

Baraboo Community Development Authority
Minutes of the Executive Committee
Tuesday September 6, 2022

Chairperson Wastlund called the meeting to order at 6:00 P.M. The meeting was held in Room 205, Baraboo Municipal Building, 101 South Blvd., Baraboo, WI 53913

1. Roll Call

Present: Wastlund, Fordham, Koehler (6:44)
Absent: None
Staff: Patrick Cannon
Other CDA Members: Bobholz, Hazard, Petty

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented
Fordham (1); Wastlund (2)
Aye: All via voice vote

4. Approval of Minutes – August 25, 2022

A motion was made to approve the Minutes as presented
Fordham (1); Wastlund (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

6. Old Business

A. No Items listed

7. New Business

A. Consideration and discussion of Corson Square funding conversion.

Kaitlin Konyn from Baker Tilly was present via video to discuss the possible conversion options for the CDA. Baker Tilly is recommending that we utilize a Section 18 conversion rather than a RAD conversion. They felt this would provide the CDA with a higher cash flow.

Ms. Konyn outlined the process and the various steps required to complete the conversion.

The Committee took no action, as this was just to inform them of the recommended option.

B. Consideration and discussion of requesting Sauk County Housing Authority to serve as the Section 18 Contract Administrator.

Staff noted that as part of the Section 18 conversion, a third party would need to serve as the Contract Administrator.

Staff is recommending that the CDA begin discussions with the Sauk County Housing Authority to serve in this role.

After careful review and discussion, the Committee recommended to the Board that the CDA engage in discussions with the Sauk County Housing Authority to serve as the Third Party Contract Administrator.

Motion: To recommend to the Board that the CDA discuss with the Sauk County Housing Authority to serve as the Section 18 Contract Administrator.

Fordham (1); Wastlund (2)

Aye: All via voice vote

Nay: None

6:44 PM - Mr. Koehler enters the meeting

8. Committee Member Comments

None

9. Adjournment

A motion was made to adjourn the meeting at 6:50 P.M.

Fordham (1); Koehler (2)

Aye: All via voice vote

Nay: None

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder