

Baraboo Community Development Authority
Minutes of the Executive Committee
Tuesday November 2, 2021

Chairperson Wastlund called the meeting to order at 6:15 P.M. The meeting was held in the Council Chambers, Baraboo Municipal Building, 101 South Blvd., Community Room, Baraboo, WI 53913

1. Roll Call

Present: Wastlund, Fordham, Koehler
Absent: None
Also: Bobholz
Staff: Patrick Cannon

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented
Fordham (1); Wastlund (2)
Aye: All via voice vote

4. Approval of Minutes – September 7, 2021

A motion was made to approve the Minutes as presented
Fordham (1); Wastlund (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

6. Old Business

None

7. New Business

A. Consideration and discussion of Significant Deviation Policy for CDA HUD related budgets

Staff noted that HUD requires a policy that outlines when a budget amendment is required. These budget amendments will require a 45-day public comment period.

After careful review, the committee decided to change the name of the Policy to Substantial Amendment Policy. In addition, the committee also adjusted some of the draft language. A motion was made to forward the draft policy to the Board with a recommendation that it be approved.

Motion:

To recommend to the CDA Board that they adopt the draft Substantial Amendment Policy.

Fordham (1); Koehler (2)

Aye: All via voice vote

Nay: None

8. Board Member Comments

No Board members wished to make any comments

9. Adjournment

A motion was made to adjourn the meeting at 6:25 P.M.

Koehler (1); Fordham (2)

Aye: All via voice vote

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder