

**Baraboo Bicycle Advisory Off Road Subcommittee**  
**DRAFT Minutes of the Regular Meeting**  
**Dec 14, 2022**

**Members present:** C. Gabrielson, A. Workman, J. Robinson, D. Kitkowski, B. Konen, P. Schmitz, A. Zimmer

**Members absent:** J. Wright, J. Sauer, B. Hartup

**Call to Order**

Workman called the meeting to order at 5:35 p.m. and confirmed compliance with the Open Meeting Law.

Motion by Kitkowski, seconded by Konen, to approve the agenda as presented. Motion carried.

Motion by Gabrielson, seconded by Kitkowski, to approve the Nov. 17 minutes with the amended spelling of B. Konen's name. Motion carried.

**Old Business**

**Report on past Action Items:**

Action Item: Workman to follow up with Hardy on the design for park. - DONE

Action Item: Workman add "Discuss draft language for signage" to next meeting's agenda. -DONE

Action Item: Gabrielson follow up re: joining FOBP - NOT DONE

Action Item: Workman follow up with Hardy on \$10,000 that the bike committee was supposed to have allocated. - DONE *No response; will keep trying*

Action Item: Kitkowski discuss with Hardy the level of risk tolerance for built features on the trail.-NOT DONE

Action item: Gabrielson will reach out to Nelson/Pinion Multi-use to get clarity trail update -DONE

*Gabrielson talked to Mayor Nelson about pedestrian/multi use path or lane on Hwy 33; Nelson said the City does not currently have access to property from Isenberg's to new development; they might put in partial path, or wait until they have full access.*

Action item: Gabrielson will ask Nelson/Pinion re: the easement status access at the west end to the shared use path connecting to private lands west of the conservancy.

*Nelson said he will look into it; don't know status of access*

Action Item: Workman will compile a progress report on Plan-DONE

Action Item: All committee members brainstorm on recruiting a lead for hiking trails on site. -NOT DONE

Action Item: Robinson will reach out to known contact to find out if a hiking trail volunteer labor day from/for REI is possible. -DONE

*Reached out to contact at REI, but will follow up again after start of 2023.*

a. **Discuss trail signage:**

1. Decide style desired (IMBA trail difficulty rating system, warning, and wayfinding)

Take out 4' x 4' posts out of plan and replace with Carsonite 4" fiberglass trail markers; standard source with estimate provided by Kitkowski (~50). Use vinyl stickers on Carsonite (Vinyl graphics for You - Kitkowski has a good relationship with them).

**Action Item: Kitkitkowski to price out stickers.**

Kitkowski reported ~\$150 of laminated paper signs are on trails now; metal ones not put out yet.

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**Action Item: Workman to follow up with Hardy placement of signage; interpretive sign next to trail map. Trail rules right next to it.**

- Trail map
- Interpretive sign
- Trail rules
- Assumption of risk
- Sign with QR code to donate/vs. Parking meter - pick one

Workman asked about park-like kiosk with plexiglass; consensus was that would be overkill, not necessary. Kitkowski said Hardy requested trail rules that would need to be approved by legal and then City Council. Schmitz said there's pretty standard language we could pull from; Dam trails in Sauk are a good example. Gabrielson said need information about right of way (Biker/hiker) and leashed pets. Kitkowski reported CapCity Corp did not seem to have standard language for signage.

**Action Item: Schmitz to provide example signage**

**Action Item: Zimmer will research and cost out a parking meter in a post that the public can slide card into that leads to Direct Deposit account for this group**

Kirkowski suggested using IMBA Difficulty ratings: green circle, blue square, black diamond, double black diamond. Zimmer said it depends on the area, relative to the hill being rated.

Some sections of trail might be double black based on trail width and average trail grade (up to 20%). Gabrielson suggested having a key that we set up: Green = Beginner, Blue = Intermediate. Zimmer said in the initial pitch to the City, we had planned a green loop around the perimeter, but right now it is mostly blue. Zimmer suggested a future connector green loop to south end of the property.

Kitkowski said some warning sign locations have already been marked: "trail merge" on converging trails; "slow" areas (blind obstacle); "duck"/low bridge, based on Schmitz's experience. Some wayfinding sign locations have also been marked: "trailhead arrow" has been placed. Konen suggested one "YOU ARE HERE" mini map on the south side of the property and Kitkowski suggested one on the connector trail coming in from the west. Consensus was these are lower priority and can be changed as trails are built. The signs are temporary, except the rubber ducks (likely these trees will be removed by the City, as they are high risk trees).

2. Determine where signage is necessary

Kitkowski said this requires an on site walk through to take down what's extraneous and replace what is there with Carsonite; then decide what additional areas are needed.

3. Discuss draft language for signage

Workman reported that likely Paul Wolter, ED of the Sauk County Historical Society, Kristin White Eagle of the Ho Chunk Nation Legislature, and Mike Hardy would be involved in crafting language. Gabrielson also suggested Melanie Sainz, ED of the Little Eagle Arts Foundation, would be a good contact.

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**Action Item: Workman reach out in April 2023 to Melanie Tallmadge Sainz about interpretive artwork and signage**

b. Consider Trail Name Recommendations to the Parks Commission

Schmitz, Gabrielson, Zimmer, all expressed support for using Ho Chunk names. All agreed this is a great opportunity to educate trail users and honor the long settlement of Ho Chunk in the area.

Kitkowski recommendations:

Haho means hello in Ho Chunk, first entrance trail (currently referred to as Finger loop).

Pinagigi means thank you- exit trail

Name of guy (?) who owned the Quarry in the area - a TBD trail

Water = Nii (“nay”); rock, to fall = rugigis (“roo-Gee-gis”); climb (Hoti - “Hoh - TEA”)

Workman suggested a pronunciation key as part of the trailhead signage - word in Ho Chunk spelling, English spelling, translation in English, and pronunciation. Gabrielson suggested bringing in a native speaker to help make selection.

**Action Item: Robinson will reach out to Kathleen**

**Action Item: Amy will change Mary to Kim and Dean in the Nov. 17 minutes**

b. Fundraising efforts/planning

No report

**New Business**

c. Hiking trails - Zimmer said reach out to FOBP, who to ask for trail building. Would have to work in conjunction with people here; Gabrielson said need someone to get on board; maybe put out a call on Facebook. Ice Age Trail Alliance hikers have robust trail builders, but maybe someone in town would be willing to lead the effort.

**Action Item: Workman will reach out to Ice Age Trail contacts & email John Celley to ask if he has any ideas**

**Action Item: Schmitz will reach out to director of Ice Age Trail Alliance for contacts**

**Action item: Gabrielson will reach out to Rick Eilertson to maybe lead - they do a ton of hiking.**

Gabrielson said old road to top is wide enough to accommodate two trails.

Schmitz said Corp shared our trail work days and gave this group a shout out!

**Next Meeting Dates:** Wed, Jan. 25, 2023, 5:00 pm at Civic Center, Rm 11

Motion to adjourn by Robinson, seconded by Gabrielson. Meeting adjourned at 6:31 pm.