

Baraboo Community Development Authority
Minutes of the Executive Committee
Thursday November 17, 2022

Chairperson Wastlund called the meeting to order at 5:00 P.M. The meeting was held in Room 234, Baraboo Municipal Building, 101 South Blvd., Baraboo, WI 53913

1. Roll Call

Present: Wastlund, Fordham, Koehler
Staff: Patrick Cannon

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented
Fordham (1); Koehler (2)
Aye: All via voice vote

4. Approval of Minutes – November 1, 2022

A motion was made to approve the Minutes as presented
Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

6. Old Business

A. No Items listed

7. New Business

A. Consideration and discussion of Library Pay Request Number 8.

The Committee reviewed the invoices received for the project. These invoices had previously been reviewed by the Library Project Team and the Architect.

After careful review, the Committee moved to approve the Library expenses totaling \$731,734.20.

Motion: To approved the Library project expenses totaling \$731,734.20.

Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

B. Consideration and discussion of Fire-EMS Pay Request Number 4

The Committee reviewed the invoices received for the project. These invoices had previously been reviewed by staff. It was noted that the City will issue the payments. The CDA Board had previously authorized the Executive Committee to approve all Voucher requests and Change Orders for this project.

After careful review, the Committee moved to approve the Fire-EMS expenses totaling \$24,293.02

Motion: To approved the Fire-EMS project expenses totaling \$24,293.02.
Koehler (1); Fordham (2)
Aye: All via voice vote
Nay: None

C. Consideration and discussion of Library Change Order #3

Staff noted that the proposed Change Order contained a variety of changes for the project. Each item has been reviewed by the Project Management Team and the General Contractor. All parties are in agreement with the changes.

After careful review, the Committee moved to approve the Library Change Order in the amount of \$11,745.00

Motion: To approved the Library Change Order #3 in the amount of \$11,745.00.
Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

8. Committee Member Comments
None

9. Adjournment
A motion was made to adjourn the meeting at 5:15 P.M.
Koehler (1); Fordham (2)
Aye: All via voice vote
Nay: None

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder