

# BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913  
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Carolyn Wastlund, Chair  
Joan Fordham, Vice Chair  
Stuart Koehler, Treasurer

Cliff Bobholz  
Heather Kierzek  
Joel Petty  
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

**Agenda for the Regular Meeting of the Board of Commissioners of the Baraboo CDA**  
**Tuesday March 1, 2022 7:00 PM**  
**Council Chambers, Baraboo Municipal Building, 101 South Blvd.**  
**Baraboo WI 53913**

- I. Call to Order** Wastlund
- II. Roll Call** Cannon
- III. Note Compliance with the Open Meeting Law** Wastlund
- IV. Approval of Agenda** Action
- V. Approval of Minutes**  
1. Meeting of February 1, 2022 Action
- VI. Presentation – Public Hearing**  
None
- VII. Announcement of Public Events**
- VIII. Public Comment**  
No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.
- IX. Receipt of Financial Statements and Approve Vouchers and Journal Entries**  
1. February 1, 2022 through February 25, 2022 Vouchers  
2. Financial Statements January, 2022  
3. Vacancy Report  
4. Outstanding Loan Report  
5. Bank Balances
- X. Executive Director's Report**  
Update on City Projects
- XI. Committee Reports** – Action by the CDA Board may be taken on any and all of the Committee Report items:  
1. **BEDC** Koehler  
2. **Executive Committee** Wastlund  
3. **Finance Committee** Wastlund

**XII. Old Business**

1. Update on CDA Projects
  - a) Web site
  - b) Solar Energy
2. Library Project Update
3. Update on RAD process for Corson Square
4. Update on Energy Innovation Grant

**XIII. New Business**

1. Consideration and discussion of acceptance of loan settlement agreement for CDBG Loan 94-09 in the amount of \$8,000.00 and to write off the outstanding balance of the \$4,401.00
2. Consideration and discussion of CDA Parking Area Policy (Tabled by CDA Board and referred to Executive Committee)
3. Consideration and discussion of CDA House Rules-Tenant Code of Conduct Policy (Tabled by CDA Board and referred to Executive Committee)
4. Consideration and discussion of awarding a contract to Vogel Brother Building Company in the amount of \$9,731,600.00 for the remodeling and construct of the Schadde Carnegie Memorial Public Library.
5. Consideration and discussion of amending the Prelease Agreement and the Lease Agreement between City of Baraboo and the CDA for the Schadde Carnegie Memorial Public Library.
6. Consideration and discussion of authorizing the Executive Director to complete and file and application with the United States Department of Agriculture – Rural Development for the construction of a new Fire/EMS Facility
7. Consideration and discussion of awarding a contract to Tim Stieve to serve as Owner’s Representative for the Fire/EMS Facility construction project

**XIV. Board Member Referrals**

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting’s agenda will not be discussed by the Board at this time.

**XIV. Public Comment**

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**XV. Adjournment**

**PLEASE TAKE NOTICE** than any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.