

Baraboo Community Development Authority
Minutes of the Monthly Meeting
Tuesday January 4, 2022

The meeting was called to order by Chairperson Wastlund at 7:00 p.m. in the Council Chambers, Baraboo Municipal Building, 101 South Blvd. Baraboo, WI 53913

I/II. Call to Order/Roll Call

Present: Wastlund, Fordham, Koehler, Kierzek, Petty, Skare
Absent: Bobholz
Staff: Patrick Cannon

III. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

IV. Approval of Agenda

A motion was made to approve the agenda as presented.

Petty (1); Koehler (2)

Aye: All via voice vote

Nay: None

V. Approval of Minutes

A motion was made to approve the meeting minutes for November 3, 2021 with minor changes.

Fordham (1); petty (2)

Aye: All via voice vote

Nay: None

VI. Presentation – Public Hearings

None

VII. Announcement of Public Events

An update of events in Baraboo was attached to the agenda.

VIII. Public Comment

Rick Eilertson, Powered Up Baraboo gave an update on their grant request with the city.

IX. Receipt of Financial Statements and Approval of Vouchers

a. December 1, 2021 to December 29, 2021 Vouchers

b. Financial Statements - November, 2021

c. Vacancy Report

d. Outstanding Loan Report

e. Bank Balances

A motion was made to approve the vouchers from December 1, 2021 to December 29, 2021 as presented in the amount of \$34,155.50.

Fordham (1); Kierzek (2)

Aye: All via voice vote

Nay: None

X. Executive Report

Attached

XI. Committee Reports

A. BEDC

Did not meet in December

B. Executive Committee

Met earlier to discuss

C. Finance

Did not meet

D. Loan Review Committee

Did not meet. Has not received any Hardship Applications

XII. Old Business

1. Update on CDA Projects

i. Web Site

ii. Solar Energy

2. Library Project

Staff gave an update on the USDA Application

3. Update on RAD process for Corson Square

Baker Tilly is working on the project

XIII. New Business

1. Consideration and discussion of election of CDA Officers.

a. Chair

b. Vice-Chair

c. Treasurer

Staff indicated that each of the current officers expressed an interest in continuing in their current role. The two non-officers who are not Elected Officials also declined to seek an officer position.

After care review, a motion was made to offer a slate of candidates as follows:

Chair	Carolyn Wastlund
Vice Chair	Joan Fordham
Secretary	Stuart Koehler

Motion:

To nominate the following to serve as Officers of the CDA:

Chair	Carolyn Wastlund
Vice Chair	Joan Fordham
Secretary	Stuart Koehler

Petty (1); Kierzek (2)

Aye: All via voice vote

Nay: None

2. Consideration and discussion of submitting Energy Innovation Grants for Corson Square and Donahue Terrace Apartments.

Staff noted that the City in conjunction with Powered Up Baraboo is submitting a grant for to engage with a consultant to complete a study of energy needs for all city owned buildings. This is the same type of grant category that the CDA was considering applying under.

The issue was should the CDA submit a separate application or should it be part of the City application?

After careful discussion, the Board moved to direct staff to submit an application working with the City in deciding for submit separately or with them.

Motion:

To direct staff to submit a grant application and to work with the City to determine how that application should be submitted.

Fordham (1); Petty (2)

Aye: All via voice vote

Nay: None

3. Consideration and discussion of Resolution naming Public Depositories

Staff indicated that the CDA is required to annually name each Public Depository that they will be placing funds in. This will assist in FDIC insurance coverage.

Motion:

To approve the Public Depository Resolutions for Baraboo State Bank, Community First Bank and Local Government Investment Pool.

Petty (1); Skare

Aye: All via voice vote

Nay: None

4. Board Member Referrals

1. Committee appointments
2. Review of Policies

5. Public Comment

Rick Eilertson, a resident from Powered Up Baraboo thanked the CDA for going forward with a grant application.

6. Adjournment

Motion:

To adjourn the meeting at 8:10 pm

Petty (1); Kierzek (2)

Aye: All via voice vote

Nay: None

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Minutes of the Regular Monthly Meeting
Tuesday January 4, 2022

Minutes were approved by the Community Development Authority on:

Carolyn Wastlund, Chairperson

Patrick Cannon, Recorder