Services Librarian	40+ hrs/wk
DeForest			\$32,510.40	Circulation Manager	40 hrs/wk
Fort Atkinson					N/A
Marinette					N/A
McFarland	\$33,009.60	\$42,868.80		Library Assistant II	40 hrs/wk
Monroe					N/R
Portage	\$29,120.00	\$37,440.00			40 hrs/wk
Reedsburg			\$45,905.60	Falls under Assoc. Dtr.	40 hrs/wk
Sparta			\$42,853.00	Adult Services Librarian	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee				Library Asst. I (PT) to IV	Varies
Whitewater				Assistant Library Director	40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids					N/A
Baraboo	\$36,462.00	\$46,571.00			
Average	\$35,421.87	\$43,501.60	\$40,423.00		
50th Percentile	\$33,009.60	\$42,868.80	\$42,853.00		
60th Percentile	\$35,234.88	\$44,334.24	\$43,463.52		
63rd Percentile	\$35,902.46	\$44,773.87	\$43,646.68		
75th Percentile	\$38,572.80	\$46,532.40	\$44,379.30		
80th Percentile	\$39,685.44	\$47,265.12	\$44,684.56		

**BARABOO
DETAILED SALARY DATA**

	Circulation Assistant				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$11.59	Library Clerk	20
DeForest			\$10.00	Clerk	11 PT Clerks
Fort Atkinson					N/A
Marinette					N/A
McFarland	\$14.12	\$18.34		Lib. Asst. I; 4 employees all PT under 1200/yr	~20 hrs/wk
Monroe					N/R
Portage	\$9.00	\$11.00		Circulation Clerk	15-30 hrs/wk
Reedsburg			\$11.01	Library is associated dept. under Lib. Trustees	37 hrs/wk
Sparta			\$34,794.00	Admin. Asst.	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$13.60	\$16.24		Customer Service Specialist	25 hrs/wk
Wisconsin Dells	\$15.54	\$21.25		Library Clerks	40 hrs/wk
Wisconsin Rapids					N/A
Baraboo	\$14.40	\$18.37			
Average	\$13.07	\$16.71	\$8,706.65		
50th Percentile	\$13.86	\$17.29	\$11.30		
60th Percentile	\$14.02	\$17.92	\$11.47		
63rd Percentile	\$14.06	\$18.11	\$11.53		
75th Percentile	\$14.48	\$19.07	\$8,707.19		
80th Percentile	\$14.69	\$19.50	\$13,924.55		

**BARABOO
DETAILED SALARY DATA**

Circulation Assistant (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$11.59	Library Clerk	20
DeForest			\$10.00	Clerk	11 PT Clerks
Fort Atkinson					N/A
Marinette					N/A
McFarland	\$14.12	\$18.34		Lib. Asst. I; 4 employees all PT under 1200/yr	~20 hrs/wk
Monroe					N/R
Portage				Circulation Clerk	15-30 hrs/wk
Reedsburg			\$11.01	Library is associated dept. under Lib. Trustees	37 hrs/wk
Sparta			\$34,794.00	Admin. Asst.	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$13.60	\$16.24		Customer Service Specialist	25 hrs/wk
Wisconsin Dells	\$15.54	\$21.25		Library Clerks	40 hrs/wk
Wisconsin Rapids					N/A
Baraboo	\$14.40	\$18.37			
Average	\$14.42	\$18.61	\$8,706.65		
50th Percentile	\$14.12	\$18.34	\$11.30		
60th Percentile	\$14.40	\$18.92	\$11.47		
63rd Percentile	\$14.49	\$19.10	\$11.53		
75th Percentile	\$14.83	\$19.80	\$8,707.19		
80th Percentile	\$14.97	\$20.09	\$13,924.55		

**BARABOO
DETAILED SALARY DATA**

	Shelver				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$8.45	Page	20
DeForest			\$8.67	Page	3 PT Pages
Fort Atkinson					N/A
Marinette					N/A
McFarland	\$7.47	\$9.71		5 Shelvers, all part-time	~10 hrs/wk
Monroe					N/R
Portage	\$7.50	\$8.50		Page	15-30 hrs/wk
Reedsburg			\$7.75	Library is associated dept. under Lib. Trustees	10 hrs/wk
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$12.52	\$13.80		Customer Service Associate	25 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids					N/A
Baraboo	\$12.35	\$15.75			
Average	\$9.16	\$10.67	\$8.29		
50th Percentile	\$7.50	\$9.71	\$8.45		
60th Percentile	\$8.50	\$10.53	\$8.49		
63rd Percentile	\$8.81	\$10.77	\$8.51		
75th Percentile	\$10.01	\$11.76	\$8.56		
80th Percentile	\$10.51	\$12.16	\$8.58		

**BARABOO
DETAILED SALARY DATA**

Parks, Recreation & Forestry Director						
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment	Minimum Salary
Beaver Dam				Comm. Act. & Svcs. Dtr.; inc. Sr. Ctr., no Maint. or Forestry		
DeForest				See Director of Public Services in DPW		
Fort Atkinson	\$65,104.42	\$72,136.69		Parks & Recreation Director & Adult Programm	40 hrs/wk	\$65,104.42
Marinette					N/A	
McFarland				Falls under PW Dtr; no Rec program (run by School District)		
Monroe					N/R	
Portage	\$55,543.00	\$80,726.00			40+ hrs/wk	\$55,543.00
Reedsburg	\$67,246.40	negotiated for DH			40 hrs/wk	\$67,246.40
Sparta			\$64,500.00		40+ hrs/wk	
Stoughton					N/R	
Sturgeon Bay					N/R	
Verona					N/R	
Wausaukee					N/A	
Whitewater	\$62,635.00	\$74,764.00		Parks & Recreation Director	40 hrs/wk	\$62,635.00
Wisconsin Dells			\$62,130.00	Parks, Rec & Waterways Dtr (over boat launch/dock/rentals)		
Wisconsin Rapids	\$59,867.00	\$67,734.00		Park, Recreation & Building Supervisor	40 hrs/wk	
Baraboo	\$ 63,170.00	\$ 82,098.00		Recommended grade 16		\$ 63,170.00
Average	\$62,079.16	\$73,840.17	\$63,315.00			\$62,632.20
50th Percentile	\$62,635.00	\$73,450.34	\$63,315.00			\$63,869.71
60th Percentile	\$63,622.77	\$74,238.54	\$63,552.00			\$64,610.53
63rd Percentile	\$63,919.10	\$74,475.00	\$63,623.10			\$64,832.78
75th Percentile	\$65,104.42	\$76,254.50	\$63,907.50			\$65,639.91
80th Percentile	\$65,532.81	\$77,148.80	\$64,026.00			\$65,961.21

**BARABOO
DETAILED SALARY DATA**

Parks, Recreation & Forestry Director (edited)						
Comparable Community	Maximum Salary	Actual Salary	Title (If Different)	Comment	Minimum Salary	Maximum Salary
Beaver Dam			Comm. Act. & Svcs. Dtr.; inc. Sr. Ctr., no Maint. or Forestry			
DeForest			See Director of Public Services in DPW			
Fort Atkinson	\$72,136.69		Parks & Recreation Director & Adult Programm	40 hrs/wk		
Marinette				N/A	\$56,572.00	\$72,399.00
McFarland			Falls under PW Dtr; no Rec program (run by School District)			
Monroe				N/R		
Portage	\$80,726.00			40+ hrs/wk	\$30,347.20	\$44,699.20
Reedsburg	negotiated for DH			40 hrs/wk		
Sparta		\$64,500.00		40+ hrs/wk		
Stoughton				N/R		
Sturgeon Bay				N/R		
Verona				N/R		
Wausaukee				N/A	\$37,627.20	\$47,008.00
Whitewater	\$74,764.00		Parks & Recreation Director	40 hrs/wk	\$45,037.00	\$53,758.00
Wisconsin Dells		\$62,130.00	Parks, Rec & Waterways Dtr (over boat launch/dock/rentals)			
Wisconsin Rapids			Park, Recreation & Building Supervisor	40 hrs/wk	\$54,649.00	\$61,831.00
Baraboo	\$ 82,098.00		Recommended grade 16		\$45,926.00	\$58,594.00
Average	\$75,875.56	\$63,315.00			\$44,846.48	\$55,939.04
50th Percentile	\$74,764.00	\$63,315.00			\$45,037.00	\$53,758.00
60th Percentile	\$75,956.40	\$63,552.00			\$48,881.80	\$56,987.20
63rd Percentile	\$76,314.12	\$63,623.10			\$50,035.24	\$57,955.96
75th Percentile	\$77,745.00	\$63,907.50			\$54,649.00	\$61,831.00
80th Percentile	\$78,341.20	\$64,026.00			\$55,033.60	\$63,944.60

**BARABOO
DETAILED SALARY DATA**

Recreation Coordinator			
Comparable Community	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$49,968.00	Community Activities & Services Office Administrator	
DeForest	\$32,864.00	Recreation Supervisor; annual calc @ 40 hrs/wk	30 hrs/wk
Fort Atkinson			N/A
Marinette		Recreation Director	40 hrs/wk
McFarland		No Rec program, run by School District	N/A
Monroe			N/R
Portage		Annual salary calculated @ 40 hrs/wk	20-30 hrs/wk
Reedsburg	\$43,992.00	Part-time seasonal; 32 hrs/wk summer; annual calc @ 40	
Sparta	\$40,500.00	Rec. Specialist	40+ hrs/wk
Stoughton			N/R
Sturgeon Bay			N/R
Verona			N/R
Waunakee			40 hrs/wk
Whitewater		Recreation & Community Events Programmer	40 hrs/wk
Wisconsin Dells	\$47,476.00		40 hrs/wk
Wisconsin Rapids			28 hrs/wk
Baraboo			
Average	\$42,960.00		
50th Percentile	\$43,992.00		
60th Percentile	\$45,385.60		
63rd Percentile	\$45,803.68		
75th Percentile	\$47,476.00		
80th Percentile	\$47,974.40		

**BARABOO
DETAILED SALARY DATA**

	Office/Facility Manager				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$35,859.20	Comm. Act. & Svcs. Customer Service	40 hrs/wk
DeForest					N/A
Fort Atkinson					N/A
Marinette			\$40,209.00	Program Assistant	37.5 hrs/wk
McFarland					N/A
Monroe					N/R
Portage	\$37,377.60	\$55,036.80		Park & Recreation Secretary	40 hrs/wk
Reedsburg					N/A
Sparta			\$36,838.00	Admin. Asst.	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$12.90	\$16.12		Part-time position	Hours vary
Whitewater					N/A
Wisconsin Dells					N/A
Wisconsin Rapids			\$47,195.20	Admin. Asst.	40 hrs/wk
Baraboo	\$33,758.00	\$43,077.00			
Average	\$18,695.25	\$27,526.46	\$40,025.35		
50th Percentile	\$18,695.25	\$27,526.46	\$38,523.50		
60th Percentile	\$22,431.72	\$33,028.53	\$39,534.80		
63rd Percentile	\$23,552.66	\$34,679.15	\$39,838.19		
75th Percentile	\$28,036.43	\$41,281.63	\$41,955.55		
80th Percentile	\$29,904.66	\$44,032.66	\$43,003.48		

**BARABOO
DETAILED SALARY DATA**

Office/Facility Manager (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$35,859.20	Comm. Act. & Svcs. Customer Service	40 hrs/wk
DeForest					N/A
Fort Atkinson					N/A
Marinette			\$40,209.00	Program Assistant	37.5 hrs/wk
McFarland					N/A
Monroe					N/R
Portage	\$37,377.60	\$55,036.80		Park & Recreation Secretary	40 hrs/wk
Reedsburg					N/A
Sparta			\$36,838.00	Admin. Asst.	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee				Part-time position	Hours vary
Whitewater					N/A
Wisconsin Dells					N/A
Wisconsin Rapids			\$47,195.20	Admin. Asst.	40 hrs/wk
Baraboo	\$33,758.00	\$43,077.00			
Average	\$37,377.60	\$55,036.80	\$40,025.35		
50th Percentile	\$37,377.60	\$55,036.80	\$38,523.50		
60th Percentile	\$37,377.60	\$55,036.80	\$39,534.80		
63rd Percentile	\$37,377.60	\$55,036.80	\$39,838.19		
75th Percentile	\$37,377.60	\$55,036.80	\$41,955.55		
80th Percentile	\$37,377.60	\$55,036.80	\$43,003.48		

**BARABOO
DETAILED SALARY DATA**

	Building & Grounds Maintenance Technician				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$19.97	\$24.95		Skilled Laborer -- Parks	40
DeForest					N/A
Fort Atkinson	\$40,553.76	\$44,937.36		Building Maintenance; Park Caretaker	40 hrs/wk
Marinette			\$20.62		40 hrs/wk
McFarland					N/A
Monroe					N/R
Portage	\$17.97	\$26.46			40 hrs/wk
Reedsburg	\$17.02	\$19.06			40 hrs/wk
Sparta			\$16.00		40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$25.87	\$32.32		Building Service Manager	40 hrs/wk
Whitewater	\$20.56	\$23.75		Building Maintenance	40 hrs/wk
Wisconsin Dells	\$17.54	\$25.13		Custodian/Building & Grounds	40 hrs/wk
Wisconsin Rapids	\$23.78	\$24.32			40 hrs/wk
Baraboo	\$37,627.00	\$48,048.00			
Average	\$5,087.06	\$5,639.17	\$18.31		
50th Percentile	\$20.27	\$25.04	\$18.31		
60th Percentile	\$21.20	\$25.40	\$18.77		
63rd Percentile	\$22.33	\$25.86	\$19.00		
75th Percentile	\$24.30	\$27.93	\$19.47		
80th Percentile	\$25.03	\$29.98	\$19.70		

**BARABOO
DETAILED SALARY DATA**

Police Chief					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$88,776.00	2015 rate*	40+ hrs/wk
DeForest			\$96,250.00		40 hrs/wk
Fort Atkinson	\$76,014.43	\$84,225.02			40 hrs/wk
Marinette	\$69,030.00	\$88,371.00			40 hrs/wk
McFarland	\$79,102.40	\$102,731.20			40 hrs/wk
Monroe					N/R
Portage	\$65,818.00	\$92,423.00			40+ hrs/wk
Reedsburg	\$94,993.60	negotiated for DH			40 hrs/wk
Sparta			\$83,046.00		40+ hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$94,286.00	\$117,749.00			40 hrs/wk
Whitewater			\$92,334.00		40 hrs/wk
Wisconsin Dells			\$94,300.00	Also oversees parking enforcement & planning	
Wisconsin Rapids	\$80,743.00	\$91,350.00			40 hrs/wk
Baraboo	\$69,202.00	\$92,019.00			
Average	\$79,998.20	\$96,141.54	\$90,941.20		
50th Percentile	\$79,102.40	\$91,886.50	\$92,334.00		
60th Percentile	\$80,086.76	\$92,423.00	\$93,120.40		
63rd Percentile	\$80,382.07	\$93,969.23	\$93,356.32		
75th Percentile	\$87,514.50	\$100,154.15	\$94,300.00		
80th Percentile	\$91,577.40	\$102,731.20	\$94,690.00		
	*Beaver Dam: 2015 rates given. Police Union contract has not been settled. Position is not Union but will be adjusted after contract settlement.				

**BARABOO
DETAILED SALARY DATA**

	Police Lieutenant				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$72,552.00	2015 rate*	40+ hrs/wk
DeForest			\$81,325.00		40 hrs/wk
Fort Atkinson	\$65,104.42	\$72,136.69			40 hrs/wk
Marinette	\$54,800.00	\$70,163.00			40 hrs/wk
McFarland	\$66,414.40	\$86,257.60			40 hrs/wk
Monroe					N/R
Portage	\$61,505.60	\$86,382.40		Administrative Lieutenant	40 hrs/wk
Reedsburg	\$69,056.00	\$83,948.80			40 hrs/wk
Sparta			\$64,869.00		40+ hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Wauwaukee	\$80,796.00	\$100,894.00			40 hrs/wk
Whitewater			\$71,616.90		38.6 hrs/wk
Wisconsin Dells			\$83,636.00		40 hrs/wk
Wisconsin Rapids	\$62,477.00	\$76,122.00		2-2, 3-2, 2-3 (12 hour shifts)	
Baraboo	\$61,610.00	\$80,101.00			
Average	\$65,736.20	\$82,272.07	\$74,799.78		
50th Percentile	\$65,104.42	\$83,948.80	\$72,552.00		
60th Percentile	\$65,890.41	\$85,334.08	\$76,061.20		
63rd Percentile	\$66,126.20	\$85,749.66	\$77,815.80		
75th Percentile	\$67,735.20	\$86,320.00	\$81,325.00		
80th Percentile	\$68,527.68	\$86,357.44	\$81,787.20		
	*Beaver Dam: 2015 rates given. Police Union contract has not been settled. Position is not Union but will be adjusted after contract settlement.				

**BARABOO
DETAILED SALARY DATA**

	Police Sergeant				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$67,128.00	2015 rate*	40+ hrs/wk
DeForest			\$75,162.00	4 Sergeants	
Fort Atkinson					N/A
Marinette			\$57,720.00		40 hrs/wk
McFarland	\$52,279.50	\$67,899.00		Works a 1950 annual sched. Like Officers	37.5 hrs/wk
Monroe					N/R
Portage	\$57,252.00	\$60,196.50		Works 6-3 sched, avg 75 hrs/2 wk pay period; rep'd by WPPA	
Reedsburg	\$62,732.80	\$76,252.80			
Sparta			\$57,701.00	4 Sgts on staff, all paid same	40+ hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$72,696.00	\$90,792.00			40 hrs/wk
Whitewater					N/A
Wisconsin Dells	\$59,692.00	\$77,995.00			4/2 week
Wisconsin Rapids			\$69,048.00		2-2, 3-2, 2-3 (12 hour shifts)
Baraboo	\$52,562.00	\$67,101.00			
Average	\$60,930.46	\$74,627.06	\$65,351.80		
50th Percentile	\$59,692.00	\$76,252.80	\$67,128.00		
60th Percentile	\$60,908.32	\$76,949.68	\$67,896.00		
63rd Percentile	\$61,273.22	\$77,158.74	\$68,126.40		
75th Percentile	\$62,732.80	\$77,995.00	\$69,048.00		
80th Percentile	\$64,725.44	\$80,554.40	\$70,270.80		
	*Beaver Dam: 2015 rates given. Police Union contract has not been settled. Position is not Union but will be adjusted after contract settlement.				

**BARABOO
DETAILED SALARY DATA**

Community Service Officer					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam					N/A
DeForest					N/A
Fort Atkinson					N/A
Marinette			\$39,936.00	Code Enforcement Officer	40 hrs/wk
McFarland	\$59,163.00	\$63,160.50		Is Police Officer and member of Union	37.5 hrs/wk
Monroe					N/R
Portage	\$45,115.20	\$65,416.00			40 hrs/wk
Reedsburg					N/A
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater			\$22,360.00	Annual calc @ 40 hrs/wk	20 hrs/wk
Wisconsin Dells	\$13.00	\$15.00		Seas. May-Sept mostly parking enf. & traf cont.	40 hrs/wk
Wisconsin Rapids	\$36,385.00	\$41,171.00		Ordinance Control Officer	40 hrs/wk
Baraboo	\$33,758.00	\$43,077.00			
Average	\$35,169.05	\$42,440.63	\$31,148.00		
50th Percentile	\$40,750.10	\$52,165.75	\$31,148.00		
60th Percentile	\$43,369.16	\$58,762.60	\$32,905.60		
63rd Percentile	\$44,154.88	\$60,741.66	\$33,432.88		
75th Percentile	\$48,627.15	\$63,724.38	\$35,542.00		
80th Percentile	\$50,734.32	\$64,062.70	\$36,420.80		

**BARABOO
DETAILED SALARY DATA**

Community Service Officer (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam					N/A
DeForest					N/A
Fort Atkinson					N/A
Marinette			\$39,936.00	Code Enforcement Officer	40 hrs/wk
McFarland				Is Police Officer and member of Union	37.5 hrs/wk
Monroe					N/R
Portage	\$45,115.20	\$65,416.00			40 hrs/wk
Reedsburg					N/A
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater			\$22,360.00	Annual calc @ 40 hrs/wk	20 hrs/wk
Wisconsin Dells				Seas. May-Sept mostly parking enf. & traf cont.	40 hrs/wk
Wisconsin Rapids	\$36,385.00	\$41,171.00		Ordinance Control Officer	40 hrs/wk
Baraboo	\$33,758.00	\$43,077.00			
Average	\$40,750.10	\$53,293.50	\$31,148.00		
50th Percentile	\$40,750.10	\$53,293.50	\$31,148.00		
60th Percentile	\$41,623.12	\$55,718.00	\$32,905.60		
63rd Percentile	\$41,885.03	\$56,445.35	\$33,432.88		
75th Percentile	\$42,932.65	\$59,354.75	\$35,542.00		
80th Percentile	\$43,369.16	\$60,567.00	\$36,420.80		

**BARABOO
DETAILED SALARY DATA**

Administrative Assistant					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$34,091.20	\$43,284.80		Records Clerk	40 hrs/wk
DeForest			\$38,584.00	2 Administrative Assistants	40 hrs/wk
Fort Atkinson	\$35,100.00	\$38,891.01		PD Records Coordinator	40 hrs/wk
Marinette			\$33,481.50		37.5 hrs/wk
McFarland	\$39,312.00	\$51,064.00		Admin. Asst. (confidential)	40 hrs/wk
Monroe					N/R
Portage	\$37,377.60	\$55,036.80		Police Secretary-Confidential	40 hrs/wk
Reedsburg	\$41,100.80	\$46,030.40		Civilian Support Specialist	40 hrs/wk
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Wausaukee	\$34,923.20	\$43,617.60		Police Administrative Assistant	40 hrs/wk
Whitewater	\$32,635.20	\$38,376.00		Administrative Assistant II - Records Technician	40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids	\$39,561.60	\$45,198.40			
Baraboo	\$32,760.00	\$41,808.00			
Average	\$36,762.70	\$45,187.38	\$36,032.75		
50th Percentile	\$36,238.80	\$44,408.00	\$36,032.75		
60th Percentile	\$37,764.48	\$45,364.80	\$36,543.00		
63rd Percentile	\$38,170.70	\$45,539.52	\$36,696.08		
75th Percentile	\$39,374.40	\$47,288.80	\$37,308.38		
80th Percentile	\$39,461.76	\$49,050.56	\$37,563.50		

**BARABOO
DETAILED SALARY DATA**

	Public Works Director/City Engineer				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam				City has Facilities Dtr. Which performs some of these duties	
DeForest			\$75,000.00	Director of Public Svcs.; over Util., Parks, Rec., Nat. Resources	
Fort Atkinson	\$79,532.54	\$88,123.36		City Engineer	40 hrs/wk
Marinette	\$69,030.00	\$88,371.00	\$100,693.00	Incumbent's salary exceeds max at \$100,693	
McFarland	\$79,102.40	\$102,731.20		Does not incl. Engineering (contracted), does incl Parks & Util	
Monroe					N/R
Portage	\$65,818.00	\$92,423.00			40+ hrs/wk
Reedsburg	\$90,500.80	negotiated for DH			
Sparta			\$69,513.00		40+ hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$94,286.40	\$120,681.60			40 hrs/wk
Whitewater	\$77,345.00	\$91,713.00			40 hrs/wk
Wisconsin Dells			\$76,055.00	PW & Utilities Dtr; also over tree program & cemetery	
Wisconsin Rapids	\$85,959.00	\$97,257.00		Director of Public Works	40 hrs/wk
Baraboo	\$69,202.00	\$92,019.00			
Average	\$80,196.77	\$97,328.59	\$80,315.25		
50th Percentile	\$79,317.47	\$92,423.00	\$75,527.50		
60th Percentile	\$80,817.84	\$95,323.40	\$75,844.00		
63rd Percentile	\$82,167.39	\$96,193.52	\$75,938.95		
75th Percentile	\$87,094.45	\$99,994.10	\$82,214.50		
80th Percentile	\$88,684.08	\$101,636.36	\$85,910.20		

**BARABOO
DETAILED SALARY DATA**

	Engineering Technician				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam					N/A
DeForest					N/A
Fort Atkinson					N/A
Marinette			\$26.51		40 hrs/wk
McFarland				Contracted out	N/A
Monroe					N/R
Portage	\$51,429.00	\$75,378.00			40 hrs/wk
Reedsburg					N/A
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater					N/A
Wisconsin Dells					N/A
Wisconsin Rapids	\$40,975.00	\$63,902.00			40 hrs/wk
Baraboo	\$42,910.00	\$54,766.00			
Average	\$46,202.00	\$69,640.00	\$26.51		
50th Percentile	\$46,202.00	\$69,640.00	\$26.51		
60th Percentile	\$47,247.40	\$70,787.60	\$26.51		
63rd Percentile	\$47,770.10	\$71,361.40	\$26.51		
75th Percentile	\$48,815.50	\$72,509.00	\$26.51		
80th Percentile	\$49,338.20	\$73,082.80	\$26.51		

**BARABOO
DETAILED SALARY DATA**

	Utilities Superintendent				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam			\$98,364.00	Utilities Director	40+ hrs/wk
DeForest			\$75,000.00	Public Works Supervisor; over streets & utilities crew	
Fort Atkinson	\$65,104.42	\$72,136.69		Water Supervisor and WWTP Supervisor	40 hrs/wk
Marinette			\$69,680.00		40 hrs/wk
McFarland				Shared oversight bet. Director and Assistant	N/A
Monroe					N/R
Portage	\$55,544.00	\$80,726.00		Water Supt. And WW Supt.	
Reedsburg	\$63,107.20	\$70,678.40		Waste Water Manager	40 hrs/wk
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee				Utilities General Manager; contracted by Utilities	
Whitewater	\$62,635.00	\$74,764.00		Water Superintendent & WWTP Superintenden	40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids	\$67,696.00	\$76,589.00		Wastewater Superintendent	40 hrs/wk
Baraboo	\$58,677.00	\$76,253.00			
Average	\$62,817.32	\$74,978.82	\$81,014.67		
50th Percentile	\$63,107.20	\$74,764.00	\$75,000.00		
60th Percentile	\$63,906.09	\$75,494.00	\$79,672.80		
63rd Percentile	\$64,145.75	\$75,713.00	\$81,074.64		
75th Percentile	\$65,104.42	\$76,589.00	\$86,682.00		
80th Percentile	\$65,622.73	\$77,416.40	\$89,018.40		

**BARABOO
DETAILED SALARY DATA**

	Wastewater Treatment Plant Foreman				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$55,432.00	\$58,385.60		Utility Foreman (over both Water & WW)	40+ hrs/wk
DeForest					N/A
Fort Atkinson	\$47,174.82	\$50,773.42		WW Foreman	40 hrs/wk
Marinette					N/A
McFarland				Village is part of MMSD	N/A
Monroe					N/R
Portage	\$46,654.40	\$67,163.20		WWTP Lead Operator	40 hrs/wk
Reedsburg	\$46,592.00	\$53,872.00		Waste Water Operator in Training	40 hrs/wk
Sparta			\$67,783.00		40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater					N/A
Wisconsin Dells					N/A
Wisconsin Rapids			\$58,468.80	Chief Operator	40 hrs/wk
Baraboo	\$42,578.00	\$54,350.00			
Average	\$48,963.30	\$57,548.56	\$63,125.90		
50th Percentile	\$46,914.61	\$56,128.80	\$63,125.90		
60th Percentile	\$47,070.73	\$57,482.88	\$64,057.32		
63rd Percentile	\$47,117.57	\$57,889.10	\$64,336.75		
75th Percentile	\$49,239.11	\$60,580.00	\$65,454.45		
80th Percentile	\$50,477.69	\$61,896.64	\$65,920.16		

**BARABOO
DETAILED SALARY DATA**

Wastewater Treatment Plant Foreman (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$55,432.00	\$58,385.60		Utility Foreman (over both Water & WW)	40+ hrs/wk
DeForest					N/A
Fort Atkinson	\$47,174.82	\$50,773.42		WW Foreman	40 hrs/wk
Marinette					N/A
McFarland				Village is part of MMSD	N/A
Monroe					N/R
Portage	\$46,654.40	\$67,163.20		WWTP Lead Operator	40 hrs/wk
Reedsburg				Waste Water Operator in Training	40 hrs/wk
Sparta			\$67,783.00		40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater					N/A
Wisconsin Dells					N/A
Wisconsin Rapids			\$58,468.80	Chief Operator	40 hrs/wk
Baraboo	\$42,578.00	\$54,350.00			
Average	\$49,753.74	\$58,774.07	\$63,125.90		
50th Percentile	\$47,174.82	\$58,385.60	\$63,125.90		
60th Percentile	\$48,826.25	\$60,141.12	\$64,057.32		
63rd Percentile	\$49,321.68	\$60,667.78	\$64,336.75		
75th Percentile	\$51,303.41	\$62,774.40	\$65,454.45		
80th Percentile	\$52,129.13	\$63,652.16	\$65,920.16		

**BARABOO
DETAILED SALARY DATA**

Wastewater Treatment Plant Operator					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$43,388.80	\$59,217.60		has 5 different ranges depending on licensing level	40 hrs/wk
DeForest			\$47,008.00	PW Crewperson*	40 hrs/wk
Fort Atkinson	\$42,251.66	\$45,607.95		WW Crewman (Spec. \$43377-\$46525 & Techs. \$45541-\$49008	
Marinette			\$52,644.80		40 hrs/wk
McFarland				Village is part of MMSD	N/A
Monroe					N/R
Portage	\$45,094.40	\$65,395.20			40 hrs/wk
Reedsburg	\$36,441.60	\$40,809.60		Waste Water - Basic	40 hrs/wk
Sparta	\$39,686.40	\$55,432.00		4 employees falling within given range	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$47,860.80	\$53,768.00			40 hrs/wk
Wisconsin Dells					N/A
Wisconsin Rapids	\$50,689.60	\$53,352.00			40 hrs/wk
Baraboo	\$40,518.00	\$51,709.00			
Average	\$43,630.47	\$53,368.91	\$49,826.40		
50th Percentile	\$43,388.80	\$53,768.00	\$49,826.40		
60th Percentile	\$44,412.16	\$54,766.40	\$50,390.08		
63rd Percentile	\$44,719.17	\$55,065.92	\$50,559.18		
75th Percentile	\$46,477.60	\$57,324.80	\$51,235.60		
80th Percentile	\$47,307.52	\$58,460.48	\$51,517.44		
	*9 Public Works Crewmembers. Each crewperson assists through all departments but have specialities in Streets, Utilities or Parks				

**BARABOO
DETAILED SALARY DATA**

Utility Billing Technician					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$35,942.40	\$44,907.20		Account Clerk II	40
DeForest				Data Entry does Utility Billing; see Acct. Clerk	N/A
Fort Atkinson	\$33,018.96	\$36,584.50		Utility Billing Clerk	40
Marinette			\$39,083.20	Utility Billing Clerk	40 hrs/wk
McFarland	\$37,086.40	\$48,172.80		Utility Clerk; annual calc @ 40 hrs/wk	~30 hrs/wk
Monroe					N/R
Portage	\$24,460.80	\$34,923.20		Customer Account Clerk; annual cal @ 40 hrs/w	30 hrs/wk
Reedsburg	\$34,881.60	\$44,366.40		CSR	44+/- hrs/wk
Sparta					N/A
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$34,964.80	\$41,724.80		Accounting Technician II -- Utilities	40 hrs/wk
Wisconsin Dells	\$27,736.80	\$39,585.00		Utility Billing Clerk	35 hrs/wk
Wisconsin Rapids			\$43,513.60	Administrative Assistant	40 hrs/wk
Baraboo	\$32,760.00	\$41,808.00			
Average	\$32,584.54	\$41,466.27	\$41,298.40		
50th Percentile	\$34,881.60	\$41,724.80	\$41,298.40		
60th Percentile	\$34,931.52	\$43,309.76	\$41,741.44		
63rd Percentile	\$34,946.50	\$43,785.25	\$41,874.35		
75th Percentile	\$35,453.60	\$44,636.80	\$42,406.00		
80th Percentile	\$35,746.88	\$44,799.04	\$42,627.52		

**BARABOO
DETAILED SALARY DATA**

	Street Superintendent				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$72,000.00	\$75,000.00		DPW Supervisor	40+ hrs/wk
DeForest			\$75,000.00	Public Works Supervisor; directly supvs. Street & utilities crew	
Fort Atkinson	\$65,104.42	\$72,136.69		Public Works Superintendent	40 hrs/wk
Marinette					N/A
McFarland	\$66,414.40	\$86,257.60		Assistant Public Works Director	40 hrs/wk
Monroe					N/R
Portage	\$55,544.00	\$80,726.00		Public Works Superintendent	40 hrs/wk
Reedsburg	\$49,774.40	\$55,744.00		DPW Foreman	40 hrs/wk
Sparta			\$51,147.00	Working Foreman	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$72,696.00	\$90,792.00		Superintendent of Public Works/Parks	40 hrs/wk
Whitewater	\$62,635.00	\$74,764.00		Streets, Parks & Forestry Superintendent	40 hrs/wk
Wisconsin Dells	\$42,432.00	\$60,008.00		Street Foreman	40 hrs/wk
Wisconsin Rapids	\$70,302.00	\$79,543.00		Public Works Superintendent	40 hrs/wk
Baraboo	\$57,200.00	\$74,360.00			
Average	\$61,878.02	\$74,996.81	\$63,073.50		
50th Percentile	\$65,104.42	\$75,000.00	\$63,073.50		
60th Percentile	\$66,152.40	\$78,634.40	\$65,458.80		
63rd Percentile	\$66,569.90	\$79,590.32	\$66,651.45		
75th Percentile	\$70,302.00	\$80,726.00	\$69,036.75		
80th Percentile	\$70,981.20	\$82,938.64	\$70,229.40		

**BARABOO
DETAILED SALARY DATA**

Street Superintendent (edited)					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$72,000.00	\$75,000.00		DPW Supervisor	40+ hrs/wk
DeForest			\$75,000.00	Public Works Supervisor; directly supvs. Street & utilities crew	
Fort Atkinson	\$65,104.42	\$72,136.69		Public Works Superintendent	40 hrs/wk
Marinette					N/A
McFarland				Assistant Public Works Director	40 hrs/wk
Monroe					N/R
Portage	\$55,544.00	\$80,726.00		Public Works Superintendent	40 hrs/wk
Reedsburg				DPW Foreman	40 hrs/wk
Sparta				Working Foreman	40 hrs/wk
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$72,696.00	\$90,792.00		Superintendent of Public Works/Parks	40 hrs/wk
Whitewater	\$62,635.00	\$74,764.00		Streets, Parks & Forestry Superintendent	40 hrs/wk
Wisconsin Dells				Street Foreman	40 hrs/wk
Wisconsin Rapids	\$70,302.00	\$79,543.00		Public Works Superintendent	40 hrs/wk
Baraboo	\$57,200.00	\$74,360.00			
Average	\$66,380.24	\$78,826.95	\$75,000.00		
50th Percentile	\$67,703.21	\$77,271.50	\$75,000.00		
60th Percentile	\$70,302.00	\$79,543.00	\$75,000.00		
63rd Percentile	\$70,556.70	\$79,720.45	\$75,000.00		
75th Percentile	\$71,575.50	\$80,430.25	\$75,000.00		
80th Percentile	\$72,000.00	\$80,726.00	\$75,000.00		

**BARABOO
DETAILED SALARY DATA**

Streets Skilled Crewman					
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$41,537.60	\$51,896.00		Skilled Laborer	40 hrs/wk
DeForest			\$47,008.00	Public Works Crewperson*	40 hrs/wk
Fort Atkinson	\$42,450.51	\$45,850.06		Grader, Sweeper and Heavy Equipment Operator	
Marinette			\$45,552.00	Public Works Class 3 Worker	40 hrs/wk
McFarland	\$39,312.00	\$51,064.00		Public Works Crewperson (also a Parks Crewp. At same salary	
Monroe					N/R
Portage	\$45,094.40	\$65,395.20		Municipal Services Crewperson	40 hrs/wk
Reedsburg	\$41,121.60	\$46,758.40		Heavy Operator	40 hrs/wk
Sparta	\$46,425.60	\$48,776.00		Min. rate is Light Eqpt., Max Heavy Eqpt. Operator	
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee	\$43,035.20	\$55,057.60		Public Works Crewmember	40 hrs/wk
Whitewater	\$47,860.80	\$53,768.00		Laborer I	40 hrs/wk
Wisconsin Dells	\$37,648.00	\$54,246.40		Machine Operator II	40 hrs/wk
Wisconsin Rapids			\$50,585.60		40 hrs/wk
Baraboo	\$39,541.00	\$50,461.00			
Average	\$42,720.63	\$52,534.63	\$47,715.20		
50th Percentile	\$42,450.51	\$51,896.00	\$47,008.00		
60th Percentile	\$42,918.26	\$53,393.60	\$47,723.52		
63rd Percentile	\$43,117.57	\$53,787.14	\$47,938.18		
75th Percentile	\$45,094.40	\$54,246.40	\$48,796.80		
80th Percentile	\$45,626.88	\$54,570.88	\$49,154.56		
	*9 Public Works Crewmembers. Each crewperson assists through all departments but have specialities in Streets, Utilities or Parks				

**BARABOO
DETAILED SALARY DATA**

	Streets Semi-skilled Crewman				
Comparable Community	Minimum Salary	Maximum Salary	Actual Salary	Title (If Different)	Comment
Beaver Dam	\$40,476.80	\$50,585.60		Semi-skilled Laborer	40
DeForest					N/A
Fort Atkinson	\$40,553.76	\$44,937.36		PW Crewman	40 hrs/wk
Marinette			\$43,825.60	Public Works Class 2 Worker	40 hrs/wk
McFarland					N/A
Monroe					N/R
Portage					N/A
Reedsburg					N/A
Sparta	\$40,227.20	\$45,884.80		Laborers (2)	
Stoughton					N/R
Sturgeon Bay					N/R
Verona					N/R
Waunakee					N/A
Whitewater	\$38,209.60	\$44,761.60		Laborer II	40 hrs/wk
Wisconsin Dells	\$36,940.80	\$53,040.00		Machine Operator 1	40 hrs/wk
Wisconsin Rapids			\$49,462.40		40 hrs/wk
Baraboo	\$38,584.00	\$49,234.00			
Average	\$39,281.63	\$47,841.87	\$46,644.00		
50th Percentile	\$40,227.20	\$45,884.80	\$46,644.00		
60th Percentile	\$40,327.04	\$47,765.12	\$47,207.68		
63rd Percentile	\$40,356.99	\$48,329.22	\$47,376.78		
75th Percentile	\$40,476.80	\$50,585.60	\$48,053.20		
80th Percentile	\$40,492.19	\$51,076.48	\$48,335.04		

2018 Budget Worksheet

Alma Waite

			12/31/2015	12/31/2016	12/31/2017	12/31/2017	8/31/2017		
			Prior Year	Prior Year	Original	Amended	Actual to	Estimated	Requested
			Actual 2015	Actual 2016	2017	2017	August	YE Total	
					Budget	Budget			
Revenues									
820-82-42300-000	Alma Waite	Sidewalk Assessment	6,559	11,528	0	0	9,252	9,252	3,271
820-82-48110-000	Alma Waite	Interest on Investments	11,125	13,401	13,844	13,844	7,342	13,844	15,176
820-82-48110-100	Alma Waite	Investment Fees	-649	-748	-625	-625	-416	-625	-625
820-82-48120-000	Alma Waite	Interest on Special Assessment	97	1,067	575	575	575	575	275
820-82-48150-000	Alma Waite	Capital Gains	0	0	0	0	0		
820-82-49243-000	Alma Waite	Transfer from Capital Projects	0	0	0	0	0		
820-82-49300-000	Alma Waite	Fund Balance Applied	0	0	0	0	0		1,880
Total Revenues			17,133	25,248	13,794	13,794	16,754	23,046	19,977
820-30-53430-230-000	Sidewalk Repair	Repair & Maint Service-Streets	0	0	0	0	0		
820-30-57343-821-000	Sidewalk Repair	Land or Land Improvements	0	0	0	0	0		
820-30-59243-900-000	Sidewalk Repair	Cost Reallocation	0	450	0	0	0		
820-51-55110-720-000	Sidewalk Repair	Grants. Donations. Contribs	0	0	0	0	0		
820-51-59285-900-000	Tfr to Library Seg /Bldg	Cost Reallocation	0	0	0	0	0		
820-52-55200-861-000	Parks	Facilities Improvements	0	0	0	0	0		
820-82-51500-720-000	Accounting Expense	Grants. Donations. Contribs	2,644	3,430	3,449	3,449	0	3,449	3,706
820-82-55190-720-000	Cultural Expense	Grants. Donations. Contribs	15,000	9,877	10,500	10,500	9,000	10,500	13,000
Total Expenditures			17,644	13,757	13,949	13,949	9,000	13,949	16,706
Excess revenue over expenditures			-7,069	-38	-155	-155	-1,498	-155	0
Expendable balance			2138	2100	1945			1945	65

Concerts 9000,
 Al Theater Friends ~~5000~~ 4000
 NEW--Fall Art Tour, \$1000

Request for City Funds

Date of Application: 11-6-17

Note: The deadline date for Requests for City Funds is September 1st of any year for funding in the next year. You will be notified by December 31st of the year of your application as to the status of your request. If your request is approved for funding, you will, at a later point in time, be required to sign a Contract for Use of Public Funds.

If you wish to have the City consider contributing to your organization's event and/or project, please take a few moments to **read this application form completely before filling out the requested information.**

The City has a special account known as the Alma Waite Fund to support certain qualified events/projects for the community. If your request qualifies, it may be considered to be funded through this fund. If it does not qualify for consideration through this fund, it still may be considered for funding from other sources. Therefore, please review Section II as to your event/project's applicability for Alma Waite Funding. If it does not meet this Section's criteria, complete Section III instead. All Applicants must complete Section I.

SECTION I (To be completed by all applicants)

1. Your Name Ali Kauss
2. Your Address & Phone # E5838 FELDMAN RD LOGANVILLE, WI 53943 608.322.9237
Number and Street City State Zip Code Phone Number
3. Name of Organization Making Request FALL ART TOUR
4. Type of Organization STUDIO ART TOUR
5. Purpose of Organization ART ENRICHMENT
6. Name of Event/Project Organizer FALL ART TOUR - ALI KAUSS
7. Organizer's Address & Phone # E5838 Feldman Rd. Loganville, WI 53943 608.322.9237
Number and Street City State Zip Code Phone Number
8. Title of Event/Project
9. Date(s) of Event/Project 3rd Weekend in October
10. Purpose of Event/Project open ART STUDIOS for public interaction
11. Location of Event/Project BARABOO / SPRING GREEN / MINERAL POINT
12. How will Funds be Used? PUBLICITY
13. Amount of Funding Requested 1,000 (any amount would be welcomed)
14. Date Funds Are Needed FEB. 2018

SECTION II (To be Completed only if Event/Project Qualifies for Possible Alma Waite Funding)

The City of Baraboo's Charter Ordinance for the Alma Waite Fund establishes priorities for expending Alma Waite Funds as follows:

First Priority shall be given to construction of City sidewalks serving City facilities and to City projects where funds are loaned to private property owners for the installation of sidewalk and/or curb and gutter adjacent to the property owner's residence or business. Alma Waite Funds shall not be loaned to a subdivider or developer to be used for sidewalk and/or curb and gutter construction in a new development or subdivision.

Second Priority shall be given to projects that benefit citizens of Baraboo as a whole, particularly those projects that provide matching funds from private contributions.

Low Priority shall be given to City projects that should be funded by the general property tax, such as equipment purchases, land purchases, and capital projects.

- Describe why your request fits into the parameters described above. BENEFITS CITIZENS OF BARABOO - REVENUE ENRICHMENT
- What other funding sources are being used for this project? ARTIST FEES
- How will the community benefit from the use of these funds on your event/project? 90,000 BROCHURES ARE DISTRIBUTED THOUSANDS OF "TOURISTS" VISIT THE AREA
- Is this an annual event? Yes No If Yes, will you be applying for funds each year? Yes No

SECTION III (To be Completed only if Event/Project is not Suitable for Alma Waite Funding)

- What other funding sources are being used for this project? ARTIST FEES
- Is this an annual event? Yes No If Yes, will you be applying for funds each year? Yes No
- Additional comments you may wish to make about your event/project THE Fall Art Tour
is going on its 26th year. Each year, we bring thousands of people to the Baraboo area. They stay in local lodging, eat and shop for 3 days. buy gas

FOR CITY OF BARABOO USE ONLY

Event/Project Denied for Funding from any City source. Reason for denial: _____

Event/Project Approved for Funding through Alma Waite

Event/Project Approved for Funding through _____ (identify funding source)

Request reviewed by: (names of Committees, Boards, Commissions, and Individuals) _____

CONTRACT FOR USE OF PUBLIC FUNDS

WHEREAS, _____ has requested that the City give a grant to said group, or person (Grantee) in the amount of \$ _____ to be used for:

(the project), and

WHEREAS, the Common Council of the City of Baraboo hereby determines that the above described use of City funds will promote a public purpose and will further the public necessity, convenience or welfare, and

WHEREAS, the City is willing to give a grant of \$ _____ to Grantee providing that the said grant funds are used only for the purposes described in this Agreement and that the terms and conditions of this Agreement are performed by the Grantee.

NOW, THEREFORE, the City and Grantee mutually agree to perform this Agreement in accordance with the terms, promises, conditions, and assurances set forth herein.

1. The City hereby promises, in consideration of the covenants and agreements made by Grantee herein, to pay to Grantee or as otherwise agreed, the sum of \$ _____. Grantee hereby promises, in consideration of the grant made by the City to Grantee, to use said funds solely for the following purposes:

2. The City hereby agrees that Grantee shall have the sole control of the method, hours worked, and time and manner of any performance under this Agreement other than as specifically provided herein. The City reserves the right only to inspect the job performance of Grantee for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the representations and promises made by Grantee and with this Agreement. The City takes no responsibility for supervision or direction of the performance of the Agreement to be performed by the Grantee or by Grantee's employees, agents or representatives. Grantee acknowledges and agrees that Grantee is an **INDEPENDENT CONTRACTOR** for all purposes and **NOT AN EMPLOYEE OR AGENT OF THE CITY**. The City further agrees that it will exercise no control over the selection and dismissal of Grantee's employees, agents or representatives.
3. The Grantee or the City may rescind this Agreement in writing at any time prior to the starting of the project covered by this Agreement and before expending any funds.
4. Grantee agrees to save, keep harmless, defend and indemnify the City and all of its officers, officials, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the use, operation or performance of any work in connection with this Agreement or of omissions of Grantees' employees, agents or representatives.

5. Grantee agrees to reimburse the City for any and all funds the City deems appropriate in the event Grantee fails to comply with the conditions of this Agreement or fails to provide public benefits as indicated in this Agreement. In addition, if Grantee should fail to comply with the conditions of this Agreement, or fail to progress with the project due to non-appropriation of funds, or fail to progress with or complete the purposes outlined in the Agreement to the satisfaction of the City, all the obligations of the City under this Agreement may be terminated, including the payment of any further grant funds.

6. Upon completion of the project outlined in this Agreement, and in no case less than annually, Grantee shall provide a written report to the City showing all expenditures paid with City grant funds. The report shall include proper receipts showing or reflecting the use of City funds. The request for payment must be submitted to the City within the calendar year within which this Agreement is signed. Grantee acknowledges and agrees that all payments made to Grantee are contingent upon the right of the City to request an audit of the use of City funds. If the City requests an audit of the use of its funds, Grantee shall provide the City's authorized representative with access to all Grantee's financial records as they relate to the use of City funds, including all documentation to substantiate charges for which City funds were expended. Grantee agrees to maintain and keep all financial and accounting records with respect to the use of City funds for a period of three years after final payment.

Dated this _____ day of _____, 19_____ .

CITY OF BARABOO, WISCONSIN:

GRANTEE:

City Clerk



Finance Department Memorandum

To: Finance Committee
From: Cynthia Haggard, Director of Finance
Date: November 14, 2017
Re: Line of Credit

Purpose:

To create the funding source to pay for the operating lease payment obligation for the new City Hall, due in 2018.

Issue:

In the City's 2018 budget, the lease obligation is a General Fund operating cost. The levy limit formula does not allow for an increase for this operating lease. However, municipalities may make an annual adjustment to the levy limit worksheet for debt payments. Therefore, the City is planning to borrow the anticipated lease payment in December of each year and subsequently pay off the debt the following month (January). This practice will allow the City to classify the payment as debt for budgeting purposes and will continue for the next 40 years. To facilitate this plan, the City needs a line of credit.

Process:

Administration has created a Request for Proposal and sent it to 7 financial institutions. At this juncture, the Administration is in the process of determining which financial institution to utilize. This determination will be based on the following criteria:

- Amount – Seeking \$750K
- Term – Seeking 5-year term
- Rate
- Repayment
- Costs/Fees

We anticipate the following timeline:

2017 Timeline:

- November 17th – RFP Deadline date
- November 28st – Resolution presented to Council
- December (early in the month)

City Admin Building Fund
Expenses

pac

	Per GL 10-31-2017	11-2-2017 Payables	Adjusted Total 11- 2-2017
41000-215 Professional services	298,206.16	13,821.74	312,027.90
41000-31 Office Supplies	112.82		112.82
41000-343 Postage	47.50		47.50
			-
43000-222 Utilities	1,169.63	327.05	1,496.68
			-
45000-540 Insurance	16,779.00		16,779.00
45000-62 Interest	177,471.90		177,471.90
			-
75000-215 Professional services	567,028.29		567,028.29
75000-270 Special Services	203,652.75		203,652.75
75000-821 Land Improvements	260,662.44		260,662.44
75000-822 Building Improvements	<u>3,772,809.45</u>	<u>1,320,289.54</u>	<u>5,093,098.99</u>
	5,297,939.94	1,334,438.33	6,632,378.27

Funding Balance

LGIP	6,494,368.10
LGIP	724,347.00
Checking Acct	<u>1,334,438.33</u>
Cash/LGIP	8,553,153.43

CITY OF BARABOO
 BALANCE SHEET
 OCTOBER 31, 2017

CITY ADMIN BUILDING FUND

	CURRENT YEAR	PRIOR YEAR
<u>ASSETS</u>		
982-00-11100-000 CASH	(1,045,371.22)	.00
982-98-10116-401 CDA-INVESTMENTS-LGIP	8,880,300.97	.00
982-98-10116-402 CDA-INVESTMENT-LGIP DEBT	724,347.00	.00
982-98-10117-200 CDA-UNAMORTIZED DEBT DISCOUNT	243,618.75	.00
TOTAL ASSETS	<u>8,802,895.50</u>	<u>.00</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
982-98-20234-100 CDA-LONG TERM DEBT PAYABLE	13,725,000.00	.00
982-98-20234-101 CDA-UNAMORTIZED PREMIUM ON DEB	176,229.00	.00
TOTAL LIABILITIES	13,901,229.00	.00
<u>FUND EQUITY</u>		
REVENUE OVER EXPENDITURES - YT	(5,098,333.50)	.00
BALANCE - CURRENT DATE	(5,098,333.50)	.00
TOTAL FUND EQUITY	<u>(5,098,333.50)</u>	<u>.00</u>
TOTAL LIABILITIES AND EQUITY	<u>8,802,895.50</u>	<u>.00</u>

The City of Baraboo, Wisconsin

<p>Background: The City of Baraboo received a grant of \$250,000 for lead service line (LSL) replacement. The grant is to assist homeowners with replacing their portion of the water service. We have requested the services of MSA Professions Services to assist in the administration of the LSL. The cost of their services is reimbursable thru the grant.</p>
<p>Fiscal Note: <input type="checkbox"/> <i>Not Required</i> <input type="checkbox"/> <i>Budgeted Expenditure</i> <input checked="" type="checkbox"/> <i>Not Budgeted</i></p>
<p>Comments</p>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

To approve the contract with MSA Professional Service for the Administration of the Lead Service Line grant for a lump sum total of \$8,000.

Offered by: Finance Committee
Motion:
Second:

Approved: _____
Attest: _____



Professional Services Agreement

This AGREEMENT (Agreement) is made today _____ by and between CITY OF BARABOO (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: SDWLP Lead Service Line Administration for FY2018

The scope of the work authorized is: See Attachment A

The schedule to perform the work is: Approximate Start Date: 11/1/2017
Approximate Completion Date: TBD

The lump sum fee for the work is: \$8,000

NOTE: The retainer will be applied toward the final invoice on this project.
All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF BARABOO

MSA PROFESSIONAL SERVICES, INC.

Mike Palm
Mayor
Date: _____

Mary K Wagner

Mary Wagner
Funding Administrator
Date: 11/1/2017

Attest:

Cheryl Giese,
City Clerk
Date: _____

135 Fourth Street
Baraboo, WI 53913
Phone: (608) 355-2700

1230 South Boulevard
Baraboo, WI 53913
Phone: (608) 356-2771
Fax: (608) 356-2770

ATTACHMENT A SCOPE OF SERVICES

Scope of Services: FY2018 SDWLP-LSL Administration

Working in conjunction with the City of Baraboo (OWNER), MSA agrees to provide services for SDWLP Administration as hereinafter stated:

SECTION 1: SDWLP LSL Administration **Lump Sum Fee: \$8,000**

MSA agrees to assist the OWNER with loan administration services including the following:

- Work with the Owner and the WDNR to compile the necessary documentation required for FY2018 SDWLP LSL loan closing(s):
 - Updated budget(s) to include all costs for project
 - Environmental Review
 - DBE compliance and all bidding documentation for project(s)
 - Contracts/Pre-qualify Contractors (if applicable)
 - Force Account Certification
 - Disbursement requests, along with all corresponding invoices
 - Use of American Iron and Steel Certification (if applicable)

- Provide administrative services as required after loan closings. Establish and maintain SDWLP Administration Files
 - Application files and required documentation
 - Financial Assistance Agreement contracts
 - Financial management/disbursements
 - Environmental review
 - Project closeout file
 - General correspondence files
 - Labor standards files (if applicable)

- Work with the Owner and the WDNR through loan close-out at the end of the project.

- Provide project-related Municipal Advisor assistance as determined by owner

- Additional Services
 - Assist with any structure changes of the program
 - Assist with any additional federal requirements for the program
 - Assist with any changes in federal requirements for the program

- Engineer services for project management
- Construction Administration Services