

**CITY OF BARABOO**  
**POLICE AND FIRE COMMISSION**  
**REGULAR MEETING MINUTES**

December 19, 2022

At approximately 3:31pm, PFC President Kujak opened the meeting in Room C205, at Baraboo City Hall.

Roll call of Commissioners found Hollenback, Kluge, Kujak and Viney were in attendance. Getschmann was excused. Also in attendance were Police Chief Sinden and Fire Chief Stieve.u

Kujak noted compliance with the Open Meeting laws.

Kujak requested a motion to approve the Agenda – Viney gave a motion to approve as presented; Hollenback offered a second, motion passed 4-0.

Kujak requested a motion to approve the Minutes from November 21, 2022 – Viney gave a motion to approve as presented; Hollenback offered a second, motion passed 4-0.

There were no citizens present for Public Comments.

Initially there were no Action Items to be acted on.

Chief Sinden presented an oral Monthly Report noting that the Department's WPPA Contract has been approved, and all levels will be getting a 4% increase. He is hopeful that this will be a positive action, especially for personnel considering employment change. He added that Baraboo offers much more than just wages to its employees. He was recently made aware that Wis Dells PD is conducting an employment background on a Baraboo Officer. He noted that the Call Level and Traffic Stop levels remain very close to last month's levels.

Chief Stieve reported that his previous desire to hire Fire Fighters in December, while with the PFC, has changed. He is now looking to make those hires in January with the new Fire District Commission.

Kujak announced that the Commission would consider moving to a CLOSED SESSION pursuant to Wis. Stats. 19.85(1)(c) for the purpose of considering employment, promotion or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibility, with respect to the filling of a vacancy within the Police Department. He then asked for a motion, with Hollenback making a motion to move to Closed; Viney offered a second; motion passed 4-0.

*Note: Chief Stieve left the meeting at this time.*

Kujak announced that the Commission may move to OPEN SESSION pursuant to Wis. Stats. 19.85(2) to address any business that may be the result of discussion conducted in Closed Session. He then asked for a motion, with Hollenback making a motion to return to Open Session; Viney offered a second; motion passed 4-0.

Under new ACTION ITEMS, Kujak asked for a motion to schedule a 'Special Meeting' on December 28, 2022 (10:00AM), to further discuss and possibly act on one or more Promotions

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within the Police Department. Viney gave a motion to approve as presented; Hollenback offered a second, motion passed 4-0.

Under Communications,

- League Monthly Magazines were handed out to Commissioners in attendance.
- A letter was received and read from Justin Boak, which was referred to the Fire Chief for his response. Kujak will contact the Chief to seek that answer.

Kujak then requested a motion to Adjourn the meeting. Viney gave a motion to approve as presented; Hollenback offered a second, motion passed 4-0.



Dennis Kluge, PFC Secretary

Approved by PFC on January 16, 2023

*CC: City Clerk*