

**CITY OF BARABOO
POLICE AND FIRE COMMISSION
MEETING MINUTES**

MINUTES FOR: Regular Meeting on November 15, 2021.

The Baraboo Police & Fire Commission (PFC) met by means of a 'Remote Conference Call' on this date at the Baraboo Municipal Building, 101 South Boulevard, (C205), Baraboo. The meeting was opened at 3:30pm by PFC President Kujak. A notice of this meeting was posted on November 11, 2021.

Roll call found Commissioners Getschmann, Kluge, Kujak, Madalon and Viney were in attendance. Others present during the meeting were Police Chief Schauf and Fire Chief Kevin Stieve.

Compliance with the open meeting law was noted by Kujak.

Kujak made a request to have the Agenda be approved: Getschmann made a Motion to approve the Agenda; Viney offered a second, motion carried 5-0.

Kujak made a request to have the Minutes from October 18, 2021 be approved. Getschmann made a motion to approve the Minutes; Madalon offered a second; motion passed 5-0.

There were no citizens present to speak under 'Public Comments'.

Under ACTION ITEMS:

- On behalf of Chief Stieve (left on a fire call), Kujak presented the Chief's letter requesting the PFC's approval of a new Baraboo Fire Fighter Eligibility list, containing one candidate (Nicholas Stevens). This candidate has met all the required phases, and the previous eligibility list is exhausted and is no longer valid at this time.
Getschmann made a Motion to approve; Viney offered a second, motion carried 5-0.

Under INFORMATION ITEMS:

- Chief Schauf electronically supplied his 'Police Monthly Report' as well as the quarterly 'Use of Force Report' to the Commissioners, and then discussed each in more detail.
- Chief Stieve had electronically supplied his Monthly Report to the Commissioners, and in his absence these will be held for his later oral presentation if he deems necessary.
- Viney & Kluge briefly discussed the League of Municipality's recent PFC Training.

Under CLOSED SESSION:

- Kujak announced that the Commission would meet in a Closed Session pursuant to Wisc. Stats 19.85(1)(c) to consider employment or performance evaluation data of an employee within the Commission's jurisdiction. The purpose of the closed session is to staffing within the Police Department. Kujak requested of those members on Remote Call-In to confirm they were alone for watching / listening to the Closed Session. Both Viney and Madalon confirmed they were the only persons present for this session. Kujak then called for a motion to go to Closed Session - Getschmann made a motion to approve, Viney offered a second. A roll call vote resulted in passage 5-0.

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Under OPEN SESSION:

- At the conclusion of those discussions, Kujak announced that the Commission will reconvene in Open Session as per Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session. Kujak called for a motion to return to Open Session - Getschmann made a motion to approve, Viney offered a second. A roll call vote resulted in passage 5-0.

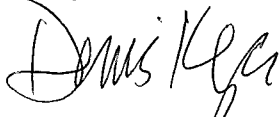
Under COMMUNICATIONS:

- 'League of Municipality' magazines were received and passed out to attending members.

Kujak made a request for an ADJOURNMENT:

Madalon offered a Motion for adjournment; Getschmann offered a second and the Motion carried 5-0.

Respectfully submitted,



Dennis Kluge, Secretary

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Approved by PFC on December 30, 2021

Cc: City Clerk