

Baraboo Community Development Authority
Minutes of the Executive Committee
Tuesday March 2, 2021

Chairperson Wastlund called the meeting to order at 6:30 P.M. The meeting was held in City Council Chambers, Baraboo City Hall, 101 South Blvd., Baraboo, WI 53913

1. Roll Call

Present: Wastlund, Fordham, Koehler
Absent: None
Also: Bobholz, Petty, Rob Nelson
Staff: Patrick Cannon

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented
Koehler (1); Fordham (2)
Aye: All via voice vote

4. Approval of Minutes – February 2, 2021

A motion was made to approve the Minutes as presented
Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

6. Old Business

None

7. New Business

A. Consideration and discussion of Code of Conduct – Conflict of Interest Policy.

Staff noted that this Policy is a requirement of USDA regarding the Library project. While the CDA has a policy for its residents, this policy deals with actions of the CDA Board.

After careful review and discussion, the Committee moved to recommend this to the full Board for consideration and approval.

Motion:

Recommend to the CDA Board the approval of the USDA related policy for Code of Conduct – Conflict of Interest.

Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

B. Consideration and discussion of Limited English Proficiency Policy.

Staff Indicated that the CDA currently has a policy related to this matter. However, the USDA has requested that the Policy be updated and re-confirmed by the CDA.

It was noted that the policy was updated and the name of the College was changed to reflect it as UW-Platteville at Baraboo Sauk County.

Motion:

Recommend to the CDA Board that they approved the change to the current policy and re-confirm the Policy.

Koehler (1); Fordham (2)

Aye: All via voice vote

Nay: None

C. Consideration and discussion of Civil Rights Certification.

It was noted that the CDA currently has a policy regarding Civil Rights. However, the Policy needed to reviewed and re-confirmed.

After careful review, the Committee moved to recommend to the CDA Board that the updated policy be re-confirmed the Certification.

Motion:

Recommend to the CDA Board that the Civil Rights Certification Policy be updated and re-confirmed.

Fordham (1); Koehler (2)

Aye: All via voice vote

Nay: None

8. Board Member Comments

No Board members wished to make any comments

9. Adjournment

A motion was made to adjourn the meeting at 6:42 P.M.

Fordham (1); Koehler (2)

Aye: All via voice vote

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder