

Baraboo Community Development Authority  
Minutes of the Regular Monthly Meeting  
Tuesday, October 2, 2018

The meeting was called to order by Chair Wastlund at 7:00 p.m. in the Community Room, Corson Square Apartments, 920 Tenth St., Room 205, Baraboo, WI 53913

**I/II. Call to Order/Roll Call**

Present: Wastlund, Fordham, Bobholz, Koehler, Petty, Skare, Zolper  
Absent: None  
Staff: Patrick Cannon

**III. Note of Compliance with Open Meeting Laws**

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

**IV. Approval of Agenda**

A motion was made to approve the agendas presented.

Fordham (1); Petty (2)  
Aye: All via voice vote  
Nay: None

**V. Approval of Minutes**

A motion was made to approve the meeting minutes for September 4, 2018 and September 18, 2018 with minor changes.

Bobholz (1); Skare (2)  
Aye: All via voice vote  
Nay: None

**VI. Announcement of Public Events**

The following events were announced:

- Haunted House
- Fair on the Square
- Fall Art Fair

**VII. Public Comment**

No one wished to speak at this time.

**VIII. Receipt of Financial Statements and Approval of Vouchers.**

- a. September 1, 2018 to September 28, 2018 Vouchers
- b. Financial Statements
- c. Vacancy Report
- d. Outstanding Loan Report

Motion:

To approve the vouchers for September 1, 2018 to September 28, 2018

Fordham (1); Bobholz (2)  
Aye: All via voice vote  
Nay: None

The Board requested additional information regarding several of amounts listed in the Financial Reports. Staff was to provide that information.

**IX. Executive Report**

The report was included in the packet.

**X. Committee Reports**

**A. BEDC**

BEDC held its regular meeting and discussed the forthcoming Housing Study and the LGI One Sauk Naturally Project.

**B. Executive Committee**

Did not met

**C. Finance**

The Committee met to discuss the proposed 2019 Budgets for CDA functions.

**D. Loan Review Committee**

The Committee met earlier and respectfully declined to subordinate a loan as requested by Community First Bank

**XI. Old Business**

**1. Update on CDA Projects**

**a. Update on City Hall- Public Safety Construction project status**

Staff gave an update on the outstanding items still needing to be resolved.

**b. Web Site RFP**

Staff had no new information regarding this project.

**c. Use of solar energy at CDA owned facilities**

Staff had no new information regarding this project.

**2. Update on the CLOSE program**

Staff indicated that the proposed program changes have not been approved by HUD at this time. It is still within their review period.

**XII. New Business**

1. Adjourn into closed session per Wisconsin State Statute 19.85 (1) (a) a Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. And Wisconsin State Statute 19.85 (1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Appeal of Lease Termination for Apartment 116 Corson Square Apartments
- 2. Reconvene into Open Session
- 3. Action to be taken based upon the Closed Session item (XII, 1)

It was noted that the resident was unable to attend the meeting and therefore requested that the item be postponed.

Motion:

To postpone the item until October 15, 2018 at 6:15 pm and notify the resident of the new time.

Zolper (1), Bobholz (2)

Aye: All via voice vote

Nay: None

**XIII. Board Member Comments**

No additional comments were made at this time.

**XIV. Public Comment**

A request was made to continue to hold regular Resident meetings

**XV. Adjournment**

**Motion:**

To adjourn the meeting at 7:45 pm

Petty (1); Bobholz (2)

Aye: All via voice vote

Nay: None

Minutes were approved by the Community Development Authority on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder