

**Approved-Minutes**  
**Baraboo District Ambulance Commission**  
**Finance/Personnel Ad Hoc Committee**  
**Baraboo Fire & EMS Station**  
**135 4<sup>th</sup> Street, Baraboo, WI**  
**No in person public access available**  
**Thursday, February 11<sup>th</sup>, 2021 at 8:30 AM**

**Members Present:** Robin Meier (Chair), Heather Kierzek, Joel Petty

**Others Present:** Chief Caleb Johnson, HR Director Betsy Larsen, Josh Kowalke, Dillon Gavinski

- 1) **Call to Order:** Finance/Personnel AD HOC Committee meeting was called to order by Robin Meier on February 11<sup>th</sup>, 2021 at 8:30 a.m., noting compliance with Open Meeting Laws, roll call was taken.
- 2) **Adoption of Agenda:** Motion by Heather Kierzek, 2<sup>nd</sup> by Joel Petty to adopt agenda. Voice vote, motion carried.
- 3) **Approval of previous minutes:** Motion by Heather Kierzek, 2<sup>nd</sup> by Joel Petty to approve previous minutes from January 19<sup>th</sup>, 2021. Voice vote, motion carried.
- 4) **Public Comment:** Robin Meier reported no public comments were received.
- 5) **New Business:**

**Closed Session:**

Upon proper motion and vote, the Finance/Personnel Ad Hoc Committee may convene into Closed Session pursuant to §19.85(1)(c) Wis. Stats. for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Interview Captain position applicants, the body may deliberate.)

**Motion by Joel Petty, 2<sup>nd</sup> by Heather Kierzek to enter into closed session, and allow Chief Caleb Johnson, HR Director Betsy Larsen, Josh Kowalke, and Dillon Gavinski to join in closed session. Roll Call: All ayes. Motion passed.**

**Motion by Joel Petty, 2<sup>nd</sup> by Heather Kierzek to return to open session. Roll Call: All ayes. Motion passed.**

**Open Session:**

The Finance/Personnel Ad Hoc Committee will return to Open Session pursuant to 19.85(2) Wis. Stats. and may take actions arising from closed session discussions.

**Motion by Joel Petty, 2<sup>nd</sup> by Heather Kierzek to authorize HR Director to proceed with job offer, contingent upon Commission approval at February 24<sup>th</sup>, 2021 Commission meeting. Roll Call: All ayes. Motion passed.**

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- 6) **Additional Comments & Future Agenda Items:** None voiced.
- 7) **Adjournment:** Motion by Joel Petty, 2<sup>nd</sup> by Heather Kierzek to adjourn. Voice vote, motion carried.
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Respectfully submitted, Caleb Johnson, Chief / EMS Director