

Minutes
Baraboo District Ambulance Service
Finance/Personnel Ad Hoc Committee
Baraboo Fire & EMS Station
135 4th Street, Baraboo, WI
Wednesday, December 1, 2021 at 6:30pm

Members Present: Robin Meier, Scott Sloan, Karl Berna

Others Present: Caleb Johnson, Betsy Larsen, Joel Petty, Megan Marshall

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Robin Meier on December 1, 2021, at 6:30 p.m., noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Karl Berna, seconded by Scott Sloan to adopt agenda. Motion carried unanimously.
3. **Approval of Previous Minutes:** Motion by Scott Sloan, seconded by Karl Berna to approve previous minutes from October 27, 2021. Motion carried unanimously.
4. **Public Comments:** Robin Meier reported no public comments were received.

New Business

Discussion and possible action regarding the following items:

1. Approve check details and online payments for October 16, 2021 – November 15, 2021 in the amount of \$197,886.17. **Motion by Karl Berna, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
2. No write-off of patient accounts, per AMB recommendation.
3. Resolution #2021-08 Adopting Straight Line Depreciation **Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
4. Designate Proceeds from Sale of Property to Reserve Account. (Caleb) **Motion by Karl Berna to allocate \$75,602 from Wells Fargo Checking to LGIP Operational Reserve account, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
5. Quote & Financing Proposals – Stryker Power-load Systems, Power-Pro Cots (Caleb) **Motion by Scott Sloan, seconded by Karl Berna to forward to Commission with a positive recommendation to purchase 2 units (cots and power loads) and review again in future for more. Voice vote, motion carried unanimously.**
6. Trackstar – Employee Performance Evaluation Software Agreement (Caleb, Betsy) **No recommendation, will review at Commission meeting.**
7. Vaccination Policy (Betsy) **No recommendation, will review at Commission meeting.**

Additional Comments & Future Agenda Items None noted.

Adjournment – Motion by Karl Berna, seconded by Scott Sloan to adjourn. Voice vote, motion carried unanimously. Adjourn at 7:02pm.

Respectfully submitted, Megan Marshall, Administrative Assistant.

Approved: January 26, 2022