

**Minutes**  
**Baraboo District Ambulance Service**  
**Finance/Personnel Ad Hoc Committee**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**Wednesday, December 14, 2022 at 6:30pm**

**Members Present:** Scott Sloan, Tim Stone, Robin Meier

**Others Present:** Joel Petty, Karl Berna, Caleb Johnson, Megan Marshall

1. **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Scott Sloan on December 14, 2022, at 6:30pm, noting compliance with Open Meeting Laws, roll call was taken.
2. **Adoption of Agenda:** Motion by Tim Stone, seconded by Scott Sloan to adopt agenda. Motion carried unanimously.
3. **Approval of Previous Minutes:** Motion by Tim Stone, seconded by Scott Sloan to approve previous minutes from September 28, 2022. Motion carried unanimously.
4. **Public Comments:** Scott Sloan reported no public comments were received.

**New Business**

Discussion and possible action regarding the following items:

1. Approve check details and online payments for October 16, 2022 – November 15, 2022 in the amount of \$271,301.52. **Motion by Tim Stone, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
2. Write off of patient accounts in the amount of \$156.84, per AMB recommendation. **Motion by Tim Stone, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, motion carried unanimously.**
3. Approve transfer of funds in the amount of \$32,339.45 from LGIP ACCT #5 to Community First Money Market General for operating cash-flow. **Motion by Tim Stone, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. It was said that if the commission wants to put it back if unused that is an option. Voice vote, motion carried unanimously.**
4. Resolution 2022-08 Employee Benefits **Motion by Tim Stone, seconded by Scott Sloan to forward to Commission with a positive recommendation for approval. Voice vote, Robin Meier abstained, motion carried.**
5. EMS Flex Grant Expenditures **Motion by Scott Sloan, seconded by Tim Stone to forward to Commission with a positive recommendation for approval of the full amount of \$134,515 for the EMS Flex Grant as the funds become available, and the chief to approve expenditures. Voice vote, motion carried unanimously.**

**Additional Comments & Future Agenda Items**

- Next Meeting Date: Tuesday, January 14 at 6:30pm

**Adjournment** – Motion by Robin Meier, seconded by Tim Stone to adjourn at 6:53pm. Voice vote, motion carried unanimously.

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Respectfully submitted, Megan Marshall, Administrative Assistant

Approved: February 21, 2023