

Baraboo Community Development Authority  
Minutes of the Monthly Meeting  
Tuesday August 2, 2022

The meeting was called to order by Chairperson Wastlund at 7:00 p.m. in the Community Room, Corson Square Apartments, 920 10<sup>th</sup> St. Baraboo, WI 53913

**I/II. Call to Order/Roll Call**

Present: Wastlund, Fordham, Koehler, Bobholz, Hazard, Petty, Skare  
Absent: None  
Staff: Patrick Cannon

**III. Note of Compliance with Open Meeting Laws**

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

**IV. Approval of Agenda**

A motion was made to approve the agenda as presented.

Petty (1); Skare (2)

Aye: All via voice vote

Nay: None

**V. Approval of Minutes**

A motion was made to approve the meeting minutes for June 7, 2022.

Fordham (1); Petty (2)

Aye: All via voice vote

Nay: None

**VI. Presentation – Public Hearings**

**To take comments and discuss submitting to United States Department of Agriculture- Rural Development for the purpose of obtaining a loan for the funding of the Baraboo Fire and EMS facility construction project.**

The Chair opened the public hearing at 7:01 PM

Staff noted that the Public Hearing is required to obtain comments regarding the construction of the new stations.

No other comments were made.

The Public Hearing closed at 7:01 PM

**VII. Announcement of Public Events**

An update of events in Baraboo was attached to the agenda.

**VIII. Public Comment**

None

**IX. Receipt of Financial Statements and Approval of Vouchers**

- a. **June 1, 2022 to July 31 Vouchers**
- b. **Financial Statements – May, 2022; June 2022**
- c. **Vacancy Report**
- d. **Outstanding Loan Report**
- e. **Bank Balances**

A motion was made to approve the vouchers from June 1, 2022 to July 31, 2022 as presented in the amount of \$274,695.42.

Koehler (1); Hazard (2)

Aye: All via voice vote

Nay: None

**X. Executive Report**

Attached

**XI. Committee Reports**

**A. BEDC**

Did not meet in July

**B. Executive Committee**

Met earlier in month to approve Library invoices and to confirm the purchasing of the A/V equipment and the Sorter

**C. Finance**

Did not meet.

**D. Loan Review Committee**

Did not meet

**XII. Old Business**

**1. Update on CDA Projects**

**i. Web Site**

**ii. Solar Energy**

**2. Library Project**

Staff gave an update on project status

**3. Fire/EMS Update**

Building Committee continues to meet with Architects on the project design

**4. Update on RAD process for Corson Square**

Staff gave an update on their meeting with Baker Tilly. Baker Tilly is reviewing the various options. Specifically concentrating on Section 18 conversion. A subsequent meeting is scheduled with staff and additional information will be reported at next meeting.

**XIII. New Business**

**Consideration and discussion of authorizing the Executive Director to submit to United States Department of Agriculture- Rural Development for the purpose of obtaining a loan for the funding of the Baraboo Fire and EMS facility construction project.**

Motion:

To authorize the Executive Director to submit to United States Department of Agriculture- Rural Development for the purpose of obtaining a loan for the funding of the Baraboo Fire and EMS facility construction project.

Fordham (1); Petty (2)

Aye: All via voice vote

Nay: None

**XIV. Board Member Referrals**

The Board will meet at Donahue Terrace in September.

**XIIV. Public Comment**

None

**XV. Adjournment**

Motion:

To adjourn the meeting at 7:42 P.M.

Koehler (1); Bobholz (2)

Aye: All via voice vote

Nay: None

Minutes were approved by the Community Development Authority on:

Carolyn Wastlund, Chairperson

Patrick Cannon, Recorder