

Baraboo Community Development Authority
Minutes of the Executive Committee
Tuesday December 27, 2022

Chairperson Wastlund called the meeting to order at 5:00 P.M. The meeting was held in Room 234, Baraboo Municipal Building, 101 South Blvd., Baraboo, WI 53913

1. Roll Call

Present: Wastlund, Fordham, Koehler
Staff: Patrick Cannon

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented with a minor correction
Fordham (1); Koehler (2)
Aye: All via voice vote

4. Approval of Minutes – December 6, 2022

A motion was made to approve the Minutes as presented
Koehler (1); Fordham (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

6. Old Business

A. No Items listed

7. New Business

A. Consideration and discussion of Library Pay Request Number 10.

The Committee reviewed the invoices received for the project. These invoices had previously been reviewed by the Library Project Team and the Architect.

After careful review, the Committee moved to approve the Library expenses totaling \$673,415.48.

Motion: To approved the Library project expenses totaling \$673,415.48.

Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

B. Consideration and discussion of Fire-EMS Pay Request Number 6

The Committee reviewed the invoices received for the project. These invoices had previously been reviewed by staff. It was noted that the City will issue the payments. The CDA Board had previously authorized the Executive Committee to approve all Voucher requests and Change Orders for this project.

After careful review, the Committee moved to approve the Fire-EMS expenses totaling \$3,112.50

Motion: To approved the Fire-EMS project expenses totaling \$3,112.50.
Koehler (1); Fordham (2)
Aye: All via voice vote
Nay: None

C. Consideration and discussion of CDA Construction projects

Staff updated the Executive Committee on the current Library & Fire-EMS Projects.

The Library project is progressing. There have been no major delays.

The two sites for the Fire-EMS facilities have been secured and are currently in the name of the City. Staff is working on a timeline for the annexation of the land for Station #1, the Blight Determination process and the transfer of the property to the CDA.

No action was taken.

8. Committee Member Comments

Would like the following on future agendas

- Legal Services for Section 18 conversion
- Baker Tilly attendance to discuss Section 18 conversion

9. Adjournment

A motion was made to adjourn the meeting at 5:16 P.M.

Koehler (1); Fordham (2)
Aye: All via voice vote
Nay: None

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder