

Baraboo Community Development Authority  
Minutes of the Executive Committee  
Tuesday June 7, 2022

Chairperson Wastlund called the meeting to order at 6:00. P.M. The meeting was held in the Council Chambers, Baraboo Municipal Building, 101 South Blvd., Community Room, Baraboo, WI 53913

**1. Roll Call**

Present: Wastlund, Fordham, Koehler  
Absent: None  
Other CDA members: Bobholz, Hazard  
Staff: Patrick Cannon

**2. Note of Compliance with Open Meeting Laws**

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

**3. Approval of Agenda**

A motion was made to approve the Agenda as presented  
Koehler (1); Fordham (2)  
Aye: All via voice vote

**4. Approval of Minutes – May 17, 2022**

A motion was made to approve the Minutes  
Fordham (1); Koehler (2)  
Aye: All via voice vote  
Nay: None

**5. Public Comment**

No one from the public wished to speak.

**6. Old Business**

**A. Consideration and discussion of No Candle/Open Flame Policy**

The Committee reviewed the Policy and made several adjustments. They requested staff to update the Policy and return it to the Executive Committee for review.

The Committee would also like to review the Outdoor Grill Policy.

No action was taken.

**7. New Business**

**A. Consideration and discussion of Grievance Procedure**

The Committee reviewed the Policy and made several adjustments. They requested staff to update the Policy and return it to the Executive Committee for review.

No action was taken.

**B. Consideration and discussion of Smoke Free Policy**

The Committee reviewed the Policy and made some minor changes. They felt that the changes were minor enough to warrant a referral to the Board for their consideration.

Motion:

To recommend to the Board the proposed changes to the Smoke Free Policy.

Koehler (1); Fordham (2)

Aye: All via voice vote

Nay: None

**C. Consideration and discussion of Request to Address CDA Board Policy**

The Committee reviewed the Policy and made some minor changes. They felt that the changes were minor enough to warrant a referral to the Board for their consideration.

Motion:

To recommend to the Board the proposed changes to the Request to Address the CDA Board Policy.

Fordham (1); Koehler (2)

Aye: All via voice vote

Nay: None

**8. Committee Member Comments**

Chair would like cancel the July meeting due to holiday.

The Executive Committee will meet later in June to approve invoices for the Library Project.

**9. Adjournment**

A motion was made to adjourn the meeting at 6:35 P.M.

Koehler (1); Fordham (2)

Aye: All via voice vote

Nay: None

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder