

Minutes of the Baraboo Community Development Authority
Finance Committee
Tuesday March 2, 2021

The meeting was called to order by Chairperson Wastlund at 6:45 pm in the Council Chamber, Baraboo City Hall, 101 South Blvd. Baraboo, WI 53913

I. Roll Call

Present: Wastlund, Koehler, Petty
Absent: None
Staff: Patrick Cannon
Other CDA Board members: Bobholz, Fordham, Kierzek, Skare
Residents: Rob Nelson

II. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

III. Approval of Agenda

A motion to approve the agenda as presented.

Petty (1); Koehler (2)
Aye: All via voice vote
Nay: None

IV. Approval of the Minutes - October 6, 2020

A motion to approve the minutes of October 6, 2020 as presented.

Petty (1); Koehler (2)
Aye: All via voice vote
Nay: None

V. Public Comment

No one from the public wished to speak at this time.

VI. Old Business

None

VII. New Business

A. Consideration and discussion of awarding a contract for modernization of the elevators at Donahue Terrace Apartments

Staff indicated that sealed bids were received for the modernization of the elevators at Donahue Terrace Apartments. The bids were based upon the specification provided to the CDA by our current maintenance contractor. The CDA has been concerned about the elevators as they still contain original working parts.

The bids were received as follows:

Schindler Elevator Company	\$168,870.00
Schumacher Elevator Company	\$119,244.00

After careful review, the Committee moved to recommend that the CDA Board approve the contract for the repairs to the elevators at Donahue Terrace Apartments to Schumacher Elevator Company in the amount of \$119,244.00. The recommendation to have the Executive Director sign the contract is contingent upon final approval of the financing of the project and an agreed upon work schedule. It was further noted that the Committee would like to have both elevators available on the weekend and holidays.

Motion:

To recommend to the CDA Board that they authorize the Executive Director to sign the contract with Schumacher Elevator Company in the amount of \$119,244.00 contingent upon final approval of the financing of the project.

Petty (1); Koehler (2)

Aye: All

Nay: None

VIII. Committee Member Comments

No Board member's comments were made

IX. Adjournment

A motion was made to adjourn the meeting at 6:46 pm.

Petty (1); Koehler (2)

Aye: All via voice vote

Nay: None

Approved by the Finance Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder