

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, February 16, 2021, 5:30PM

Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Ave, Baraboo WI 53913

This meeting is open to the public. With the health concerns regarding COVID-19, the public is strongly encouraged to attend the meeting remotely. Anyone appearing in person will be required to socially distance themselves. Remote participation by Library Board Members and the public is also encouraged.

Conference Call Number: +1 414-662-3639

Conference Code Number: 550 154 399#

Members Noticed: J. Ellington, L. Harthorne, F. Hartmann, A. Kujawa, B. Persche, P. Roland, L. Steffes, B. Stelling, M. Yates-Wickus,

Others Noticed: Clerk's office, City Administrator, City Engineer, City Finance Director, CDA Director, Mayor, City Attorney, Library Staff, Media, R.Nelson, C. Arndt, T. Stieve, P.Cannon

1. Call to order

- a. Note compliance with Open Meeting Law
- b. Roll call
- c. Approval of the January 19, 2021 Library Board meeting minutes
- d. Approval of the Agenda

2. Public Hearings/Appearances

- a. Introduce Tim Stieve and hear about his role in the construction project

3. Action items

- a. Discussion and action on Request for Proposals (RFP) for Solar Photovoltaic System
- b. Discussion and action on closure of library on July 10, 2021 for Big Top Parade
- c. Discussion and action on proposed Library COVID-19 policy
- d. Discussion and possible action on Service Level Options
- e. Discussion and action on 2020 4th Quarter budget amendments
- f. Bills: J. Ellington, Examiner

4. Information items

- a. Library expansion project update
 - i. A/V design work progress
 - ii. Funding memo to CDA
- b. Financial Reports
 - i. Revenue and donations report
 - ii. General Fund Income Statement with Comparison to Budget report
 - iii. Trust Fund report
 - iv. Third Oak statement
- c. Staff reports
 - i. Adult Services and Technology Report
 - 1. Virtual programming
 - ii. Youth Services Report
 - 1. Program Statistics
 - 2. Activity Report
 - iii. Director's Report
 - 1. COVID/service report
 - 2. Update on boiler failure and repair
- d. Statistics

5. Friends of the Library meeting Minutes

6. Correspondence

7. Adjourn

Agenda prepared by J. Bergin

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director at 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.